

Minutes for BOARD OF GOVERNORS MEETING BoG 05-13

Date: 11th & 15th November 2013

Start Time: 9am (11/11), 9 am (15/11)

Venue: Hotel Santika Dyandara Medan

Attendance

BoG Members and Alternates

Unilever Jan-Kees Vis (JkV) – **** Chair

Unilever Biswaranjan Sen (BW) - ***** Chair

Unilever – Cherie Tan *(CT)

AAK – Tim Stephenson (TS)

BothEnds - Paul Wolvekamp (PW)

Carrefour–Agnes Pondaven *(AP)

Conservation Intl – John Buchanan

DAABON – Felipe Guerrero (FG)

HSBC – Ian Hay (IH)

HSBC – John Laidlow (JL)

Goodhope – Edi Suhardi *** (ES)

IOI – Ben Vreeburg *** (BV)

MPOA – Khairudin Hashim (KH)

MPOA – Simon Siburat (SS)

Musimas – Gan Lian Tong *(GLT)

NBPOL – Simon Lord *(SL)

OLAM – Alexandra Booth (AB)

Oxfam – Johan Verburg (JV)

Rabobank – Thomas Ursem (TU)

RPOG – Belinda Howell (BH)

Univanich – John Clendon * (JC)

WWF – Adam Harrison (AH)

ZSL – Elizabeth Clarke *(EC)

ZSL – Michal Zrust (MC)

With Apologies

Carrefour – Agathe Gorssmith (AG)

Rabobank – Geraldine Lim (GL)

AHOLD – Hugo Byrnes (HB)

Mondolez – Jonathan Horrell (JH)

Mondolez – Neil Iacroy (NL)

OXFAM – Kate Geary (KG)

AAK – Martin Craven (MC)

Felda – Nor Kailany (NK)

RSPO Advisors

Prof. Bungaran Saragih (BS)

MR Chandran (MRC)

Secretariat Staff

Audrey Lee (AL)

Darrel Webber (DW)

Dayangku Mazrianah (DYG)

Desi Kusumadewi **(DK)

Eileen Ho (EH)

Joycelyn Anne Lee **(JA)

Salahudin Yaacob (SY)

Solidaridad

Jan Maarten Dros *(JMD)

* Attended only on the 11th Nov 2013

** Half Way (12PM) on the 11th Nov 2013

*** Half Way (12PM) on the 15th Nov 2013

**** Attended only on the 15th Nov 2013

Item	Description	Focal Point
<p>1.0</p> <p>1.1</p> <p>1.2</p> <p>1.3</p>	<p>AH as the Vice Chairman 1, agreed to chair the meeting in absence of JKV.</p> <p>Introduction RSPO Antitrust Laws. There will be no discussion on any commercial aspect of the trade in palm oil on premiums, volumes, individual suppliers, individual customers, etc.</p> <p>RSPO BoG consensus based decision making. The BoG was reminded that they try to reach/make decision by consensus which is the absence of sustained opposition.</p> <p>Approval of Minutes of previous meeting EB 04-13</p> <p>Item 1.2: MRC suggests to reword the sentence of Item 1.2 according to these: “The BoG was reminded that they are bound to make decisions by consensus which is the absence of sustained opposition”</p> <p>Item 2.0 Add in details on PW’s comment after Agnes. The details are: “Suggested the power of the board of governors will need to do some wording regarding its decision making power on suspension and termination of membership otherwise it would be meaningless to comment.”</p> <p>Item 6.0: The rewording of PW discussion sentence to these: “PW states that the GP greet report does not coincide with social discontent express at community levels. It states that the board should distinguish the RSPO’s standard with the operational realities on the ground.”</p> <p>Item 8.0 Grammatical error on the decision statement line one will be reworded into “draft the” and “responds”. Rewording sentences on DW’s sentence paragraph 11 second line which is: “DW also states that he has invited Professor Tim Benton as the key note speaker and he will be presenting his presentation on the challenges on how to feed the world by 2015.”</p>	<p>AH</p>
<p>2.0</p> <p>2.1</p>	<p>Briefing on GA10 and RT11</p> <p>RT11 briefing on programme & duties. DW introduced Victor as the lead Facilitator. Victor presented his slide and briefed the Board for the upcoming RT.</p>	<p>Victor</p>

