

RSPO PRINCIPLES & CRITERIA
PUBLIC SUMMARY REPORT
ANNUAL SURVEILLANCE ASSESSMENT 2

<p>Colombia</p> <p>PALMERAS DE LA COSTA S.A.</p> <p>Palmeras de la Costa S.A.</p> <p>2017</p>

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Certifying Office		
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Control Union Certifications	
<p>Control Union Certifications is a member of the Control Union World Group - an international inspection and certification body. CUC performs assessments and certification in many agricultural based fields such as FSC, RSPO, and Organic production, Sustainable Textile Production, Organic Exchange, GLOBALGAP, HACCP, BRC, GMP and GTP.</p> <p>CUC is accredited by the Dutch Council of Accreditation (RVA) on the European quality standard EN 45011 for the inspection and certification of CUC Organic program (according to the EU regulation 2092/91) and GLOBALGAP program. When requested a copy of the accreditation certificate can be obtained from CUC.</p> <p>Control Union (Malaysia) Sdn Bhd is a registered affiliate member of RSPO and is a private limited company owned by the Control Union World Group based in Malaysia. Control Union (Malaysia) Sdn Bhd is authorized to conduct and issue certification on behalf of RSPO and Control Union Certifications.</p>	
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PART 1: SCOPE OF THE CERTIFICATION ASSESSMENT AUDIT

1.1 Company and Contact Details

Company Name:	Palmeras de la Costa S.A.
Business Address:	Calle 75 No. 59-69, Barranquilla, Colombia.
Contact Person:	Mr. Gustavo Padilla
Office Telephone:	+57 (5) 330-8676 Ext. 8761
E-Mail:	gustavo.padilla@palmeras.com.co
Web Site:	None
Other Certifications Held:	RSPO SCC

1.2 RSPO Membership & Certification Details

RSPO Membership Number:	2-0445-14-000-00
Registered Client Name:	Palmeras de la Costa S.A.
Certificate Number:	CU-RSPO-843139
Start Date Of Certificate:	04/12/2015
End Date Of Certificate:	03/12/2020
Date Of Original Certification:	04/12/2015
Scope:	Certification of the Palm Oil Mill and Supply Bases
Type Of Certification:	Single site <input checked="" type="checkbox"/>
Duration Of Certificate:	5 Years from date of certification

1.3 Annual Surveillance Assessment Details

Dates Of This Audit:	09-13/10/2017
Audit Number:	ASA2

1.4 Assessment Type

This is a RSPO Principles & Criteria Compliance assessment of the palm oil mill and its respective supply bases as listed in this report below.

1.5 Location of the Palm Oil Mill

Name Palm Oil Mill (POM)	Mill Capacity MT/Hour	Location Address	GPS Reference	
			Longitude	Latitude
Extractora Palmeras de la Costa S.A.	40	Vía Ecopetrol - Km. 12 Village: Labrador Municipality: Copey Department: Cesar	74°0'37.59" W	10°5'56.83" N

1.6 Palm Oil Mill Output and Approximate Tonnages Certified

Figures below are from:

- Only from certified supply bases (Y/N). **YES**
- Combining certified with uncertified supply bases (Y/N). **NO**
- If the Mill is receiving FFB from uncertified supply bases outside the audit scope, such uncertified sources is highlighted under the following sections as seen applicable:
 - PART 1, Section 1.7 – General Description of Supply Base,
 - PART 2: Partial Certification, Section 2.4 – Uncertified Units or Holdings,
 - PART 5: RSPO Supply Chain Certification of this report

Projected Production from the last 12 Months (MT)			Actual Production for this Audit Year 2016/2017 (MT)			Projected 12 Months (MT) Forecast Volume in this Report		
FFB	CPO	PK	FFB	CPO	PK	FFB	CPO	PK

68,792	19,245 (see note 2 below)	4,192 (see note 2 below)	85,784	17,582	4,109	91,807	18,361	4,131
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Note1: refer to part 5.2 for e-trace certified volume.

Note 2: due to underestimated production during last certification audit, a volume extension was requested for both CPO and PK, which was approved on 11-04-2017. Old projection was: CPO 13,748 and PK 2,998

See Annex 1. Justificación Producción Actual y Proyección.

1.7 General Description of Supply Base

Palmeras de la Costa S.A. was founded in 1971 with the aim to process vegetable oils; production and marketing of crude palm oil, palm kernel oil and palm kernel cake.

It is located near the Copey municipality, the POM Palmeras de la Costa S.A has the processing ability of 40 MT/Hr. of FFB and approximately 5,979.85 hectares of land company owned. New and more accurate measurements revealed some changes in GPS reference and areas as shown under 1.7.1.

The composting plant using the full amount of the biomass and effluents, produces approximately 2000 ton/month of high quality compost.

The human resource is exclusively hired from the local communities surrounding the POM and plantation. The Quality Coordinator and Director of the Department of Agronomy are in charge the certification RSPO P&C in the palm plantation and the POM is the Plant Manager.

The company has increased this year the production of KPO and CPO in comparison with the prospected production because the FFB increased considerably this year due to the good agricultural conditions. An extension approval was given in PalmTrace on 11-04-2017.

1.7.1 Location of the Supply Base

OPP	Oil Palm Plantation	Location	GPS reference		Area Summary (Ha)	
	Name	Address	Longitude	Latitude	Total	Mature
OPP 1	Palmeras de la Costa S.A.	Km. 12 Vía Ecopetrol – El Copey, Cesar	74° 0'42.12"W	10° 6'5.96"N	3,489	2,913
OPP 2	Aportes San Isidro S.A.S.	Km. 12 Vía Ecopetrol – El Copey, Cesar	74° 0'33.69"W	10° 5'21.32"N	622	622
OPP 3	Negocios Azuero S.A.S.	Km. 12 Vía Ecopetrol – El Copey, Cesar	74° 3'20.52"W	10° 5'19.94"N	708	591.39
OPP 4	Inversiones RCIH S.A.S.	Km. 12 Vía Ecopetrol – El Copey, Cesar	74° 1'28.53"W	10° 2'57.41"N	420.85	387
OPP 5	Inversiones Macías S.A.S.	Km. 12 Vía Ecopetrol – El Copey, Cesar	74° 2'23.64"W	10° 5'17.27"N	448	341.16
OPP 6	Inversiones MAHI S.A.S. – Inversiones Luro	Km. 12 Vía Ecopetrol – El Copey, Cesar	74° 4'5.22"W	10° 8'40.38"N	292	237
TOTAL					5,979.85	5,091.55

1.7.2 Statistics of the Supply Base and Estimated Tonnes of FFB produced per year

OPP	Oil Palm Plantation	Estimated FFB/Year (MT)	Planting Years	Cycle (Years)
OPP 1	Palmeras de la Costa S.A.	52,525.025	1981, 1982, 1988, 1995, 1996, 1997, 1999, 2002, 2007, 2008, 2010, 2011, 2012, 2013	36, 35, 29, 22, 21, 20, 18, 15, 10, 9, 7, 6, 5, 4
OPP 2	Aportes San Isidro S.A.S.	11,215.436	1980, 2001	37, 16
OPP 3	Negocios Azuero S.A.S.	10,663.5	1985, 2008	32, 9
OPP 4	Inversiones RCIH S.A.S.	6,978.093	1987, 2009	30, 8
OPP 5	Inversiones Macías S.A.S.	6,151.541	1980, 1997	37, 20
OPP 6	Inversiones MAHI S.A.S. – Inversiones Luro	4,273.405	1975, 2008	42, 9
TOTAL		91,807		

Only use data from 1.7.3 in the eTrace Summary

1.7.3 Conservation and HCV Area (Ha)				
OPP	Oil Palm Plantation	Conservation Area (Ha)	HCV Area (Ha)	* HCV part of Conservation
OPP 1	Palmeras de la Costa S.A.	14	0	No
OPP 2	Aportes San Isidro S.A.S.	0	0	No
OPP 3	Negocios Azuero S.A.S.	0	0	No
OPP 4	Inversiones RCIH S.A.S.	0	0	No
OPP 5	Inversiones Macías S.A.S.	0	0	No
OPP 6	Inversiones MAHI S.A.S.	0	0	No
TOTAL		14	0	

* Indicate if HCV area is part of the Conservation Area. If the HCV area is part of the Conservation Area, then "YES" otherwise, "No"

1.7.4 Percentage of Planted Oil Palm by different Age Ranges						
OPP	Planting Years by 5-year Ranges					
	Before 1996	1996-2000	2001 -2005	2006 – 2010	2011 – 2015	Total
OPP 1	189.35 Ha (6.5%)	591.34 Ha (20.3%)	1,042.85 Ha (35.8%)	783.6 Ha (26.9%)	305.86 Ha (10.5%)	2,913 Ha (100%)
OPP 2	506.93 Ha (81.5%)	---	115.07 Ha (18.5%)	---	---	622 Ha (100%)
OPP 3	281.5 Ha (47.6%)	---	---	309.89 Ha (52.4%)	---	591.39 Ha (100%)
OPP 4	313.08 Ha (80.9%)	---	---	73.92 Ha (19.1%)	---	387 Ha (100%)
OPP 5	184.91 Ha (54.2%)	156.25 Ha (45.8%)	---	---	---	341.16 Ha (100%)
OPP 6	123.71 Ha (52.2%)	---	---	113.29 Ha (47.8%)	---	237 Ha (100%)

1.7.5 Calculation of the Number of Production Units (N) to Sample for the Mill	
N = 0.8vY, where "Y" is the number of units, with the result always to be rounded "up" to the next whole integer. Where only a sample of the supply base is assessed, units not previously assessed, or assessed earlier in	

the certification program, are to be preferred over those more recently assessed			
For the Mill, how many units make up the production base?			
Owned estates (Y)	N = 0.8vY	Smallholders (Z)	N = 0.8vZ
6	2	0	0
Explanation as to the selection of estates sampled			
The criteria for selection were: By area, ages of plantings and distance to the POM. Result: Palmeras de la Costa S.A., and Inversiones RCIH S.A.S.			

1.8 Progress of associated Smallholders or Out-growers, if applicable to this assessment
Progress of associated Smallholders or Out-growers towards Compliance with relevant Standards - should be in accordance to the 3 year implementation plan, if applicable to this assessment
Not applicable. There are not associated smallholder in this audit. They work only with own plantation and independent growers.

1.9 Location Map for this Certification Unit (See Appendix 1)

PART 2: PARTIAL CERTIFICATION
The rules for partial certification allow organizations that have a majority holding in and / or management control of more than one autonomous company growing oil palm to certify individual management units and / or subsidiary companies subject to certain rules.

2.1 Management Structure				
Section	Criteria	Yes/No	If "Yes"	If "No"
2.1.1	Is the certified operation (POM and supply base as detailed above) a stand-alone operation and there are no other plantations or mills owned by the same company?	Yes	Section 2 is N/A	Go to 2.1.2
2.1.2	Is the certified operation part of a simple structure of operations owned by one company?	N/A	Go to 2.1.5	Go to 2.1.3
2.1.3	Are there statements of the ultimate controlling shareholders and directors in the managing agency company/companies: a. Explaining the legal relationship and the management arrangements with the subsidiary companies and / or with any operating groups?	N/A	Go to 2.1.4	Go to 2.2.1
2.1.4	b. A statement of commitment to complying with the spirit of the RSPO for all companies and subsidiaries involved with the growing of oil palm and for the production of palm oil?	N/A	Go to 2.4	Go to 2.2.2
2.1.5	Is there a time bound plan in place for all subsidiaries, estates and palm oil mills?	N/A	Go to 2.3	2.2.3
2.1.6	Is the parent company or one of its majority owned and / or managed subsidiaries a member of RSPO.	N/A		

2.2 Non-compliance Identified with 2.1 Above			
Section	Non-compliance findings	NC raised	Category
2.2.1	There is no explanation as to the company's structure and therefore it is not possible to conduct an effective audit against the rules for	N/A	Major

	partial certification.		
2.2.2	There is no statement of commitment to complying with the spirit of the RSPO for all companies within the company structure.	N/A	Major
2.2.3	There is no time bound plan in place for the certification for all subsidiaries, estates and mills.	N/A	Major
2.2.4	No applicable membership of the RSPO.	N/A	Major

2.3 Summary of the Time Bound Plan			
Section	Requirement	Findings and any action required	Compliance
2.3.1	Does the plan include all subsidiaries, estates and mills?	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A
2.3.2	Is the time bound plan challenging? ➤ Age of plantations. ➤ Location. ➤ Mill development. ➤ Infrastructure. ➤ Compliance with applicable law.	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A
2.3.3	Have there been any changes since the last audit? Are they justified?	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A
2.3.4	If there have been changes, what circumstances have occurred?	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A
2.3.5	Have there been any stakeholder comments?	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A
2.3.6	Have there been any newly acquired subsidiaries?	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A
2.3.7	Have there been any isolated lapses in the implementation of the plan?	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A
2.3.8	Has there been any systematic failure to proceed with the implementation of the plan?	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A
2.3.9	General statement as to progress made since the last audit?	Not applicable as this is a stand-alone operation and there are no other subsidiaries under the same company	N/A

2.4 Un-Certified Units or Holdings	
NOTE:	Companies may demonstrate compliance by clear evidence of a self-audit (i.e. an internal audit for all

subsidiaries, estates and Palm Oil Mills)			
Section	Requirement	Findings and any action required	Compliance
2.4.1	Did the company conduct an internal audit? If so, has a positive assurance statement been produced?	The company does not have subsidiaries	N/A
2.4.2	No replacement after dates defined in NIs Criterion 7.3 of: <ul style="list-style-type: none"> • Primary forest. • Any area identified as containing High Conservation Values (HCVs). • Any area required to maintain or enhance HCVs in accordance with RSPO criterion 7.3. 	The company does not have subsidiaries	N/A
2.4.3	Any new plantings since January 1 st 2010 must comply with the RSPO New Plantings Procedure.	The company does not have subsidiaries	N/A
2.4.4	Any Land conflicts are being resolved through a mutually agreed process, e.g. RSPO Grievance procedure or Dispute Settlement Facility, in accordance with RSPO criteria 6.4, 7.5 and 7.6.	The company does not have subsidiaries	N/A
2.4.5	Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO criterion 6.3.	The company does not have subsidiaries	N/A
2.4.6	Any Legal non-compliance is being resolved in	The company does not have subsidiaries	N/A

	accordance with the legal requirements, with reference to RSPO criteria 2.1 and 2.2.		
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TIME BOUND PLAN FORECAST FOR RSPO CERTIFICATION OF ALL PALM OIL MILLS & SUPPLY BASES				
Palm Oil Mill	Country	Supply Bases (estates, plantations, associations)	Targeted RSPO Certification Year	Current Certification Status as per this Audit
Not applicable	N/A			

With reference to time bound plan, the following issues were reviewed openly with the Control Union audit team during the assessment and which may be in conflict with the rules for partial certification, if applicable	
Name of Mill or Plantation	*Area of concern (See examples below)
N/A	No conflicts of partial certification
<p>Include any known concerns, media reports and major issues both present and from the past covering, for example:</p> <ul style="list-style-type: none"> • Replacement of primary forest or any area containing HCV's since November 2005. • Evidence of non-compliance with the law • Legal issues • Compensation payments • Social relations • Burning • Labor disputes 	

2.5 Summary of the findings for Partial Certification
<i>The audit team assessed compliance with the above requirements during this audit. Failure to address any non-compliance identified may lead to certification suspension.</i>
N/A. Please see the points above.

2.6 Partial Certification Audit Agenda		
Date	Location	Agenda
N/A	N/A	No partial certification

PART 3: AUDIT PROCESS

3.1 About the Certification Body

Control Union Certifications is a member of the Control Union World Group – an international inspection and certification body. CUC performs Audits and certification in many agricultural based fields such as FSC, RSPO, and Organic production, Sustainable Textile Production, Organic Exchange, GLOBALGAP, HACCP, BRC, GMP and GTP.

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3.2 Audit Team

Lead auditor:	Mr. Oscar Javier Lugo Ramos
Team member 1:	Mr. Jose Coronado Roballo
Team member 2:	Ms. Mónica Duran Ayala
Team member 3:	Ms. Andrea Turriago

3.2.1 Qualifications of the Lead Auditor

Requirement	Qualifications
A minimum of post high school (post-secondary school) training in either agriculture/forestry, environmental science or social sciences;	Agronomic Engineer 2007 with more than 7 years working experience in plantation. Experience in audit RSPO, GlobalG.A.P, and Organic farming auditing.
At least 5 years professional experience in area of work relevant to the assessment (e.g., palm oil management; agriculture/forestry; ecology; social science);	More than 7 years working experience in plantation. Involved in RSPO auditing since 2013. Experience as auditor in various standards: GlobalG.A.P, Organic Production Standards for Colombia, Europe,

	Japan, United States (USDA-NOP), Korea and Sweden (KRAV), RSPO (Roundtable on Sustainable Palm Oil) and GRASP (GlobalG.A.P. Risk Assessment on Social Practice).
Training in the practical application of the RSPO criteria, and RSPO certification systems;	Successfully completed RSPO Lead Auditor Training in 2015. Successfully completed RSPO SCC Training Course in October 2014. Involved in RSPO assessment since 2013. Member of CUC RSPO audit team. Involved in audits conducted in Colombia and other countries.
Successfully completion of an ISO 9000:19011 lead auditors course;	Successfully completed ISO 9001:2008 Lead Auditor Course in June 2014.
Training in the practical application of RSPO certification systems.	Successfully completed RSPO Lead Auditor Training in 2015. Successfully completed RSPO SCC Training Course in October 2014. Involved in RSPO assessment since 2013. Member of CUC RSPO audit team. Involved in audits conducted in Colombia and other countries.
A supervised period of training in practical auditing against the RSPO criteria or similar sustainability standards, with a minimum of 15 days audit experience and at least 3 audits at different organizations.	Involved in RSPO assessment since 2013. Member of CUC RSPO audit team. Involved in audits conducted in Colombia and other countries.
RSPO endorsed lead auditors course.	Successfully completed RSPO Lead Auditor Training in 2015.
Signed code of conduct.	Signed with CUC.
General knowledge of:	
• RSPO P&C standards.	Sound knowledge of the P&C and Local Interpretations.
• CUC organizational structure.	Sound understanding and has prepared training documents for others.
• CUC quality systems.	Sound understanding and has prepared training documents for others.
• Lead auditor role.	ISO 9001. Prepared an ISO 19011 training course and conducts internal training on auditing techniques.
• Report writing.	Extensive experience in report writing.
• Stakeholder consultation.	The process and need for this is fully understood.
• Certification decision process.	Full understanding.
• RSPO SCCS program manual.	Full understanding.
• CUC filing systems.	Full understanding.
• Correct use of RSPO trademarks.	Full understanding.
• History and objectives of RSPO.	Full understanding.
• CV available.	Upon request.
Completion of CUC RSPO lead auditor training.	Completed & Passed RSPO Lead Auditor Training in 2015.

3.2.2 Qualifications of the Assessment Team

RSPO Requirement	Team Member Name	Qualifications
Fluent in main local languages and English.	Jose Coronado Roballo	Auditor of agriculture, environmental and social aspects. Fluent in Spanish local language (Colombian citizen) and able to understand English.
	Mónica Duran Ayala	Fluent in Spanish local language (Colombian)

		citizen) and able to understand English.
	Oscar Lugo	Lead auditor, expert on agricultural, environmental and social issues. Fluent in Spanish and able to write and understand English.
	Andrea Turriago	Trainee, and Lead auditor for RSPO SCC, expert in environmental and social issues. Fluent in English , speaking, reading and writing
Field working experience in the palm oil sector, or a demonstrable equivalent.	Jose Coronado Roballo	Agronomic Engineer 1998 with more than 15 years working experience in plantation. Experience in audit RSPO, Global G.A.P., and Organic farming auditing., Grasp auditor having knowledge on social issues.
	Mónica Duran Ayala	Social Specialist. Business administrator. Experience under environmental management System and implementing environmental RSPO criteria in oil palm company. Knowledge in economics, labour and laws of Colombia.
	Oscar Lugo	Lead auditor: Agronomic Engineer 1998 Experience in audit RSPO, Global Gap, Organic production Standards for Colombia, Europe, Japan, Korea and the United States (USDA-NOP)
	Andrea Turriago	Trainee/ Observer: Environmental expert, knowing agricultural practices for Oil production.
Good agricultural practices (GAP), integrated pest management (IPM), pesticide and fertilizer use.	Oscar Lugo	Agronomic Engineer 1998 Experience in audit RSPO, Global GAP, Organic farming auditing
	Jose Coronado Roballo	Agronomic Engineer 1998 with more than 15 years working experience in plantation. Experience in audit RSPO, Global G.A.P., and Organic farming auditing., Grasp auditor having knowledge on social issues. Management of Integrated Management Systems HSEQ.
	Mónica Duran Ayala	Social Specialist. Business administrator. Experience under environmental management System and implementing environmental RSPO criteria in oil palm company. Knowledge in economics, labour and laws of Colombia.
Health and Safety auditing on the farm and in processing facilities. (For example	Jose Coronado Roballo	Experience in audit RSPO, Global Gap, farming auditing. Knowledge in economics, labour and laws of Colombia.

OHSAS 18001 or occupational. Health and safety assurance system).	Mónica Duran Ayala	Social Specialist. Business administrator. Experience under environmental management System and implementing environmental RSPO criteria in oil palm company. Knowledge in economics, labour and laws of Colombia.
	Andrea Turriago	Trainee: Expert in environmental and Social issues. Auditor of Social standards such as Smeta, Ursa and TCCC. Also working in HR experience and safety and Health management.
Workers welfare issues and social auditing experience. (For example with SA8000 or related social or ethical accountability codes).	Jose Coronado Roballo	Experience in audit RSPO, Global Gap, farming auditing. Knowledge in economics, labour and laws of Colombia.
	Mónica Duran Ayala	Social Specialist. Business administrator. Experience under environmental management System and implementing environmental RSPO criteria in oil palm company. Knowledge in economics, labour and laws of Colombia.
	Andrea Turriago	Trainee: Expert in environmental and Social issues. Auditor of Social standards such as Smeta, Ursa and TCCC. Also working in HR experience and safety and Health management
Environmental and ecological auditing. (For example experience with organic agriculture, ISO 14001 or environmental management systems).	Jose Coronado Roballo	ISO 14000- Training in February 2000. Lead Auditor Standard Roundtable on Sustainable Palm Oil – RSPO. Santa Marta, Colombia. February 24 to 28 2014, Experience in RSPO, Global GAP.
	Mónica Duran Ayala	Social Specialist. Business administrator. Experience under environmental management System and implementing environmental RSPO criteria in oil palm company. Knowledge in economics, labour and laws of Colombia.
	Oscar Lugo	ISO 14000- Training in February 2000. Lead Auditor standard Roundtable on Sustainable Palm Oil – RSPO. Santa Marta, Colombia. February 24 to 28 2014, Experience in RSPO, Global GAP
	Andrea Turriago	Trainee: Eng. Environment and expert in ecological i
Economic issues.	Jose Coronado Roballo	Agronomic Engineer 1998 Experience in audit RSPO, Global GAP, Organic farming auditing. Knowledge in economics, labour and laws of

		Colombia.
	Mónica Duran Ayala	Social Specialist. Business administrator. Experience under environmental management System and implementing environmental RSPO criteria in oil palm company. Knowledge in economics, labour and laws of Colombia.

3.3 Audit Methodology

3.3.1 General Overview

The Audit was carried out in conformity with the procedures as laid down in the CUC Procedure Manual and the RSPO Program Manual for the auditors and Certifier. During the Audit the qualified CUC auditors used the RSPO standard as endorsed for the country in which the audit took place and recorded their findings.

Workers and local communities were interviewed, and evidence sought to confirm ongoing compliance to include:

- **Chemical stores.** Storage, MSDS leaflets, Herbicide mixing areas, PPE, Ventilation, Security.
- **Field inspections.** Herbicide application programs. Harvesting sites and efficiency. Fertilizing operations. SOP's. Soil maps. Land preparation. Ground cover. IPM. First aiders and boxes. Ground cover. Soil erosion. Field observations of all operations.
- **Worker interviews.** OSH. Sexual, religious, racial harassment. Pay and contracts. Child labor. First aid. Awareness.
- **Re-planting sites.** Zero burn.
- **HCV's.** Identification. Management plans. Environmental Impact Assessments. Implementation.
- **Riparian zones.** Width. Current and future management. Non maintenance regimes.
- **Water management.** Water courses. Water monitoring.
- **Road maintenance.** Run off.
- **Social amenities.** Social Impact Audits.
- **Local communities.** Contributions made. Employment opportunities. Social impacts. Complaints procedures.
- **Workshops.** Oil traps. Safe working environment. PPE. Diesel tanks. Environmental waste management.
- **Line sites.** Interviews with householders. Inspection of water discharge points. Water improvement plans. Waste disposal.
- **Documentation review.**

The Palm Oil Mill audit verification included the following activities:

- **Mill and workshop inspections.** Documentation review & worker interviews.
- **Mill.** SOP's. Safe working environment. Gen sets. Walk ways. Signs. EFB. POME treatment. Emissions. Mass balance. Diesel tanks. PPE. Fire extinguishers. First aiders and boxes. Fuel and water usage.
- **OSH.** Training. Management structure. First aiders.
- **Full document review.** Completion of the checklist. Review and documentation of evidence. All aspects of RSPO P&C's applicable.
- **Worker interviews.** OSH. Sexual, religious, racial harassment. Pay and contracts.
- **Compliance against the RSPO SCCS certification scheme.**

Verification:

Verification of implementation was done through field observations, workshop and chemical store inspections, worker and community interviews and mill inspections as summarized above.

