

IBD

CERTIFICAÇÕES

CREDIBILITY & TRUST



RSPO Principles & Criteria (P&C) Public Summary Report

**INDUSTRIA DE JABONES Y DETERGENTES LAS
PALMAS S.A. / PALM OIL MILL
La Gomera / Escuintla / Guatemala**

**Auditor Name: Cuauhtemoc Cedillo
Audit Date: October 5th 2017**

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1. SCOPE OF THE CERTIFICATION AUDIT							
1.1 Normative references							
The Palm Oil Mill and the supply base was audited against the following documents:							
<input checked="" type="checkbox"/>	RSPO International Principles and Criteria (April, 2013 version)						
<input type="checkbox"/>	National Interpretation (approved version XX/20XX)						
<input checked="" type="checkbox"/>	RSPO Supply Chain Certification (November 2014 version)						
<input type="checkbox"/>	New Planting Procedures (November, 2015 version)						
<input type="checkbox"/>	RSPO Rules on Market Communications and Claims (November, 2016 version)						
1.2 Company and Contact Details							
Company name	Industria de Jabones y Detergentes Las Palmas S.A.						
Business address	Office: 3a. Avenida 4-10 zona 9, Guatemala, Guatemala. Mill: Finca Las Acacias, La Gomera; Escuintla.						
Scope	RFF processing, ACP and PK production, and the manufacture of palm oil products.						
Products	CPO and palm kernels through the MB model of supply chain, and the manufacturing and sale of detergents and soaps.						
Contact person	Manfredo López						
Telephone	23870300 ext. 166						
E-mail	mlopez@laspalmas.com.gt						
Web site	www.laspalmas.com.gt						
Other certifications held							
1.3 RSPO Membership Details							
RSPO membership number	1-0160-14-000-00						
Parent company as applicable	N/A						
1.4 Audit type							
Date of previous audit	26 -30 July 2016						
Date of this audit	2 - 5 October 2017						
Main or ASA (1 to 4)	ASA 1						
Date of next surveillance audit	Within 12 months from the date of this audit.						
1.5 Location of the Palm Oil Mill							
Palm Oil Mill (POM)	Location Address	Mill Capacity	GPS Reference				
Name		MT/Hour	Longitude	Latitude			
Las Palmas, S. A.	Acacias Farm, La Gomera; Escuintla, Guatemala	20 Ton/Hr	97°07'08.1"O	14°02'36.9"N			
1.6 Palm Oil Mill Output and Approximate Tonnages Certified							
The 12 month output is the average over any 12 month period and the actual production for the 12 months from the date of certification will be included in the annual summary. These figures exclude any output product from non-certified suppliers.							
For the 12 month period ending september/2017 the mill received [73,796.79] mt of FFB.							
<ul style="list-style-type: none"> The estimate for the last 12 months is applicable to Annual Surveillance Audits and is the Projection for the next 12 months from the previous audit. The actual production for the last 12 months is the audited quantity since the last audit. The projection for the next 12 months is given by the company. 							
FFB received and processed by the mill for the 12 months prior to this audit:		Mt RSPO Certified FFB:	73,796.79				
		Mt Conventional FFB:	12,072.33				
FFB received on the previous 12 months, month by month:							
January:	6,347.14	February:	5,867.82	March:	7,345.14	April:	5,649.00
May:	6,667.75	June:	5,713.74	July:	5,799.86	August:	7,324.24
September:	7,895.12	October:	3,434.93	November:	6,319.09	December:	5,432.96
Last license year's certified volume CSPO and CSPK (MT) [MB]		Actual Production for last 12 months (MT) [MB]		New license year's certified volume CSPO and CSPK (MT) [MB]			
CPO	PK	CPO	PK	CPO	PK		

15,686	3,362	15,991.76	4,044.06	18,341.69	5,310.23
Last license year's actual sold volume CSPO and CSPK		Last license year's actual sold volume PO and PK under other schemes		Last license year's actual sold volume PO and PK conventional (where applicable)	
CPO	PK	CPO	PK	CPO	PK
0	0	0	0	15,686	3,362
Notes: The company didn't opt to ask for an extension of the actual volume produced due the little difference between the figures.					
1.7 General Description of Supply Base					
Las Palmas S.A. was founded by Mr. Milton Molina (+) on June 17, 1988, which makes it 28 years of operation. The company has a palm oil processing plant. The supply base FFB to certify comes from 6 companies or associated producers, of which Las Palmas S.A. is the major shareholder. The total area of plantations of palm oil in this supply base is 2,995.51 hectares. Suppliers are: Acacias SA, Quirica S.A., San Antonio S.A., San Francisco, San Jorge Los Magueyes S.A. and Alfa S.A.					
1.7.1 Location of the Supply Base					
Oil Palm Plantation (OPP)		Location Address		GPS Reference	
Name				Longitude	Latitude
Acacias S. A.		La Gomera, Escuintla.		14°02'37.02" N	91° 07'7.99" O
Quirica S. A.		La Gomera, Escuintla.		14°01'19.69" N	91° 07'7.55" O
San Antonio S. A.		La Gomera, Escuintla.		14°03'04.39" N	91° 06'53.95 O
San Jorge Los Magueyes S.A.		La Gomera, Escuintla.		14°02'30.34" N	91°00'47.85 O
San Francisco S. A.		La Gomera, Escuintla.		13°57'13.17" N	91°12'26.56" O
Alfa S. A.		La Gomera, Escuintla.		14°00'08.08" N	91°13'05.31" O
Productores Independientes		Escuintla.			
1.7.2 Statistics of the Supply Base and Estimated Tonnes of FFB produced per year					
Name	Area of Oil Palm (Ha)		Estimated Tonnes FFB/Yr	Planting Years	Cycle (Years)
	Total	Production			
Acacias	513.51	513.51	10,290	1989	25
Quirica	609.96	609.96	12,250	1989	25
San Antonio	768.44	768.44	19,822	1988 A 2005	25
San Jorge Los Magueyes	487.27	487.27	13,640	1998	25
San Francisco	204.58	204.58	7,450	1990	25
Alfa	411.75	411.75	10,600	1992	25
Total	2,995.51	2,995.51	74,052		
1.7.3 Biodiversity (Total Conservation & HCV Area for the respective Supply Bases)					
Oil Palm Plantation		Biodiversity.(Total Conservation & HCV Area) Hectares.			
Name	Conservation	HCV	Comments		
Acacias S. A.	0	0			
Quirica S. A.	1	0			
San Antonio S. A.	23.18	0			
San Jorge Los Magueyes S. A.	1.5	0			
San Francisco S. A.	0	0			
Alfa S. A.	0	0			
Independent Producers					
TOTAL	25.68		-		
1.7.4 Total Certified Area (Total Certified Area corresponds to the sum of total Area of Oil Palm and the total Conservation Area)				3,021.19	
1.7.5 Calculation of the Number of Production Units (N) to Sample for the Mill					