	<ul style="list-style-type: none"> • Briefing from Victor from BR2C (Be ready to change) <ul style="list-style-type: none"> o Map of the Program o Stakeholders interactive session o Open Space o Action plan • Victor explains that he came with other nine facilitators to help out during the RT for the whole three days. Two out of the nine facilitators will appear silent in the sense to help out the remaining seven facilitators for the whole three days. 	DK
2.2	<p>Briefing on Possible Public Demonstration on RSPO</p> <p>DK states that the first scenario, there will be a demonstration from Jambi which they have requested permission from the police to conduct the demonstration in front of the hotel Santika. It is on the complaints against PT Asiatic Persada with regards to the petition to Wilmar. She also states that the demonstrators wish to voice their concern and hope that by coming to Medan they will be heard by the RSPO as previously, Wilmar was the owner of PT Asiatic Persada.</p> <p>The second scenario will most likely be a demonstration led by a labour union. DK also states that she had a dinner meeting last night with the representative of the labour union and also with a social NGOs base in North Sumatera.</p> <p>Around 200 + demonstrators will be attending during the RT</p> <p>BS states that there are three things that he has observed from the dinner with the demonstrators leaders which are:</p> <ul style="list-style-type: none"> • The demonstrators have a different paradigm with RSPO which led to difficulty to deal with the demonstrators. • The demonstrators are questioning the credibility of the RSPO • The demonstrators have little knowledge of RSPO which is due to the lack of communication with them. 	BS
2.3	<p>According to Pak Irwan Gunawan, he and Pak Asril are already in the hotel lobby. If the demo takes place, only Indonesian RSPO personnel will be meeting the demonstrator.</p> <p>Updates and briefing of arrangements for GA10</p> <ul style="list-style-type: none"> • ES to replace JKV on the speech and the gift ceremony as JKV would not reach RT11 in time. • MRC states that it would be a good if the speech is delivered by an Indonesian BoG member. 	DW FYI FYI

<p>2.4</p>	<p>Discussion on Resolutions</p> <p>DW informed the Board that the quorum for the GA has been reached. Many are still in the process of registering.</p> <p>DW also informed the board that one of the supporters of Grassroots and Sawit Watch does not agree to have their name in the resolution. Which in this case the name “Bora”. The General Assembly will be notified.</p> <p>AH sought clarification on the first two e-voting resolutions and also ask on the specific difference between the two e-voting.</p> <p>DW states that the gist of the e-voting is the same for the two except that one is to fit into the new statute and the other one is to fit into the old statute if the new statute does not get voted in.</p> <p>PW presented his report from a recent three day workshop called conflict or consent.</p> <ul style="list-style-type: none"> • Report contains 16 documents of lengthy conflicts, some of which implicate RSPO members. <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> • Four major suggested improvement where RSPO could do more are: <ul style="list-style-type: none"> ○ RSPO has a strong standard and but it is not strong in the implementation of the standard. ○ How can RSPO improve our communication to civil society and communities in palm oil producing countries? ○ How can we improve the performance of the certifying bodies which is the key in implementing the RSPO standard in the field? ○ Where can collaborate to improve the complaint mechanism and the dispute settlement facility? 	<p>AH</p> <p>DW</p> <p>PW</p>
<p>3.0 3.1</p>	<p>Finance and Administration</p> <p>Report from Treasurer</p> <p>1) Q1 FY 2014 Results Income for Q1, RM5.5M compared to an annual budget of RM25M. Surplus for Q1 RM1.8M, Operating expenses RM2.4M, Project costs RM1.1M and surplus before tax of RM1.8M (Surplus before tax Q1 FY 2013 was RM1.9M).</p>	<p>TS/EH</p>