3.3.2 Assessment agenda for this Audit

Date	Location	Main activities
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<p>Monday 09/10/2017</p>	<p>Extractora Palmeras de la Costa S.A.S. Km. 12 Vía Ecopetrol – El Copey, Cesar, Colombia.</p>	<p>0900 – 0930: Opening meeting</p> <ul style="list-style-type: none"> • Introduction by team leader <p>0930 – 1800: Document review</p> <ul style="list-style-type: none"> • Document review [EIA, SIA, CIP, Business Plan] • Complaint mechanism / Request & respond <p>0930 – 1800: Document review Supply Chain Certification Assessment of the POM (RSPO SCCS)</p> <ul style="list-style-type: none"> • Demonstration of legal entity • Roles and responsibility • Procedures/manual/SOP • Record of purchase – RSPO certified product • Record of sales– RSPO certified product • RSPO logo & claims <p>Site verification</p> <ul style="list-style-type: none"> • Mill inspection • Workshops • Stores • POM application • Safety and Health / PPE / Signage • Waste Management / Environment • Workers interview • Stakeholder consultation if required.
<p>Tuesday 10/10/2017</p>	<p>Palmeras de la Costa S.A.S. Km. 12 Vía Ecopetrol – El Copey, Cesar, Colombia.</p>	<p>0800 – 1800: Document review</p> <ul style="list-style-type: none"> • Document review [EIA, SIA, CIP, Business Plan] • Complaint mechanism / Request & respond • Best agricultural practices • Safety and Health <p>Site verification</p> <ul style="list-style-type: none"> • Best agricultural practices • Manuring, Spraying, Harvesting, • HCV / Conservation Area • Legal compliance / boundary • Chemical / Pesticide / Fertilizer Stores • Workers interview • Worker’s facilities (housing, pay, etc.) • Stakeholder consultation if required.
<p>Wednesday 11/10/2017</p>	<p>Inversiones RCIH S.A.S. Km. 12 Vía Ecopetrol – El Copey, Cesar, Colombia.</p>	<p>0800 – 1800: Document review</p> <ul style="list-style-type: none"> • Document review [EIA, SIA, CIP, Business Plan] • Complaint mechanism / Request & respond • Best agricultural practices • Safety and Health <p>Site verification</p> <ul style="list-style-type: none"> • Best agricultural practices • Manuring, Spraying, Harvesting, • HCV / Conservation Area • Legal compliance / boundary • Chemical / Pesticide / Fertilizer Stores • Workers interview

		<ul style="list-style-type: none"> • Worker's facilities (housing, pay, etc.) • Stakeholder consultation if required.
<p>Thursday 12/10/2017</p>	<p>Palmeras de la Costa S.A.S. Km. 12 Vía Ecopetrol – El Copey, Cesar, Colombia.</p>	<p>0800 – 1800: Document review</p> <ul style="list-style-type: none"> • Document review [EIA, SIA, CIP, Business Plan] • Complaint mechanism / Request & respond • Best agricultural practices • Safety and Health <p>1430 – 1800: Stakeholder consultation</p>
<p>Friday 13/10/2017</p>	<p>Palmeras de la Costa S.A.S. Km. 12 Vía Ecopetrol – El Copey, Cesar, Colombia.</p>	<p>0800 – 1100: Preparation for closing meeting Additional field visits and meetings with managers as necessary</p> <p>1100: Closing meeting</p> <ul style="list-style-type: none"> • Presentation of findings by the audit team • NC closure dateline (if any) • Questions and answers • Final summary by team leader <p>End of assessment</p>
		<p>All auditors travelling back to respective location.</p>

PART 4 ASSESSMENT FINDINGS**4.1 Lead Assessor's Summary and Recommendation for Certification**

The mill and supply base are as per the above table 1.5 and 1.7.1 visited was assessed at field, office, facilities, store and document review carried out in accordance to the RSPO principles and criteria.

Common systems were identified and specific evidence was recorded for individual estate and mill.

Interviews with Estate Managers, Mill Manager, and Scheme leaders, committee and members of workers union took place in both formal and informal environments and worker interviews were conducted in amongst the supply bases and the mill.

There were no complaints received during the field assessment and during interview with the external stakeholders.

It is found that all its plantations are now included in the certification process.

The mill is fully verified for RSPO SCC system verification and it is found to be in full compliance. See PART 5 below.

Summary of Non-Conformance and Current Status

Please provide summary with reference to the non-conformance annex table

1. 1.2.1. NC (Major). In the company Inversiones RCIH S.A.S., the documents that should be available and accessible to the public are not evident, such as:

- Land titles/user rights (Criterion 2.2);
- Occupational health and safety plans (Criterion 4.7);
- Plans and impact assessments relating to environmental and social impacts (Criteria 5.1, 6.1, 7.1 and 7.8);
- HCV documentation (Criteria 5.2 and 7.3);
- Pollution prevention and reduction plans (Criterion 5.6);
- Details of complaints and grievances (Criterion 6.3);
- Negotiation procedures (Criterion 6.4);
- Continual improvement plans (Criterion 8.1);
- Public summary of certification assessment report;
- Human Rights Policy (Criterion 6.13).


2. 4.6.2. NC (Major). Inversiones RCIH S.A.S: There are no records of Pesticide Use, specifically for Insecticides and Fungicides.

It is evidenced Records of Use of pesticides (herbicides) outdated (until January 2017).

3. 4.6.6. NC (Major). Palmeras de la Costa S.A: Reuse of empty containers of agrochemicals for the storage and transport of the mixture of herbicides, used in the work of chemical plateo (control of weeds).

Inversiones RCIH S.A.S: There is evidence of reuse of empty agrochemical containers for the storage of fuels (Fuel Storage).

4. 4.7.1. NC (Major). The companies Palmeras de la Costa S.A., and Inversiones RCIH S.A.S., have a health and safety policy at work; However, these policies do not meet the minimum requirements defined in Decree 1072 of 2015 (appropriate to the nature and dangers of the organization, as well as the annual review thereof), which gives the parameters that companies in the documentation of his health and safety policy at work. Additionally, the company Palmeras de la Costa S.A., has a Management System for Health and Safety at Work; However, it is not evident that the performance of occupational medical examinations is being

<p>implemented and monitored, since it was evidenced that the workers Nicolas Maestre, Luis Cantillo and Luis Garcia who perform activities in the benefit plant have been subjected to the examinations of corresponding audiometry.</p> <p>5. 4.7.3. NC (Major). It is evident that Mr. Manuel Mercado who performs the work of tractor driver does not have the appropriate hearing protection elements for the work, uses foam type ear protector when according to the matrix of Personal Protection Elements requires a cup type.</p> <p>6. 5.3.2. NC (Major). Palmeras de la Costa S.A: Reuse of empty containers of agrochemicals for the storage and transport of the mixture of herbicides, used in the work of chemical plateo (control of weeds). Inversiones RCIH S.A.S: There is evidence of reuse of empty agrochemical containers for the storage of fuels (Fuel Storage).</p> <p>7. 6.1.2. NC (Major). Inversiones RCIH S.A.S., has a Social Impact Study; However, this study was not carried out considering all the affected parties, such as the workers.</p> <p>8. 4.6.10. NC (Minor). Palmeras de la Costa S.A: Reuse of empty containers of agrochemicals for the storage and transport of the mixture of herbicides, used in the work of chemical plateo (control of weeds). Inversiones RCIH S.A.S: There is evidence of reuse of empty agrochemical containers for the storage of fuels (Fuel Storage).</p> <p>9. 5.6.3. NC (Minor). There is no evidence of the monitoring of greenhouse gas emissions using the PALMGHG Calculator.</p> <p>10. 6.1.5. NC (Minor). In the perception study conducted by Palmeras de la Costa S.A. the APACOC strategic alliance is mentioned (with a sample of only two surveys of 130 palm growers); Additionally, there is no evidence that the organization has paid special attention to the impacts generated to said interested party, since there are no action plans to promote the positive impacts and mitigate the negative impacts generated to said interested party.</p>
<p>It is therefore the recommendation of the lead assessor that:</p> <ul style="list-style-type: none"> • A certificate of compliance is maintained. <p>Signed: </p> <p>Name: Oscar Javier Lugo Ramos Date: 12/12/2017</p>

4.2 Summary of the findings by Principles and Criteria

- Over the 5 year period of the life of the certificate, there will be 4 annual surveillance audits
- Identified Non-Conformities and noteworthy Positive and Negative Observations.
- The RSPO require that this report contain findings by each principle and some example criteria. Please see table below.

Principle 1: Commitment to Transparency

Criterion by Audit	Summary	<p>The company Palmeras de la Costa has developed a procedure for Requests, Claims and Complaints. This document establishes the response protocols to respond to these requests.</p> <p>Reception and responses to requests from the community is evidenced.</p> <p>Documents relating to environmental, social and legal issues that are relevant to compliance with RSPO Criteria are not complete and therefore the</p>
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company has a Major NC in 1.2.1 which has been closed correctly.		
ASA2	1.1	<p>1.1.1. Palmeras de la Costa S.A. The organization has communications protocol PDC-PE-PT-03 Version 01 of 21-06-2017. There is a training record Version 05 dated on 04-14-2015, in which Mr. Julio Pérez attended on August 1, 2016; who had the opportunity to audit and manifested good relations with the company. On August 1, 2017, the RSPO and RAS standard was publicized to contractors.</p> <p>Inversiones HCyH S.A.S. The organization has a complaints and claims procedure, where the procedure for the requests is specified, defined as follows: "Respectful request for information or action related to the provision of the service. Additionally, there is a communications protocol, which specifies the communication channels of the organization with the different interested parties. Evidence is displayed with information of interest (environmental, social and legal).</p> <p>1.1.2. Palmeras de la Costa S.A. The organization has a complaints and claims procedure code PDC-PE-PR-01 version 02 dated 13-10-2016. There is no evidence of requests for information requirements.</p> <p>Inversiones HCyH S.A.S. There is no evidence of requests for information requirements.</p>
ASA2	1.2	<p>1.2.1. Palmeras de la Costa S.A. The organization has a Sustainability Report 2015: * Our identity: Palmeras de la Costa; it was constituted as a company on November, 1971, by public deed No. 6491, signed at the 3rd Notary of Santa Fe de Bogotá, registered with NIT No. 860,031,768. * Social and environmental impacts of the organization * Environmental dimension * Social dimension * Palmeras de la Costa S.A. , committed to the health and well-being of workers and contractors. * Human Rights Policy Additionally it is specified. "For more information or suggestions of the report you can write to the email: palmeras@palmeras.com.co Address: Calle 75 No. 59-69 Esquina, Barranquilla. Plant Km 8 El Copey, Via Ecopetrol.</p> <p>Evidence is given to the President of the Community Board of Barrio el Ciruelo Mrs. Elizabeth Padilla with delivery date of October 8, 2016.</p> <p>NC major Inversiones HCyH S.A.S. In the company Inversiones HCyH S.A.S. the documents that should be available and accessible to the public are not evident, such as:</p> <ul style="list-style-type: none"> • Land titles / rights of land use

		<ul style="list-style-type: none"> • Occupational health and safety plans • Study of social and environmental impacts and their respective improvement plans • Documentation concerning High Conservation Values (HCV) • Pollution prevention and reduction plans • Details of complaints and claims • Negotiation procedures • Plans for continuous improvement • Public summary of the evaluation report of the certification • Human Rights Policy
ASA2	1.3	<p>1.3.1. (Palmeras de la Costa S.A.</p> <p>The company has Code of ethics version 01 dated 11-04-2014 version 01. It is evident that this communication to workers through training: Worker Álvaro Gómez and Carlos Demares held on August 01, 2017. Manuel Mercado Orozco worker held on July 28, 2017. Trabajador Carlos Arias Villalba carried out on 07-28-2017. Worker Eloy Castro held on July 28, 2017. Worker Olga Pérez held on July 28, 2017. Brenda Álvarez held on July 28, 2017.</p> <p>Inversiones HCyH S.A.S.</p> <p>The company has a code of ethics that was socialized to the workers on July 05, 2017.</p>
Principle 2: Compliance with Applicable Laws and Regulations		
Criterion by Audit	Summary	The mill and estates have demonstrated compliance to all applicable local, national and international laws. Legal ownership of land and its land use is clearly demonstrated through the respective land titles. Boundaries have been clearly demarcated. There have been no land disputes or claims involving the mill and estates.
ASA2	2.1	<p>2.1.1 Procedure for the identification and evaluation of legal requirements (Code: PDC-MJ-PR-02. Version: 02. Date: 01/11/2016). Subscription invoice to Legis, No. 4-103202, Date: 05/31/2017. Legis daily bulletins evidenced in emails for legislative, labor, environmental, financial, trade, social security and other topics. Feedback on legislative aspects from institutions such as Fedepalma, Cenipalma and ICA evidenced in emails. Minutes of meetings (January 13, 2017, April 21, 2017 and July 13, 2017), where the review of the legal matrix is evident. Copies of physical and / or digital documents in charge of those in charge of processes.</p> <p>2.1.2. Legal Matrix - Palmeras de la Costa S.A. The updated document is evidenced with the aspects related to laws, decrees and others, including the latest updates until the 2017 term. As described in the procedure and the evidence, the people in charge of the management of the matrix are the Heads of Process, Manager and Chief HSEQ. Documents available for consultation, through the aforementioned managers.</p>

		<p>2.1.3. Minutes of meetings (January 13, 2017, April 21, 2017 and July 13, 2017), where the review of the legal matrix is evidenced and the implementation of the legal aspects that apply to the company are verified. Meeting attendance lists (January 13, 2017, April 21, 2017 and July 13, 2017).</p> <p>2.1.4. The procedure called “Procedure to identify and assess legal requirements” (Code: PDC-MJ-PR-02. Version: 02. Date: 11/01/2016), establishes monthly consultation of the sources described in the document (Primer Legis, web pages of Ministry of Social Protection, Ministry of Environment, Housing and Territorial Development, Ministry of Transport, Ministry of Mines and Energy, Colombian Agricultural Institute, among others).</p> <p>The upgrade will take place on a quarterly basis and the date of last update Matrix legal requirements are recorded.</p>
ASA2	2.2	<p>2.2.1. Área total: 3923 ha *Escritura 1502 del 9 de jul 1981, of property located in Vereda El Copey, municipality of El Copey, Cesar department with an area of 3226 hectares and 6865 m2. And Tradition Certificate issued by Office of Public Records of Valledupar. Registration number 190-15987 dated June 12, 2017. *Escritura 1584 de 28 de may de 1984, of property located in Vereda Cuatro Bocas, municipality of El Copey, Cesar department with an area of 600 hectares and 3169 m2. And Tradition Certificate issued by Office of Public Records of Valledupar. Registration number 190-20328 dated February 5, 2015. *Escritura 395 del 13 dic de 2007, vereda tres esquinas, municipio el copey, departamento del Cesar con un área de 97 ha y 4922 M2. Certificado de tradición, Oficina de registro de instrumentos públicos de Valledupar. Matrícula: 190-63019. 19 de enero de 2015 (47 ha) y Matrícula: 190-6462. 19 de enero de 2015 (50 ha).</p> <p>Inversiones RCIH S.A.S: Finca Agropecuaria Prevención: Certificado de tradición, Oficina de registro de instrumentos públicos de Valledupar. Matrícula: 190-27108. 19 de julio de 2017 (700.83 ha). Inversiones RC y H Ltda. & CIA SCA.</p> <p>2.2.2. (Minor) There were well defined limits in every farm; these were defined by roads, fences with barbed wire and landforms (river). 2.2.3. (Minor) N/A. No evidence of conflicts regarding this matter. 2.2.4. (Major) N/A. No evidence of conflicts regarding this matter. 2.2.5. (Minor) N/A. No evidence of conflicts regarding this matter. 2.2.6 (Major)N/A. No evidence of conflicts regarding this matter.</p>
ASA2	2.3	<p>2.3.1. Palmeras de la Costa S.A: Protocolo identificación de derechos consuetudinarios y resolución de conflictos (Código: PDC-PE-PT-01, Versión: 01, Fecha: 21/06/2016). El protocolo establece la metodología para la identificación de derechos consuetudinarios, legales y/o de uso, así como medios de compensación (si aplican). Mapa de derecho de uso de vía intermunicipal (El Copey – Algarrobo), la cual es empleada para la comunicación y el desplazamiento de población entre estos municipios. Se evidencia en campo el libre tránsito por la vía.</p>

		<p>Mapa elaborado con el software QGIS (Sistema de Información Geográfica - SIG).</p> <p>Inversiones RCIH S.A.S: Mapa de derecho de uso de vía veredal entre la cabecera municipal de El Copey y veredas ubicadas al sur del municipio, la cual es empleada para la comunicación y el desplazamiento de población. Se evidencia en campo el libre tránsito por la vía.</p> <p>Mapa elaborado con el software QGIS (Sistema de Información Geográfica - SIG).</p> <p>2.3.2. (Minor) N/A. No evidence of customary rights or conflicts regarding this matter.</p> <p>2.3.3. (Minor) N/A. No evidence of customary rights or conflicts regarding this matter.</p> <p>2.3.4.(Major) N/A. No evidence of customary rights or conflicts regarding this matter.</p>
Principle 3: Commitment to Long-Term Economic and Financial Viability		
Criterion by Audit	Summary	<p>The Palmeras de la Costa has a document called: Financial Management Process / Business Plan for the agricultural and industrial Production of palm oil, containing all the variables of the business, monitoring indicators and methodology for evaluation.</p> <p>It also has the replanting program.</p>
ASA2	3.1	<p>3.1.1</p> <p>Business plan: Determination of prices based on the national guidelines determined by Fedepalma. Budget: Costs: Production, Operation, Purchase of fruit. Expenses: Administrative and financial. Net profit. Projected cash flow 2017-2025: USD price, exchange rate, Palma price. Fruit produced, processed, Oil extraction: 20.5%, almond extraction: 4.5%, palm kernel extraction: 41%, Palm kernel cake extraction 51%. Gross income CPO, Total income CPO, CPKO, Cake, Total sales. Total income. Total expenses. Cash balance, Accumulated balance. Projected P & G: Operating income, costs of sale, Purchase of fruit, Profit, Gross Margin: 20.8%, Operational Expenses, Operating Margin, EBITDA, Financial Expenses, Financial Income, Other Expenses, Other Income, Profit (before taxes), Net Margin. Cost per Ton: Cost of Sale: Field, Plant, Palmistry. RFF: Fruit produced 2017-2025. Projection of increase of production by entrance of renewed areas 2010-2012. Monthly review of the plan. Fabian Gómez Herazo (Manager) and Carlos de Mares (Financial Director). Board of Directors (monthly), includes producers. Semi-annual meetings with all personnel, from management to operational.</p> <p>3.1.2. Palmeras de la Costa S.A. Crop renewal completed in 2015, which was carried out in 4 stages: 1987-</p>

		<p>1988, 1995-1999, 2002 and 2004-2015.</p> <p>The first crops were planted in 1961. Plan executed for 3376.85 ha.</p> <p>Renovation schedule (renewal projection to 2023-2043, eg: reseeded 1995 - renewal 2023.</p> <p>Investments RCIH S.A.S:</p> <p>Renewal Program and Projection (2017 - 2021), includes a 5-year planned program with a projection for investment of a total of 203 hectares planted by 2021. The organization has documented the progress of the implementation of the renovation program.</p>
Principle 4: Use of Appropriate Best Practices by Growers and Millers		
Criterion by Audit	Summary	<p>The mills and estates have a complete set of SOPs, which is being strictly adhered to and continuously monitored. Soil fertility is being maintained in the fields and erosion prevention is continuously carried out. Soil analysis and foliar are carried out to define fertilization program.</p> <p>The Integrated Pest Management is being implemented in all the estates and is reducing the use of agrochemicals.</p> <p>The company has The Management System Safety and Health (OHSMS) documented in the workplace and policy of occupational health and safety is socialized.</p> <p>There is evidence of the risk matrix of the activities of the organization. In this paper, the mechanisms for the identification, assessment and control of industrial safety risks are evidenced. However there were found 4 NC majors during this audit. Those NCs Have been correctly and completely closed by the client. Also it was found 1 NC minor.</p>
ASA2	4.1	<p>4.1.1. There is evidence of standard operating procedures, documented and implemented for the Mill and Crops. Such as:</p> <ul style="list-style-type: none"> • Agricultural Management Process. Manuals for the establishment of new plantations Version 3 dated April 05, 2016. • Programa de Renovación. Versión 2. Fecha: Agosto 01 de 2016. • Programa para el manejo de suelo. Versión 1. Fecha: Febrero 22 de 2014. • Procedimiento de infraestructura y obras civiles. Versión: 1. Fecha: Enero 20 de 2014. • Nursery Procedure. Version 3. May 16, 2014. • Maintenance Procedure. Version 4, dated March 9, 2015. • Plant Health Process. Version 3, dated May 16, 2014 • Harvest and Postharvest Procedure. Version 2, dated August 01, 2016. • Matriz de Agroquímicos. Versión: 2. Fecha: Noviembre 15 de 2016. • Boilers Procedure. Version 2. <p>Registro como Predios Productores de Palma de Aceite – ICA. Resolución No. 00016328 del 17/11/2016. Otorgado a Palmeras de la Costa por el gerente seccional Cesar – Rafael Francisco Murgas Arzuaga.</p> <p>4.1.2. In the field, the supervisor is responsible for the procedure verification. Each supervisor has a production area of 400 hectares assigned, in which the supervisors must ensure compliance with the processes and procedures of the company.</p> <p>There is a works area called: Field Audit Department, where he the Engineer Bernardo Borrero works. His functions are to conduct regular assessments of the tasks and issue a report to the management with the quality results of the work (SOP).</p>

		<p>In the Palm Oil Mill, each shift supervisors perform evaluations and monitoring procedures.</p> <p>4.1.3. There is evidence of the monthly reports of the Field Audit Department and supervisor reports of the POM. These reports show that the minor deviations have been corrected during the operation and have only required feedback from the staff responsible.</p> <p>Lista de Verificación Auditoría Interna – RSPO. Auditoría interna realizada durante el mes de Julio de 2017. Actas de Reunión, en las cuales se presentan los hallazgos y se plantean los planes de mejora. Reuniones efectuadas durante el mes de Julio de 2017.</p> <p>4.1.4 The facility has the Buffalo System that is used for register all information about FFB origin (the facility receives FFBs from his own associated supply base and other suppliers uncertified) in addition the Company has production report-monthly 2017 where register the production and sales of crude palm oil model IP.</p>
<p>ASA2</p>	<p>4.2</p>	<p>4.2.1. Fertilization program - 2017. Diagnosis of nutrition foliar analysis 2017. Includes analysis for fertilization planning for each of the lots of the farm. Foliar analyzes of 2017 for different lots and ages of cultivation. Dr Calderón Labs. Soil analysis for 2014 for different lots and ages of cultivation. Dr Calderon Labs. Maintenance manual, Version: 4, Date: 03/09/2016. Numeral 5.3. It includes monitoring information, foliar sampling and soils, programming and application of chemical fertilizers, programming and application of compost. Instructions for application of fertilizers. Version 1. Date: 07/01/2014.</p> <p>Investments RCIH S.A.S: Detailed study of soils and fertility for oil palm cultivation Finca Prevención (El Copey - Cesar) September 2015. Fertilization program - 2017. Diagnosis of nutrition foliar analysis 2017. Includes analysis for fertilization planning for each of the lots of the farm. Foliar analyzes of 2017 for different lots and ages of cultivation. Dr Calderón Labs. Soil analysis of 2015 for different lots and ages of cultivation. Dr Calderon Labs. Maintenance procedure, Date: 04/19/2017. Numeral 5.3. It includes monitoring information, foliar sampling and soils, programming and application of chemical fertilizers, programming and application of compost.</p> <p>4.2.2. Fertilization program - 2017. Fertilizer application registration which includes Product, lot, no. palms, kg palm, kg lot, lot bulk, date and observations. Application Registry of Compost - 2017.</p> <p>Investments RCIH S.A.S: Fertilizer application registration which includes Product, lot, no. palms, kg palm, kg lot, package lot, date, method of application and responsible.</p> <p>4.2.3. Foliar analyzes of 2017 for different lots and ages of cultivation. Dr Calderón Labs.</p>

