1. Notification of proposed new/on-going planting
2. Summary report of Planning & Management
3. Summary report of SEIA and HCV assessment
4. Verification Statement by CB

**Grievance & Dispute Resolution / Member is found clearing land without adhering to NPP protocol**

- Declare to RSPO the extent of land area involved
- Cease land clearing, if any, on new development area
- Land clearing after 1 Jan 2010
- Land clearing before 1 Jan 2010, and after Nov 2005
- Compensation Action Plan
- Land use change analysis using proxy approach

**RSPO Compensation Procedure**

**Note (A):**
1. Has there been new planting on this concession?
2. If yes, how much land has been cleared and since when?
3. Has the SEIA and HCV been carried out according to NPP protocol?
4. If there is no NPP has been submitted, Growers have to stop work immediately and look at the RSPO NPP rules for guidance.
5. Incorporate NPP protocol into internal SOPs to avoid future non-compliance in new plantings

**End Notes:**
1. NPP applies to replanting (oil palm to oil palm) only if National Interpretation (NI) explicitly identified “replanting” as “new planting”.
2. Company with uncontested ownership over land and continuous management, conversion from previous crop is not required to go through NPP, unless such “conversion” is deemed “new planting” by NI.
3. NPP does not apply to “replanting” in Sabah
4. On-going planting: i.e. straddle the cut-off date (1 Jan 2010):
   - Approval for developing land acquired before cut-off date
   - Some work had commenced before cut-off date
   - No replacement of primary forest and HCV areas (C7.3)
   - Documentation required by C7.3 must be lodged with the RSPO
5. SEIA and HCV must be performed by RSPO approved HCV/SEIA assessor

**New Planting Procedure (NPP)**

1. Notification of proposed new/on-going planting
2. Summary report of Planning & Management
3. Summary report of SEIA and HCV assessment
4. Verification Statement by CB

**Public Notification (on-going planting)**

- >30 days

**Public Consultation (New Planting)**

- Comments by stakeholders, if any
- >30 days
- No
- Dispute?
- Yes

**Grievance and Dispute Resolution**

**RSPO Grievance Process**

**Note (A):**

- Public Consultation and SEIA must be performed by RSPO approved HCV/SEIA assessors

More information on:
- NPP Process, Action Steps, and Document
- Guidelines For HCV Assessors And Clients
- RSPO Approved HCV Assessors
- A Guidance on HCV Assessments for RSPO Certification: Reporting Requirements

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