<p>3.2</p>	<p>Status on Regional Offices Report on Regional Offices</p> <ol style="list-style-type: none"> 2) Income – compared to Q1 FY 2013 higher by RM1M due to higher income from CSPO contribution 3) Operating and project expenses compared to Q1 FY 2013 higher by RM1.1M. Contributory to this is higher headcount cost and project spend. 4) Strong balance sheet. Net assets of RM16.7M comprising of Members Funds RM10.8M and Smallholder funds of RM5.9M. 5) Smallholder fund : <ol style="list-style-type: none"> a) EUR166,000 project in Ghana identified. 3 year commitment. b) In the EB Meeting of Nov 2012, Singapore, the fund then was allowed spend of up to RM1 million as the TOR of the fund was still to be finalised. BoG agreed that given TOR of the fund has been finalised, no cap on spend moving forward as long as commitments are within the limits of the fund. <ol style="list-style-type: none"> 1) UK branch established October 2013 2) Branch of the RSPO Secretariat Sdn. Bhd 3) Established to act as liaison office 4) Currently employs 2 personnel – communications and technical 5) Took longer to establish due to establishment, resourcing and employment compliance challenges 	
<p>4.0</p>	<p>Complaints</p> <ol style="list-style-type: none"> 1) Statistics for complaints to be incorporated on the website. 2) Complaints Panel will review Complaints System process flow i.e. board’s role in various steps <p>Box E: Complaints panel decision will be communicated in writing with a request for response;</p> <p>Box N: new text to be considered – Complaints Panel informs BoG on intended sanction that will be implemented within 14 days to allow check on a) process, b) possibly mediation for further resolution</p> <p>Box P: appeal goes to BoG to check a) Process b) Facts check: Consider the facts of the case.</p> <ul style="list-style-type: none"> • BGA Group Monitor agreed actions from Bumitama. • Ferrero Complaint 	<p>AL</p> <p>AL</p> <p>AL</p> <p>FYI</p>

	<p>No breach of code of conduct. However, Casino should consider positive side of RSPO certified PO when Casino initiated “no palm oil” campaign in future.</p> <ul style="list-style-type: none"> • Revised System Components of Complaints &ToR <ul style="list-style-type: none"> ○ Board decision in July 2013 has been implemented and the pool of Complaints Panel (CP) has been published on the website. The complaints panel would like to propose changes on the current terms of reference to align with latest Board decisions. <p>John Laidlow reminds that the BoG will not be looking to review the detail recommendations made by the Complaints Panel. And that the BoG will only review at the processes. The Complaints Panel must make decisions and not allow for decisions to be made by the BoG.</p> <p>Darrel inform the BoG that Green Peace would like to have an internal meeting with the BoG in regards of their Beyond Certification report as well as the FPP report on conflict or consent.</p> <p>PW propose that a special group should look into the issue.</p> <p>Decision: Revised ToR is endorsed by BoG and shall be updated on the website.</p>	<p>FYI</p> <p>FYI</p> <p>FYI</p> <p>AL</p>
<p>5.0 5.1</p>	<p>Standard and Certification Standing Committee General updates on certification progress</p> <ul style="list-style-type: none"> • Update on production area, certified area and CSPO sales • Update on P&C Certification progress from January 2013 till October 2013. • Update on areas of certified Palm Oil • Update on supply chain certified progress • Update on RSPO trademark. 	<p>FYI</p>
<p>5.2</p>	<p>Updates on progress of ASI accreditation Phase 3</p> <ul style="list-style-type: none"> • Total of 22 CB’s have inspected by ASI – P&C (3), P&C and SC (12), SC (7) • SY Requests the BoG to allow six month extension of the accreditation programme. This means that the final date for getting full accreditation will be shifted to 30th June 2014, instead of 31st December 2013. There will be low number of CB’s able to conduct the audit in January 2014. 	