		<p>Soil analysis for 2014 for different lots and ages of cultivation. Dr Calderon Labs. Maintenance manual, Version: 4, Date: 03/09/2016. Numeral 5.3. Includes monitoring information, foliar sampling and soils. Foliar Analysis: Annual. Soil Analysis: 4 years. Agronomist Gustavo Barrios. University of Tolima - 2011.</p> <p>Investments RCIH S.A.S: Foliar analyzes of 2017 for different lots and ages of cultivation. Dr Calderón Labs. Soil analysis of 2015 for different lots and ages of cultivation. Dr Calderon Labs. Maintenance procedure, Date: 04/19/2017. Numeral 5.3. Includes monitoring information, foliar sampling and soils. Foliar Analysis: Annual. Soil Analysis: 4 years. Agronomist Eduardo Villegas de los Ríos. National University of Colombia - Palmira Headquarters – 1984.</p>
<p>ASA2</p>	<p>4.3</p>	<p>4.3.1. Maps of fragile soils. Included in floor texture plan. Identify soils defined as fragile: Sandy and Saline. Scale 1: 50,000</p> <p>Investments RCIH S.A.S: Maps of fragile soils. Included in floor texture plan. Identify soils defined as fragile: Saline. Scale 1: 30,000 September 2015</p> <p>4.3.2. Program for soil management. Version: 1. Date: 02/22/2014. It includes strategies for the management of fragile soils. The production areas are of flat topography, with maximum slopes of 2-4%.</p> <p>Investments RCIH S.A.S: Maintenance procedure, Date: 04/19/2017. 5.4. Strategies for soil conservation. The production areas are of flat topography, with maximum slopes of 2-4%.</p> <p>4.3.3. Infrastructure and civil works procedure. Version: 1. Date: 01/20/2014. Numeral 2. Maintenance of roads. Control of machinery and equipment (motor grader). Registration of transport of material.</p> <p>Investments RCIH S.A.S: Infrastructure and civil works procedure. Date: 04/19/2017. Numeral 2. Maintenance of roads. Control of machinery and equipment (motor grader). Registration of transport of material.</p> <p>4.3.4. N / A. No peat is evident in the establishment areas of the project's crops.</p> <p>4.3.5. (Minor) N / A. No peat is evident in the establishment areas of the project's crops.</p>

		<p>4.3.6. (Minor) Raquis to Compost and direct to the field. Effluents are watered over the compost. Pruning residues are arranged in the field. Program for soil management. Version 1. Date: February 22, 2014.</p> <p>Investments RCIH S.A.S: Pruning residues are arranged in the field. Application of compost with spreader. Compost Application Program (2008-2017). Construction of tertiary channels for the proper drainage of soils.</p>
<p>ASA2</p>	<p>4.4</p>	<p>4.4.1. PALMERAS DE LA COSTA has established a Program for the Efficient Use of Water. Legally, the documents for the concession of use of water for the Ariguaní River in Resolution 001 of 18/12/2002 jointly issued by Corpo Cesar and Corpamag are shown. The licensed flow is 2259 l / s Winter and 1026 l / s Summer . There are two points of water catchment, the Potosí Canal and the Labrador channel. For the 5 deep wells that are used to irrigate the company's plantations, Resolution 0286 of 2012 issued by Corpo Cesar is evidenced. The allowed flow is 241 l / s.</p> <p>Improvements are being made to the irrigation system by implementing the sprinkler system to reduce water losses, for which 5 wells are being explored, which have the respective legal permits (Resolutions 0286 of March 15, 2012) with flows 64.84, 37, 45.3, 35 and 59 lt / s Total: 241.14 lt / s valid for 10 years.</p> <p>Legalization of the wells used for the muleteers a total of Maracaibo, tile house, Santa Inés, Nursery, Winery, San Isidro, Cas Blanca, Agricultural workshop, Housing area according to Resolution 1361 from September 4, 2013 to 2023 total flow 14.89 lt / s.</p> <p>4.4.2. There is evidence of reforestation, prevention of logging and implementation of buffer areas with margins of 30 meters along the borders of the Ariguaní river and the water sources of the four main channels (Labrador, Potosí, Fonseca included in the program of Protection and Conservation of Water Sources of the Efficient Water Saving and Use Plan.</p> <p>Map of Palmeras of the coast with the water sources of the plantation with date of elaboration 2017 is evidenced. New adjusted planting procedure indicates no sowing in Riviera margins of water sources respecting the margin of 30 meters.</p> <p>4.4.3. The implementation of the measures of treatment, monitoring and control of the vertimientos of the extractor plant is evidenced.</p> <p>Monitoring of the oxidation pool by LABOMAR LTDA July 2016 (company accredited according to resolution 2707 of 14 December 2015 issued by meteorology institute hydrology and environmental studies - IDEAM NTC ISO / IEC 17025) finding compliance with the physical-chemical parameters including BOD. 92.09% G & A 95.74%, COD. 97.03%, in the effluents of the extraction plant in relation to the article 72 decree 1594 of 1984 applicable to palms of the coast, since the vertimiento that they realize is to the ground</p>

		<p>and not to a source of water.</p> <p>4.4.4. The adequate treatment of industrial effluents is evident. The results of the Report on Results and Analysis of the Characterization of Domestic Wastewater and the STARI Treatment System prepared by the company LABORMAR in July 2016 are: BOD. 92.09% G & A 95.74%, COD. 97.03%, according to Article 72 decree 1594 of 1984 that applies to PALM TREES OF THE COAST, and to these the dumping is to the ground and not to a water source.</p> <p>WATER COSUMO PER TON OF FRUIT FRUIT July 1.85 m3 / tn June 1.61 m3 / tn May 1.93m3 / tn April: 0.15 m3 / tn March 0.23 m3 / tn February 1.35 m3 / tn January: 1.51 m3 / tn Average consumption year: 1.09 m3 / Tn</p>
ASA2	4.5	<p>4.5.1. Phytosanitary management manual. Version: 3, Date: 05/16/2014. It includes the integrated management of pests and diseases, defines methods of biological, cultural, physical, ethological and chemical control, as well as the characterization of pests and diseases. Registration through the CyberTraker application and units for recording information in the field. Processing of information through the GeoPalma program. Procedure Strategies to Minimize the Use of Agrochemicals. Version: 1. Date: 07/01/2014.</p> <p>Investments RCIH S.A.S: Plant Health Procedure, Date: 04/19/2017. It includes the integrated management of pests and diseases, defines methods of biological, cultural, physical, ethological and chemical control, as well as the characterization of pests and diseases. Registration through the CyberTraker application and units for recording information in the field. Procedure Strategies to Minimize the Use of Agrochemicals. Version: 1. Date: 07/01/2014</p> <p>4.5.2. Training of personnel involved in IPM is evidenced. For example: Integrated Pest and Disease Management Training (MIPE). Date: 06/15/2017. Number of participants: 17. Assistant staff with professional title Technician in cultivation and harvesting of oil palm. Trainer: Agronomist Gustavo Barrios. University of Tolima - 2011.</p> <p>Investments RCIH S.A.S: Armando Martinez Herrera and Cesar Cantillo Hernández, Crop and Harvest Technician of La Palma de Aceite, SENA, 11/18/2014.</p>
ASA2	4.6	<p>4.6.1. Agrochemicals matrix (Version: 2, Date: 11/15/2016): includes herbicides, insecticides and fungicides. Describe the product, I.A., toxicological category, specific use, LD50, place of use - location, dose, pest, disease to be treated, use concept. Technical sheets of the products and safety sheets. Agronomists:</p>

		<p>Gustavo Barrios. University of Tolima - 2011. Eduardo Villegas de los Ríos. National University of Colombia - Palmira Headquarters - 1984.</p> <p>Investments RCIH S.A.S: Agrochemicals matrix: includes herbicides, insecticides and fungicides. Describe the product, I.A., toxicological category, specific use, LD50, pest, disease to be treated, use concept. Technical sheets of the products and safety sheets. Agronomist Eduardo Villegas de los Ríos. National University of Colombia - Palmira Headquarters – 1984</p> <p>4.6.2. (Major) Agrochemicals matrix (Version: 2, Date: 11/15/2016): includes herbicides, insecticides and fungicides. Describe the product, I.A., toxicological category, specific use, LD50, place of use - location, dose, pest, disease to be treated, use concept. Field application of agrochemicals (Code: PDC-GA-FO-01, Version: 5, Date: 07/29/2016), includes name of the product, the active ingredients used and its LD50, the area treated, number of applications , applied dose, total amount and the calculation of applied amount of active ingredients per hectare. NC Major Investments RCIH S.A.S: There are no records of Pesticide Use, specifically for Insecticides and Fungicides. It is evidenced Records of Use of pesticides (herbicides) outdated (until January 2017).</p> <p>4.6.3. Strategies to minimize the use of agrochemicals (Version: 1, Date: 07/01/2014). Issues are raised such as timely detection of pests and diseases, planting of beneficial plants, sanitary pruning, pheromone traps, application of entomopathogenic products. Consumption of agrochemicals: Analysis of agrochemical consumption between 2015 and 2017. The analysis shows the reduction, in different percentages, of the products used.</p> <p>4.6.4. There is no evidence of use of these products. There is no evidence of storage of these products. List of prohibited products</p> <p>4.6.5 Palmeras de la Costa S.A. It is evidenced that the personnel that manipulates agrochemicals counts the required training, in the case of Rodolman Rondon worker there is evidence of certification dated October 19, 2016, Ricardo Ospina and Carlos Arias with date of September 15, 2016.</p> <p>INVERSIONES RC Y H S.A.S. There is evidence of training in the handling of agrochemicals lasting 60 hours by workers Cesar Cantilo and Armando Martínez on December 14, 2016.</p> <p>4.6.6. (NC Major) Storage according to Good Agricultural Practices. Palmeras de la Costa S.A: Reuse of empty containers of agrochemicals for the storage and transport of the mixture of herbicides, used in the work of chemical plateau (control of weeds).</p>
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<p>ASA2</p>	<p>4.7</p>	<p>4.7.1 Major NC The companies Palmeras de la Costa S.A., and Inversiones RCIH S.A.S., have a health and safety policy at work; However, these policies do not meet the minimum requirements defined in Decree 1072 of 2015 (appropriate to the nature and dangers of the organization, as well as the annual review thereof), which gives the parameters that companies in the documentation of his health and safety policy at work. Additionally, the company Palmeras de la Costa S.A., has a Management System for Health and Safety at Work; However, it is not evident that the performance of occupational medical examinations is being implemented and monitored, since it was evidenced that the workers Nicolas Maestre, Luis Cantillo and Luis Garcia who perform activities in the benefit plant have been subjected</p>

		<p>to the examinations of corresponding audiometry.</p> <p>Palmeras de la Costa S.A. There is an occupational health and safety policy (SG-SST), however, it is not specific to the nature of the company or to the hazards of the organization. The policy was prepared on 05-07-2016; however, no annual review is evidenced as established in Decree 1072 of 2015.</p> <p>The company has a Workplace Health and Safety Management System with code PDC-SST-MA-00 version 01 dated 05-07-2016.</p> <p>The company carried out an initial evaluation of the SG-SST, based on the minimum standards of Resolution 1111 of 2017. An annual work plan with code PDC-SSt-MT-01 version 01 dated 05-07-2016 is evidenced.</p> <p>Training of the following workers is shown in the OSH policy Eloy Castro with date of August 4, 2017. Nicolas Maestre, Luis Garcia, Luis Carrillo, Manuel Gomez and Carlos Arias with date of September 15, 2016. Rodolman Rondon and Libardo Ospina with date of September 14, 2016. As well as the Manuel Mercado Worker with date of August 02, 2017.</p> <p>INVERSIONES RC Y H S.A.S. The company has a health and safety at work policy dated 12-08-2016.</p> <p>No annual review is evidenced as established in decree 1072 of 2015 in items 2.2.4.6.6. likewise, it is not appropriate to the nature of the organization's hazards.</p> <p>Jhon Anaya: 05-08-2017 Ángel Peña: 12-22-2016 Ricardo Fernández: 08-24-2016 Cesar Cantillo: 11-21-2016 Armando Martínez: 04-22-2017</p> <p>There is an Occupational Health and Safety Management System developed in August 2016.</p> <p>4.7.2. Palmeras de la Costa S.A. There is an identification matrix for hazards and risks. It is evident that the risks related to both the field work and the benefit plant are contemplated. Traveled is made with training in prevention and situation management with snakes workers José Gregorio Armenta on 03-05-2017 and worker Cesar Fonseca dated 04-05-2017</p> <p>INVERSIONES RC Y H S.A.S. There is a hazard identification matrix, the risks of the harvest personnel are requested in terms of falling objects and particulate material, in addition the risks of the person who handles the motorbike are reviewed, within their controls the training in electrical risk, it is evident that Mr. Munive Trillo José was trained in electrical risk on 05-18-2017.</p> <p>4.7.3. NC Major Palmeras de la Costa S.A.</p>
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		<p>Oscar Peñalosa Pedro Gonzalo</p> <p>Evidence of Scrutiny PDC-SST-FO-29 of the votes of May 31, 216 is evidenced. Format COPASST 2017 vote count and vote records. Record of closing of the voting for the election of the candidates to COPASST May 31, 2017 - May 31, 2019</p> <p>INVERSIONES RC Y H S.A.S. Evidence of election of the COPASST of June 1, 2016, election of candidates on behalf of the workers for the conformation of the COPASST with validity 2016-2018. Voting records of the workers and record of signature of the votes made on July 8, 2016 are evidenced. The closing act of the voting of 06/10/2016 is evidenced with the vote counting for a total of 37. COPASST meeting minutes are evidenced: July 28, 2017; June 30, 2017 and June 28, 2017. Activities are performed such as: maintenance of the bathroom, delivery of equipment; adequacy of showers.</p> <p>4.7.5. Palmeras de la Costa S.A. The company has an emergency and contingency plan prepared in October 2016. Meeting points, signage, first aid kits and fire extinguishers are shown in good condition.</p> <p>There is evidence of the formation of emergency brigades dated August 12, 2017. An organizational chart of the same is evident; As well as the members duly trained in the subject, during the interviews with the personnel, it was evidenced that the emergency plan is applicable and of knowledge of the workers.</p> <p>INVERSIONES RC Y H S.A.S. 2016 Emergency Master Plan is evidenced; as well as the certificate of formation of emergency brigades on June 6, 2017. Evidence of emergency committee organization is evidenced:</p> <ul style="list-style-type: none"> 1 Director of brigades 1 Communication Director 3 coordinators (first aid, fire control, evacuation and rescue) 3 brigades (2 first aid, 2 fire and 3 evacuation and rescue). <p>Inspections: Fire extinguishers: July 2017 in total there are 5 fire extinguishers in good condition and with a valid expiration date. There is a first aid kit in the administrative area, equipped and with its elements with valid expiration date.</p> <p>Inspection: first aid kits type A First aid kit of August 01, 2017. Registration of POSITIVE report and investigation of: Yair Artur Torres Andrade of 04/08/2017 attacked by Avispas is evidence recommendation risk training.</p>
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<p>ASA2</p>	<p>4.8</p>	<p>4.8.1. Palmeras de la Costa S.A. Training plan 2017 is evidenced, in which the programming and fulfillment of the same are specified. Labor competences by SENA (irrigation, health, harvesting) Communications plan PQRS Human rights policy Code of ethics RSPO basics Classification of solid waste Environmental management Wildlife - Flora Chain of Custody System RAP Standard How to act when a snake bites Use of personal protection elements Work coexistence committee SGSST - Decree 1072 Safe work course in heights Emergency brigades First aid Evacuation and rescue Hazard identification Strategic road safety plan Responsible use and management of agrochemicals Rational handling of pesticides</p>

		<p>Integrated Management of pests and diseases Biologic control</p> <p>4.8.2. Palmeras de la Costa S.A. There is a BUFALO software information system, in which the traceability of the training is carried out by each employee.</p> <p>Inversiones RC Y H S.A.S. There is an individual training matrix in which the training that each of the company's employees has carried out is evident.</p>
Principle 5: Environmental Responsibility and Conservation of Natural Resources and Biodiversity		
Criterion by Audit	Summary	<p>There is evidence document: Identification Procedure of all aspects and results of the evaluation of the environmental impacts associated with these. The Gayle Woodside and the Aurricho Patrick methodologies were used for impacts assessments.</p> <p>Also, evidence of the Environmental Management Manual dated 13/01/2014 – Version 01, where the necessary guidelines to comply with the commitments defined in the environmental policy are established. Prevention, mitigation, correction, compensation measures.</p> <p>During the audit, it is evident that there is no presence of protected areas around the grounds. ere maps of characterization describes and confirm this situation. Areas that could be implemented as biological corridors between fragmented forest patches</p> <p>Documented characterization of all waste products and sources of pollution are in the Integral Management Plan of Solid Waste. Date: 17/12/2013. This document is part of the environmental management process.</p> <p>Records of waste generation by type are evidenced.</p> <p>For hazardous waste, specific and detailed records are kept.</p> <p>It is evident in the Program of rational energy use, records of fossil fuel use per month.</p> <p>The company does not use fire for waste disposal nor for soil preparation for replanting.</p> <p>The organization has a program to prepare for emergencies and disasters; However, the company has shown a NC major during the audit. This NC has been completely closed . and one NC minor</p>
ASA2	5.1	<p>5.1.1. The organization has a Matrix of aspects and environmental impact (Environmental Management) Version 02 of 11/27/13.</p> <p>B. Additionally, the Wooside GAILE AND AURICHO PATRICK methodology is applied. Described in the book ISO 14000 environmental management system audits.</p> <p>There are implemented measures for mitigation, remediation and compensation.</p> <p>There is a procedure to identify aspects and assess environmental impact See 01.</p> <p>As a result of the evaluation, we have the following programs: Rational use of Energy Savings and efficient use of water Inversiones RCYH S.A.S presents Matrix of aspects and impacts Environmental V01 (06/09/16) -Plan of mabejo Ambiental Inversiones RCYH S.A.S dated (03/05/16) contains Introduction. Objective, Legal Framework, Cultivation activities, Good agricultural practices, Environmental evaluation.</p>

		<p>5.1.2. Environmental management plan is evidenced</p> <ul style="list-style-type: none"> -It identifies Ing Gustavo Padilla Zequeira charge Jfe HSEQ -It is evident mitigation measures such as recovery, reduction, categorization of significant or not significant for the impacts generated by the activities - Evidence of management plan measures such as reduction in water consumption, energy, fuels. - Evidence of environmental impact indicators (DIA) is evidenced - Electric generation control register PDC-ME-FO-05 - 2017 Work Plan is evidenced by initiating activities to be developed in terms of monitoring and extension, such as: <ul style="list-style-type: none"> - Inspections to the irrigation system. - Training for personnel in environments and rational energy and guide. - Indicated by compliance with resolution 1249 of August 12, 2013 issued by Corpo Cesar. <p>RCYH investments: Plan of mabejo Environmental Investments RCYH S.A.S dated (03/05/16) contains Introduction. Objective, Legal Framework, Cultivation activities, Good agricultural practices, Environmental evaluation</p> <ul style="list-style-type: none"> - Saira Ulloa Viloría is responsible <p>5.1.3. (Min) The monitoring in the program of saving and efficient use of water is included in item 5.2 measurement and mythography of water consumption. Activities carried out by Laboratorio LABOMAR Ltda (Laboratorio Ortiz Martinez). Environmental Work Plan 2017 is contains Activities, dates of completion, responsible. It is verified annually by the head Ing Gustavo Padilla HS Chief</p> <p>Investments RC Y H S.A.S</p> <ul style="list-style-type: none"> -Realizes water consumption monitoring for irrigation of 2016 and 2017. -Realizes indicators of consumption of Electric Power Vs Clusters of fresh fruit harvested year 2017 <p>The annual review is carried out by the Responsible Saira Ulloa, environmental coordinator. The measures implemented demonstrate control of impacts such as waste characterization, monitoring, changes in control and mitigation activities.</p>
ASA2	5.2	<p>5.2.1. It is verified Complete evaluation of high conservation values (AVC) in palm trees of the coast S.A June 2015 V 01 Contains Scope, objective, Evaluation team, General characteristics of the area, Results of the assessment, AV 1 Species diversity, (1.1 Protected areas, 1.2 Threatened species, 1.3 and 1.4 Endemic, migratory and temporary uses), AV2 Ecosystems and mosaics of scale of landscapes, HCV 3 Ecosisitem, habitats and rare refuges, HCV Ecosystem services, HCV Community needs and Cultural Values.</p> <p>The presence of AV 1.2 and potentials 1.3 and 1.4 is established. It is presented in the study List of species of birds reported 8 species present in</p>

		<p>the UINC among these Chauna Chavarria as (NT), Crax Alberti (Colombian Pavon), Monticola troglodyte (CR), Threatened present in rivers of Ariguani rivers, mammal species such as Leopard pardilis, Cerdocyon Thous (LC), Zaino (Pecari Tajuto); Boa constrictor (NE); The presence of HCV 4 of Ecosystem Services, associated with the water source of the Ariguani River, was also identified.</p> <p>The study was directed by Luis Francisco Madriñan, Ecologist, PhD in watershed and fishery management, AVC Consultant and his work team Carolina Torrado Ing environmental and Patricia Apreza Social communicator.</p> <p>For the realization of the study, it was counted and linked with the participation with the communities (neighboring farms, workers, populations) to identify resources, sites or needs of the community through mechanisms such as interview, surveys, with these interested parties</p> <p>List of available evaluations Included in the study are maps of the area such as LANDSAT 1,100,000, map and image of the study area of the plantation Palmeras de la costa.</p> <p>5.2.2. AVC study where avc species are identified in the study The implementation of management measures has focused on:</p> <p>Environmental education and training through training for workers, Signage of the areas with vegetal coverage in the farms of Palma, the main and secondary roads where wildlife sightings are considered with illustrations with the aim of alerting workers and avoiding risks of run-over of species</p> <p>the elaboration of basic cartography of the location of the AVC. The hunting and capture of species for commercial or domestic purposes to personnel and contractors is prohibited.</p> <p>Program for monitoring wildlife species with HCV</p> <p>In addition, the legal procedure was evidenced before the CORPOCESAR regional authority, for the collection of Fauna & Flora specimens, as part of the monitoring of the AAVC and the RAP species. (Rare, Endangered or Endangered).</p> <p>5.2.3. Training record is evidenced in the Bse Plantación personal induction program document (PDC-FE-FO-04) Ver08 To the operators Carmen Carrasquilla, Jose Meza among others during the months of February, August, March 2017. Inversiones RC Y H S.A.S evidence of training for personnel Dario Acosta, Abel Acosta, Ovier Acuña, Omar Barrios, Olmedo Barrios, Carlos Castañeda, among others. Topic: Identification of rare species, awareness of species care and HCV on the dates of 03-July-2017/04-Sept-2016.</p> <p>5.2.4The organization presents Monitoring of the state of the AVC 1.2 through a field report carried out by Raiza Castañeda and Paulin Polanco from October 18 to 21, 2016 carried out in Quebra Mayor, Casa Tejada within the company Palmares de la Costa. Objective monitoring and continue process of</p>
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		<p>identification of flora and fauna present. The above with the installation of diversion traps, fog nets, trap cameras is indicated listing the presence of reptiles sighted, photographic annex of species found and recommendations for their preservation.</p> <p>5.2.5. The legal, customary or user rights: No conflicts regarding this subject were evidenced. No evidence of processes or dispute agreements regarding any existing conflict.</p>
<p>ASA2</p>	<p>5.3</p>	<p>5.3.1. (M) A document called Solid Waste Management Plan (Version 01) of 12/17/2013 Indicates, definitions, environmental diagnosis, solid waste management plan, monitoring of the management plan, contingency plan, waste separation, characterization, Storage, generation control, training and final disposal.</p> <p>It is evidenced implemented Waste collection procedure Version 01 of 12/17/2013 indicates type of collection and frequency, collection of industrial area, muleteers collection and others generated by the areas of the company Palmeras de la Costa.</p> <p>Investments RCYH S.A.S Matrix of Environmental Aspects and Impacts - Environmental management plan -It is verified record of delivery control of respel (V01) of 08-16-2017 amount 25 Kg -Verified record of control of solid solid waste (V01) of 08-16-2017 Responsible Saura Ulloa.</p> <p>5.3.2. NC major The management of the waste is done by collecting and storing in the Respel warehouse and ordinary winery Delivery of ordinary waste to ESP Document of October 13, 2016 Canntidad 1.090 Kg and Cargo Manifest of Residents No. 30079 per 1009 Kg The contractor company with approval of management by Government entity according to resolution 1408 of Nov 2013 in effect for 10 years.</p> <p>Palmeras de la Costa S.A: Reuse of empty containers of agrochemicals for the storage and transport of the mixture of herbicides, used in the work of chemical plateau (control of weeds). Inversiones RCIH S.A.S: There is evidence of reuse of empty agrochemical containers for the storage of fuels (Fuel Storage).</p> <p>5.3.3. The final disposition of the waste is verified:</p> <p>Respel waste: managed through the company Tecniamsa (Environmental Technology of Colombia) with approval according to Resolution No. 469 of August 26, 2009 by the Regional Corporation of Atlantico (CRA). Certificate of reception 08/18/17 in the name of Palmeras de la Costa Degraded quantity 80 kg of pesticide residues, 100 kg of agrochemical containers, 2900 kg of tow, manilas contaminated with oils (hazardous liquid wastes (oils). Electronic (WEEE) reagents of the laboratory, oil filters, with the company Tecniamsa, which has its legal permission (Resolution 0946 of 2010. CRA). Ordinary solid waste is managed with Bioger Colombia S.A.S (Bosconia sanitary landfill) is verified delivery in register Receiving ordinary solid waste V01 of the 05/18/17, 07/14/17 by 940 kg and 750 Kg.</p>