$N = 0.8\sqrt{Y*Z}$, where "Y" is the number of units, with the result always to be rounded "up" to the next whole integer and Z is number defined by the risk factor. Where only a sample of the supply base is assessed, units not previously assessed, or assessed earlier in the certification program, are to be preferred over those more recently assessed.

A 'risk level' shall be set at:

Level 1 - low risk

Level 2 - medium risk

Level 3 - high risk

Multiplier z is set as follows:

Low risk = multiplier of 1

Medium risk = multiplier of 1.2

High risk = multiplier of 1.4.

Factors to consider in the risk assessment are geographic locations and distance of estates, complexity of the labour force, landscape setting and presence of HCV or peat, complexity of supply sheds, number of communities and known conflicts, legality, etc.

For the Mill, how many units make up the production base?

Owned estates (Y)	$N = 0.8\sqrt{Y}$	Smallholders (Z)	$N = 0.8\sqrt{Z}$
6	2	-	-

Explanation as to the selection of estates sampled

Four of the farms of associated producers were visited: Alfa, San Antonio, Quírica and Las Acacias (where the extracting plant, the soap factory, the biogas project and the fertigation with effluents are also included). one of them the agrochemical store and observe the field operations in as many points as possible to evaluate the execution of the practices, in accordance with the RSPO regulations.

The table below shows the oil palm plantations that were included in this audit, with the operations reviewed in the field, the number of sample sites within the plantation and the number of worker interviews. Comments are added as applicable.

Oil palm plantation.	Operation	No of sample sites	No of Interviews	Comments.
La Quírica	Fruit cutting	2	6	
La Quírica	Weeding	1	4	
La Quírica	Supervision	1	1	
Alfa	Warehouse	1	1	
Alfa	Fruit cutting	1	2	
Alfa	Fruit picking	1	1	
Alfa	Various activities	1	1	
Alfa	Plant health	1	2	
San Antonio	Various activities	1	1	
San Antonio	Warehouse	1	1	
San Antonio	Application of herbicide	1	1	

1.7.6 Calculation of the Number of Sub Contractors to be sampled.

$N = 0.8\sqrt{Y}$, where "Y" is the number of contractors, with the result always to be rounded "up" to the next whole integer. Where only a sample of the sub-contractors not previously assessed, or assessed earlier in the certification program, are to be preferred over those more recently assessed.

The table below shows the number of approved sub-contractors who may be contracted to be directly employed in the work of the certification unit. The number of sub-contractors actually contracted at the time of the audit is used to calculate the sample.

Number of **sub-contractors**.

Mill and workshops			Farms		
Approved:	4		Approved:	-	
On site during audit: Y	0		On site during audit: Y	-	
Number to audit: = $0.8\sqrt{Y}$	0		Number to audit: = $0.8\sqrt{Y}$	-	
Names	Activity	Audit	Names	Activity	Audit

		ed			ed

Explanation as to the selection of sub-contractors sampled:
 No subcontractors were present during the audit process.

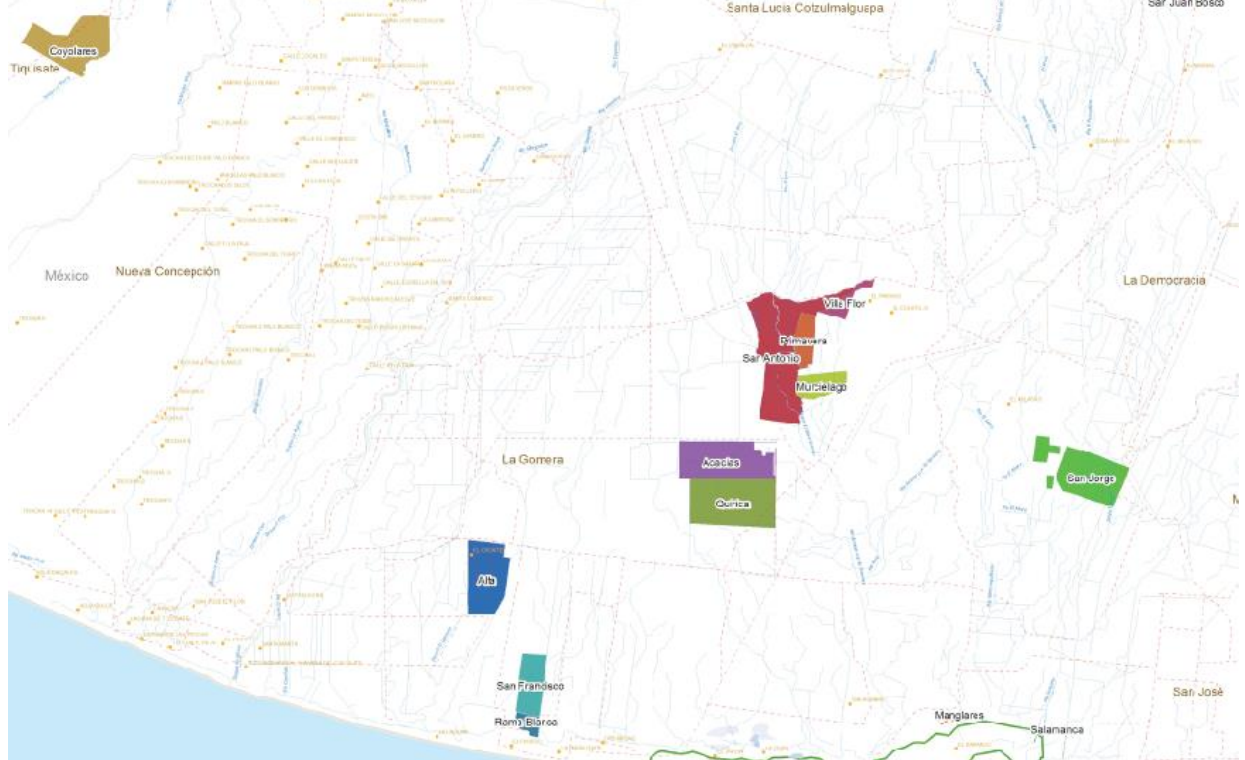
1.8 Progress of associated Smallholders or Out-growers towards Compliance with relevant Standards - should be in accordance to the 3 year implementation plan