	<ul style="list-style-type: none"> • For the Secretariat to mitigate the risk management • SL states that growers should provide a public summary <p>Decision: BoG agrees with the request for six month extension of the accreditation programme. The BoG also requested for the information to be communicated well and the accreditation status of each CB be made clear on the web allowing members to be informed of the choice in selecting the CB.</p> <p>5.3 Endorsement of P&C 2013 Major and minor indicators SY presented the P&C 2013 major and Minor indicators to the board of governance. His presentation consists of:</p> <ul style="list-style-type: none"> • There is a need to classify the P&C 2013 indicators whether it is Major or minor as SY and team are developing the NI. • The RSPO P&C2013 has been endorsed by the RSPO Executive Board on 27 February 2013, and accepted at the RSPO General Assembly by RSPO Members on 25 April, 2013. • Owing to changes made, and introduction of new indicators in P&C2013, a sub-set of MAJOR and MINOR indicators for the revised generic indicators has to be re-identified, which will be used as prerequisites, or for inclusion in: <ul style="list-style-type: none"> ○ Revision of National Interpretations (NIs) for relevant / palm oil producer countries ○ Revision of RSPO Certification Systems document, as Annex ○ Revised list of “compulsory” Indicators of which P&C certificate holders must be fully compliant with. • A Criteria Taskforce has been established • Taskforce meeting on 7th-8th October 2013 was Chaired by Adam Harrison, • Meeting consists of 10 P&C review working group members or task force members from all relevant interest categories and three technical expert. <ul style="list-style-type: none"> ○ Result of the meeting is: <ul style="list-style-type: none"> ▪ 69 major indicators was produced and listed ▪ 69 minor indicators was produced through consensus and decision making <p>Decision: The BoG endorsed the grading of Major and Minor indicators as recommended by the Criteria Task Force.</p>	SY
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<p>7.0</p>	<p>however, a few negative feedback which are:</p> <ul style="list-style-type: none"> • The plenary design is similar to a talk show. • Growers dislike the format and they didn't consider it well. • Growers would like to see a combination of getting more resource person and resource background information to be informed during the clustered meetings. • Open space is too long and boring. It is only suitable for the NGOs. • Big companies are used to a more structured way. <p>DK states that she planned on sending a thank you note to the minister and also to include WWF Indonesia.</p> <p>Venue for Next RT</p> <p>BV suggests having the RT in south America. SS recommended the RT to be in KL. JC states that the RT should be done in South east asia such as Bangkok or Phuket ES supported to have the RT in Bangkok.</p> <p>JKV agreed to have the next RT in KL as it has been three straight years since the RT was being held in KL.</p> <p>Decision: To have the 2014 RT in KL. This is since it has been three years since the last RT was in KL</p>	<p>DK</p> <p>FYI</p> <p>DW</p>
<p>8.0</p>	<p>Post Mortem of GA10</p> <p><u>Resolutions</u></p> <p>Resolution 6b Statues: Status review does not need any action. Need to get it endorsed by the authorities in Switzerland. The only action that is needed is to elect office bearers which were allowed for one or more chairperson to be elected.</p> <p>Resolution 6c Implementing E voting: To get a credible third party to handle this issue for us and to have a small forum for online debate on the e-voting resolutions.</p> <p>Resolution 6f Complaints: Suggests more background should be available together with the resolution</p> <p>Action:</p> <ul style="list-style-type: none"> • Team of secretariat (not individual) to listen a complaint case 	<p>FYI</p> <p>FYI</p> <p>FYI</p> <p>AL</p>

	<ul style="list-style-type: none"> • Understanding on RSPO's P&C. Sharing among growers on P&C requirements to all complainees and how to resolve complaints. Look into DSF expertise for advice. • JKV suggested that the Environmental Resource Management (ERM) can be a potential mediator to look into process • Consider non-RSPO member as Complaints Panel members, seek advice from academic circles eg. Ben Cashore from YALE. • Seek feedback from Sawit Watch/ Grassroot on various reforms solutions. <p>Resolution 6g concession database: Proper reference to acknowledge intellectual property, include disclose of this information in code of conduct.</p> <p>Action:</p> <ul style="list-style-type: none"> • Secretariat to develop guideline on which stage of a concession map can be published and consider options on publishing map 	<p>FYI</p> <p>AL</p>
<p>9.0</p>	<p>Election of office Bearers</p> <p>Chairperson: BW from Unilever will take over the Chair. Treasurer: TS will be in for another year.</p> <p>Vice presidents:</p> <ul style="list-style-type: none"> • ES from Goodhope for another year • KH from MPOA for another year • AH from WWF for another year • SL from NBPOL for another year <p>Retailers: Belinda to consult with other retailers to fill in the vacant retailer's seat as an interim board member. PW to resign before the next GA to allow for Southern NGOs to come forward and take the seat.</p>	<p>FYI</p>
<p>Continued discussion on the 11th November 2013 agenda</p>		
<p>10.0</p>	<p>Approval of TORs for RSPO RED Task Force</p> <p>SY presented his presentation on:</p> <ul style="list-style-type: none"> • TORs for RSPO RED task force, to seek that the board to recognize their existence and to endorse their presence. • The Scope of work which basically provide guidance for implementation of RSPO RED scheme and to review potential impact that would change the new RED. The scope work also act to advice the secretariat in communication EC. • Composition of the task force: Consists of growers each from Malaysia and Indonesia, ROW, ENGO and SNGO which will be three representatives each. 	