		<p>Bio degradable waste and rachis is sent to the compost area for treatment and subsequent application in the field, the quantities generated being: January: 1245.8 Ton March: 10944.2 Ton April: 11422.65 Ton May: 1634.26 Ton June: 1170.03 Ton July: 1258.92 Ton</p> <p>Inversiones RCYH performs waste management through a delivery agreement to its client Palmeras de la Costa evidencing delivery documents as support: Registration of entry of hazardous waste. From 08/16/2017 as follows: -Residuos of application of agrochemicals 22 Und, Packaging of agrochemicals 7 Und, paints containers and aero soles 5 und, Bulbs 1 Und.</p> <p>Registration of 07/11/17 waste of application of agrochemicals is delivered 77 Kg, Packaging of agrochemicals 21 Kg.</p>
<p>ASA2</p>	<p>5.4</p>	<p>5.4.1. Evidence for the rational use of energy is shown See 01 (03/13/14) and there is data on the monitoring of energy consumption per ton of bunches, these being: July 16.15Kw / Tn RFF, June 3.4 Kw / Tn RFF, May 3.3Kw / Tn RFF. April 42.3 Kw / Tn RFF March 5.45 Kw / Tn RFF</p> <p>As part of the energy efficiency plan, the Extractor Plant co-generates energy with turbines that convert hot steam into electrical energy. The data of the percentage of co-generated energy are: July 254,420 kw (82.65%) June 365123 kw (80.18%), May 336038kw (80.1%), April 380385 Kw (80.18%).</p> <p>Optimization of fossil fuel use: according to the program and indicators, these being: January: 0.08 Gal / Tn RFF February: 0.095 Gal / ton RFF March: 0.038 Gal / Ton RFF April: 0.50 Gal / Ton RFF May: 0.05 Gal / Ton RFF June: 0.09 Gal / Ton RFF July: 0.12 Gal / Ton RFF</p> <p>RCYH investments It is verified record of indicate environmental consumption of fossil fuels.</p> <p>ACPM + Gasoline:</p>

		<p>January: 0.514 Gal / ton February: 0.483 Gal / ton March: 0.441 Gal / ton April: 0.611 Gal / ton May: 1,354 Gal / ton June: 1.87 Gal / ton July: 0.983 Gal / ton Electric power: Year 2016 average consumption January December: 0.271 Kw / Tn Consumption at: 2017 January: 0.050 Kw / Tn February: 0.055 Kw / tn March: 0.035 kw / Tn April: 0.020 Kw / h May: 0.010 Kw / tn June: 5,382 Kw / tn July: 8,127 kw / Tn</p> <p>Average Water by TFR 2016 RFF: 119.7 m3 / tn</p> <p>Consumption 2017 January: 118.8 m3 / tn February: 152.07 m3 / Tn March: 115.2 m3 / tn April: 65.51 m3 / tn May: 8.24 m3 / tn June: 44.67m3 / tn July 108.37m3 / tn</p> <p>A reduction target of 2% is established with respect to the previous year.</p>
ASA2	5.5	<p>5.5.1. It is indicated in the Manual new plantations and culture establishment See 03 dated 05/04/2016 item 5 General conditions the prohibition of the use of fire or burning, for the preparation of the soil at the time of establishing a sowing or renewal.</p> <p>5.5.2. It does not apply because fire is not used in any activity of the company.</p>
ASA2	5.6	<p>5.6.1. Isocinetic monitoring evidence for the determination of MP and NOx concentrations in the emissions generated by Fixed Source (MaCkenzie Caldera) in the plant of the company Palmares de la Costa Performed by Being Environment (Environmental Engineering Service) March 2017 Accredited according to Resolution 1556 of August 2015 by IDEAM. Results found: Emissions of MP 87.55 mg / m3 NOx emissions: <100.65ug Last value within the limit of the parameter established by resolution 909 of 2008. Emission of particulate material exceeds reference limits, taking the following actions:</p>

		<p>Evidence is released on 03/31/15 With received 2288 from the Regional Autonomous Corporation of Cesar where the contingency plan for control of atmospheric emissions submitted by Palmeras de la costa is approved, which contains:</p> <p>Minutes of commitment by management:</p> <ol style="list-style-type: none"> 1. Perform the necessary management to establish the most efficient technology guaranteeing 50 ppm emissions 2. Be committed to start implementation of actions from the year 2017. 3. It is established as the implementation time of the emission control system finished in 2021. <p>Which is called a strategy for the assurance of the quality of the emissions made by the boiler, executed as an action to correct the deviation reported in the result for the parametron of PM.</p> <p>Complying with the legislation (Resolution 909 of 2008 standards for emissions of pollutants into the atmosphere).</p> <p>5.6.2. The organization has a Program for the Rational Use of Energy See 2 of (12/10/16), indicated in Item 6.7 Measures to reduce emissions by greenhouse gases (GHG).</p> <p>B. Maintenance records</p> <p>C. Evidence control record for contractor vehicles (Transportation Policies) with respect to legal compliance for gas emissions (Mechanical technical record of vehicles).</p> <p>Ejm Vehicle Plate UZA 808 Due date March 30, 2018.</p> <p>Documents of the emission status of the domestic vehicles with respect to their mechanical engineering reviews were verified in their folders finding compliance.</p> <p>It is formatted for the physical verification of the contractor vehicles: FO-303-1503- 2014- GPS R00 evidencing compliance request with mechanical technical requirement prior to the work authorization in the company Indupalma.</p> <p>5.6.3 NC minor . There is no evidence of the monitoring of greenhouse gas emissions using the PALMGHG Calculator.</p>
<p>Principle 6: Responsible Consideration of Employees and of Individuals and Communities by Growers and Millers</p>		
<p>Criterion by Audit</p>	<p>Summary</p>	<p>The company have a documented assessment of the social impact study Activities are conducted with the community.</p> <p>Is evidence that the company pays its workers in accordance with the legal minimum wage in Colombia and all its laws.</p> <p>Palmeras de la Costa has a Working Rules approved by the Ministry and published on billboards located in his office, POM and storage of agrochemicals.</p> <p>No child labor is hired, no discrimination of any kind occurs.</p> <p>However in this chapter it was an NC minor found in this audit .</p>
<p>ASA2</p>	<p>6.1</p>	<p>6.1.1.</p> <p>Palmeras de la Costa S.A.</p> <p>The organization has a Social Impact Study dated June 15, 2015 "Social Impact Study in Palmeras de la Costa S.A. and its area of influence "by Patricia Apreza, Rafael Ernesto Pacheco Cabana and Sergio Arboleda University.</p> <p>The collection of information was done through: Organizational sensitization seminars, participatory workshops, Venn diagram, pro and contra analysis, impact analysis and face-to-face surveys.</p>

		<p>Additionally, the company has a perception study regarding the social and environmental performance (impacts) of Palmeras de la Costa S.A.</p> <p>The workshops were held on September 19 and 20, 2016 in the municipalities of Algarrobo and Copey, using a methodology focused on the development of focus groups with the participation of staff representing the sectors of the areas of influence and all those linked to the interest groups of Palmeras de la Costa SA</p> <p>METHODOLOGY:</p> <ul style="list-style-type: none"> - Questions - Brainstorming - Social cartography <p>Inversiones HCyH S.A.S. The organization carried out a social impact study and the participation of the meetings was evidenced.</p> <p>6.1.2 It is evidenced through photos, invitations dated April 23, 2017 to meeting and attendance sheets dated September 19 and 20, 2016, where the participation of the different interested parties is observed.</p> <p>Inversiones HCyH S.A.S. Inversiones RCIH S.A.S., has a Social Impact Study; However, this study was not carried out considering all the affected parties, such as the workers.</p> <p>6.1.3. (A schedule of activities is evidenced, the social negative impact is monitored by the transit of vehicles of the company to the community of Algarrobo and Copey, a related action plan is shown in the machinery and equipment control format, in which the tasks are specified maintenance of the Copey and Algarrobo roads, there is an annual budget for the maintenance of the same.</p> <p>According to the results of the EIS, training is provided to drivers related to road safety dated October 06, 2016, since the community shows dissatisfaction with the vehicles that transit through their communities.</p> <p>According to the results of the EIS, gender dialogue spaces were created to get closer to the community, and the complaints, complaints and suggestions procedure was reinforced on August 16, 2017, as established in the annual work plan.</p> <p>6.1.4. Palmeras de la Costa S.A. The EIS was carried out in 2015 and is in action plans for the revision and update of it.</p> <p>Inversiones HCyH S.A.S. The EIS was carried out in 2016; therefore does not apply revision to date.</p>
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ASA2	6.2	<p>6.2.1. Palmeras de la Costa S.A. It has the communications protocol with code PDC-PE-PT-03 version 01 dated 06-21-2016. Where the different means of communication of the organization are established. It is evident in the different billboards, we observed sustainability report 2015, delivered to the different interested parties.</p> <p>Inversiones HCyH S.A.S. The organization has a complaints and grievance procedure, where the procedure for requests is specified: "Respectful request for information or action related to the provision of the service"</p> <p>6.2.2. Palmeras de la Costa S.A. There is a communications protocol with code PDC-PE-PT-03 version 01 dated 06-21-2016. In the items 4 general conditions: "Who is responsible for internal or external communication of the company is the Director of Human Resources and Administration"</p> <p>Inversiones HCyH S.A.S. The organization has a communications protocol in which the administrator of the plantation is designated as an administrative officer.</p> <p>6.2.3. Palmeras de la Costa S.A. There is a list of interested parties: Community - government agencies - clients - small producers - suppliers and contractors, training has been carried out for interested parties about Example: evidence of invitation letters dated August 14, 2017 of Ms. Gloria Esquea president JAC Barrio Altos de la Paz and Mr. Osman Zuleta president JAC Barrio Estación del Ferrocarril of the community of Algarrobo to participate in the spaces for dialogue and approach that was to be held on Wednesday, August 16, 2017, evidence received , as well as assistance to it.</p> <p>Additionally, a talk on human rights was made on 05-10-2017 to the different interested parties.</p> <p>Inversiones HCyH S.A.S. There is an identification and evaluation record of the interested parties. The request for information has not been submitted at the request of the interested parties.</p>
ASA2	6.3	<p>6.3.1.</p>

		<p>Palmeras de la Costa S.A. The organization has a complaints and claims procedure code PDC-PE-PR-01 version 02 dated 13-10-2016. The procedure specifies the freedom to "place your personal data; guaranteeing anonymity in all matters".</p> <p>Inversiones HCyH S.A.S. The company has a complaints and claims procedure in which the issue of anonymity is evidenced; additionally in the format of requests, complaints, claims and suggestions is evident NOTE: "please fill in the information requested in this format, remember that if you can also request ANONYMOUS, if not do not provide your personal information."</p> <p>6.3.2. Palmeras de la Costa S.A. It has a format for petitions, complaints, claims and suggestions code: PDC-PE-FO-00 version 02 dated 01-10-2017, where the issue of anonymity is again specified. Additionally, there is a follow-up format for petitions, complaints, claims and code suggestions: PDC-PE-FO-27 version 01 dated 06-21-2016. Traceability is carried out with the request of the Trade Union, which states "Economic support commemoration of the first day of May" through the employer's work certificate dated on 04-19-2017; and there is evidence of delivery letter dated April 27, 2017. There is evidence of union petition dated 19-04-2017 related to. "The banking correspondents are not coping with the withdrawals of monies from the payroll"; Through the labor union act, a response was given, which consisted in that they had to send a letter of withdrawal from the bank to coordinate by check.</p> <p>Inversiones HCyH S.A.S. Through the different committees of the company (work coexistence committee, joint committee on occupational safety and health) the Petitions, complaints, claims and suggestions that come through these means are followed up.</p>
<p>ASA2</p>	<p>6.4</p>	<p>6.4.1 Palmeras de la Costa S.A: Protocol identification of customary rights and conflict resolution (Code: PDC-PE-PT-01, Version: 01, Date: 06/21/2016). The protocol establishes the methodology for the identification of customary, legal and / or use rights, as well as means of compensation (if applicable). After the application of the procedure, the organization has not identified the existence of customary rights. Map of the right to use the inter-municipal road (El Copey - Algarrobo), which is used for communication and population displacement between these municipalities. Free transit on the road is evident in the field. Map made with the QGIS software (Geographic Information System - GIS). Investments RCIH S.A.S:</p>

		<p>Map of the right to use the road between the municipal seat of El Copey and the roads located to the south of the municipality, which is used for communication and the displacement of the population. Free transit on the road is evident in the field. Map made with the QGIS software (Geographic Information System - GIS).</p> <p>6.4.2. Palmeras de la Costa S.A. e Inversiones RCIH S.A.S: After the application of the procedure, the organization has not identified the existence of customary rights, therefore, there have been no cases that require compensation.</p> <p>6.4.3. Palmeras de la Costa S.A. e Inversiones RCIH S.A.S: After the application of the procedure, the organization has not identified the existence of customary rights, therefore, there have been no cases that require compensation.</p>
<p>ASA2</p>	<p>6.5</p>	<p>6.5.1. Palmeras de la Costa S.A. The respective payments of the audited workers are evidenced: Eloy Castro Nicolas Maestre Luis Garcia Luis Carrillo Manuel Gamez Rodolman Rondon Libardo Ospina Carlos Arias Manuel Mercado Cesar Enrique Fonseca José Gregorio Armenia</p> <p>Inversiones HCyH S.A.S. The respective payments of the audited workers are evidenced: Jhon Anaya Ángel Peña Ricardo Fernández Cesar Cantillo Armando Martínez Domis Torres</p> <p>6.5.2. Palmeras de la Costa S.A Through labor contracts and the Internal Labor Regulation, the respective labor laws are evidenced, as well as the detail of the payments and the conditions of employment. It is evident that the audited personnel have their respective labor contracts.</p> <p>Eloy Castro Nicolas Maestre Luis Garcia Luis Carrillo Manuel Gamez Rodolman Rondon Libardo Ospina Carlos Arias</p>

		<p>Manuel Mercado Cesar Enrique Fonseca José Gregorio Armenia</p> <p>Inversiones HCyH S.A.S. Through labor contracts and the Internal Labor Regulation, the respective labor laws are evidenced, as well as the detail of the payments and the conditions of employment. It is confirmed that the audited personnel have their respective labor contracts. For example, Jhon Anaya and and Angel Peña</p> <p>6.5.3. Palmeras de la Costa S.A. In tour of the different houses of the plantation, it is evident that they have basic services, in addition in an interview with the workers, it is shown that the El Copey and Algarrobo communities have medical and educational services. The company has its own primary transfer vehicle.</p> <p>Inversiones HCyH S.A.S. The organization does not have housing for workers.</p> <p>6.5.4. It is evident that the organization makes demonstrable efforts to supervise and improve access to workers to adequate, sufficient and affordable food, through health and safety campaigns at work.</p>
ASA2	6.6	<p>6.6.1. Palmeras de la Costa S.A. It is evidenced in the Internal Labor Regulation (RIT) chapter XVII special prohibitions for the company and workers Art.75 Prohibitions for the company, which stipulates: "Limit or put pressure on workers in any way in relation to the exercise of the right to association.</p> <p>Inversiones HCyH S.A.S. The RIT is evidenced in Article 56 No. 4: Limit or put pressure on workers in any way in the exercise of their right of association "</p> <p>6.6.2. Palmeras de la Costa S.A. The company has a union, which meets bi-monthly.</p> <p>Inversiones HCyH S.A.S. The organization does not have a union, the corresponding meetings are held for the different committees of the organization (Joint Committee on Occupational Safety and Health and the Committee for Labor Coexistence.</p>
ASA2	6.7	<p>6.7.1. Palmeras de la Costa S.A. There is an internal work regulation in which Art 72 Chapter XV is stipulated.</p>

		<p>In the Social Policy Code PDC-GS-PO-01 Version 01 of 03-18-2015 it is specified: "Under no circumstance PALMERAS DE LA COSTA S.A. will employ in conditions of forced labor, nor will it hire minors, nor will we accept that it happens in the processes or activities related by contractors or suppliers.</p> <p>Inversiones HCyH S.A.S. The Internal Work Regulation (RIT) Chapter 11 Art.53 mentions prohibited activities for pregnant women and minors.</p> <p>Additionally, there is a protocol on the treatment of child labor cases related to our operations.</p> <p>6.7.2. The company has a protocol on treatment of cases of child labor related to our operations Code: PDC-PE-PT-02 Version 01 dated 06-21-2016. It is evident published flow of how to act in such situation in the different billboards of both the company and its supply base.</p> <p>6.7.3. A PATG project was carried out in agreement with Fedepalma and the Ministry of Agriculture and Development, which consisted of the compilation of the environmental, social and technical part. Visits were made to APACOP and to all those palm producers who had less than 30 ha. Characterization was carried out, evidenced by a 16-year-old boy who does not attend class as an action was discussed with the Mayor's Office which is leading the literacy project. In addition, there are schools with curia and the ministry within the paths.</p>
ASA2	6.8	<p>6.8.1. Palmeras de la Costa S.A. In the Social Policy Code PDC-GS-PO-01 Version 01 of 03-18-2015 it is specified: "In PALMERAS DE LA COSTA S.A. we promote gender equity, for this reason all the people of our company will enjoy the same opportunities "</p> <p>Inversiones HCyH S.A.S. In the social policy of the company, it is established: In INVERSIONES RC Y H S.A.S. we promote gender equity, for this reason all the people of our company will enjoy the same opportunities".</p> <p>6.8.2 Palmeras de la Costa S.A. In the Social Policy Code PDC-GS-PO-01 Version 01 of 03-18-2015 it is specified: "In none of its processes, administrative, productive, commercial and other inherent to its nature PALMERAS DE LA COSTA S.A. will not allow or provide acts or decisions that generate discrimination based on race, sexual orientation, physical limitation, religion, nationality, ethnicity or gender.</p> <p>Inversiones RCyH S.A.S. In the social policy states: "In none of its processes, administrative, productive, commercial and other inherent in its nature INVERSIONES RC Y H S.A.S. will not allow or provide acts or decisions that generate discrimination based on race, sexual orientation, physical limitation,</p>

		<p>religion, nationality, ethnicity or gender.</p> <p>6.8.3. Palmeras de la Costa S.A. The company has a selection procedure with code: PDC-PE-PR-02 dated 21-06-2017 version 01 where it is specified that the selection must be according to the profile of functional and organizational competencies. Additionally, it is specified that the selection must be related to the results of the occupational exams.</p> <p>In the collective agreement of October 21, 2015 in article 14. Replacements, promotions and vacancies is established as the case of promotions is handled, which are based on the skills of the personnel to be selected.</p> <p>Inversiones RCyH S.A.S. The company has a contracting procedure.</p>
<p>ASA2</p>	<p>6.9</p>	<p>6.9.1. Palmeras de la Costa S.A. In the Social Policy Code PDC-GS-PO-01 Version 01 of 03-18-2015 it is specified: "In PALMERAS DE LA COSTA S.A. we do not allow conduct of labor, sexual harassment or violence in the workplace. "</p> <p>There is a work coexistence committee that was established on 05-April 2016, voting is evidenced with date of February 15, 2016, evidence of publication of the representatives of the committee dated February 17, 2016. There is evidence of cohabitation training conducted on May 17, 2017 about the functions and responsibilities of the committee of coexistence to the members of said committee.</p> <p>Extraordinary committees are evidenced in order to present cases related to workplace harassment, where immediate actions are taken in order to close said cases.</p> <p>INVERSIONES RC Y H S.A.S. The company has a human rights policy which establishes:</p> <p>We reject any act of harassment, intimidation and violence by our workers or contractors in the development of their work. For example:</p> <p>Jhon Anaya: 05-08-2017 Ángel Peña: 05-08-2017</p> <p>In addition, there is a coexistence committee, results of the voting date of September 13, 2016 and minutes of conformation of the coexistence committee dated on 09-14-2016. Quarterly coexistence committees have been created as established in the Colombian legislation, 09-12-2016, 03-15-2017, 06-15-2017. There are no cases of workplace or sexual harassment within the company.</p> <p>6.9.2. (M) Palmeras de la Costa S.A. Evidence of sexual and reproductive law is evidenced Code PDC-GS-PO-03</p>

		<p>version 01 of 06-15-2016.</p> <p>The respective trainings were observed: for example: Eloy Castro: 04-08-2017 Cesar Enrique Fonseca: 22-02-2017 José Gregorio Armenia: 09-16-2016</p> <p>INVERSIONES RC Y H S.A.S. The company has a policy on sexual and reproductive rights, evidence of training of selected workers. For example: Jhon Anaya: 04-07-2017 Angel Peña: 04-07-2017</p> <p>6.9.3. Palmeras de la Costa S.A. The procedure specifies the freedom to "place your personal data; guaranteeing anonymity in all matters. " Personnel training is evidenced on the complaint procedure of the organization. For example : Alvaro Gomez and Carlos Demares with date of August 01, 2017. Manuel Mercado, Eloy Castro, Olga Perez, Inversiones HCyH S.A.S. The company has a complaints and claims procedure in which the issue of anonymity is evidenced; additionally in the format of requests, complaints, claims and suggestions is evident NOTE: "please fill in the information requested in this format, remember that if you can also request ANONYMOUS, if not do not provide your personal information."</p>
ASA2	6.10	<p>6.10.1. Palm trees of the coast S.A. has published the price of fruit bunches on the billboard located in the office APACOP (Association of small producers of Copey Cesar). Palmeras has determined the price per ton of fruit as established by Fedepalma.</p> <p>There were no complaints about the fruit price.</p> <p>6.10.2. It is evident that Palmeras de la Costa S.A. has explained the prices of RFF to its suppliers.</p> <p>6.10.3. The respective contracts that Palmeras de la Costa S.A. has acquired are evidenced with your fruit suppliers, which are fair, legal and transparent.</p> <p>6.10.4. (It is evident that the payments are made as agreed with the cooperatives and / or directly with the RFF provider.</p>

<p>ASA2</p>	<p>6.11</p>	<p>6.11.1. Through the sustainability report, it is evident in the community welfare chapter. Example: in the flood situation of the Algarrobo community, markets were given to the affected people. Aid to Vallenata music instructors from Copey and Algarrobo The company provides support to the school Laguna, through the maintenance of facilities, infrastructure, dining, among others.</p> <p>There is an annual budget for 2017, which shows what is scheduled for the year in terms of donations, support, maintenance of roads, festivities, children's activities, among others.</p> <p>6.11.2. It is evident that Palmeras de la Costa S.A. has made permanent accompaniment to the Association of small producers of the Copey Cesar (APACOC) through technical visits that are made monthly to these partners, it is evident field evaluations and fruit to suppliers. Additionally, they provide support in the preparation and implementation of the fertilization plan and health programs.</p>
<p>ASA2</p>	<p>6.12</p>	<p>6.12.1. Palmeras de la Costa S.A. In the Social Policy Code PDC-GS-PO-01 Version 01 of 03-18-2015 it is specified: "Under no circumstance PALMERAS DE LA COSTA S.A. will employ in conditions of forced labor, nor will it hire minors, nor will we accept that it happens in the processes or activities related by contractors or suppliers.</p> <p>INVERSIONES RC Y H S.A.S. Evidence of action to address forced labor cases dated 21-06-2016</p> <p>6.12.2. In the audited companies it is not evident that the organization makes substitution of contracts.</p> <p>6.12.3. Palmeras de la Costa S.A. To date there are no migrant workers in the company.</p> <p>INVERSIONES RC Y H S.A.S. The company does not handle temporary or migrant workers.</p>
<p>ASA2</p>	<p>6.13</p>	<p>6.13.1. Palmeras de la Costa S.A. The company has a human rights policy code PDC-GS-PO-02 dated 18-03 - 2015 version 01.</p> <p>Training is shown to the audited workers: For example : Eloy Castro: 08-17-2017 Nicolas Maestre: 09-15-2016</p> <p>INVERSIONES RC Y H S.A.S. The company has a human rights policy. Training of the people requested during the audit is evidenced. For Example, Jhon Anaya: 05-08-2017</p>

		<p>Ángel Peña: 05-08-2017</p> <p>6.13.2. The company has a legal matrix Human Resources in which the legislation related to international conventions on Human Rights is established.</p> <p>6.13.3. The audited companies do not have security service contracting and private surveillance.</p>
Principle 7: Responsible Development of New Plantings		
Criterion by Audit	Summary	The company has not developed new plantings.
ASA2	7.1	N/A. No evidence Development of New Sowing.
ASA2	7.2	N/A. No evidence Development of New Sowing.
ASA2	7.3	N/A. No evidence Development of New Sowing.
ASA2	7.4	N/A. No evidence Development of New Sowing.
ASA2	7.5	N/A. No evidence Development of New Sowing.
ASA2	7.6	N/A. No evidence Development of New Sowing.
ASA2	7.7	N/A. No evidence Development of New Sowing.
ASA2	7.8	N/A. No evidence Development of New Sowing.
Principle 8: Commitment to Continuous Improvement in Key Areas of Activity		
Criterion by Audit	Summary	All the operating units are regularly monitoring and review their activities and develop and implement action plans that allow demonstrable continual improvement in key operations such as environmental impacts, maximizing recycling and minimizing waste or by-products generation, pollution prevention plans.
ASA2	8.1	<p>8.1.1. (M) The organization has an improvement plan with code PDC-MJ-FO-02 version 01 dated 08-09-2016 which shows the improvements related to the aspects required in the RSPO standard.</p> <p>Additionally, it has programs that demonstrate the actions that the organization will develop, such as the program for the rational use of energy, a program for saving and efficient use of water, and a program to reduce emissions from greenhouse gases.</p>

4.3 Non-conformity Raised During this Audit and Any from the Previous Year, if applicable

This section gives an over view of new or revised non-conformities raised during this audit and of action taken to close out non-conformities raised during the previous audits, if applicable

- If a minor-non-conformity raised at the last audit, is not closed out, then this will be raised to Major status and the company given 60 days to close this out.
- The NC number is comprised of 2 parts to include the year in which the NC was raised as well as a sequential number.