N/A

1.9 Location Map for this Certification Unit

Note: Individual maps of the group members are available from the co-operatives but it is not practical to reproduce them here. Each area of oil palm is individually managed as an integral part of a farm holding and the adjacent crops are all agricultural.

Map of the location of the extractor and the plantations of the supply base



Map showing neighboring entities



1.10 Use of RSPO PalmGHG Calculator

The Lead Auditor confirms that data inputs and the use of RSPO PalmGHG Calculator Version 3.0.1 have been verified with the final summary of the net GHG emissions (tCO₂e/tCPO) figure

Yes No

Justification:

The contents of the screens of the GHG 3.0.1 program could be verified and registered.

1.11 Summary of Net GHG Emissions

Emissions per Product	tCO ₂ e/tProduct	Land use	ha
CPO	-0.07	Oil Palm P planted area	2,995.51
PK	-0.07		
Production	t/yr	Oil Palm planted on peat	0
FFB processed	73,796.79	Conservation (forested)	25.68
CPO Produced	15,991.76	Conservation (non-forested)	-
Extraction	%		
OER	21.67		
KER	5.48	Total	3,021.19

1.12 Summary of Field Emissions and Sinks

	Own Crop			Group			3 rd Party			Total		
	tCO ₂ e	tCO ₂ e/Ha	tCO ₂ e/tFFB	tCO ₂ e	tCO ₂ e/Ha	tCO ₂ e/tFFB	tCO ₂ e	tCO ₂ e/Ha	tCO ₂ e/tFFB	tCO ₂ e	tCO ₂ e/Ha	tCO ₂ e/tFFB
Emissions												
Land Conversion	11,851.81	4.07	0.17	0	0	0	0	0	0	11,851.81	4.07	0.17
*CO ₂ Emissions from Fertilizer	3,629.32	1.25	0.05	0	0	0	0	0	0	3,629.32	1.25	0.05
**N ₂ O Emissions	4,141.13	1.42	0.06	0	0	0	0	0	0	4,141.13	1.42	0.06
Fuel Consumption	1859.45	0.64	0.03	0	0	0	0	0	0	1859.45	0.64	0.03
Peat Oxidation	0	0	0	0	0	0	0	0	0	0	0	0
Sinks												

Crop Sequestration	-23,211.49	-7.96	-0.34	0	0	0	0	0	0	-23,211.49	-7.96	-0.34
Sequestration in conservation area	-400.18	-0.14	-0.01	0	0	0	0	0	0	-400.18	-0.14	-0.01
Total	-2,129.96	-0.73	-0.03	0	0	0	811.96	0	0	-2,129.96	-0.73	-0.03

1.13 Summary of Mill Emissions and Credits

	tCO ₂ e	tCo ₂ e/tFFB
Emissions	-2,260.45	-
POME	1,431.36	0.02
Fuel Consumption	592.71	0.01
Grid Electricity	535.3	0.01
Utilisation		
Credits	-2689.87	-
Export of Grid Electricity	-933.83	-0.01
Sales of PKS	-1,756.04	-0.02
Sales of EFB	0	0
Total	-130.49	0

1.14 Palm Oil Mill Effluent (POME) Treatment

Divert to compost	0 %	Divert to anaerobic digestion	100 %
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1.15 Palm Oil Mill Effluent Diverted to Anaerobic Digestion:

Divert to anaerobic pond	100 %	Divert to methane capture	100 %	Divert to methane capture (electricity generation)	100 %
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PARTIAL CERTIFICATION N/A

The rules for partial certification allow organizations that have a majority holding in and / or management control of more than one autonomous company growing oil palm to certify individual management units and / or subsidiary companies subject to certain rules.

2.1 Management Organization

Item	Criteria	(Yes/No)	Description (if applicable)
2.1.1	Is the operation conducting a partial certification?	N/A	
2.2.2	Is any company of the group, member of the RSPO? Which one?	N/A	
2.2.3	Is there a clear relationship between the companies, where one company has the majority ownership or the management control of others?	N/A	
2.2.4	Is there a clear and achievable time-bound plan prepared and in place?	N/A	
2.2.5	Does the plan include all subsidiaries?	N/A	

2.2 Time-bound plan N/A

Description:

Initial (mention sites and years proposed for the certification):

Alterations:

Justifications:				
Acquisitions:				
2.3 Progress made on the time-bound plan N/A				
Please report upon adherence or deviation:				
2.4 Non-compliances on the partial certification rules N/A				
N/A				
AUDIT PROCESS				
3.1 IBD - The Certification Body				
<p>IBD takes pride in being the largest certifier in Latin America and the only Brazilian certifier of organic products with accreditation through IFOAM (international market), ISO 17065 (European market regulation CE 889/07), Demeter (international market), USDA/NOP (North-American market), and SISORG (Brazilian market), making its certificate global.</p> <p>Located in Botucatu-SP, Brazil, IBD has been in operation since 1992. Initially focused exclusively on the certification of organic product, after 2004, IBD began including certification services in the social-environmental area through the Fair Trade, RSPO, SAN, UTZ, 4C and UEBT programs. Today, IBD certifies over 5,000 producers, covering an area of approximately 520 thousand hectares in cultivation and 3 million hectares under wild harvest management, in more than 20 countries.</p> <p>For more information regarding IBD, access www.ibd.com.br. RSPO Membership N°: 8-0090-08-000-00. RSPO accredited by ASI on November 4th, 2014, worldwide (accreditation code RSPO-ACC-020).</p>				
3.2 Audit Team				
Lead auditor		Cuauhtemoc Cedillo		
Audit team		Lisbeth Carranza		
		Diego Bernal		
3.3 Audit Methodology				
3.3.1 Audit Agenda				
Date	Time	Location	Program	Auditor(s)
2/10/17	0900	Office of the Extractor Plant	Opening meeting	CC, LC, DB
2/10/17	0930	Office of the Extractor Plant	Presentation by the company: General, Social, Agricultural and Organizational Development	CC, LC, DB
2/10/17	1000	Office of the Extractor Plant	Definition of logistics for consultation with stakeholders, interviews and field visits	CC, LC, DB
2/10/17	1045	Extraction plant	Inspection of scale and reception of fruit; facilities and processes of the beneficiation plant, biodigesters and interviews	LC, DB
2/10/17	1045	Office of the Extractor Plant	Review of SCC information	CC
2/10/17	1230	Office of the Extractor Plant	Review of training plan and training evidence	CC
2/10/17	1300	Lunch		
2/10/17	1400	Soap and Detergent Factory	Review of procedures, processes, records and interviews.	CC
2/10/17	1600	Office of the Extractor Plant	Progress review audit team	CC, LC, DB
2/10/17	1630	Office of the Extractor Plant	Review - summary of activities of the day with representatives of the company	CC, LC, DB

3/10/17	0800	Visit to Quírica, San Antonio and Alfa farms	Inspection of field work, storage of agrochemicals, conservation areas, camps and interviews with workers	DB
3/10/17	0800	Visit to 1 community in the area of influence	Know community projects and the relationship of the company with interested parties	LC
3/10/17	0800	Office of the Extractor Plant	Review of procedure and records in Palm Trace.	CC
3/10/17	1100	Clínica médica	Review of criterion 4.7	LC
3/10/17	1300	Lunch		
3/10/17	1430	Villa Barroca Hotel	Meeting with stakeholders	CC, LC, DB
3/10/17	1700	End of the day's activities		
4/10/17	0800	Office of the Extractor Plant	Review - summary of activities of the previous day with representatives of the company	CC, LC, DB
4/10/17	0900	Office of the Extractor Plant	Review of the business plan and over seeding projections	CC
4/10/17	0900	Office of the Extractor Plant	Review of the company's legal compliance	LC
4/10/17	0900	Acacias farm	Inspection of agrochemical storage, disposal of waste.	DB
4/10/17	1030	Office of the Extractor Plant	Documentary review and interviews.	CC, LC, DB
4/10/17	1300	Lunch		
4/10/17	1400	Office of the Extractor Plant	Documentary review and interviews.	CC, LC, DB
4/10/17	1600	Office of the Extractor Plant	Progress review audit team	CC, LC, DB
4/10/17	1630	Office of the Extractor Plant	Review - summary of activities of the day with representatives of the company	CC, LC, DB
4/10/17	1700	End of the day's activities		
5/10/17	0800	Office of the Extractor Plant	Preparation of Final Audit Report	CC, LC, DB
5/10/17	1300	Lunch		
5/10/17	1400	Office of the Extractor Plant	Preparation of Final Audit Report	CC, LC, DB
5/10/17	1530	Office of the Extractor Plant	Closing meeting	CC, LC, DB
3.3.2 List of stakeholders consulted prior to and during the audit.				
Name			Category	
Rony Vicente			Weighing Operator	
Ezequiel Turuy			Head of weighing	
Leandro Baches			Fruit Receiver	
Luis Antonio Castro			Turning machine operator	
Leonel Coronado			Head of General Warehouse	
Jesus Ramirez			Warehouse assistant	
Erick Alexander Escobar			General Warehouse dispatcher	
Norma Elizabeth Guzmán Torres			In charge of nursing	
Marvin Escobar			Head of Plant	

Douglas Magarin	Zone leader
Santos Ramírez	weeding operator
Carlos Urbina	weeding operator
Luis Flores	weeding operator
Pedro Luis Patzán	weeding operator
Sergio Aldana	foreman
Inmar Velásquez	fruit cutter
Dulvin Gudiel	fruit cutter
Jorge López	fruit cutter
Edwin Ruiz Emanuel	Community Relations
Hector Anibal Escobar	Nursery - pesticide applicator
Esmelin Sanchez	Almacén
Julia Pineda	Field worker - Fruit harvest
Raquel Hernandez	Field worker - Fruit harvest
Jimmy Lemus	Field worker - harvest
Lina Pineda	Field worker - various activities
Anderson Castañeda	Field worker - Plant Health
Noel Garcia	Field worker - Plant Health
Ismael Carrillo	Field worker - various activities
German Siner	Warehouse
Eguin Rolando Morales	Field worker - Herbicide applicator
Adalberto López	General Manager
Luis Rodolfo Cordero Córdova	Financial Manager
Manfredo López	Quality Manager
Neftalí Lemus	Plant manager
Sergio Sánchez	Agricultural Manager
Edwin Ruiz	Administrator / Community Relations
Yohana Sipaque	Human Resources
Zulma Chávez	Human Resources

3.3.3. Outline of how stakeholders consultation was managed.

On 03/10/2017 the audit team held the Consultation Meeting with Stakeholders at the Villa Barroca hotel, in Sipacate, La Gomera, Escuintla. 57 social and institutional actors participated: presidents of Cocodes, associate producers, municipal and environmental authorities, teachers and people of the communities. The lead auditor conducted the meeting, evaluating through questions the composition of the participating social actors. Subsequently, questions were asked about the different topics of interest on the participation and opinion of the interested parties: communication and information by the company, means to present complaints and claims, ownership of the land and possible conflicts, environmental behavior, social and labor of the company, contributions to local development, harassment or discrimination, equal opportunities to obtain work, the role of the company in regional development and other important issues for compliance with RSPO requirements. The attending auditors also asked questions and invited the discussion. Finally, it was invited to express any opinion that they considered important and whether it was public or private. The consultation was considered positive by all the participants and the audit team.