<p>10.1</p>	<p>Supply Chain sector will also be represented by three representatives and will also include external parties, consultancy which will be the expert and etc...</p> <ul style="list-style-type: none"> • TORs for RSPO RED task force request for BoG decision <p>BH states that she is not sure if it's up to the BoG to discuss on this topic. BH suggests that T&T should deal with this.</p> <p>JKV agreed with Belinda that if the Trade & Traceability Standing Committee (T&T), would have informed the board that they have formalized the RED task force, the board would have taken notice and would have moved on with it as there were no big budget involved with the task force.</p> <p>Decision:</p> <ul style="list-style-type: none"> • The board of governors endorsed the classification of indicators as major or minor of the P&C 2013 • BoG endorsed the TORs for RSPO RED Task Force <p>Progress/Status on Compensation guidance</p> <p>CTF suggested staged implementation of the first two stages of the compensation procedures:</p> <ol style="list-style-type: none"> 1. Land use Change analysis 2. Compensation Liability calculation. <p>First stage of the staged implementation period will be from Nov 2013 to Nov 2014. The CTF will conduct a review and report on the results at RT12.</p> <p>CTF request BoG endorsement for year 1 staged implementation of the RSPO remediation and compensation procedures with a requirement on growers to disclose.</p> <p>The following are the requests from MPOA:</p> <ol style="list-style-type: none"> 1. There is a need to get legal opinion with regards of the payment of compensation. 2. A need of legal opinion where documents needs to be reviewed to ensure they are not opened to uncertain interpretations. 3. To appeal that the RSPO membership is voluntary and to basically impose mandatory and punitive punishment such as the HCV compensation procedure will seem rather odd. 4. The financial computations required must show th <ol style="list-style-type: none"> 1. There is a need to get legal opinion with regards of the payment of compensation. 2. A need of legal opinion where documents needs to be 	<p>SY</p>
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	<p>reviewed to ensure they are not opened to uncertain interpretations.</p> <ol style="list-style-type: none"> 3. To appeal that the RSPO membership is voluntary and to basically impose mandatory and punitive punishment such as the HVC compensation procedure will seem rather odd. 4. The financial computations required must show the total cost of Sustainable Palm Oil Production otherwise Palm Oil Production will not be competitive anymore. 5. Literature review costing and estimate. Several more studies need to be conducted by institutions for more analytical review. 6. Social high conversation value needs to be comprehensively developed and reviewed for proper alignment. 7. The implication HCV compensation smallholder and smallholder market assess needs to be fully ascertained as well. 8. RSPO to look back on its main mission to make CSPO the norm as MPOA feels that RSPO is going against its own term of reference. 9. Question on cost sharing model. Could the HCV compensation package be shared with other stakeholders along the value chain? 10. Create awareness and common understanding amongst BoG and others on the HCV values and what is it all about. <p>No Decision was being made in regards of the HCV Compensation.</p> <p>JKV: The next couple of week, there will be a meeting with the task force and MPOA.</p> <p>Decision: An extraordinary task force meeting to be held with MPOA in regards of the HCV compensation. This was to be held as soon as possible after the BoG meeting.</p>	
10.2	HCV Mapping	SY/AH
	DW states that the HCV mapping agenda has already been discussed in light of the resolution during the GA10. No further discussion required.	FYI
10.3	Progress on National Interpretation Revision (Updates)	SY
	SY presented that after the ratification of P&C 2013 by the	