4.3.1 Non-Conformities Identified during this Audit

The following NC's were raised for this audit.

NC number:	2017-01		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Major	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/12/2017
Aspect of standard:			

1.2.1. Publicly available documents shall include, but are not necessarily limited to:

- Land titles/user rights (Criterion 2.2);
- Occupational health and safety plans (Criterion 4.7);
- Plans and impact assessments relating to environmental and social impacts (Criteria 5.1, 6.1, 7.1 and 7.8);
- HCV documentation (Criteria 5.2 and 7.3);
- Pollution prevention and reduction plans (Criterion 5.6);
- Details of complaints and grievances (Criterion 6.3);
- Negotiation procedures (Criterion 6.4);
- Continual improvement plans (Criterion 8.1);
- Public summary of certification assessment report;
- Human Rights Policy (Criterion 6.13)

Evidence of non-conformity:

In the company Inversiones RCIH S.A.S., the documents that should be available and accessible to the public are not evident, such as:

- Land titles/user rights (Criterion 2.2);
- Occupational health and safety plans (Criterion 4.7);
- Plans and impact assessments relating to environmental and social impacts (Criteria 5.1, 6.1, 7.1 and 7.8);
- HCV documentation (Criteria 5.2 and 7.3);
- Pollution prevention and reduction plans (Criterion 5.6);
- Details of complaints and grievances (Criterion 6.3);
- Negotiation procedures (Criterion 6.4);
- Continual improvement plans (Criterion 8.1);
- Public summary of certification assessment report;
- Human Rights Policy (Criterion 6.13)

Lead Assessor signature:

Date: 13/10/2017

Root Cause Analysis and extent: (To be filled by Auditee)

Not having an implementation of the disclosure of all documents, to which the public or interested parties may have access:

Why? Lack of knowledge of the top manager in the inclusion of a means of communication where documents are established that must be available and to which all interest groups can have access.

Corrective/Preventive Actions: (To be filled by Auditee)

The top manager is aware about the accurate communication with the interested parties and how to deliver and give and to inform them properly. Therefore, the first activity is delivering the report to stakeholders.

Also there has been a training about good environmental practices where the top manager has participated.

Evidence of Conformity:


Sustainability report where the commitment of Palmeras de la Costa and communication is described.
Record of delivering sustainability report.

Review of evidences submitted to CUC:

Sustainability report.
Record of delivering sustainability report.

Conclusion by CUC:

This NC can be closed because the evidence is sufficient.

NC Status: Yes <input checked="" type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN) ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Lead Assessor signature: 	Date: 12/12/2017

NC number:	2017-02		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Major	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/12/2017

Aspect of standard:
4.6.2. Records of pesticides use (including active ingredients used and their LD50, area treated, amount of active ingredients applied per ha and number of applications) shall be provided.

Evidence of non-conformity:
 Inversiones RCIH S.A.S: There are no records of Pesticide Use, specifically for Insecticides and Fungicides. It is evidenced Records of Use of pesticides (herbicides) outdated (until January 2017).

Lead Assessor signature:
Date: 13/10/2017



Root Cause Analysis and extent: (To be filled by Auditee)

Non-completion and control of registration of agrochemical applications.
 Why? The person in charge of keeping the register did not have the document to keep this record. Because of lack of training.

Corrective/Preventive Actions: (To be filled by Auditee)

Delivery of the record of application of agrochemicals including training to the staff for due diligence of the same. This training is to avoid reoccurrence on this situation.

Evidence of Conformity:


Update of agrochemical application records.
 Formal delivery of documents for completion.
 Training and list of attendance.

Review of evidences submitted to CUC:


Update of agrochemical application records.
 Formal delivery of documents for completion.


Conclusion by CUC:

This NC can be closed because the evidence is sufficient.

NC Status: Yes <input checked="" type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN) ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Lead Assessor signature: 	Date: 12/12/2017

NC number:	2017-03
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Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Major	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/12/2017
Aspect of standard: 4.6.6. Storage of all pesticides shall be according to recognized best practices. All pesticide containers shall be properly disposed of and not used for other purposes (see Criterion 5.3).			
Evidence of non-conformity: Palmeras de la Costa S.A: Reuse of empty containers of agrochemicals for the storage and transport of the mixture of herbicides, used in the work of chemical plateo (control of weeds). Inversiones RCIH S.A.S: There is evidence of reuse of empty agrochemical containers for the storage of fuels (Fuel Storage).			
Lead Assessor signature:			
Date: 13/10/2017			
Root Cause Analysis and extent: (To be filled by Auditee) Why? lack of awareness on the staff and not having the available trash can for the work, and therefore, the trash cans were reused with the substances that they initially contained. Lack of knowledge of the workers of inversiones RCIH S.A.S because they could not find appropriated trash can because of lack of the training			
Corrective/Preventive Actions: (To be filled by Auditee) <u>Palmeras de la Costa S.A:</u> Planning and procedure for maintain the appropriate and needed number of cans Delivery of suitable bins for the mixture of agrochemicals. Training of people in appropriate training about: non-reuse of agrochemical containers with a program of collecting empty cans throughout the plantation and monitoring this activity to avoid reoccurrence. <u>Inversiones RCYH S.A.S:</u> Collection of the agrochemical containers and replacement by suitable containers. Training of workers in the use and adequate disposal of agrochemical containers.			
Evidence of Conformity: Purchase of trash cans. Delivery records of cans to the workers and monitoring program Training records on the non-reuse of agrochemical cans. Hazardous Waste Delivery for the month of October for correct disposal. TECNIAMSA certification of the final disposal of agrochemical containers.			
Review of evidences submitted to CUC: Purchase of trash cans. Delivery records of cans to the workers. Training records on the non-reuse of agrochemical cans. Hazardous Waste Delivery for the month of October for correct disposal. TECNIAMSA certification of the final disposal of agrochemical containers.			
Conclusion by CUC: This NC can be closed because the evidence is sufficient.			
NC Status: Yes <input checked="" type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN)			
ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			

Lead Assessor signature: 	Date: 12/12/2017
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NC number:	2017-04		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Major	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/12/2017

Aspect of standard:

4.7.1. A health and safety policy shall be in place. A health and safety plan covering all activities shall be documented and implemented, and its effectiveness monitored.

Evidence of non-conformity:

The companies Palmeras de la Costa S.A., and Inversiones RCIH S.A.S., have a health and safety policy at work; However, these policies do not meet the minimum requirements defined in Decree 1072 of 2015 (appropriate to the nature and dangers of the organization, as well as the annual review thereof), which gives the parameters that companies in the documentation of his health and safety policy at work. Additionally, the company Palmeras de la Costa S.A., has a Management System for Health and Safety at Work; However, it is not evident that the performance of occupational medical examinations is being implemented and monitored, since it was evidenced that the workers Nicolas Maestre, Luis Cantillo and Luis Garcia who perform activities in the benefit plant have been subjected to the examinations of corresponding audiometry.

Lead Assessor signature:

Date: 13/10/2017



Root Cause Analysis and extent: (To be filled by Auditee) Policy about health and safety was not update on time because it was not reviewed when the procedure stipulated be updated on changes. This happen because it was not monitored on time and also forgot to control the documents for activities where workers needed to participate.

Corrective/Preventive Actions: (To be filled by Auditee)

Correction : update and carry out audiometry exams of the workers mentioned. The procedure was implemented where it is stipulated, and the senior manager of health and safety is doing the monitoring program accordingly as it described in the new policy Restructure the health and safety policy according to the minimum requirements demanded in Decree 1072 of 2015.

Evidence of Conformity:


The occupational health and safety policy revised, updated and with new version. Occupational medical examines (audiometry) of the workers

Review of evidences submitted to CUC:

The occupational health and safety policy revised, updated and with new version. Occupational medical examines (audiometry) of the workers mentioned in the NC.

Conclusion by CUC:

This NC can be closed because the evidence is sufficient.

NC Status: Yes <input checked="" type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN) ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Lead Assessor signature: 	Date: 12/12/2017

NC number:	2017-05		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Major	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/12/2017

Aspect of standard:

4.7.3. All workers involved in the operation shall be adequately trained in safe working practices (see Criterion 4.8). Adequate and appropriate protective equipment shall be available to all workers at the place of work to cover all potentially hazardous operations, such as pesticide application, machine operations, and land preparation, harvesting and, if it is used, burning.

Evidence of non-conformity:

It is evident that Mr. Manuel Mercado who performs the work of tractor driver does not have the appropriate hearing protection elements for the work, uses foam type ear protector when according to the matrix of Personal Protection Elements requires a cup type.

Lead Assessor signature:

Date: 13/10/2017



Root Cause Analysis and extent: (To be filled by Auditee)

Loss of the individual protection element (IPE- Hearing Protector Cup) of the worker and was not reported for replacement.

Why? Lack of training and few monitoring program for complaining with this activities.

Corrective/Preventive Actions: (To be filled by Auditee)

Procedure for HSEQ requirements to the contractors required needs to work within the company now describes more frequent checks .

Training about the importance and compulsory rules of using IPE equipment

Delivery of IPE- Hearing Protector Cup.

Evidence of Conformity:

Implementation of the procedure(IPE- Hearing Protector Cup) to the worker mentioned in the Training records also about monitoring people in the field.

Review of evidences submitted to CUC:


Delivery act (IPE- Hearing Protector Cup) to the worker mentioned in the NC.

Training records.

Conclusion by CUC:

This NC can be closed because the evidence is sufficient.

NC Status: Yes <input checked="" type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN) ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
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Lead Assessor signature: 	Date: 12/12/2017
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NC number:	2017-06		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Major	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/12/2017

Aspect of standard:
5.3.2. All chemicals and their containers shall be disposed of responsibly.

Evidence of non-conformity:

Palmeras de la Costa S.A: Reuse of empty containers of agrochemicals for the storage and transport of the mixture of herbicides, used in the work of chemical plateo (control of weeds).
Inversiones RCIH S.A.S: There is evidence of reuse of empty agrochemical containers for the storage of fuels (Fuel Storage).

Lead Assessor signature:
Date: 13/10/2017



Root Cause Analysis and extent: (To be filled by Auditee)

Why? lack of awareness on the staff and not having the available trash can for the work, and therefore, the trash cans were reused with the substances that they initially contained. because They could not find appropriated can because lack of the training

Corrective/Preventive Actions: (To be filled by Auditee)

Palmeras de la Costa S.A:
Planning and procedure for maintain the appropriate and needed number of cans
Delivery of suitable bins for the mixture of agrochemicals.
Training of people in appropriate training about: non-reuse of agrochemical containers with a program of collecting empty cans throughout the plantation and monitoring this activity to avoid reoccurrence.

Evidence of Conformity:


Purchase of trash cans.
Delivery records of cans to the workers.
Training records on the non-reuse of agrochemical cans.
Procedure with description of Hazardous Waste Delivery for the month of October for correct disposal.
TECNIAMSA certification of the final disposal of agrochemical containers.

Review of evidences submitted to CUC:

Purchase of trash cans.
Delivery records of cans to the workers.
Training records on the non-reuse of agrochemical cans.
Procedure with description of Hazardous Waste Delivery for the month of October for correct disposal.
TECNIAMSA certification of the final disposal of agrochemical containers.

Conclusion by CUC:

This NC can be closed because the evidence is sufficient.

NC Status: Yes <input checked="" type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN) ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Lead Assessor signature: 	Date: 12/12/2017

NC number:	2017-07		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Major	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/12/2017

Aspect of standard:
6.1.2. There shall be evidence that the assessment has been done with the participation of affected parties and meeting reports shall be included.

Evidence of non-conformity:
Inversiones RCIH S.A.S., has a Social Impact Study; However, this study was not carried out considering all the affected parties, such as the workers.

Lead Assessor signature:
Date: 13/10/2017



Root Cause Analysis and extent: (To be filled by Auditee)

Not having all the interest groups in the workshops and activities.
 Why? Lack of availability of time of the workers in the participation of the workshops. Because it is difficult to organized these workshops when there is high amount of work and organise people due to geographical distances and costs.

Corrective/Preventive Actions: (To be filled by Auditee)

Evaluate the stakeholders of RCIH S.A.S investments.
 Conducting a participatory workshop with a representative sample of each of the groups of interest to evaluate social and environmental aspects.
 Implement work plan according to the results obtained.

Evidence of Conformity:


Records of attendance to the participatory workshop of the interested parties.
 Model and Implementation of the work plan according to the results obtained.


Review of evidences submitted to CUC:

Records of attendance to the participatory workshop of the interested parties.
 Model and Implementation of the work plan according to the results obtained.


Conclusion by CUC:


This NC can be closed because the evidence is sufficient.

NC Status: Yes <input checked="" type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN) ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Lead Assessor signature: 	Date: 12/12/2017

NC number:	2017-08		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Minor	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/10/2018
Aspect of standard: 4.6.10. Proper disposal of waste material, according to procedures that are fully understood by workers and managers shall be demonstrated (see Criterion 5.3).			
Evidence of non-conformity: Palmeras de la Costa S.A: Reuse of empty containers of agrochemicals for the storage and transport of the mixture of herbicides, used in the work of chemical plateo (control of weeds). Inversiones RCIH S.A.S: There is evidence of reuse of empty agrochemical containers for the storage of fuels (Fuel Storage).			
Lead Assessor signature:			
Date:	13/10/2017		
Root Cause Analysis and extent: (To be filled by Auditee)			
Corrective/Preventive Actions: (To be filled by Auditee)			
Evidence of Conformity:			
Review of evidences submitted to CUC:			
Conclusion by CUC:			
NC Status: Yes <input type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN)			
ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input type="checkbox"/>			
Lead Assessor signature:	Date:		

NC number:	2017-09		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Minor	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/10/2018
Aspect of standard: 5.6.3. A monitoring system shall be in place, with regular reporting on progress for these significant			

pollutants and emissions from estate and mill operations, using appropriate tools.	
Evidence of non-conformity: There is no evidence of the monitoring of greenhouse gas emissions using the PALMGHG Calculator.	
Lead Assessor signature:  Date: 13/10/2017	
Root Cause Analysis and extent: (To be filled by Auditee)	
Corrective/Preventive Actions: (To be filled by Auditee)	
Evidence of Conformity:	
Review of evidences submitted to CUC:	
Conclusion by CUC:	
NC Status: Yes <input type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN) ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input type="checkbox"/>	
Lead Assessor signature:	Date:


NC number:	2017-10		
Client name:	Palmeras de la Costa S.A.		
Date raised:	13/10/2017		
Major or Minor:	Minor	Site:	Palmeras de la Costa S.A.
Raised by:	Oscar Lugo	Deadline:	12/10/2018
Aspect of standard: 6.1.5. Particular attention shall be paid to the impacts of smallholder schemes (where the plantation includes such a scheme).			
Evidence of non-conformity: In the perception study conducted by Palmeras de la Costa S.A. the APACOC strategic alliance is mentioned (with a sample of only two surveys of 130 palm growers); Additionally, there is no evidence that the organization has paid special attention to the impacts generated to said interested party, since there are no action plans to promote the positive impacts and mitigate the negative impacts generated to said interested party.			
Lead Assessor signature:  Date: 13/10/2017			


Root Cause Analysis and extent: (To be filled by Auditee)	
Corrective/Preventive Actions: (To be filled by Auditee)	
Evidence of Conformity:	
Review of evidences submitted to CUC:	
Conclusion by CUC:	
NC Status: Yes <input type="checkbox"/> (CLOSED) No <input type="checkbox"/> (OPEN) ON SITE VERIFICATION REQUIRED Yes <input type="checkbox"/> No <input type="checkbox"/>	
Lead Assessor signature:	Date:


4.3.2 Non-Conformity Identified during the last ASA, not applicable for MA

The following NC's were raised during the last audit and the status was reviewed as indicated below.


NC number:	2016-05
Client name:	Palmeras de la Costa S.A.
Date raised:	14/10/2016
Major or Minor:	Minor
Raised by:	Oscar Lugo
Aspect of standard:	
1.3.1. There shall be a written policy committing to a code of ethical conduct and integrity in all operations and transactions, which shall be documented and communicated to all levels of the workforce and operations.	
Evidence of non-conformity:	
Closed. The company has Code of ethics version 01 dated 11-04-2014 version 01.	
It is evident that this communication to workers through training: Worker Álvaro Gómez and Carlos Demares held on August 01, 2017. Manuel Mercado Orozco worker held on July 28, 2017. Trabajador Carlos Arias Villalba carried out on 07-28-2017. Worker Eloy Castro held on July 28, 2017.	


Worker Olga Pérez held on July 28, 2017. Brenda Álvarez held on July 28, 2017.			
Assessors Signature		Date	13/10/2017


NC number:	2016-06		
Client name:	Palmeras de la Costa S.A.		
Date raised:	14/10/2016		
Major or Minor:	Minor		
Raised by:	Oscar Lugo		
Aspect of standard: 2.1.2. A documented system, which includes written information on legal requirements, shall be maintained.			
Evidence of non-conformity: Closed. Legal Matrix - Palmeras de la Costa S.A. The updated document is evidenced with the aspects related to laws, decrees and others, including the latest updates until the 2017 term. As described in the procedure and the evidence, the people in charge of the management of the matrix are the Heads of Process, Manager and Chief HSEQ. Documents available for consultation, through the aforementioned managers.			
Assessors Signature		Date	13/10/2017

NC number:	2016-07		
Client name:	Palmeras de la Costa S.A.		
Date raised:	14/10/2016		
Major or Minor:	Minor		
Raised by:	Oscar Lugo		
Aspect of standard: 2.1.3. A mechanism for ensuring compliance shall be implemented.			
Evidence of non-conformity: Closed. Minutes of meetings (January 13, 2017, April 21, 2017 and July 13, 2017), where the review of the legal matrix is evidenced and the implementation of the legal aspects that apply to the company are verified. Meeting attendance lists (January 13, 2017, April 21, 2017 and July 13, 2017).			
Assessors Signature		Date	13/10/2017


NC number:	2016-08		
Client name:	Palmeras de la Costa S.A.		
Date raised:	14/10/2016		
Major or Minor:	Minor		


Raised by:	Oscar Lugo		
Aspect of standard: 4.2.2. Records of fertilizer inputs shall be maintained.			
Evidence of non-conformity: Closed. Fertilizer application registration which includes Product, lot, no. palms, kg palm, kg lot, lot bulk, date and observations. Application Registry of Compost - 2017. And the trainings and well implemented activity was observed during the audit.			
Assessors Signature		Date	13/10/2017

NC number:	2016-09		
Client name:	Palmeras de la Costa S.A.		
Date raised:	14/10/2016		
Major or Minor:	Minor		
Raised by:	Oscar Lugo		
Aspect of standard: 4.5.2. Training of those involved in IPM implementation shall be demonstrated.			
Evidence of non-conformity: Closed. Training of personnel involved in IPM is evidenced. For example: Integrated Pest and Disease Management Training (MIPE). Date: 06/15/2017. Number of participants: 17. Assistant staff with professional title Technician in cultivation and harvesting of oil palm. Trainer: Agronomist Gustavo Barrios. University of Tolima - 2011. During the audit was confirmed that it was not problem with IPM so this evidenced that the trainings and monitoring program of the company has correctly worked.			
Assessors Signature		Date	13/10/2017


NC number:	2016-10		
Client name:	Palmeras de la Costa S.A.		
Date raised:	14/10/2016		
Major or Minor:	Minor		
Raised by:	Oscar Lugo		
Aspect of standard: 4.6.10. Proper disposal of waste material, according to procedures that are fully understood by workers and managers shall be demonstrated (see Criterion 5.3).			
Evidence of non-conformity: Closed. Evidence of Conformity: Purchase of trash cans. Delivery records of cans to the workers. Training records on the non-reuse of agrochemical cans. Hazardous Waste Delivery for the month of October for correct disposal. TECNIAMSA certification of the final disposal of agrochemical containers.			
Assessors Signature		Date	13/10/2017

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NC number:	2016-11		
Client name:	Palmeras de la Costa S.A.		
Date raised:	14/10/2016		
Major or Minor:	Minor		
Raised by:	Oscar Lugo		
Aspect of standard:			
4.7.5. Accident and emergency procedures shall exist and instructions shall be clearly understood by all workers. Accident procedures shall be available in the appropriate language of the workforce. Assigned operatives trained in First Aid should be present in both field and other operations, and first aid equipment shall be available at worksites. Records of all accidents shall be kept and periodically reviewed.			
Evidence of non-conformity:			
Closed. The company has an emergency and contingency plan prepared in October 2016. Meeting points, signage, first aid kits and fire extinguishers are shown in good condition.			
There is evidence of the formation of emergency brigades dated August 12, 2017. An organizational chart of the same is evident; As well as the members duly trained in the subject, during the interviews with the personnel, it was evidenced that the emergency plan is applicable and of knowledge of the workers.			
Assessors Signature		Date	13/10/2017

NC number:	2016-12		
Client name:	Palmeras de la Costa S.A.		
Date raised:	14/10/2016		
Major or Minor:	Minor		
Raised by:	Oscar Lugo		
Aspect of standard:			
4.7.7. Occupational injuries shall be recorded using Lost Time Accident (LTA) metrics.			
Evidence of non-conformity:			
Closed. Labor Accident Indicators 2017 is shown, from January to August 2017. Indicators are Index of Frequency, Index of Severity and Index of incapacitating injuries (ILI). This show that the company keeps the records of any accident as compliance with the RSPO standard and the Law.			
Assessors Signature		Date	13/10/2017

NC number:	2016-13		
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Client name:	Palmeras de la Costa S.A.		
Date raised:	14/10/2016		
Major or Minor:	Minor		
Raised by:	Oscar Lugo		
Aspect of standard: 4.8.2. Records of training for each employee shall be maintained.			
Evidence of non-conformity: Closed. There is a BUFALO software information system, in which the traceability of the training is carried out by each employee.			
Assessors Signature		Date	13/10/2017

4.3.3 Observations Raised During this Audit

None observations raised during this audit.

4.4 Issues that were raised during the Stakeholder Consultation, if any

Stakeholders that are likely to have information relevant for the evaluation was identified during the evaluation planning process.

- For Main and Re-Assessments, a 30 day Stakeholder consultation announcement is published on the RSPO website prior to the audit. The same announcement is circulated by the client and independently by the Control Union prior to the audit.
- For subsequent Annual Assessments, it is based on stakeholders reading the approved public summary reports available on the RSPO website, the client's procedures in receiving on-going feedback or if feedback was sent directly to Control Union prior to an audit or thorough RSPO complaints procedures.

Prior to and during all assessments (Main and annual), the audit team will seek to gather evidence about all relevant principles and criteria directly from stakeholders including statutory bodies, indigenous peoples, local communities (including displaced communities, if any), workers and workers' organizations [including migrant workers], smallholders, and local and national NGOs.

During each assessment the audit team will review the company's implemented procedures in receiving feedback and will execute field visits and interviews. Not limited to the following questions, any feedback received is reviewed and summarized in this summary report for either Part 2 – Partial Certification or Part 4 – Assessment Findings above or noted below, if applicable:

1. Do you have any remarks on the RSPO standard?
2. What is your relation with the applicant?
3. Are there any plantation or mill management practices that affect you?
4. Do you consider any management is in conflict with the RSPO principles and criteria?
5. Do you have any suggestions for management?
6. Are you aware of any HCV in the plantations or in adjacent land?
7. Are you aware of any endangered or rare species?
8. Are there any adverse (or positive) effects on local communities?
9. Additional comments?
11. Do you have any comments about the assessment team and would you like to meet with them?
12. Do you have any comments for the client's management of any other plantations?