3.3.4. Issues that arose during stakeholder consultation and company responses.

Subject raised	Company response and proposed action to be taken.	Audit team findings
In this meeting the interested parties recognized the importance and broad contribution that Las Palmas S.A. has been doing in the region for several decades: in the generation of permanent and temporary jobs, the promotion of productive activity with transparency and fair treatment in the palm farming, regional economic development, support for many different social and environmental projects,	Las Palmas S.A. recognizes and appreciates the good communication and collaboration that exists with the local, municipal and state authorities, as well as with the social actors and the collaborators of the company in the field and the plant. It reaffirms its intention to continue strengthening the regional economy and social development through the promotion of Guatemalan palmiculture.	Las Palmas S.A. is a company with a deserved prestige for its contribution to local, regional and national development and fully complies with its commitment to Corporate Social Responsibility.

strict compliance with tax, labor and environmental obligations. There was no evidence of land problems, complaints, discrimination, mistreatment or lack of information on the part of the company. On the contrary, all the interventions highlighted the positive contribution of the company in the region.		

AUDIT FINDINGS		
4.1 Summary of findings.		
Principle 1: Commitment to Transparency.		
Criterion 1.1: Oil Palm growers and millers provide adequate information to other stakeholders on environmental, social and legal issues relevant to RSPO criteria, in appropriate languages and forms to allow for effective participation decision making.		
Summary of the findings for 1.1:		
Findings:	Comments:	Compliance
<p>Soap and Detergent Industry Las Palmas S.A. (hereinafter Las Palmas S.A.) has a list of stakeholders grouped by category and contact data such as telephone and e-mail.</p> <p>The list of interested parties is updated and verified annually or when changes are presented that need to be registered, for example, by change of representatives, entry or exit of new members, etc.</p> <p>On 03/10/2017 the audit team held the Consultation Meeting with Interested Parties at the Villa Barroca hotel, in Sipacate, La Gomera, Escuintla. 57 social and institutional actors participated: presidents of Cocodes, associate producers, municipal and environmental authorities. In this meeting the interested parties recognized the importance and broad contribution that Las Palmas S.A. has been doing in the region for several decades: in the generation of permanent and temporary jobs, the promotion of productive activity with transparency and fair treatment in the palm farming, regional economic development, support for many different social and environmental projects, strict compliance with tax, labor and environmental obligations. There was no evidence of land problems, complaints, discrimination or mistreatment. On the contrary, all the interventions highlighted the positive contribution of the company in the region.</p>	<p>The company has various means to inform and communicate with interested parties. The information is disseminated through: Circulars, talks and presentations, email, posters, trifoliales, the company's website (www.laspalmas.com.gt), among others.</p> <p>The procedure is called: Internal and External Communication (Code PR-RH-012, Edition 01 dated 06/20/2016), whose purpose is to: Establish procedures and responsibilities of internal and external communication.</p> <p>The response time to respond to the request for information, according to said procedure, is 20 days. The procedure covers all aspects required by indicator 1.1.1.</p> <p>A folder containing the requests, the follow-up and the answers given was shown.</p>	Yes
Criterion 1.2: Management documents are publicly available except where this is prevented by commercial confidentiality or where disclosure of information would result in negative environmental or social outcomes.		
Summary of the findings for 1.2:		
Findings:	Comments:	Compliance
The public information available is in accordance with the requirements of RSPO and its dissemination and management is described in the Public Information Procedure with Transparency (PR-GC-001, with edition date 06-06-2015).	<p>Said document refers that public information is:</p> <ul style="list-style-type: none"> • Ownership titles / rights of use 	No

<p>NC Although Las Palmas has the Public Information Procedure with Transparency (PR-GC-001), it was evident during the meeting with interested parties that the vast majority do not know what public documents can be requested and what is the mechanism to do so. The evidence of socialization of this procedure presented by the company is insufficient, as it contemplates its socialization only with communities of interest, carried out within the program of a workshop called "Update and Evaluation of Social Impact, Communities."</p>	<ul style="list-style-type: none"> • Occupational health and safety plans • Plans and impact evaluations related to social and environmental impacts • Documentation in Areas of High Conservation Value (HCV) • Pollution prevention and reduction plans • Details of complaints and claims • Negotiation procedures • Plans for continuous improvement • Public summary of the certification evaluation report; • Human rights policy 	
<p>Criterion 1.3 Growers and millers commit to ethical conduct in all business operations and transactions.</p>		
<p>Summary of the findings for 1.3:</p>		
<p>Findings:</p>	<p>Comments:</p>	<p>Compliance</p>
<p>The existence of the document called Code of Ethics Las Palmas S.A. that covers the requirements requested by the indicator.</p>	<p>Evidence of the socialization and compromise of the collaborators with the Code of Ethics could be verified during the audit process.</p>	<p>Yes</p>
<p>Principle 2: Compliance with applicable laws and regulations.</p>		
<p>Criterion 2.1: There is compliance with all applicable local, national and ratified international laws and regulations</p>		
<p>Summary of the findings for 2.1:</p>		
<p>Findings:</p>	<p>Comments:</p>	<p>Compliance</p>
<p>The company is subscribed before the Judicial Documentation Analysis Center (Cenadoj) and the publication of the Diario de Centroamerica is received.</p> <p>The matrices elaborated by Grepalma are consulted and are available to the union members.</p> <p>On the server of the company there is electronic access to RSPO documentation, the electronic folder Legislacion de Guatemala was seen, there are documents accessible to users.</p> <p>There is a Procedure for Compliance with Legal Requirements (PR-GC-002)</p> <p>The company has a Legal Matrix 2017.</p>	<p>The company has a mechanism to ensure legal compliance, which consists of conducting daily reviews through the official publications of the Diario de Centroamerica via email and the official website of the Judicial Branch.</p> <p>The company is a member of CENADOJ, so it keeps abreast of legal changes that may arise and affect the company.</p>	<p>Yes</p>
<p>Criterion 2.2: The right to use the land can be demonstrated and is not legitimately contested by local communities with demonstrable rights</p>		
<p>Summary of the findings for 2.2:</p>		
<p>Findings:</p>	<p>Comments:</p>	<p>Compliance</p>
<p>The property documents of the Acacias, Quírica, San Antonio, San Jorge Los Magueyes, Alfa and San Francisco properties were in sight. It was evidenced that all the lands have demonstrated the legal possession of it.</p> <p>It was possible to see the maps of the farms where it can be seen that the farms with the plantations are delimited by sowing sugarcane.</p>	<p>There have not been land conflicts. The agricultural area where the farms are located and the plant dates back to 1960 when they were planted with banana, later it was the cotton crop, some were later and then palm oil. The legality of the same dates from many years ago and the lands are recognized as private.</p> <p>In the Meeting of Public Consultation with interested parties (03/10/2017) it was</p>	<p>Yes</p>