	<p>GA, there is need to revise all NI's to make it consistent with the new P&C requirement. Also, SY states that the certificate holders must be fully compliant with the new version of NI's within one year from the date of the NI being completed which is April 2015.</p> <p>SY also informed the BoG that there are 7 countries with NI's. These countries are Malaysia, Indonesia, Thailand, Papua New Guinea, Ghana, Colombia and Solomon Island. SY also state that RSPO have received submissions of LI from seven other countries (Ecuador, Peru, Honduras, Sierra Leon, Liberia, Guatemala and Gabon).</p>	
11.0	<p>Progress Updates on RSPO Smallholder Support Fund (RSSF)</p> <p>SY informed and reminded the board that they had recently approved the support fund mechanism on how the system should work. SY also informed the board that they have also made a decision to set aside 10% of the revenue from the sales of CSPO plus and 50% remaining operating surplus for smallholders.</p> <p>SY also states that the fund governance policy has been finalized and endorsed by the BoG in April 2013. The RSPO has also set up a panel that comprise few individuals which are, Unilever's as chair as well as Solidaridad, NBPOL as growers, SY as the representative from the Secretariat, EH as the Finance and Julia Majail as the Fund Manager.</p> <p>SY also states that they have included the representative from RILO as well because there is a lot of development happening in Indonesia resulting in more applications received.</p> <p>SY therefore requested a RM two million cap from the board.</p> <p>TS states that there is a RM one million capped on because the RSSF did not have a proper governance procedure in place and it did not have a panel in the first place. Also TS states that there is no reason now to place a limit on each year for the RSSF as the fund is there for the panel to spend up.</p> <p>JKV agreed to TS statement and that the RSSF shouldn't have to take the decision to the board of Governors every time an application comes in. He also suggest to empower the panel/ the smallholder funds board of governors to spend money as appropriate if the application meet the criteria's that they have set and perhaps should be given some tactical guidance as to what percentage of the total amount is available which they should try and spent that amount.</p>	<p>SY</p> <p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p>

<p>14.2</p> <p>14.3</p>	<ul style="list-style-type: none"> • To check with NGO and Retailer consultation on the IT platform. • Proceed with the development of system requirement <p>UTZ and Greenpalm update:</p> <ul style="list-style-type: none"> • Consolidation process continued. 100% consolidation begins in Jan 2013 and will complete in April 2014 • Working towards integrated platform of certified and physical trading • FFB, RSPO-RED and CPKO will be included in eTrace <p>Supply chain benchmarking:</p> <p>SY invited Eddie Esselink, Chair of Trade and Traceability Working Group, to present the SGS benchmarking Study.</p> <p>Outcome resulted in:</p> <ul style="list-style-type: none"> • 8 schemes have been benchmarked against RSPO SC • Excel sheets tabulating differences of RSPO SCC with benchmarked schemes • Recommendations to RSPO <p>Together with current SCC Review facilitator (BM Trada) recommendations will be included when relevant in the review process</p> <ul style="list-style-type: none"> • Process by the Task force on SCC review <ul style="list-style-type: none"> ○ First meeting has been held on the 11 of November 2013 ○ CB meeting (2-3 December 2013) (Including Benchmark outcome), Feedback to Task Force ○ Task force meeting in Jan 2013 will result in a document ready for public consultation ○ The SCC Review to be completed by Q3 of 2014 and ready for BoG endorsement in November 2014 	<p>SY</p>
<p>15.0</p>	<p>C&C Communication Update and McKinsey study related follow-ups</p> <ul style="list-style-type: none"> • Recommendation by McKinsey <ul style="list-style-type: none"> ○ A new membership model which is the Participant Engagement Model VS the membership model specifically for Europe and Indonesia. <ul style="list-style-type: none"> ▪ Europe requires a more rapid supply chain certification process. ▪ Indonesia requires lower visibility due to local industry pressure ▪ China and India needs to have a strategy to increase demand. 	<p>JA</p>

	<ul style="list-style-type: none"> ○ The above three recommendation points by McKinsey will be confirmed by a survey that has been roll out by the Communication team in the Secretariat. ○ To increase demand there is a need to increase penetration. <ul style="list-style-type: none"> ● Current MEM limitations <ul style="list-style-type: none"> ○ Limits demand growth ○ No role for potential non-member supply Chain participant ○ Lack of awareness of the RSPO <p>JA suggests to roll out the survey from January to February. She also states that a telemarketing firm would be ideal to reach out to members directly.</p> <p>AH suggest getting the survey consultant first to sort out the question.</p> <p>JKV suggests accelerating the outreach, stakeholder mapping, interview and etc in China and India. He also informs the board that a RSPO stakeholder counsel in China was created with representatives of membership companies in China and NGO's that are locally present in China was to give more steer to hill & Knowlton teams on the ground. He also states that the same thing to be done in India.</p> <p>DW states that the only problem is the legality aspect of the RSPO being there with the trademark. He also informs the board that the secretariat has hired a consultant one month ago to find a way to get the issue sorted out.</p>	<p>FYI</p> <p>FYI</p> <p>FYI</p> <p>FYI</p>
<p>16.0</p>	<p>Outreach to local Intermediary Organization in Producing Countries (Update)</p> <p>PW informs the board that he has hired a consultant and an academic research consultant recommended by Danielle Morley before she was engaged as the new European engagement director.</p> <p>PW also presented his terms of reference paper and summarized it into five promised products, which are:</p> <ol style="list-style-type: none"> 1. An assessment of RSPO's current and potential outreach to intermediary organizations in producing countries – and its desirability -, based on an intensive discussion with CSOs, local communities, companies and other stakeholders. 2. Information and capacity building needs assessment amongst local intermediary organizations, local centers of 	<p>PW</p>