RSPO Principle

Stakeholder comment

CUC response

1 – Commitment to transparency	During the meeting and interviews conducted, were no complaints of Stakeholders. Consistency is evidenced by interested parties	No need for response
2 - Compliance with applicable laws and regulations	During the meeting and interviews conducted, were no complaints of Stakeholders. Consistency is evidenced by interested parties	No need for response
3 - Commitment to long-term economic and financial viability	During the meeting and interviews conducted, were no complaints of Stakeholders. Consistency is evidenced by interested parties	No need for response
4 - Use of appropriate best practices by growers and millers	During the meeting and interviews conducted, were no complaints of Stakeholders. Consistency is evidenced by interested parties	No need for response
5 - Environmental responsibility and conservation of natural resources and biodiversity	During the meeting and interviews conducted, were no complaints of Stakeholders. Consistency is evidenced by interested parties	No need for response
6 – Responsible consideration of employees, and of individuals and communities affected by growers and mills	During the meeting and interviews conducted, were no complaints of Stakeholders. Consistency is evidenced by interested parties	No need for response
7 - Responsible development of new plantings	During the meeting and interviews conducted, were no complaints of Stakeholders. Consistency is evidenced by interested parties	No need for response
8 - Commitment to continuous improvement in key areas of activities	During the meeting and interviews conducted, were no complaints of Stakeholders. Consistency is evidenced by interested parties	No need for response

PART 5: RSPO SUPPLY CHAIN CERTIFICATION

The palm mill mentioned in the scope of the audit was audited against the requirements of the following:
RSPO Supply Chain Certification Systems. November 2014
RSPO Supply Chain Certification Standard. November 2014

5.1 POM Included In The Scope Of The Audit

Name Palm Oil Mill (POM)	Mill Capacity MT/Hour	Location Address	Supply Chain Model (IP or MB)
Extractora Palmeras de la Costa S.A.	40	Km. 12 Via Ecopetrol – El Copey, Cesar	IP

5.2 Confirmation Of The Company's Summary Of Annual Certified Volume Of RSPO Certified Palm Oil And Palm Kernel Over A Specified Period

Product CU Code	CPO (MT)	PK (MT)	Specified 12 month period
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POM 1	7,425.9	2,503	Actual volumes between 01/10/2016 to 30/09/2017. See also 1.6 above. Note: Please provide forecasted certified volume
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5.3 Summary Report Including A Brief Description Of The Scope Of Certification

Palmeras de La Costa S.A., is a company dedicated to the extraction of palm oil, with one process unit, Extractora Palmeras de la Costa S.A. With a nominal capacity of 40 MT/Hour, a process in which the FFBs received of his own associated supply base is transformed in CPO and PK through the model IP. A full RSPO SCCS certification audit was used during this annual assessment and the findings support the certification based on supply chain model listed above.

5.4 Monthly Records of Certified and Uncertified FFB Received Since the Last Audit In case of Main Assessment, it shall be the last 12 months figure.

Figure are actual FFB production on monthly basis

No	MONTH-YEAR	Certified Supply Bases (MT)	Uncertified Supply Bases (MT), if any	Total (MT)
1	October-16	2,382	5,016	7,398
2	November-16	2,578	6,918	9,496
3	December-16	2,376	9,540	11,916
4	January-17	8,334	7,198	15,532
5	February-17	8,842	7,121	15,963
6	March-17	12,138	7,617	19,755
7	April-17	10,757	7,607	18,364
8	May-17	9,870	6,132	16,002
9	June-17	7,093	7,556	14,649
10	July-17	6,540	6,035	12,575
11	August-17	6,787	5,651	12,438
12	September-17	8,087	4,723	12,810
	TOTAL	85,784	81,114	166,898

5.5 Monthly Records of Certified CPO and PK Since the Last Audit

In case of Main Assessment, it shall be the last 12 month figure.

Figure are actual CPO and PK production on monthly basis

No	MONTH-YEAR	Certified CPO (MT)	Certified PK (MT)
1	October-16	484	82
2	November-16	521	108
3	December-16	468	106
4	January-17	1,533	400
5	February-17	1,690	430
6	March-17	2,390	580
7	April-17	2,293	515
8	May-17	1,946	488
9	June-17	1,556	373
10	July-17	1,425	292
11	August-17	1,510	328
12	September-17	1,765	407
	TOTAL	17,582	4,109

5.6 Records of Certified CPO & PK Sold under GreenPlam to Buyers since the Last Audit, if Any

In case of Main Assessment, it shall be the last 12 month figure.

Figure are actual Certified CPO & PK Sold under GreenPlam to Buyers on monthly basis

No	Buyers Name	GreenPalm Trading No	Certified CPO (MT) Sold	Certified PK (MT) Sold
1	N/A	N/A	N/A	N/A

5.7 Records of Certified CPO & PK Sold under UTZ eTrace to Buyers since the Last Audit, if Any

In case of Main Assessment, it shall be the last 12 month figure.

If this is an Annual Surveillance Assessment, the figures used are since the last audit.

The transactions were sighted from the clients registered UTZ eTrace Account.

No	Buyers Name	UTZ eTrace Trading No	Certified CPO (MT) Sold	Certified PK (MT) Sold
1	Tequendama	TR-1b6f10dd-7f21	518	
2	Tequendama	TR-b98d2b-f6e0	520	
3	Tequendama	TR-0698e884-20f2	312	
4	Tequendama	TR-99326d9a-fc63		102
5	Tequendama	TR-b1001e91-06e0	689	
6	Tequendama	TR-29ebd459-ce3e	762	
7	C.I. Acepalma S.A.	TR-f5130ba3-18fe TR-80574cea-1057	1,900	
8	Tequendama	TR-609b1d60-7c1c	691	
9	Tequendama	TR-63a15c99-7274		617
10	Tequendama	TR-7ba9bc43-a5ad	792	
11	Tequendama	TR-8320eb46-1f04	799	
12	Tequendama	TR-ca71a6b5-7bd7		923
13	Tequendama	TR-04d0da5f-58e8	414	
14	Tequendama	TR-2ad36f97-f1c2 RF-4f2883a2-32e7	305	
15	Tequendama	TR-426a413e-439f		745
16	C.I. Acepalma S.A.	TR-0b99aacd-8e64 TR-85b739d9-3200	1,622	
17	C.I. Acepalma S.A.	TR-48e259f2-9d22	519.79	
18	Tequendama	TR-a9177749-fed3	622.46	

5.8 Non-Conformities Identified during this Audit

Timeline for compliance:

- All non-conformances observed during an audit shall be classified as 'major' since all requirements for Supply Chain certification have to be met before granting certification.
- For Main Assessments, all non-conformances shall be addressed satisfactorily by the operation before certification may be granted by the certification body. If non-conformances are not addressed within three (3) months of the audit, a full re-audit shall be required. The certification body shall assess the effectiveness of the corrective and/or preventive actions taken before closing out the non-conformances.
- For Annual Surveillance Assessments, non-conformances raised after the certification are serious (i.e. must be considered as a major) and the integrity of the RSPO Supply Chain Certification is at risk. A maximum of one month is to be given to the certified client to satisfactorily address the non-conformance. The certification body shall assess the effectiveness of the corrective and/or preventive actions taken. Should the nonconformance not be addressed within the one-month maximum timeframe, a suspension or withdrawal of the certificate and a full re-audit may be necessary.
- If no non-conformances are observed at an audit or when the corrective action plan has satisfactorily addressed raised non-conformance(s), the client shall be recommended for (re-) certification.

The following NC's were raised for this audit (See additional SCC report)

NC Number:	2017-01
Date:	09/10/2017
Reference to standard:	5.8.2
Standard requirement:	Appropriate training shall be provided by the organization for personnel carrying out the tasks critical to the effective implementation of the supply chain certification system. Training shall be specific and relevant to the task(s) performed.
Evidence of non-compliance:	<p>It is evident that the organization has carried out the following trainings: Topic: Chain of custody procedure. Date: 08/10/2017 and 08/04/2017. Trainees: Process workers Dictated by William Silva / Plant Manager. Topic: Socialization of the finished product dispatch procedure to the process manager. Date: 07/17/2017. Dictated by: William Silva / Plant Manager.</p> <p>However, there is no evidence of recent training in chain of custody (RSPO Supply Chain Certification Standard and supply chain certification systems) for the plant manager Mr. William Silva who is the person responsible for the System, there is the existence of a training record on how to conduct transactions on the E-trace platform and training in SCC dictated by Mr. Felipe Guerrero de Daabon, however there's no date of when it was performed.</p>

NC Number:	2017-02
Date:	09/10/2017
Reference to standard:	5.13.2
Standard requirement:	<p>The input to management review shall include information on:</p> <ul style="list-style-type: none"> • Results of audits. • Customer feedback. • Process performance and product conformity. • Status of preventive and corrective actions. • Follow-up actions from management reviews. • Changes that could affect the management system. • Recommendations for improvement.
Evidence of non-compliance:	<p>Evidenced of a management review of October 18, 2016.</p> <p>However there's no evidence that they include the following information as inputs of the review:</p> <ul style="list-style-type: none"> • Customer feedback. • Follow-up actions from management reviews. • Changes that could affect the management system. • Recommendations for improvement.

NC Number:	2017-03
Date:	09/10/2017
Reference to standard:	A.3.1
Standard requirement:	The site shall assure and verify through documented procedures and record keeping that the RSPO certified oil palm product is kept separate from non-certified material and material from other certified mills, including during transport and storage.

Evidence of non-compliance:	<p>The organization has a procedure for palm fruit processing PDC-PR-PR-12, Ver. 01, 12/12/2014, which establishes a mechanism that guarantees the separation of the RSPO product from the conventional product when it is passed from conventional to certified and prevents mixing of the same estimating a time of 61 min from the turning of the last fruit car in the process of enjoyment until emptying the product of the tank clarifier and settler and an additional minute for cleaning the pipe with RSPO product for a total of 62 min.</p> <p>However there's no record of the initial time in which the 62 min starts to begin and ensure that the change of the tank is indeed being made past this time, also it is not documented in the procedure that this time will be recorded.</p>
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NC Number:	2017-04
Date:	09/10/2017
Reference to standard:	D.6.1
Standard requirement:	The site shall assure and verify through documented procedures and record keeping that the RSPO certified oil palm product is kept separate from non-certified material and material from other certified mills, including during transport and storage.
Evidence of non-compliance:	<p>The organization has a procedure for palm fruit processing PDC-PR-PR-12, Ver. 01, 12/12/2014, which establishes a mechanism that guarantees the separation of the RSPO product from the conventional product when it is passed from conventional to certified and prevents mixing of the same estimating a time of 61 min from the turning of the last fruit car in the process of enjoyment until emptying the product of the tank clarifier and settler and an additional minute for cleaning the pipe with RSPO product for a total of 62 min.</p> <p>However there's no record of the initial time in which the 62 min starts to begin and ensure that the change of the tank is indeed being made past this time , also it is not documented in the procedure that this time will be recorded.</p>

NC Number:	2017-05
Date:	09/10/2017
Reference to standard:	D.6.2
Standard requirement:	The site shall assure and verify through documented procedures and record keeping that the RSPO certified oil palm product is kept separate from non-certified material and material from other certified mills, including during transport and storage.

Evidence of non-compliance:	<p>The organization has a procedure for palm fruit processing PDC-PR-PR-12, Ver. 01, 12/12/2014, which establishes a mechanism that guarantees the separation of the RSPO product from the conventional product when it is passed from conventional to certified and prevents mixing of the same estimating a time of 61 min from the turning of the last fruit car in the process of enjoyment until emptying the product of the tank clarifier and settler and an additional minute for cleaning the pipe with RSPO product for a total of 62 min.</p> <p>However there's no record of the initial time in which the 62 min starts to begin and ensure that the change of the tank is indeed being made past this time , also it is not documented in the procedure that this time will be recorded.</p>
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5.9 Description of the Organizational Management Systems

Including organizations, management and operational systems to ensure compliance with the RSPO Supply Chain Certification Systems and Standards as detailed above

Palmeras de la Costa S.A., is a company committed to the requirements of the RSPO SCC, for the traceability of their products have Buffalo System and format excel allowing register receiving and delivery products maintaining control throughout the supply chain system.

The top management of the company is committed with the RSPO SCCS standard and has chosen the Director extraction plant like the responsible person for the implementation and maintenance of the RSPO Supply Chain Certification System.

5.10 Final Certification decision by Control Union for the RSPO SCCS Audit of the POM

Recommendations made:	Yes
Summary of non-compliances:	<p>It is evident that the organization has carried out the following trainings:</p> <p>Topic: Chain of custody procedure. Date: 08/10/2017 and 08/04/2017. Trainees: Process workers Dictated by William Silva / Plant Manager.</p> <p>Topic: Socialization of the finished product dispatch procedure to the process manager. Date: 07/17/2017. Dictated by: William Silva / Plant Manager.</p> <p>However, there is no evidence of recent training in chain of custody (RSPO Supply Chain Certification Standard and supply chain certification systems) for the plant manager Mr. William Silva who is the person responsible for the System, there is the existence of a training record on how to conduct transactions on the E-trace platform and training in SCC dictated by Mr. Felipe Guerrero de Daabon, however there's no date of when it was performed.</p> <p>Evidenced of a management review of October 18, 2016. However there's no evidence that they include the following information as inputs of the review:</p> <ul style="list-style-type: none"> • Customer feedback. • Follow-up actions from management reviews. • Changes that could affect the management system. • Recommendations for improvement. <p>The organization has a procedure for palm fruit processing PDC-PR-PR-12, Ver. 01, 12/12/2014, which establishes a mechanism that guarantees the separation of the RSPO product from the conventional product when it is</p>

	<p>passed from conventional to certified and prevents mixing of the same estimating a time of 61 min from the turning of the last fruit car in the process of enjoyment until emptying the product of the tank clarifier and settler and an additional minute for cleaning the pipe with RSPO product for a total of 62 min.</p> <p>However there's no record of the initial time in which the 62 min starts to begin and ensure that the change of the tank is indeed being made past this time , also it is not documented in the procedure that this time will be recorded.</p>
<p>Certification status of client:</p>	<p>The POM included in the scope of this audit demonstrated full compliance with the RSPO SCCS.</p> <p>With effect from the certification date given in the RSPOPC certificate, this POM mentioned in the scope of this report is considered to be certified in accordance with the RSPO SCCS.</p>

PART 6: CERTIFIED ORGANISATION'S ACKNOWLEDGEMENT OF INTERNAL RESPONSIBILITY

6.1 Date of next ASA

The provisional date for the next ASA is:	October 2018
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6.2 Date for Closure of Non-Conformities

See sections above for details of NC's, if any

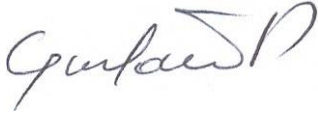
• All major NCs to be closed by:	12/12/2017
• All minor NCs to be closed by:	Before next surveillance audit

6.3 Signing by the Client

I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .


I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of Control Union Certifications.
- That during the closing meeting all agenda items was covered by the Lead Auditor.

Acknowledged by:		 Signature
Name:	Gustavo Padilla	
Position:	Jefe HSEQ	
Date:	18/01/2018	


6.4 Signing by the Lead Auditor

I the undersigned, being the Lead Auditor, confirm that this report is an accurate record of the findings and of the closing meeting. I further confirm that the summary of the findings as presented in this report are a true representation of the actual findings of the audit team.

Acknowledged by:		 Signature
Name:	Oscar Javier Lugo Ramos	
Position:	Lead Auditor	
Date:	20/01/2018	

6.5 Signing by the Certifier

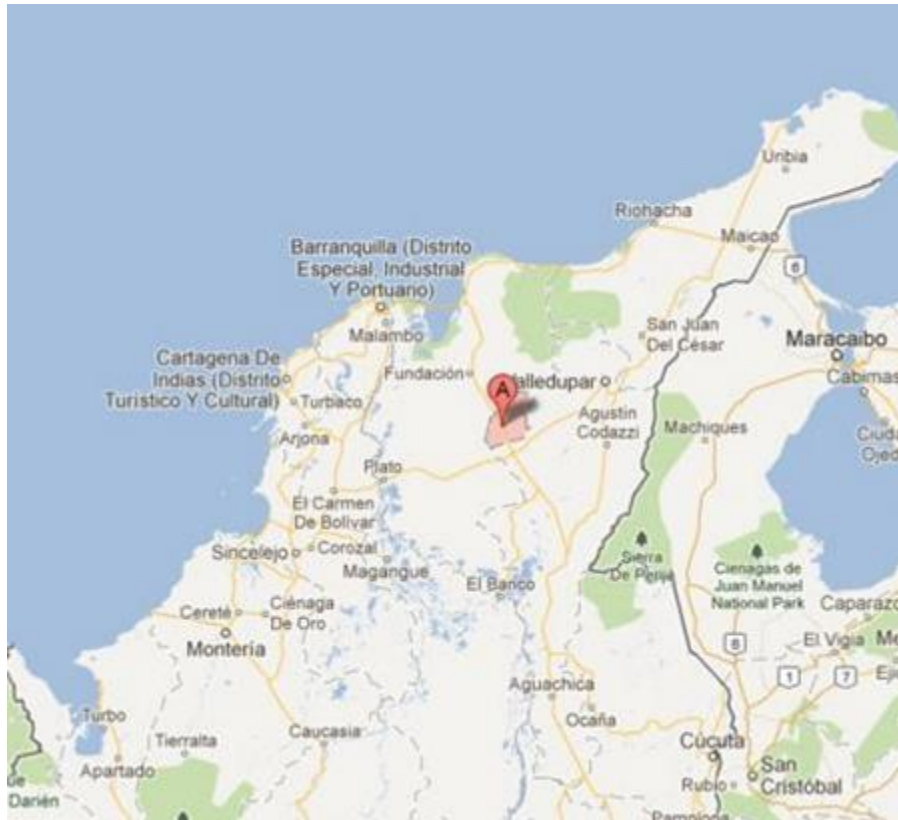
I the undersigned, being the Certifier, confirm that the information and conclusions included in this report have been prepared in good faith and that the certification decision has been based upon this information.

Acknowledged by:		 Signature
Name:	Gerben Stegeman	
Position:	Certifier	
Date:		

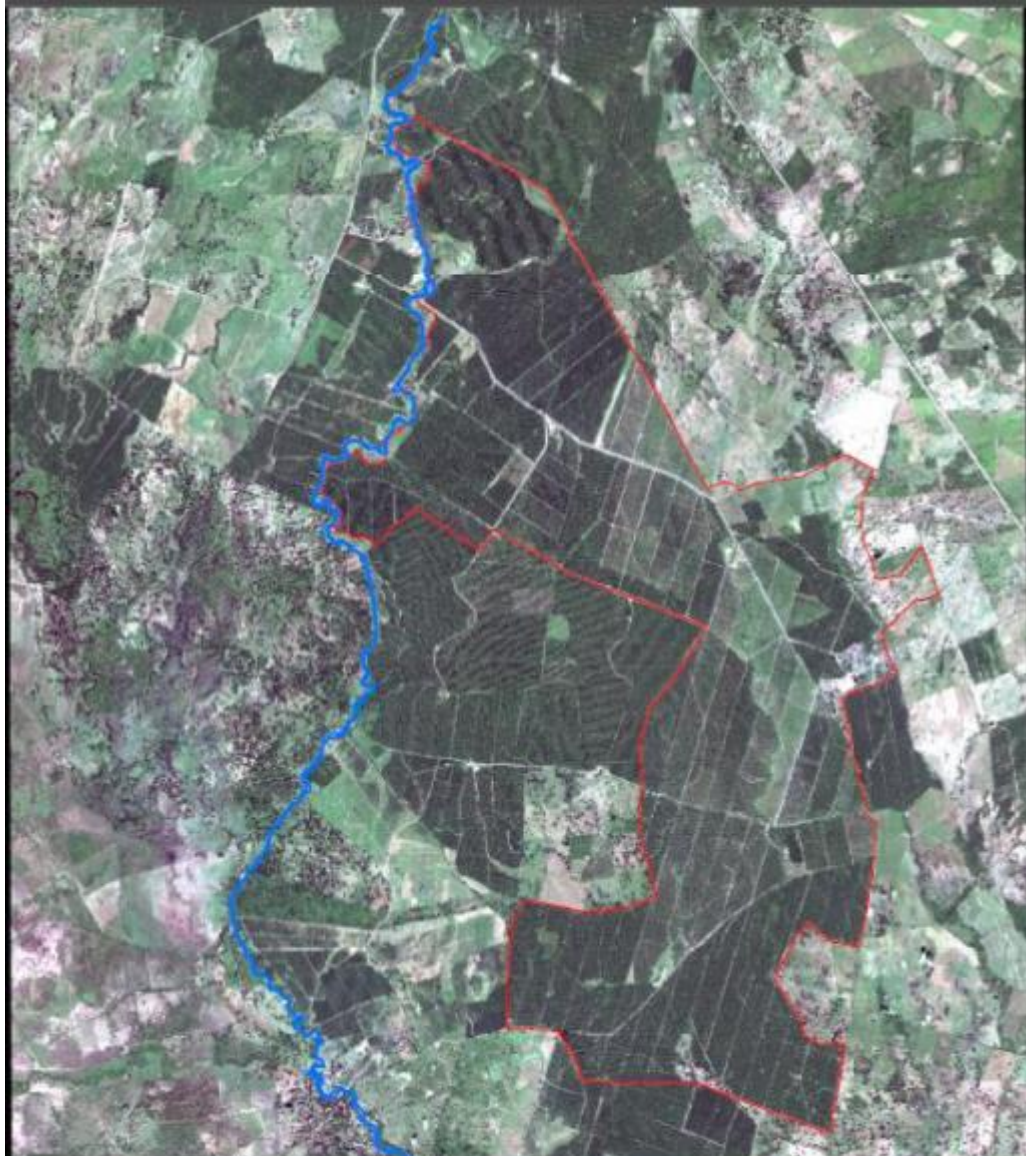
PART 7: APPENDICIES

Appendix 1: Location Map for this Certification Unit

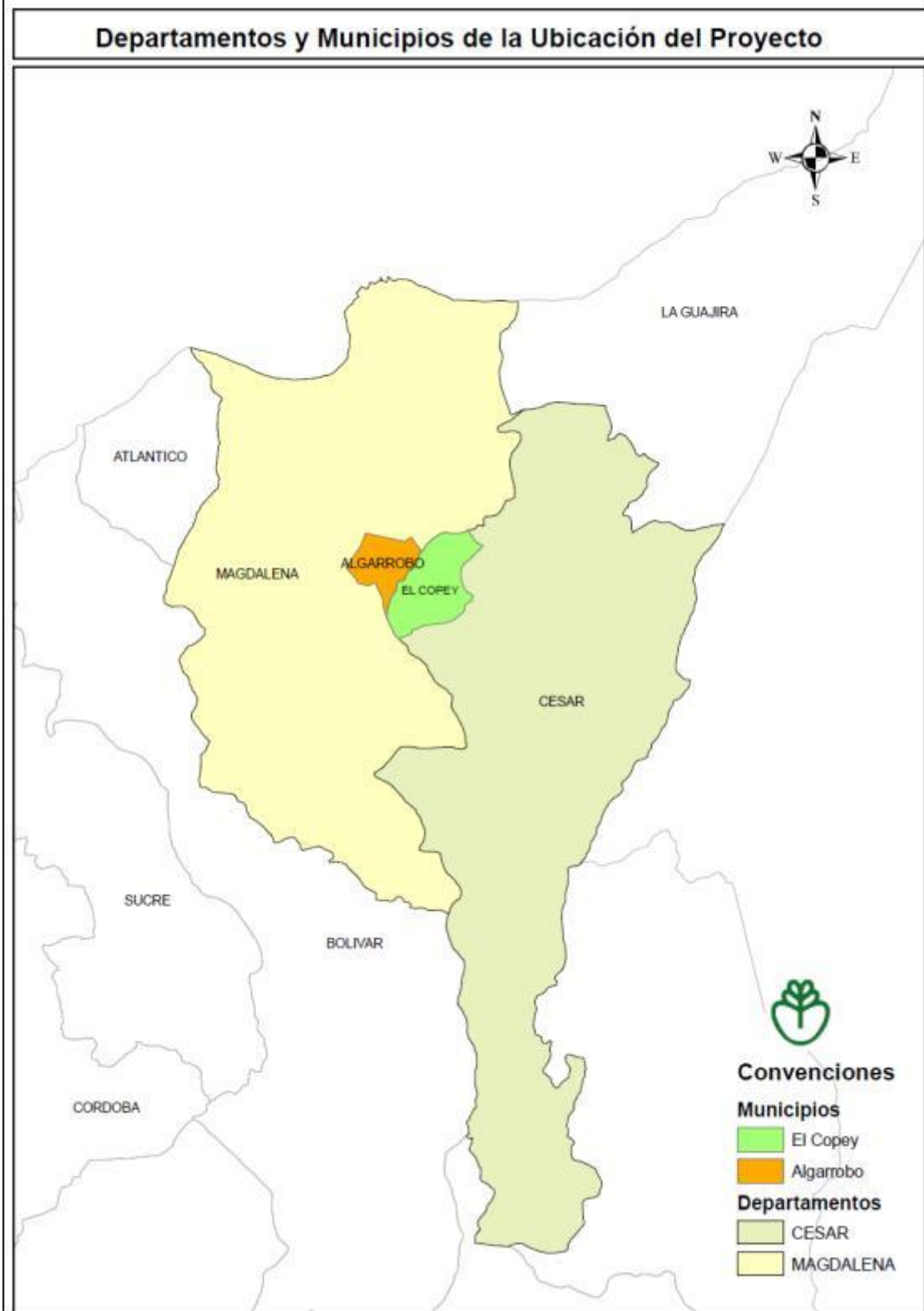
From 1.9, the location map(s)