	evidenced that there are no land conflicts and the legal ownership of the land of Las Palmas S.A. It is recognized by everyone.	
Criterion 2.3: Use of land for oil palm does not diminish the legal or customary rights of other users without their free, prior and informed consent.		
Summary of the findings for 2.3:		
Findings:	Comments:	Compliance
<p>There is a Customary Law Procedure (PT-RH-013) that mentions the identification of communities, citizens with customary rights for the establishment of a new plantation. They are based on Decree number 12-2002 and describe the way in which the company informs the representatives of the communities about the activity of palm cultivation.</p> <p>Maps prepared by Alfonso Campins (Registry No. 140) were shown, where the boundaries are observed and there is evidence that there are no customary rights within the farms.</p> <p>During the Consultation Meeting with Interested Parties held on 03/10/2017 it was evident that there are no conflicts or disputes over land between the company and the neighboring communities or owners.</p>	There was no evidence of any conflict or evidence of incitement to violence either with communities or with employees or ex-employees of the company.	Yes
Principle 3: Commitment to long-term economic and financial viability.		
Criterion 3.1: There is an implemented management plan that aims to achieve long-term economic and financial viability.		
Summary of the findings for 3.1:		
Findings:	Comments:	Compliance
It was found that the company has a well-formulated commercial or management plan, with a horizon of three years that meets the requirements requested by the standard..	Las Palmas also has a plantation renewal plan that is being carried out as planned.	Yes
Principle 4: Use of appropriate best practices by growers and mills.		
Criterion 4.1 Operating procedures are appropriately documented and consistently implemented and monitored.		
Summary of the findings for 4.1:		
Findings:	Comments:	Compliance
<p>The company has standard operating procedures properly documented and consistently implemented and monitored. The Department of Quality Management ensures that the practices are carried out in the best way, giving the follow-up and evaluation of the same, by means of follow-up audits (internal evaluation). Actions are carried out according to the evaluation. There is a plan for continuous improvement established.</p> <p>It was noted that the company has control of the origin of all bunches of fruits received in the factory. It receives product from own farms and independent producers.</p> <p>The plant in its reception area has listings where the associated farms and external suppliers are linked, has shipping records and daily consolidation tickets for the amount of FFB that enters the beneficiation plant.</p>	<p>It was also evidenced that there is a Master List of Documents and Document Holders for the farm as well as for the extractor.</p> <p>Each worker has their respective training and training for the work to be done.</p> <p>To validate and guarantee the implementation of the developed procedures, the research and development area validates permanently that said generated or updated procedures work correctly in the field.</p>	Yes
Criterion 4.2: Practices maintain soil fertility at, or where possible improve soil fertility to, a level that ensures optimal and sustained yield		
Summary of the findings for 4.2:		
Findings:	Comments:	Compliance

<p>It was evidenced that Las Palmas carries out agronomic practices that maintain and in some cases improve the fertility of the plantation soils, which contributes to ensure an optimal and sustained harvest.</p> <p>The company has a nutrient recycling strategy that includes the use of rachis from the beneficiation plant. The entire effluent from the beneficiation plant is sold to another company in the group called GABIOSA, which is responsible for its management for methane production and generation of electricity to the National Distribution Network. The effluents to which the biological oxygen demand has been reduced are used for fertigation on the Acacias farm.</p> <p>In the same way, the palms that conclude their productive cycle are dried by means of a chemical product and the organic matter is incorporated into the soil.</p>	<p>There is a Fertilization Plan (PL-AG-005), in which the procedures are linked:</p> <ul style="list-style-type: none"> - Soil Sampling (PR-AG-011) - Foliar Sampling (PR-AG-010) - Preparation of Foliar Samples (PR-AG-015) - Preparation of soil samples (PR-AG-016) - Manual Fertilization (PR-AG-013) - Mechanized Fertilization (PR-AG-014) - Sampling and Analysis of Fertilizers (PR-AG-012) 	<p>Yes</p>
<p>Criterion 4.3: Practices minimise and control erosion and degradation of soils.</p>		
<p>Summary of the findings for 4.3:</p>		
<p>Findings:</p> <p>There is a soil survey map called the General Soil Map where the types of soils found on the company's farms are identified.</p> <p>Within the study it is concluded that there is no peat soil, wetland or mangrove, the areas where the palm is planted had cotton and livestock exploitation.</p> <p>The company has the Road Maintenance procedure (PR-AG-034).</p>	<p>Comments:</p> <p>Studies carried out confirm that the topography of the soils that the plantation has does not present high slopes.</p>	<p>Compliance</p> <p>Yes</p>
<p>Criterion 4.4: Practices maintain the quality and availability of surface and ground water.</p>		
<p>Summary of the findings for 4.4:</p>		
<p>Findings:</p> <p>There is a Water Management Plan (PL-AG-006) in which the management strategies are formulated to optimize the water resource, relate the irrigation systems implemented (sprinkling - capillarity), monitoring mechanisms, water harvesting, water distribution, pumping systems, maintenance, supply of farm hull, drinking water, water for fungicide applications, prevention of pollution, sewage or water, triple-wash water and management of water resources.</p> <p>There is a riparian zone maintenance procedure (PR AG 047). The purpose is to give sustainable environmental management to the riparian zones.</p>	<p>Comments:</p> <p>The extractor has a wastewater treatment plant, Bases of Designs Wastewater Treatment Systems and Biogas Production (LAG MA OP 002) that is used for fertigation.</p> <p>The beneficiation plant has 4 deep wells for the supply of its production, these are: well for boilers, well for Plant, well 1 and the boiler well of boiler. Each one has counters</p>	<p>Compliance</p> <p>Yes</p>
<p>Criterion 4.5: Pests, diseases, weeds and invasive introduced species are effectively managed using appropriate integrated Pest Management (IPM) techniques</p>		
<p>Summary of the findings for 4.5:</p>		
<p>Findings:</p> <p>The company has an IPM Integrated Pest Management Plan (PL AG 002), in which the management strategies of each of the pests are linked, in a cultural, biological, and chemical way. This plan links different standard operating procedures and formats.</p> <p>Pest Monitoring Procedure (PR AG 017).</p> <ul style="list-style-type: none"> • Pest Control Procedure (PR AG 019). • Pest and disease control plan (defines the thresholds 	<p>Comments:</p> <p>Evidence of training in integrated pest management procedures is evidenced.</p>	<p>Compliance</p> <p>Yes</p>

