Date: 23 May 2022


Dear Stakeholders,

PT Perkebunan Nusantara XIII has applied to Mutuagung Lestari and will conduct Initial Certification at Gunung Meliau POM and its supply based, located at Meliau Hilir Village, Meliau Sub-District, Sanggau District, Kalimantan Barat Province, Indonesia, the requirement of Indonesia National Interpretation of the RSPO Principles and Criteria for the Production of Sustainable Palm Oil 2018 (INANI 2020).

Gunung Meliau POM has successfully been registered in the PalmTrace IT platform with member RSPO_PO100004350. The organization is a member of RSPO and has been taking an active role in the RSPO certification processes and planned to achieve RSPO Sustainable Palm Oil requirement for all of its production. Mutuagung Lestari has arranged to conduct the assessment to the organization which operating 1 (one) palm oil mill and 1 (one) estate on 18 to 22 July 2022.

Information on production data of Mill and estates to be assessed are as follows:

<table>
<thead>
<tr>
<th>Name of Mill</th>
<th>Location</th>
<th>GPS Reference</th>
<th>Mill Capacity (Tonnes/hour)</th>
<th>Annual Volume</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>CPO Output (Tonnes/year)</td>
</tr>
<tr>
<td>Gunung Meliau</td>
<td>Meliau Hilir Village, Meliau Sub-District, Sanggau District, Kalimantan Barat Province, Indonesia</td>
<td>S 0° 6' 31.45&quot; E 110° 17' 33.14&quot;</td>
<td>60</td>
<td>10,548</td>
</tr>
</tbody>
</table>

Sources: Data Production from January to December 2021

<table>
<thead>
<tr>
<th>Name of Estate</th>
<th>Location</th>
<th>GPS Reference</th>
<th>Total Areal (Ha)</th>
<th>Planted Area (Ha)</th>
<th>FFB Production (tonnes/year)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gunung Meliau</td>
<td>Meliau Hilir Village, Meliau Sub-District, Sanggau District, Kalimantan Barat Province, Indonesia</td>
<td>S 0° 6' 3.63&quot; E 110° 17' 34.77&quot;</td>
<td>6,244.36</td>
<td>2,912.82</td>
<td>43,949</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>6,244.36</td>
<td>2,912.82</td>
<td>43,949</td>
</tr>
</tbody>
</table>

*Sources: Data Production from January to December 2021*
PT Mutuagung Lestari, is also known Mutu Certification International (MUTU), and has started as inspection, laboratory, and Certification body since 1990. As a private national company and supported with highly committed professionals, MUTU has gained recognition nationally and internationally. Since June 2003, MUTU has received recognition from the Ministry of Agriculture, Forestry, and Fishery of Japan (MAFF) as registered overseas certification body (ROCB). MUTU certify and mark products with Japan agriculture standard (JAS) covering Indonesia, Myanmar, Cambodia, Malaysia, Vietnam, Timor Leste, Philippines, Papua New Guinea and China. MUTU is the first ROCB in Asia. National Accreditation Committee has accredited MUTU as Quality Management System certification body (ISO 9001:2015) and Environmental Management System certification body (ISO 14001:2015). Indonesia Ecolabelling Institute (LEI) has also accredited MUTU as Sustainable Forest Management System certification body, Certification Body of Indonesian Sustainable Palm Oil (ISPO). Since March 2014, MUTU has been accredited by ASI (Accreditation Services International) as a RSPO certification body.

The auditor team for the certification assessment will be led of Hasiholan Sihombing and other team auditor from PT Mutuagung Lestari, consist of:

<table>
<thead>
<tr>
<th>Audit Team</th>
<th>Role/ Area of Requirement</th>
<th>Qualification and Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rindu Galih Rezza Rachmansyah</td>
<td>Best Management Practices, Worker Welfare, Occupational Health and Safety</td>
<td>Bachelor of Agriculture Department of Plant Pests and Diseases (Agrotechnology) Padjadjaran University. He has experience as a Field Expert in a Private Pesticide Company and experience in the field of Industrial Plantation Forests, Forest Rehabilitation and Reclamation at Indonesian State-Owned Enterprises as an Assistant. The trainings he has attended include: Lead Auditor Training for ISO 9001, ISO 14001, ISO 19011, ISO 17021 &amp; 17065, SA 8000, ISO 45001, ISPO, RSPO, RaCP and NPP awareness for RSPO and OHSAS 18001. Has carried out ISPO and RSPO audit since 2017.</td>
</tr>
</tbody>
</table>

PT Mutuagung Lestari invites stakeholders to provide comments (if any) on any of the following matters related to the site for assessment:

a. Environmental protection within the estate or mill including use of pesticide and waste management.
b. Biodiversity within the estate and mill
c. Contribution for local development and opportunities for employment
d. Provision of housing, sanitation, facility and education support
e. Other issues related with the assessment
Comments accepted within 30 days from the date of this latter will be considered in the certification assessment. Please include the following details in case we may need to contact for your clarification on any issue raised.

Name : ____________________
Address : ____________________
Telephone : ____________________
Fax : ____________________

If you wish your comments to be treated confidentiality or remain anonymous, please mark your reply ‘CONFIDENTIAL’. Please send your comments to:

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Jl. Raya Bogor Km. 33,5 No. 19 Cimanggis, Depok
Indonesia 16953
Telephone. (+62-21) 8740202
Fax. (+62-21) 87740745/46
agri@mutucertification.com
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gunmeptpn13@gmail.com
web : www.ptpn13.com

Thank you for your comments and feedback.

Yours faithfully,

Irham Budiman
Director
PT Mutuagung Lestari