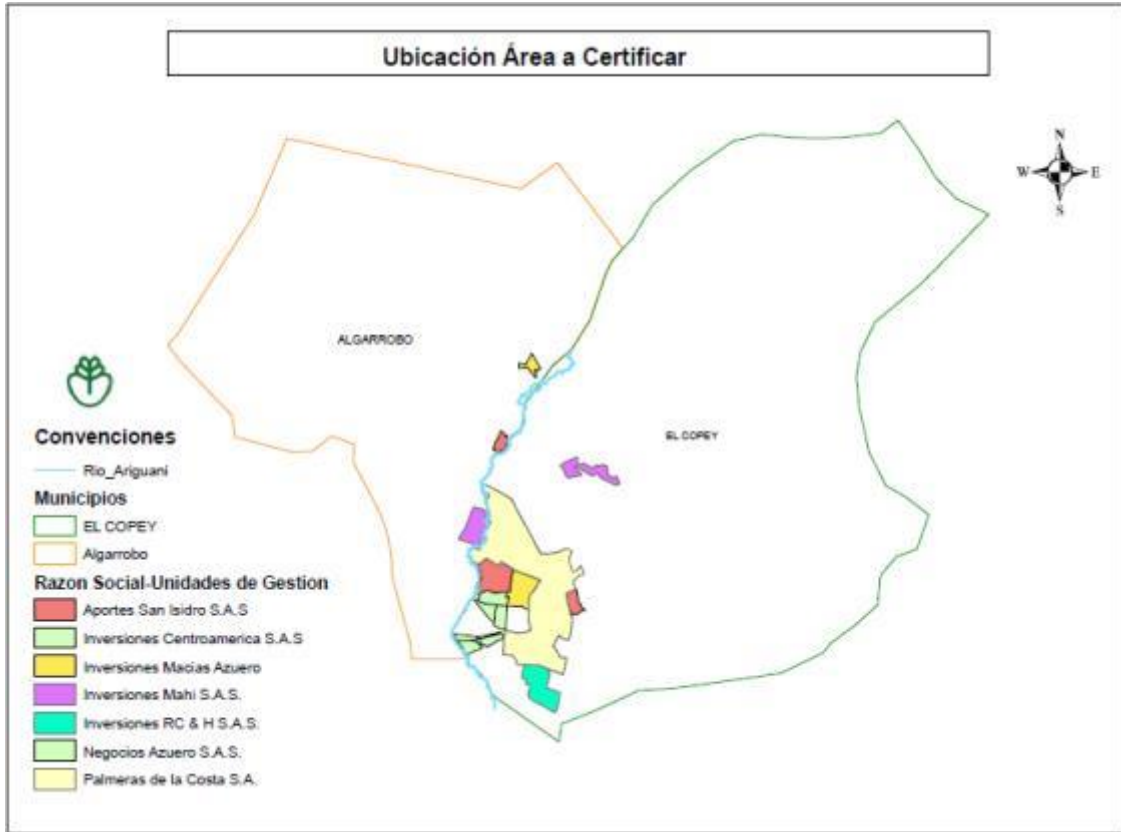


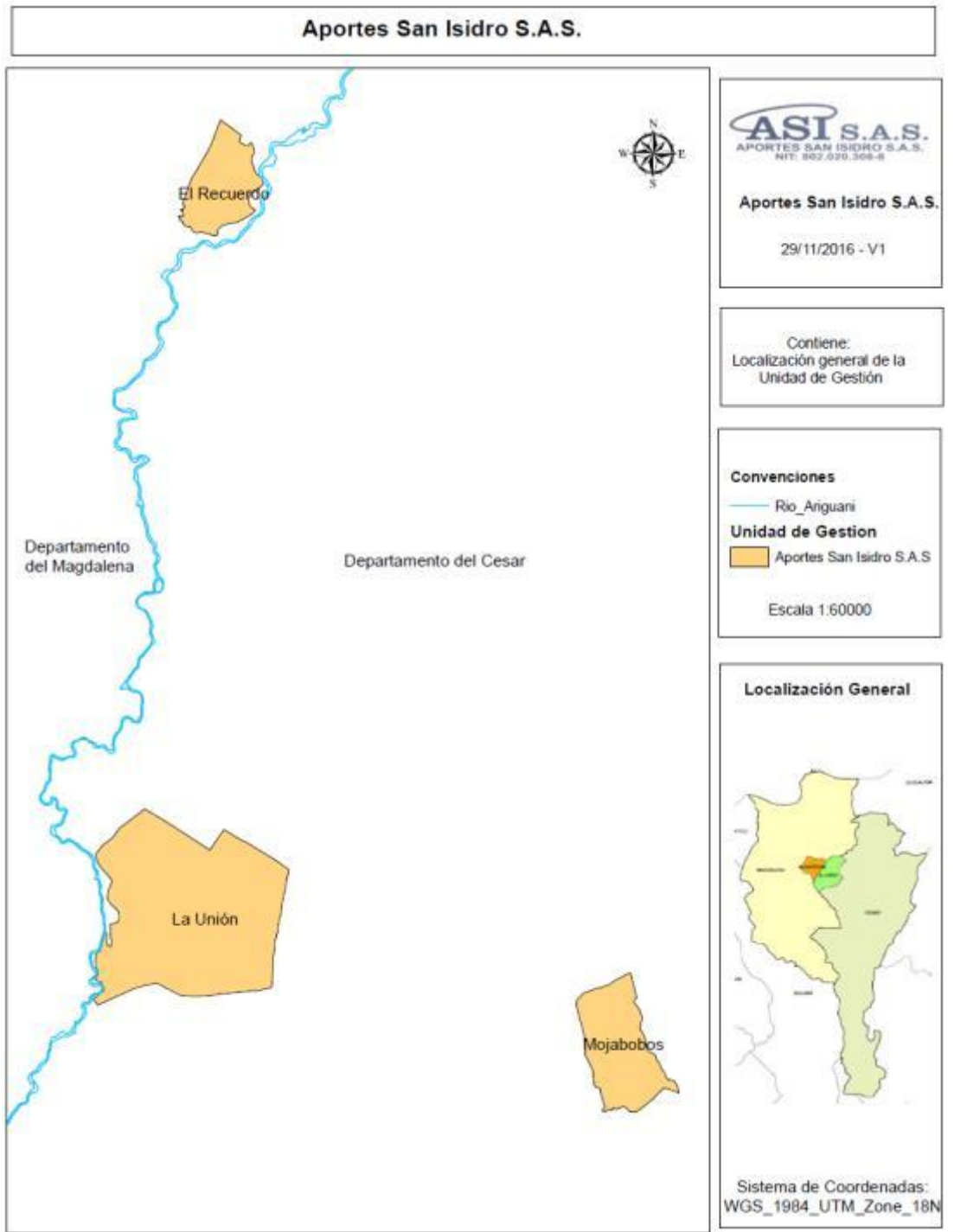
Location of Municipalities El Copey and Algarrobo in North Coast of Colombia. See flag (A)

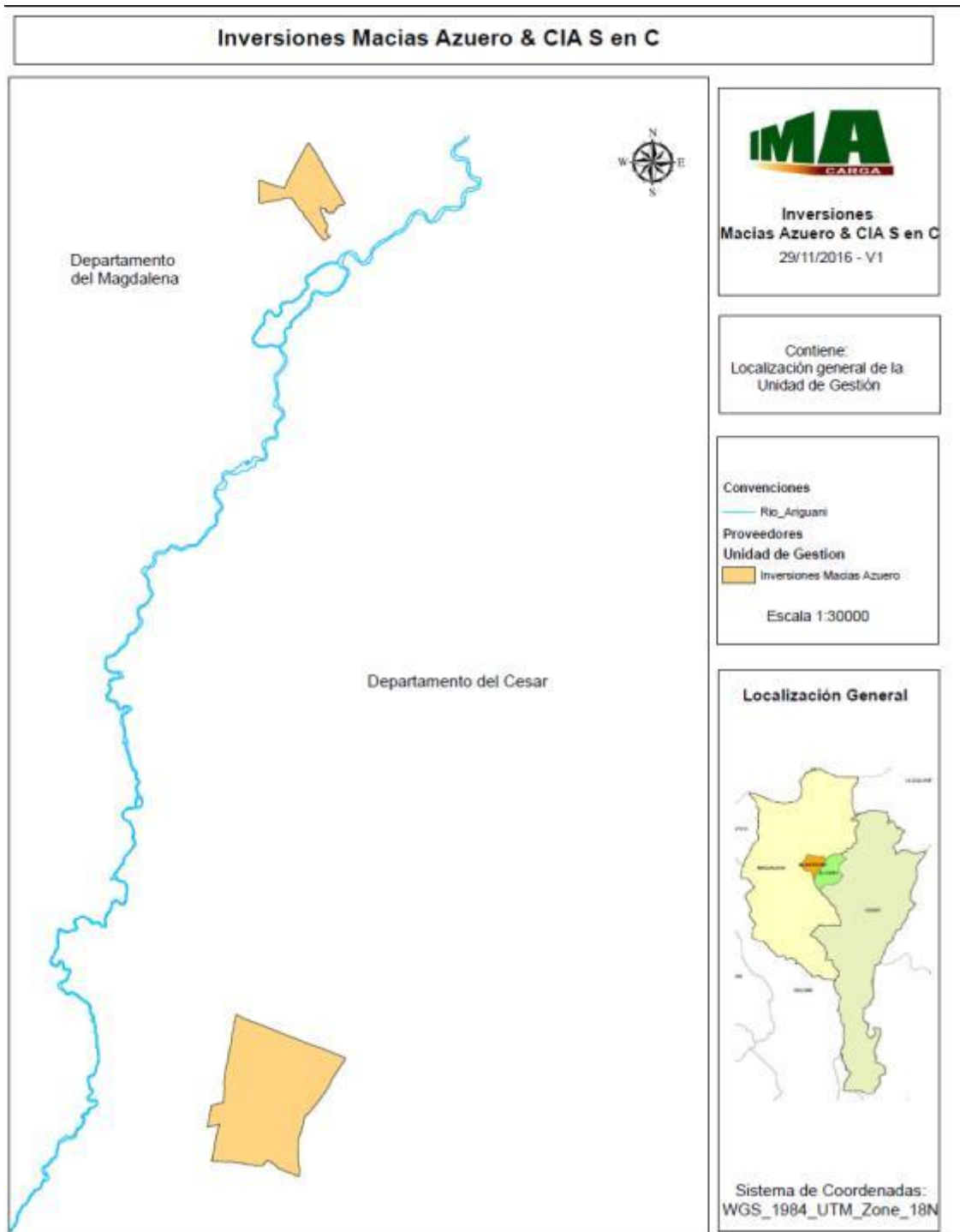


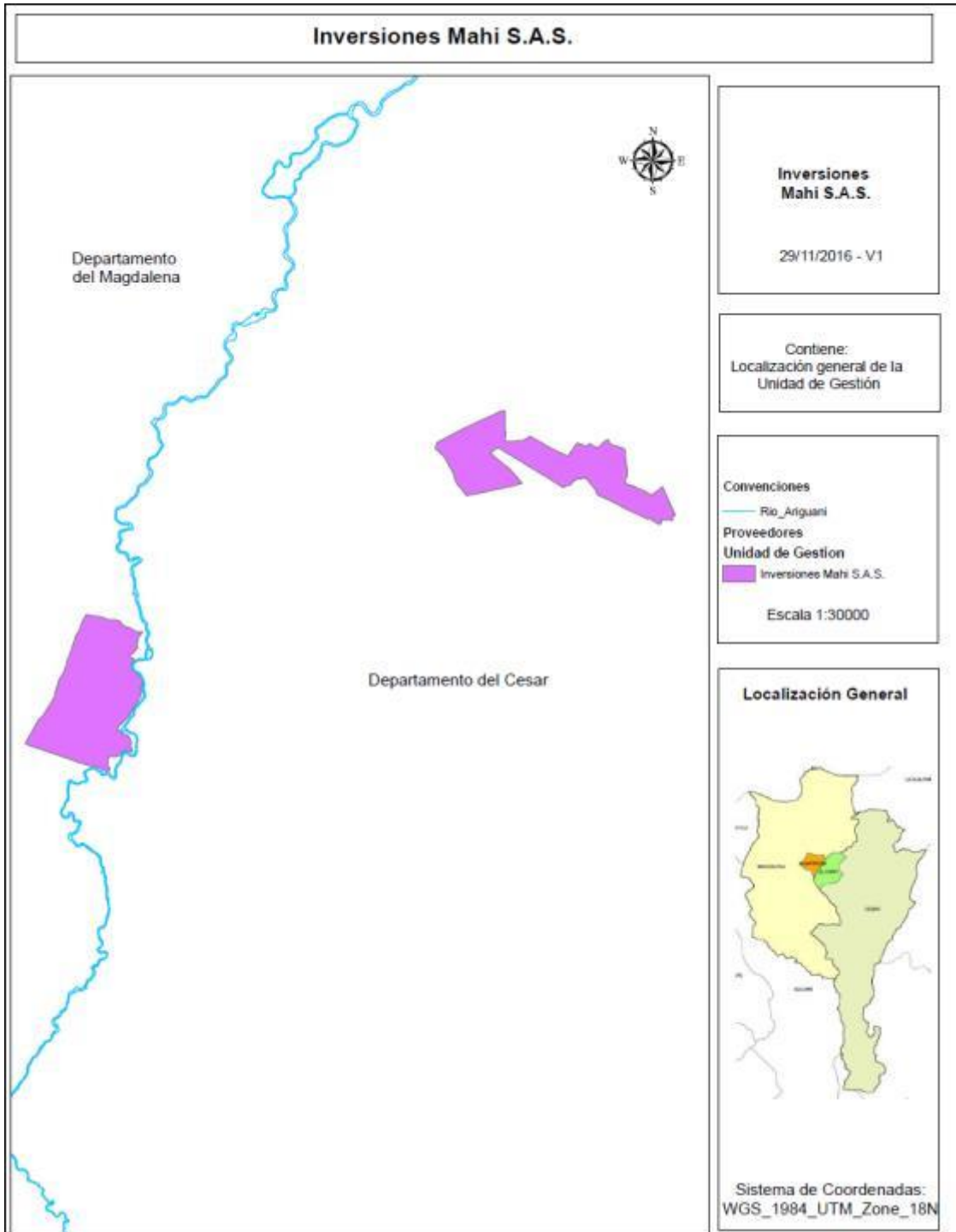
Location of Plantation “Palmeras de la Costa”, in the southwest of Municipality EL Copey

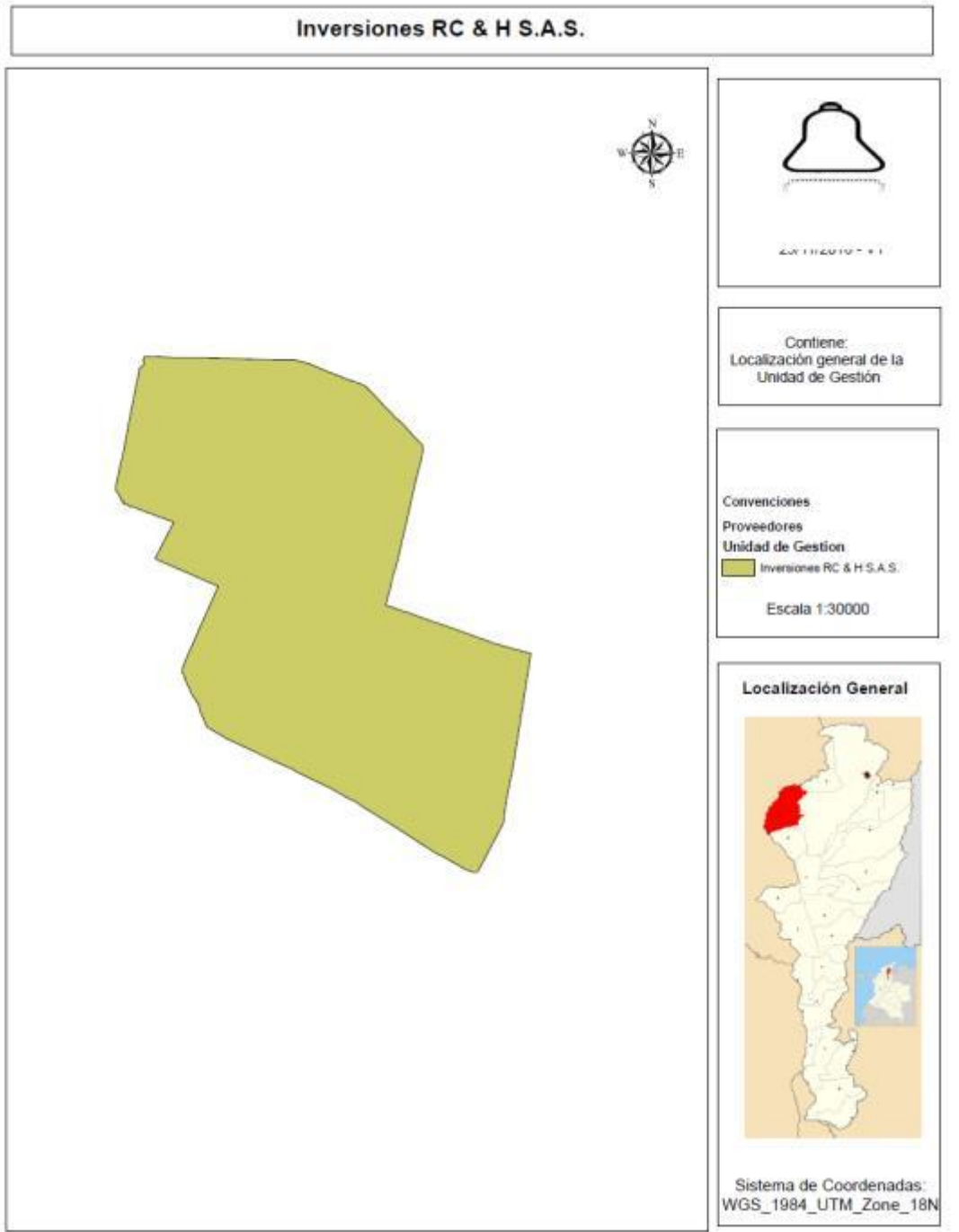


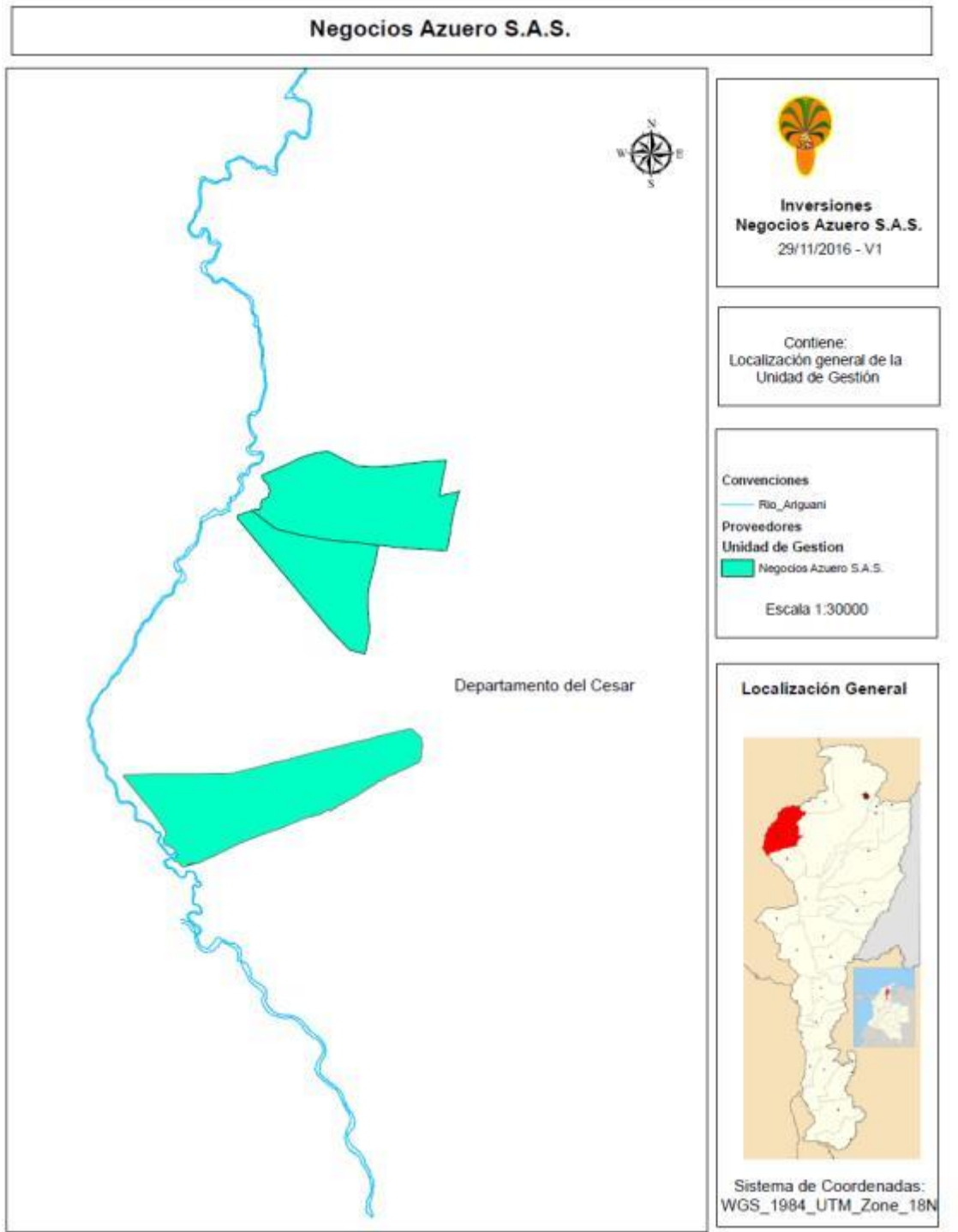












Appendix 2: Summary of GHG Emissions

All data inputs and the use of RSPO PalmGHG Calculator (include the version number) have been verified with the final summary of the net GHG emissions (tCO₂e/tCPO) figure in relation to C5.6

Calculation option applied for the reporting: Full Version / Apply November 2005 cut off for LUC / Exclude LUC Emission [Select as applicable]

5.6.3. NC (Minor). There is no evidence of the monitoring of greenhouse gas emissions using the PALMGHG Calculator.

Summary of Net GHG Emissions

Emissions per Product	tCO ₂ e/tProduct
CPO	
PK	

Extraction	%
OER	
KER	

Production	t/yr
FFB processed	
CPO Produced	

Land use	ha
OP planted area	
OP planted on peat	
Conservation (forested)	
Conservation (non forested)	
Total	

Summary of Field Emissions and Sinks

Own Crop	Group	3rd Party	Total				
tCO ₂ e	tCO ₂ e /tFFB	tCO ₂ e	tCO ₂ e /tFFB	tCO ₂ e	tCO ₂ e /tFFB	tCO ₂ e	tCO ₂ e /tFFB
Emissions							
Land Conversion							
*CO ₂ Emissions from Fertiliser							
**N ₂ O Emissions							
Fuel Consumption							
Peat Oxidation							
Sinks							
Crop Sequestration							
Conservation Sequestration							
Total							

Summary of Mill Emissions and Credits

tCO ₂ e Emissions	tCo ₂ e/tFFB

<i>POME</i>	
<i>Fuel Consumption</i>	
<i>Grid Electricity Utilisation</i>	
<i>Credits</i>	
<i>Export of Grid Electricity</i>	
<i>Sales of PKS</i>	
<i>Sales of EFB</i>	
<i>Total</i>	

Palm Oil Mill Effluent (POME) Treatment

Divert to compost	%
Divert to anaerobic digestion	%

POME Diverted to Anaerobic Digestion:

Divert to anaerobic pond	%
Divert to methane capture (flaring)	%
Divert to methane capture (electricity generation)	%

Appendix 3: GHG assessment for new plantings

GHG assessment report for new plantings developed as per 'Chapter 6 – Reporting of GHG assessment for new plantings' within RSPO GHG Assessment Procedure for New Plantings Version 3 was verified by the auditors as part of this evaluation in relation to C7.8

Note: Extract the GHG assessment for new plantings developed by the client under 'Chapter 6 – Reporting of GHG assessment for new plantings' in RSPO GHG Assessment Procedure for New Plantings Version 3 and list below.