<p>and products to be used).</p> <ul style="list-style-type: none"> • Disease Monitoring Procedure (PR AG 020). • Disease Monitoring Format (F A G 004). <p>Disease Monitoring Format (F A G 001).</p> <ul style="list-style-type: none"> • Catches of Rynchophorus palmarum (FO AG 005). • Capture of Ophsiphanes cassina (FO AG 006). 		
<p>Criterion 4.6: Agrochemicals are used in such a way that does not endanger health or the environment. There is no prophylactic use, and where agrochemicals are used that are categorised as World Health Organisation Type 1A or 1B, or are listed by the Stockholm or Rotterdam Conventions, growers are actively seeking to identify alternatives, and this is documented.</p>		
<p>Summary of the findings for 4.6:</p>		
<p>Findings:</p>	<p>Comments:</p>	<p>Compliance</p>
<p>It was found that the company gives priority to Integrated Pest Management and when it uses agrochemicals it does so in a way that does not endanger health or the environment.</p> <p>The company has a list of agrochemical products to be used with their respective health permit, toxicological group.</p> <p>The application records are consolidated by: farm, lot or nursery, treated area, used product, active ingredient, dosage, the records have the accumulated monthly agrochemicals.</p> <p>There is the procedure for handling empty containers of agrochemicals (PR AG 042).</p> <p>There is no evidence of application or manipulation by women of the pesticides used in the plantation, the aforementioned according to what is evidenced in the application and labor records, record of control of medical examinations for workers, interviews with workers.</p> <p>NC The storage areas of the Alfa and San Antonio farms were visited, it was observed that the chemical products were stored according to their toxicological category, formulation and biocidal action. The shelves in these places were made of non-absorbent material, as was the response kit in case of spills. However, in the pesticide storage area of the nursery it was observed that these were not stored by biocidal action, formulation, the place where they were stored did not have ventilation and had a high storage of products for their capacity, in the same Area office items are stored (application records), personal protection items, tools and fertilizers.</p> <p>NC Within the planned follow-up, it is evident that it is determined in the OCCUPATIONAL HEALTH AND SAFETY PLAN PL-AG-001 No of Edition 02, Date 10-08-2017, the Medical Evaluation and Health Follow-up. In this appendix it is established to perform all the workers who have contact with agrochemicals the cholinesterase evaluations every 6 months, in the same way it describes that if there is a health problem there must be work rotation. Evaluations prior to those made in the month of September 2017 are requested and cholinesterase exams are presented on 06/15/2016, exceeding the time defined in the 6-month procedure. Additionally for the year 2016 Mr. Hernán Morales</p>	<p>During the tour, the interviews, visits to the warehouse areas and follow-up to inventories - kardex did not show the use of products category IA or IB. In the MIP program, the non-use of category IA or IB products is related.</p> <p>The company has an agricultural risk assessment of weed control and agricultural risk assessment integrated pest management.</p> <p>Training records dictated by AGREQUIMA representative dictated from August 15 to 17, 2017 are observed.</p> <p>The waste generated in the farms includes agrochemical containers, which although empty, contain residues of the chemical and therefore are handled differently than others. A triple washing is carried out that recommends the association of Agricultural Chemical Guild of Guatemala (AGREQUIMA), and after the triple washing, holes are made to prevent them from being reused. The packaging is delivered AGREQUIMA, in Masagua Escuintla.</p>	<p>No</p>

<p>Colindres presents adequate values of his cholinesterase analysis; for the year 2017 the values exceed the established range reaching 11600U / L (optimum range 4620-11.500 U / L). Name Result obtained (U / L) Optimal Range (U / L) Hernán Morales 1699 4620-11,500 César Roldán 11,542 4620-11,500 Jorge Lucio Sarceño 11,638 4620-11,500 Hugo Rolando Vásquez 11,569 4620-11,500</p>		
<p>Criterion 4.7: An occupational health and safety plan is documented, effectively communicated and implemented</p>		
<p>Summary of the findings for 4.7:</p>		
<p>Findings:</p>	<p>Comments:</p>	<p>Compliance</p>
<p>There is an Occupational Health and Safety policy that is included in the Code of Ethics of the company. The policy includes preventive measures to protect the health and safety of workers.</p> <p>It was found that all workers have read and signed the policy, which is evidence through lists and during interviews during the audit.</p> <p>There is an Occupational Health and Safety Plan (PL-Occupational Health and Safety-001), approved by the Ministry of Labor and Social Assistance. The plan is monitored through the TIA, reviewing the accidents and making an analysis of the frequency and incidence of the same.</p> <p>Additionally, an Occupational Safety and Health Brigade has been formed: Emergency Contingency (PL-Occupational Health and Safety-001).</p> <p>The company has social coverage by IGSS LAS PALMAS, S.A. registration number 55010, where it is evident that all workers are registered.</p> <p>An Occupational Hazard Analysis is evidenced, both in the field and in the farm, supported by the following procedures:</p> <p>Industrial Labor Risk Assessment (FO-PB-00-00206 / 19/2014)</p> <p>Evaluation of Postharvest Agricultural Labor Risks (Edition June 20, 2014).</p> <p>Evaluation of Agricultural Fertilization Labor Risks (Edition June 3, 2014).</p> <p>Agricultural Occupational Risk Assessment of Harvest (Edition July 9, 2014).</p> <p>There is an Evacuation and Rapid Response Procedure and Explosion and Fire Drills in the Plant.</p>	<p>There is a centralized internal procedure in the human resources department to carry out a consolidation of the actions related to the health and safety of plant and farm workers.</p> <p>Occupational Health and Safety Committees are in charge of ensuring the integrity of workers.</p> <p>During the visit to the warehousing and product distribution warehouse facilities called Bodega General, it was confirmed that the staff is trained to handle agrochemicals and the correct way of storage, there was no evidence of products with a red label and of high toxicity.</p> <p>During the visit to the extraction plant it was evident that all workers use personal protective equipment that has been provided by the company free of charge.</p> <p>During the visit to the facilities of the Clinic of the company, it was possible to verify that there are records of the Meetings of the Occupational Health and Safety Committee.</p> <p>The existence of first aid kits and first aid equipment placed in the extraction plant and on the farms was verified.</p>	<p>Yes</p>

