24th August 2020

Dear Stakeholders,

**Invitation to comment on RSPO Recertification Assessment of Sime Darby Plantation Berhad - Strategic Operating Unit (SOU 27) Melalap Palm Oil Mill and Supply Base, Tenom, Sabah, Malaysia**

Sime Darby Plantation Berhad with RSPO Membership No: 1-0008-04-000-00 has appointed BSI to conduct RSPO Recertification Assessment of its Strategic Operating Unit (SOU 27) Melalap Palm Oil Mill and supply base. The assessment will be conducted at one (1) Palm Oil Mill and two (2) estates. The certification unit is located at Tenom, Sabah, Malaysia.

BSI plans to conduct recertification assessment of Strategic Operating Unit (SOU 27) Melalap Palm Oil Mill and supply base from 06th - 09th October 2020. The assessment will be conducted based on the Malaysia National Interpretation (MYNI) 2019 of the RSPO Principles & Criteria 2018 for Sustainable Palm Oil Production. The assessment will cover legal, environment, economical, workers’ health and safety, mill supply chain, social aspects, workers welfare, stakeholder engagement and continuous improvement as required by MYNI. The following are the information on the certification unit:

| Strategic Operating Unit (SOU 27) Melalap Palm Oil Mill & and Supply Base |
|-----------------------------|---------------------------------|--------------|--------------|----------------|
| **Mill Name**               | Strategic Operating Unit (SOU 27) Melalap Palm Oil Mill |
| **Mill Capacity (tonnage/hour)** | 25 MT/hr |
| **Location**                | Tenom, Sabah, Malaysia |
| **Address**                 | 14th KM, Jalan Tenom-Keningau, 89908 Tenom, Sabah, Malaysia |
| **GPS Reference (Palm Oil Mill)** | 5° 13' 58.0” N ; 115° 59’ 15.0” E |
| **CPO Tonnage (Projection 2020)** | 11,762.72 mt |
| **PK Tonnage (Projection 2020)** | 2,557.11 mt |
| **FFB Tonnages (Projection 2020)** | 51,142.26 mt |

<table>
<thead>
<tr>
<th>Estates</th>
<th>GPS Reference</th>
<th>Mature (Ha)</th>
<th>Immature (Ha)</th>
<th>Total Concession (Ha)</th>
<th>FFB Estimates (MT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melalap Estate</td>
<td>005° 12’ 54.0” N 115° 58’ 34.7” E</td>
<td>1,090.91</td>
<td>250.67</td>
<td>2,220.37</td>
<td>19,392.08</td>
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<tr>
<td>Sapong Estate</td>
<td>005° 03’ 51.5” N 115° 56’ 57.1” E</td>
<td>1,823.57</td>
<td>442.58</td>
<td>3,417.27</td>
<td>31,750.18</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>2,914.48</td>
<td>693.25</td>
<td>5,637.64</td>
<td>51,142.26</td>
</tr>
</tbody>
</table>

BSI Services Malaysia Sdn Bhd is accredited to provide independent, third-party RSPO certification of management system. BSI Malaysia is a subsidiary of BSI Group, a leading global provider of management systems assessment and certification, with more than 80,000 certified locations and clients in over 100 countries. BSI Group is the U.K.’s National Standards Body. BSI Services Malaysia Sdn Bhd has RSPO affiliate offices in Indonesia, Australia, China and India.

The BSI Assessment Team assigned for the recertification assessment of Strategic Operating Unit (SOU 27) Melalap Palm Oil Mill and supply base is as follows:
In preparation for the assessment, related stakeholders are invited to provide written input to the assessment by commenting on related aspects in Strategic Operating Unit (SOU 27) Melalap Palm Oil Mill and supply base particularly on environment or social aspect.

Topics you may wish to comment on are as follows but not limited to:

- Environmental Protection & conservation
- Human rights & workers welfare
- Opportunity for employment
- Company approach to community development
- Your relationship with the company
- Participation in decision making
- Free, prior and informed consent
- Suggestion for improvement

Comment received within 30 days from the date of this letter will be considered in the Assessment. Please include the following details in case we may need to contact you for clarification or follow-up on any issue raised by you.

Name: ................................................. Email: .................................................
Address: .............................................. Phone Number: ......................................
..................................................... Fax Number: ...........................................

If you wish your comments to be treated confidentially or to remain anonymous, please mark your reply “IN CONFIDENCE”. You may direct your comments to:

**Scheme Manager:**
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**Auditee:**
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We thank you and appreciate for your comments.

Yours sincerely,

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Nicholas Cheong
Global Food Scheme Manager (Agriculture)