Appendix 5: List of stakeholders

Delete when publishing the public summary

<p>Company name : Palmeras de la Costa S.A. Contact : 310 354 4945 – 310 639 23 37 Date of submission : 22/09/2017 It is to note that Indigenous group are not invited as there are not indigenous group at this site of the plantations.</p>				Statutory bodies with some legal mandate over the evaluation scope	Representatives of Indigenous Peoples in the environs of the plantation to be evaluated	local communities (including displaced communities, if any)	Workers and workers' organizations [including migrant workers]	Smallholders	Local NGOs that are active in respect of social or environmental aspects of plantation management at the local level	NGOs that are active in respect of social or environmental aspects of plantation management at the national level, or at the sub-national level	Others	Consulted during evaluation? (Y/N)
Stakeholder NAME - organisation or individual	Contact Name	E-mail address	Full Postal Address or other means of contact	a)	b)	c)	d)	e)	f)	g)	i)	
Alcalde El Copey	JOSE LUIS NIEVES PEREZ	despachomunicipal@elcopey-cesar.gov.co	3157728408	X								Y
Personero El Copey	EDWIN TORRES CASTRO	edwin-675@live.com	3215892381	X								Y
Comisario de Familia El Copey	EDGARDO ROCA ARIZA	edgardo_roca@yahoo.es	3177458879	X								N
Inspector de Policia El Copey	CAROL BLANCO	caroldblanco@gmail.com	3016838474	X								N
Alcalde Algarrobo	MARIBEL ANDRADE ZAMBRANO	alcaldia@algarrobo-magdalena.gov.co	3145074705	X								Y
Secretaria de Gobierno Algarrobo	KEIBYS KATEYUCA ROJAS PAYARES	secretariageneral@algarrobo-magdalena.gov.co	3012168149	X								N
Personero Algarrobo	JOEL ELGUEDO JIMENEZ	No tiene	3017549507	X								Y
Comisario de Familia Algarrobo	DELASCAR MELGAREJO	comisariadefamilia@algarrobo-magdalena.gov.co	3015526387	X								Y

Inspector de Policia Algarrobo	OSCAR MODESTO CERVANTES LEAL	inspecciondepolicia@algarrobo-magdalena.gov.co	3145074505	X															N
Entes gubernamentales	CORPOCESAR	direcciongeneral@corpocesar.gov.co	035-5748960	X															N
Entes gubernamentales	CORPAMAG	corpamag.gov.co	035-4211395	X															N
Presidente JAC barrio LAS FLORES	CARMEN MACHUCA		3205982871			X													N
Presidente JAC barrio CAMILO TORRES	ABEL POLO		3014454460			X													N
Presidente JAC barrio LAS DELICIAS	JAIDER DE LA HOZ		3107390558			X													N
Presidente JAC barrio MONTELIBANO	RAFAEL PACHECO		3135638743			X													Y
Presidente JAC barrio SAN MARTIN	LUIS CARTELLAR		3013244888			X													N
Presidente JAC barrio EL CARMEN	YESY TORRES VERGARA		3156566139			X													N
Presidente JAC barrio 27 DE ABRIL	MANUEL CONTRERAS		3106444879			X													N
Presidente JAC barrio LUIS ANDRADE TOBIAS	ALVARO ALVAREZ		3214635532			X													N
Presidente JAC barrio VILLA LILIANA	JAIME LUIS PEREZ		3145584002			X													N
Presidente JAC barrio SAN CARLOS	LUIS SIERRA		3152637448			X													N
Presidente JAC barrio PIEDRAS AZULES	JHEISON VIDES		3006855959			X													N
Presidente JAC barrio EL SENA	FARID ARRIETA		3045747817-3127362992			X													N
Presidente JAC barrio SAN TORO	DARISMEL GARCIA		3108317572			X													N
Presidente JAC barrio EL BOSQUE	JUAN CARLOS VILLALOBOS		3002607032			X													N
Presidente JAC barrio COREA	PABLO AYURE		3013113108			X													N
Presidente JAC barrio EL PORVENIR	CARLOS MACIAS		3136701450			X													N
Presidente JAC barrio SAN ROQUE	EUCLIDES MEZA		3172313104			X													N
Presidente JAC barrio 31 DE OCTUBRE	DENIS CHARRIS		3015141323			X													N

Presidente JAC barrio LAS MERCEDES	WIRLEY SOSA		3133921640			X												N
Presidente JAC barrio SANTO DOMINGO	KARINA BUELVAS		3205401063			X												N
Presidente JAC barrio LA ESPERANZA	VICTOR DURAN		3122576401-3006710852			X												N
Presidente JAC barrio ALTOS DE LA PAZ	GLORIA ESQUEA		3106223794			X												N
Presidente JAC barrio BELLAVISTA	JORGE LUIS MEDINA		3127892623			X												N
Presidente JAC LOMA DEL BALSAMO	MIGUEL PACHECO VISCAINO		3002517219			X												N
Presidente JAC RIOMAR	ALBEIRO IBARRA		3215314033			X												N
Presidente JAC barrio LAS CARRERAS	PAULO ORTIZ OROZCO		3145341917			X												N
Presidente JAC barrio NUEVA IDEA	LUIS ANTONIO GARCIA		3126580731			X												N
Presidente JAC barrio ESTACION LLERAS	EMILIA MOLINA		3218695809			X												N
Presidente JAC barrio ESTACION DEL FERROCARRIL	OMÁN ZULETA		3126714264			X												N
Presidente JAC barrio DIVINO NIÑO	SIMON CONTRERAS		3145821132			X												N
Presidente JAC barrio 26 DE JULIO	ARTURO JARAMILLO		3126905075			X												N
Presidente JAC barrio URB. SAN CARLOS	CARLOS DE LA HOZ		3145275751			X												N
Presidente JAC barrio EL CARMEN	JESUS ARIZA RODRIGUEZ		3106169177			X												N
Presidente JAC barrio MIRAFLORES	JUAN CERA		3158834563			X												N
Presidente JAC barrio EL CIRUELO	ELIZABET PADILLA		3005755164			X												Y
Presidente JAC barrio BRISAS DE ARIGUANI	ELVIRA LOPEZ		3155204289			X												N
Presidente JAC barrio SANTA BARBARA	ALEXANDER TOBAR		3209374141-3114106112			X												N
Presidente JAC barrio FELIX VEGA	FERNANDO MEDINA		3218593555			X												N

Presidente JAC barrio SAN MARTIN	SOL MARINA ZABAleta		3135930205			X							Y
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MI ESPERANZA	ACOSTA CONTRERAS SAÚL ENRIQUE		3207709806						X				N
DEISY PAOLA	ANDAPIÑA HIPOLITO		3126968056						X				N
SAN TROPEL	ARENAS VEGA EVER ANTONIO		3145812660						X				N
BRISA ALTA	AROCA MEDINA LISMALDO RAFAEL		3114143384						X				N
BIENESTAR	BAHAMON JULIO ALBERTO		3126754932						X				N
NUEVO LABRADOR	BARBOSA VERGARA DULFIRIA		3135321803						X				N
EL PORVENIR	CABALLERO DE REDONDO MARIETA		3135066859						X				N
EL PARAISO	CHAVARRO DE PASCUAS DIOSELINA		3173014698						X				N
VILLA KARINA	DAZA VALLE ANGEL		3135322554						X				N
CHICORAL	DURAN ANDRADE KELLY		3135322554						X				N
CHICORAL	DURAN ANDRADE VANESA		3135322554						X				N
CHICORAL	FERNANDEZ MARIA MAGDALENA		3182259829						X				N
VILLA MERY	FERREIRA OBANDO JOSE CAMILO		3017880571						X				N
VIENTO FRESCO	GARRIDO CARDENAS BERNARDO		3017880571						X				N
VIENTO FRESCO	GARRIDO CARDENAS JORGE		3116503013						X				N
LA CECILIA	GOMEZ POLO IGNACIO		3116503013						X				N
VILLA CECILIA	GOMEZ ESCALANTE CARLOS ARTURO		3145312658						X				N
PUERTO COLOMBIA	GUTIERREZ CESAR ARNULFO		3107343744						X				N

VILLA ROSA	ANDRES BORIS NUÑEZ	3135321803					X			N
VILLA PAOLA	GUZMAN LEDESMA CARMEN CECILIA	3126187846					X			N
EL CALLAO	HALBLAUB GUTIERREZ MIGUEL	3166371407					X			N
LA JULIANA	HORTA CASTRO GERTRUDIS MARIA	3162478815					X			N
LA MARIA	LOPEZ GALLEGO JESUS	3132854570					X			N
VILLA ANA	MARTINEZ FONSECA ANA CRISTINA	3168472322					X			Y
EMANUEL	MARTINEZ RADA MANUEL	3145511469					X			N
BELLA ESPERANZA	MERCADO RODRIGUEZ BENJAMÍN	3218928175					X			N
EL CALLAO	MEZA OROZCO EIRA LUZ	3166371407					X			N
VILLA ANTONIA	MOLINA ANDRADE ORLANDO RAFAEL	3135328549					X			N
VILLA ANTONIA	MOLINA GAMEZ JUAN CARLOS	3215394377					X			N
VILLA ADRIANA	MONTENEGRO ACOSTA DORIS	3014806660					X			N
NUEVO LABRADOR	NUÑEZ SIERRA ANDRES BORIS	3135321803					X			N
VILLA CLAUDIA	OCHOA CERVANTE JORGE	3003408289					X			N
LA JULIANA	OROZCO FERNANDEZ DE CASTRO KARINA	3162478815					X			N
NUEVO HORIZONTE	ORTIZ BALLESTAS SERAFIN	3137291069					X			N
LA VIRGINIA	JAVIER CUARTAS	3008004402					X			N
NEGRO 1	POLANIA POLANIA RODOLFO	3145812660					X			N
EL ENCANTO	RAMIREZ LOZADA CELIMO	3176188295					X			N
EL ENCANTO	RAMIREZ VILLALBA JESSIKA PAOLA	3176188295					X			N
LAS PALMAS	RODRIGUEZ PEREZ GLORIA PATRICIA	3103544942					X			N
BIENESTAR	SANCHEZ LUIS FELIPE	3126754932					X			N
SANTA INES	SILVA CORONADO CLEY ANTONIO	3208514458					X			N
LA CONCHITA	SOSA HERRERA MAXIMO	3162556100					X			N

LA TUTELA	TERNERA CRESPO MARLENE		3217343744					X				Y
SAN PABLO	VILLALBA ZAPATA DAVID MANUEL		3122834268					X				N
SAN PABLO	VILLALBA ZAPATA OTILDA ISABEL		3013668857					X				N
EL ALIVIO	VIZCAINO CERA WILFRIDO RAFAEL		3135663565					X				N
LA MARIA	ZARATE AREVALO WILLIAN		3116151768					X				N
LA LEGUA	ISSA AREVALO YAMILE ESTHER		3162478815					X				N
LA LEGUA	ISIDRO ENRIQUE FORNARIS PEREZ		3162478815					X				N
ALEJANDRIA	BARRERO CASTRO DIANA PATRICIA							X				N
ALEJANDRIA	GOMEZ RESTREPO OLGA							X				N
MONTEERRUBIO	FONTALVO NAVARRO CARLOS RAFAEL		3165275036					X				N
MONTEERRUBIO	DE LA VALLE ESCORCIA DAVID RICARDO		3165275036					X				N
MONTEERRUBIO	DE LA VALLE ESCORCIA RODOLFO ANTONIO		3165275036					X				N
MONTEERRUBIO	FONTALVO NAVARRO MARIA ALEJANDRA		3165275036					X				N
LA LOMA	CERA VARELA MARIA ANTONIA		3126752422					X				N
LA ESTACION	MUÑOZ REDONDO FELIPE		3145328825					X				N
RIO MAR	DE LA VALLE CERA RAFAEL ENRIQUE		3135181803					X				N
RIO MAR	CONTRERAS DE LA CRUZ DINA LUZ		3205495697					X				N
RIO MAR	DE LA CRUZ DE LA CRUZ GINA PAOLA		3205495697					X				N
RIO MAR	DE LA CRUZ MEDINA ENRIQUETA		3205495697					X				N
RIO MAR	DE LA CRUZ MEDINA YEIBIS		3205495697					X				N
RIO MAR	DE LA VALLE MERCADO ALCIDES RAFAEL		3205495697					X				N

RIO MAR	DE LA VALLE MERCADO RICARDO JOSE	3205495697						X					N
RIO MAR	MEJIA MERCADO MOISES ANTONIO	3205495697						X					N
ALGARROBO	ROMO DE LA HOZ EULISES	3145654394						X					N
ALGARROBO	ROMO DE LA HOZ TULIO	3145654394						X					N
ALGARROBO	ROMO OROZCO EULISES FIDEL	3145654394						X					N
LA HORQUETA	ORTEGA ORTIZ KIZZY MARIA	3126607472						X					N
LA HORQUETA	ORTEGA ORTIZ IRINA MARGARITA	3126607472						X					N
LA HORQUETA	ORTEGA ORTIZ MERWIN	3126607472						X					N
LA HORQUETA	ORTIZ DE ORTEGA MARIBETH DEL CARMEN	3126607472						X					N
LA HORQUETA	MATOS RODRIGUEZ CLARA ELENA	3126600380						X					N
LA HORQUETA	MATOS RODRIGUEZ MAGDALENA DE JESUS	3126600380						X					N
LABRADOR	ALTARE REDONDO ROSANNA	3126754932						X					N
LABRADOR	CALDERIN PERTUZ MARICELA	3126754932						X					N
LABRADOR	MENDOZA MUÑOZ PEDRO NEL	3126754932						X					N
LABRADOR	REDONDO DE ALTARE MARIA DEL PILAR	3126754932						X					N
CARACOLICITO	POLO BUELVAS DELFINA ISABEL	3107460592						X					N
SANTA RITA	DIAZ GAMARRA FANNY JANETH	3154750092						X					N
SANTA RITA	DE LA HOZ DIAZ LILIANA MARCELA	3154750092						X					N
ALGARROBO	GUTIERREZ DE HALBLAUB MARIA ALBA	3166371407						X					N
ALGARROBO	BOTERO ANDRES HALBLAUB	3166371407						X					N
LABRADOR	MIGUEL HALBLAUB GUTIERREZ	3166371407						X					N
ALEJANDRIA	MARRIAGA OLIVARES MARIA DE LOS ANGELES	3003408289						X					N
CARACOLICITO	JAVIER CUARTAS	3008004402						X					N

VILLA CAROLINA	JOSE MANUEL RODRIGUEZ	3126062945					X				N
EL DIAMANTE	MARIA CLAUDIA RODRIGUEZ	3145328825					X				N
EL DIAMANTE	RICARDO MUÑOZ	3145328825					X				N
EL DIAMANTE	MARIA ISABEL MUÑOZ	3145328825					X				N
JARILANDIA	ARGELINA REDONDO CABALLERO	3135066859					X				N
CARRETO PANDO	AMALIA VERGARA ORTEGA	3135714725					X				N
CARRETO PANDO	CIELO BATISTA DE LEON	3135714725					X				N
CARRETO PANDO	FELIZ MOSCOTE	3135714725					X				N
LA MIEL	ERMINSON DE LA HOZ DIAZ	3155470092					X				N
MIENTRAS TANTO	JUAN CARLOS REDONDO ANDRADE						X				N
PONTEVEDRA	LUZ DARIS VILLARREAL CERA	313181803					X				N
PONTEVEDRA	ENRIQUE MARTINEZ CERA	313181803					X				N
BIENESTAR	LILIANA PATRICIA BAHAMON VIZCAINO	3126754932					X				N
BIENESTAR	LILIANA ISABEL DAZA MENDINUETA	3126754932					X				N
BIENESTAR	LIBIA ISABEL DE LA HOZ HURTADO	3126754932					X				N
BIENESTAR	EDILSA ESTHER CANTILLO ACOSTA	3126754932					X				N
VIENTO FRESCO	OLGA GARRIDO VECINO	3017880571					X				N
MIENTRAS TANTO	JOSE LUIS REDONDO ANDRADE	3126135418					X				Y
LA PONDEROSA	MARIA MALDONADO SARMIENTO	3106040469					X				N
PROVIDENCIA	VANESSA DE LA VALLE	3106040469					X				N
LA PONDEROSA	XIOMARA NAVARRO BARRANDICA	3106040469					X				N
PUERTO COLOMBIA	ARNILFA GUTIERREZ FLOREZ	3106040469					X				N
EL AMPARO	GABRIEL GUSTAVO GAMARRA	3145586043					X				N
VILLA ORLY	VICENTE TORRES VILLA	3135185859					X				N

LUZ AMPARO	ANDREA ROMERO GOMEZ	3156382235					X				N
ROSA BLANCA	JOSE DE LA CRUZ OROZCO PERTUZ	3012979695					X				N
EL ALIVIO	LUIS ALFONSO VIZCAINO RODRIGUEZ	3135663565					X				N
VILLA PAOLA	JHON ROMO GUZMAN	3126187846					X				N
PARCELA Nº 12 VILLA ANA	DAYSI ARRIETA MARTINEZ	3168472322					X				N
EL CIELO	LUIS CARLOS SALCEDO MACEA	3205823023					X				N
PARCELA Nº 14	CLAUDIA PATRICIA GAMEZ JIMENEZ	3107251253					X				N
EL CIELO	JOSE ABEL MURILLO	3135711897					X				N
PARCELA Nº 8	DINA MARLIS ROCA ARIZA	3157184164					X				N
VILLA ORLIN	SHIRLY LUZ TORRES	3135185859					X				N
CHIRIPA	MAXIMO SOSA HERRERA	3162556100					X				N
LA LIBERTAD PARCELA Nº 3	ISABEL CRISTINA CHAMORRO	3185920024					X				N
LAS NUBES	IVONNE ESTHER BORJA OBREDOR	3205726081					X				N
PARCELA Nº7	JORGE OCHOA CERVANTE	3003408289					X				N
PARCELA Nº 14	PILAR DE LAS MERCEDES MARTINEZ	3012979695					X				N
VILLA ANTONIA	FRANCISCO MOLINA GAMEZ	3215394377					X				N
PARCELA Nº 3	MARIA RADA ANDRADE	3008880098					X				N
LUZ AMPARO	GUILLERMO ROMERO GOMEZ	3156382235					X				N
FINCA LA ESPERANZA	MIRYAN JUDIHT CARMONA RODRIGUEZ	3114143384					X				N
PARCELA Nº 13	RITA DEL CARMEN OSPINO	3012281400					X				N
PARCELA Nº 6	ARIEL ENRIQUE MORENO YEPEZ	3126863266					X				N
JARILANDIA	EDILBERTO REDONDO CABALLERO	3135066859					X				N
PARCELA Nº 13	DALMEIRO SALGADO OSPINO	3012281400					X				N
JARILANDIA	ALVARO REDONDO CABALLERO	3135066859					X				N

PARCELA Nº 6	JORGE DAVID PAEZ MORENO		3126863266					X				N
PARCELA Nº 11 CASA VERDE	HERNAN ALI RIVAS SIERRA		3004279556					X				N
PARCELA Nº 11 CASA VERDE	VIELA LUZ SIERA LORA		3004279556					X				N
NUEVA ALIANZA	LUIS JESUS VIZCAINO MAYA		3002274442					X				N
PARCELA Nº 9	CARLOS EMILIO PEREIRA MARTINEZ		3012979695					X				N
EL CIELO	JOSE ABEL MURILLO ARIZA		3135711897					X				N
PARCELA Nº 3	JOSE RAFAEL CASTILLO		3008880098					X				N
PARCELA Nº 9	WILLIAM JAVIER CONTRERAS		3165839249					X				N
PARCELA Nº 9	MARIA DEL ROSARIO MAESTRE ACOSTA		3165839249					X				N
DEISY PAOLA	HIPOLITO ANDAPIÑA		3126968056					X				N
EL PARAISO	DIOSELINA CHAVARRO DE PASCUA		3176205853					X				N
EL CIELO	PEDRO CASTILLO		3176827348					X				Y
PARCELA Nº 10	JOSE DANIEL SUAREZ		3145630591					X				N
PARCELA Nº 9	SERGIO ANTONIO PEREIRA MARTINEZ		3012979695					X				N
APORTES SAN ISIDRO S.A.S	LUIS MACIAS VARGAS		3689493- 3688378 3688287 3535188								X	N
INVERSIONES MACIAS AZUERO	ALFONSO MACIAS		3602805- 3017426 3689326								X	Y
AGROPECUARIA LOS TURQUITOS	ALFONSO MACIAS VARGAS		3534844 3602805 3534840								X	N
INVERSIONES RC Y H LTDA. & CIA SCA	JOSE LUIS RUANO		3575988								X	N
CAMAGUEY S.A.	RAFAEL MATERA LAJUD		3669999								X	N
GANADERIA PEREZ MATERA LTDA.	JORGE RAFAEL PEREZ MATERA		3572638 3570541								X	N

INVERSIONES CENTROAMERICA			3609160 3680197									X	N
NEGOCIOS AZUERO & CIA S. EN C.	CARLOS HUMBERTO AZUERO CUCALON		3609160 3680197									X	N
INVERSIONES MAHI Y LURO	LUIS ROMERO LOPEZ		3198526									X	N
FINCA EL CALLAO	MARIA ALBA GUTIERREZ DE HALBLAUB		3553537									X	N
	HIPÓLITO ANDAPIÑA		3535188 5255514									X	N
MARLOU & CIA S.A.C	RAMON DAVILA		3565328									X	N
LUDOPAL S.A.S	GUSTAVO DAVILA MARTINEZ		3784431 3560313									X	N
FINCA VIENTO FRESCO	JORGE ELIÉCER GARRIDO VECINO		3577142									X	N
HDA. LOS LLANOS	DANIEL MURCIA	afr@frigoredeo.com										X	N
INVERSIONES PAMECA S.A.	HERNAN MAESTRE CASTRO		3575982 3575982									X	N
FINCA EL PORVENIR	ALVARO REDONDO CABALLERO		3135066859									X	Y
AGROPECUARIA PRISAL S.A.S	ADOLFO SALAH MARTINEZ		3589346 3116881787									X	N
Transexpiales L.D.	LAUREANO DÍAZ OTERO		312-6697266									X	N
Transporte de pnal en veh.	LUIS ARCINIEGAS PRADA		314-5267196									X	N
Transporte de pnal en veh.	ANTONIO ANDRADE		321-8097752									X	N
Marketing GE BPO / Gente Caribe	EDWIN BARRIOS		317-4337318									X	N
Diseño e Ing. Del Caribe	ALONSO ARIAS		313-3961290									X	N
INGERSER J.E.K.S	JORGE M. RIVERA GOMEZ		312-6862849									X	N
Inv. Agroindustriales de la Costa	JARAMILLO		318-3481899									X	N
Roberto Villalobos	ROBERTO VILLALOBOS		320-6978151									X	N
Soldadura las Marias S.A.S.	JUAN C. AMADOR		321-8177565									X	N
Supalma Ltda	EDUARDO VILLEGAS		315-7314861									X	N

Inversiones Racedo Llanos S.A.S.	JOSE A. RACEDO RADA	3687539								X	N
Transporte de fruta	ORNALDO TORRES CASTRO	315-7737720								X	N
Transporte de fruta	SIGILFREDO ORTIZ ARRIETA	317-6821418								X	Y
Transporte de fruta	EXIOMARA AGUILAR CARRANZA	300-7333986								X	N
Transporte de fruta	CILIA MARIA CONTRERAS SIERRA	315-6529897								X	N
Transporte de fruta	JORGE ELIECER CUBIDES HERNANDEZ	312-7937030								X	N
Transporte de fruta	LUZ DARIS WALTEROS RODRIGUEZ	311-4331948								X	N
Transporte de fruta	MARLENY JUDITH GAMEZ OROZCO	316-5447629								X	N
Transporte de fruta	MARTHA LUZ JAIME ANAYA	312-6600940								X	N
Transporte de fruta	MANUEL RICARDO MUNOZ REDONDO	312-6968080								X	N
Transporte de fruta	NELSON JAVIER RIVERA RONDON	312-6524554								X	N
Presidente SINDICATO	RAMÓN DURAN CASTELLAR	313- 5930330 314-5160734				X					Y
Secreterio SINDICATO	JOSE GREGORIO VASQUEZ	310-6028544				X					N
Representante de los trabajadores (20%)	DARWIN PALLARES	310-3025593				X					Y
Presidente del COPASST	ANTONIO GONZALEZ ARAUJO	313-5011560				X			X		N
Representante COPASST-Patrón	BERNARDO BORRERO	313-7637144				X			X		N
Representante COPASST- Patrón	GUSTAVO BARRIOS ROMERO	316-8981408				X			X		N
Representante COPASST-Patrón	JAIME RÓNDON	311-4331948				X			X		N
Representante COPASST-Trabajadores	JESUS ARIZA AGUILAR	310-3617985				X			X		N
Representante COPASST-Trabajadores	CESAR ORELLANO	314-7991379 300-2170117				X			X		N
Representante COPASST-Trabajadores	OSCAR PEÑALOSA	320-7227765				X			X		N
Representante COPASST-Trabajadores	PEDRO ORELLANO	301-3358162 320-6363144				X			X		N

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