

## MINUTES OF MEETING

### RSPO Supply Chain Traceability Working Group (SCT WG)

#### 14th Meeting (Hybrid Mode Teams and Hotel Mullia, Jakarta)

Date and time: 20th November 2023 at 15:00 pm – 16:30pm (Jakarta Time)

#### Agenda

1. Opening remarks and antitrust statement
2. Approval of Agenda
3. Approval of previous minutes SCT WG Meeting
4. Updates RSPO Secretariat
5. Open action points
6. Graph of CSPO
7. Graph of CSPKO
8. Availability of Credits
9. Data of New Growers
10. AOB

#### Members Attendance:

Name	Organisation	Group Representation	Attendance
Robbert Kessels	Sipef	Grower	Yes (Physical)
Daphne Hameeteman	Wilmar Europe	P&T	Yes (Physical)
Sietse Buisman	Cargill	P&T	No (absent)
Helen Scholey	Shell	P&T	Yes (Virtual)
Rina Rahayu	IOI Group	P&T	Yes (Physical)
Aditya Benyamin	WWF	eNGO	Yes (Physical)
Stephania Rivera Tamayo	Solidaridad NL	sNGO	Yes (Physical)
Aitor Gamen	Coty Inc	CGM	Yes (Virtual)
Danang Raitya	IKEA	Retailers	Yes (Physical)
Mark Wong	Sime Darby Oils	Grower	Yes (Physical)
Martin Van Vaals	Rabobank	Finance Institution	No (absent)
Theresa Jebtsch	Aldi Einkauf SE & Co. oHG	Retailer	No (absent)

**RSPO Secretariat Attendance:**

Name	Position
Inke Van Der Sluijs	Director, Market Transformation (Physical)
Aryo Gustomo	Director, Assurance (absent)
Muhammad Shazaley Abdullah	Head of Certification (Physical)
Ruzita Abd Gani	Supply Chain Manager (Physical)
Divya Bajpai	Assurance Manager, Europe (Physical)
Amanina Zahir	Supply Chain Senior Executive (Virtual)
Mohd Shafiqul Syaznil	Data Analyst Executive (Virtual)

**1. Opening remarks and Antitrust statement**

Meeting started with the round of introduction of members who were present physically in Hotel Mulia, Jakarta and who joined virtually over the Zoom call to the 14th meeting of the SCT WG. All members were reminded of the RSPO antitrust statement.

**2. Agenda**

The Agenda for the 14<sup>th</sup> SCT WG Meeting was approved by the members.

**3. Approval of previous minutes SCT WG meeting**

The minutes of the 13<sup>th</sup> meeting were approved without any amendment and comments.

**4. Update RSPO Secretariat**

SCT WG were updated on the following upcoming events:

- No new developments/functionalities in PalmTrace as CTTS is in development (will continue bug fixing and help desk services)
- Certification, Trade, and Traceability System (CTTS): [consortium announced](#), sessions during RT
- RSPO SCC CB Forum for Asia in Feb 2024 in Malaysia
- RSPO SCC CB Forum on 26-27 Feb 2024 in London
- RSPO Members Day on 28 Feb 2024 in London
- Divya will be taking the role of Manager Shared Responsibility from 1st Jan 2024
- SCT WG New Members update and introduction:
  - Mr Martin Van Vaals from Rabobank
  - Ms. Theresa Jebtsch from Aldi Einkauf SE & Co. oHG
  - Mr. Danang Raditya will be replacing Ms. Magdalena Pinczakowska from IKEA

Ms. Stephania Rivera Tamayo will be replacing Mr. Michel Riemersma from Solidaridad

Mr. Aditya Benyamin will be replacing Mr. Angga Prathama Putra from WWF

## 5. Action Item from Previous Meeting:

### Action Item 1: Remote audit Checklist for Retailers

**Update from Secretariat:** New Market Communication & Claim 2022 document was fully enforced on 3 Oct 2023 and remote audit checklist review is completed. The development in PalmTrace is still in progress as it started before the development of the new IT platform (CTTS) so the project will continue. A training account was shared by PalmTrace to test the new functionality and there were some issues which need to be fixed before it goes live.

### Action Item 2: Mass Balance Expiry

**Update from Secretariat:** The position paper is uploaded on website after the approval received from SCT WG during the 13th SCT WG meeting.

### Action Item 3: Annual CSPKO Actual Production and Sales Graph

**Update from Secretariat:** In the last meeting, it was agreed to publish the CSPKO graph on the RSPO website along with a conversion factor factsheet.

**Discussion:** One of the Working Group members checked if any question was raised on the Graph after publishing on the website and it was updated to the WG that so far the RSPO Secretariat has not received any questions on the Graphs published on RSPO Website.

## 6. Discussion on Annual CSPO Actual Production and Sales Graph

SCT WG raised the concern after viewing the CSPO Graph that Book & Claim is larger in 2023 and wished to look at the Geographical Diversion of the buyer. It was updated to the WG that to analyse the Geographical Diversion of credits is difficult as mostly it is bought by the Head Quarter of the buyers. Conclusion was drawn in the next SCT WG meeting RSPO Secretariat will be presenting the data of top 10-15 Credits Buyers.

## 7. Discussion on Annual CSPKO Actual Production and Sales Graph

Looking at the CSPKO Graph it was highlighted that the majority is MB sales and the concern was raised by the WG that due to EUDR implementation the CSPKO may get impacted as the majority is traded as MB for which additional verification would be required for EUDR compliance. Update was given to WG that to address the issue of EUDR, RSPO Secretariat is

working on the new CTTS system and taking into consideration traceability towards the downstream. In the new system, the growers can declare the geolocation; land ownership status and legal permit for EUDR compliance during shipping announcements. The oversight of the CTTS currently lies with the sub-group of the BoG. The SCTWG would like to be involved in these discussions. WG was consulted on whether they would declare conventional material in the new system; 8 people voted in favour and 1 vote was not received in favour.

#### **8. Availability of Credits**

The Graph was explained by the secretariat to the WG and was also highlighted that the SmallHolder Standing Committee realised that sellers are not able to reach buyers so they wish to publish the Graph on RSPO Website. The concern was raised by the WG that if this Graph goes on website, Credits prices will actually drop and approval was not given to publish the graph on RSPO Website.

#### **9. Data on New Growers**

Data of the new grower was presented by the secretariat and explained and no comment was raised by the WG.

#### **10. AOB**

The meeting was adjourned at 16:30pm (Jakarta Time) and it was mentioned that the next meeting will be planned in March 2024 and the date will be shared with members.