	<p>expertise and academia. It is notably to establish a deeper understanding of local stakeholders', notably communities, need for information and know how to make informed decisions and effectively engage in negotiations which outcomes affect their livelihoods and future.</p> <ol style="list-style-type: none"> 3. Formulation of best practices to benefit both companies and local stakeholders in line with the revised P&C, notably with respect to FPIC and land tenure. 4. Develop a knowledge base and training capacity in the field of social impact assessment (SIA). While SIA is a major ingredient of the RSPO P&C, it is an area of expertise with which the RSPO constituency by and large has relatively little experience. 5. Update and pro-actively disseminate Guidance on FPIC, in line with the Revised P&C. It is to offer, with priority, training to companies, intermediary organizations and local stakeholders to acquaint themselves with FPIC. <ul style="list-style-type: none"> • To issue a request for offers to be in the Secretariat by mid-December so that the work can start early January and to deliver results in April. <p>Decision: Report on progress is due April 2014.</p>	
<p>17.0</p>	<p>Report by Solidaridad on SH Project</p> <p>Report on Solidaridad has been given on Monday the 11th of November 2013 during the first half of the BoG meeting in Medan.</p> <p>Decision: SY to look at dates for the next meeting to review the report from Solidaridad.</p>	<p>FYI</p>
<p>18.0</p> <p>18.1</p> <p>18.2</p>	<p>AOB</p> <p>JV states that he has good news and bad news. The good news are being Oxfam behind the brands campaign which he has received quite some traction.</p> <p>JV mentions that OXFAM, WETLANDS INTERNATIONAL and others are concerned that the International Panel on Climate Change (IPCC) have recently adopted a figure for carbon emission from palm on peat and that it was made adopted without proper consultation. The board was reminded that the Emission Reduction Group would take up the matter of the IPCC numbers.</p>	

<p>18.3</p> <p>18.4</p> <p>18.5</p> <p>18.6</p> <p>18.7</p> <p>18.8</p>	<p>DW informs the board that there were payments for the service fee for the police during the demonstrations.</p> <p>The BoG endorses the recommendation from DW to award JKV with an honorary membership.</p> <p>PW also informs the board that he and Icraft are about to finalise the assessment of the legal frame work in Indonesia and all the most recent changes in land tenure arrangement, constitutional order and etc which he states bears upon the NI process. They are organizing together with the Indian NGO colleagues a workshop on the national interpretation. Feedback on the workshop will be reverted back to the Secretariat.</p> <p>JC briefly informs the board that the government of Thailand in recent week has commissioned a study of the oil palm industry which is being led by the Federation of Thai industries to propose legislation or regulation to restructure the oil palm industry and possibly to introduce national standards.</p> <p>TS followed up the board on BH comments in regards of the ACOP. He suggested that the report should be tighter on the submission of the ACOP and a quick look to it as there are quite a few submissions that were blank reports. He also suggested to list and to communicate with the people who has not submitted the report as the board requested with warning and possible suspension next year.</p> <p>BoG gave a decision to TS comments and suggested that a summary needs to be distributed to the BoG and the Secretariat must follow up actions with the non-reporters. He even suggests to include the decision in the teleconference in December to know the status of it.</p>	<p></p> <p></p> <p></p> <p></p> <p>JA</p> <p>JA</p>
<p>19.0</p>	<p>Next BoG Meeting</p> <p>JKV: Propose to do the BoG meeting at the summit in Paris. JA : suggest to have either a teleconference somewhere before summit. (Compensation) JKV: Teleconference on December 16th (Compensation) and May (national interpretation), Physical meeting in Paris in June (1st or 2nd week of June)</p> <p>Decision: Next BoG meeting will be held in London in June 2014</p>	<p></p>
	<p>END OF BoG MEETING DAY 2 15/11/2013</p>	