<p>Several training events for personnel on occupational health and safety issues were verified, such as the following: Course and Appropriate Fire Extinguisher Management, Importance of Personal Protection Equipment, Correct Hand Washing Technique, First Aid Course, Contingency Plans, Safe Chemicals for People and Boilers, Accident Investigation Records, Occupational Health and Safety.</p>		
<p>Criterion 4.8: All staff, workers, smallholders and contractors are appropriately trained</p>		
<p>Summary of the findings for 4.8:</p>		
<p>Findings:</p>	<p>Comments:</p>	<p>Compliance</p>
<p>It was found that all the staff, workers, interested parties and contractors are trained in the topics corresponding to their activities and responsibilities.</p> <p>There is a complete file with details of the following:</p> <ol style="list-style-type: none"> 1. Annual training program 2017 2. Detail of the trainings by subject Training Record (RI-RH-001) ,. 3. Content of the trainings: General and RSPO Principles and Criteria, held in the Las Palmas room, dated 05/12/2016, issued at 10 am. 4. List of assistance of those involved. 	<p>Several training events for personnel on occupational health and safety issues were verified, such as the following: Course and Appropriate Fire Extinguisher Management, Importance of Personal Protection Equipment, Correct Hand Washing Technique, First Aid Course, Contingency Plans, Safe Chemicals for People and Boilers, Accident Investigation Records, Occupational Health and Safety.</p>	<p>Yes</p>
<p>Principle 5: Environmental responsibility and conservation of natural resources and biodiversity.</p>		
<p>Criterion 5.1: Aspects of plantation and mill management that have environmental impacts are identified, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continuous improvement</p>		
<p>Summary of the findings for 5.1:</p>		
<p>Findings:</p>	<p>Comments:</p>	<p>Compliance</p>
<p>The company has an Environmental Diagnosis Plant Extractor Industry of Soaps and Detergents. Finca Las Acacias, Municipality of La Gomera, Department of Escuintla made in 2015 (s / f) by the company Corporación en Asuntos Ambientales para el Desarrollo Empresarial, S.A. (License No. 001, folio 32).</p> <p>The document includes a Management Plan with possible alterations to the environment as well as the commitments dictated by the Ministry of Environment and Natural Resources of Guatemala. File DA 0035-2015, Resolution 02500-2016 / DIAGARN / JMGM / emgv with date of approval 05/09/2016.</p> <p>This environmental instrument complies with the RSPO requirements and included stakeholder consultation processes to identify impacts and define mitigation measures, if necessary.</p> <p>The existence of Environmental License No. 06744-2016 / DIGARN Code HL1H5ZEHUE Category "B1" valid from May 31, 2016 to May 30, 2018, issued in favor of the company Industrias de Jabones and Detergentes Las Palmas S.A. Se constató que el Plan de Gestión Ambiental incorpora un protocolo de monitoreo de las medidas de mitigación implementadas. El plan contempla su revisión como mínimo cada dos años.</p>	<p>Regarding the plantations, the existence of:</p> <p>Diagnosis Finca Acacias, Farm Diagnostic Quirica, San Antonio Diagnostic, San Jorge Los Magueyes Farm Diagnostic, Farm San Francisco Diagnostic, Finca Alfa Diagnostic.</p> <p>Finca Alfa Environmental License, Finca San Francisco Environmental License, Finca Acacias Environmental Resolution Act, Finca San Antonio Environmental Resolution Act, San Jorge Los Magueyes Environmental Resolution Act, Environmental Assessment Income to the Finca Quirica Ministry of Environment.</p> <p>Environmental diagnosis plans are for environmental mitigation.</p>	<p>Yes</p>

Criterion 5.2: The status of rare, threatened or endangered species and high conservation value habitats, if any, that exist in the plantation or that could be affected by plantation or mill management, shall be identified and their conservation taken into account in management plans and operations.		
Summary of the findings for 5.2:		
Findings:	Comments:	Compliance
<p>The company has the Assessment of High Conservation Values - AVC. Project: Sowing, Harvesting, Industrialization and Marketing of Palm Oil (February 2016). Municipalities: La Gomera, Sipacate, Patulul, Tiquisate, Santa Bárbara and La Democracia. Departamentos: Escuintla and Suchitepéquez. This study was carried out by Empresa Soluciones Ambientales Bio Terra S.A.</p> <p>The study has all the requirements that the standard requests: use of current methodologies approved by the HCV-RN; identification, status and mapping of high conservation values; a scope that considers the areas of the 6 farms of the associated producers and in 10 farms of their independent producers, as well as in their areas of influence; compilation of documentary information and existing records; information raised directly in the field and consultation of interested parties.</p> <p>It was found that the company trains personnel in relation to rare, threatened or endangered species.</p> <p>There is a disciplinary procedure for employees that establishes the sanctions to apply to those who attempt against the conservation of animal and plant species.</p>	<p>The AVC evaluation of Las Palmas S.A. did not identify any of the 6 categories of HCV in the study areas (farms of associated producers and 10 independents).</p> <p>The company is implementing the recommendations generated by the AVC Evaluation through various procedures and projects such as:</p> <ul style="list-style-type: none"> • There are maps where the present species are identified and there is a management plan for the species that could be affected. • Maintenance procedure for riparian zones (PR-AG-047) • Protection area management plan (PL-AG-004) • The company is related to the National Commission of Protected Areas supporting the Sea Turtle Reproduction Project (which was visited by the auditors on 03/10/2017) as well as the Mangrove Forest Protection of the Sipacate Naranjo Park. <p>The AVC Evaluation showed that there are no AVC 4, AVC5 or AVC6 affected by the plantation or the operations of the extractor.</p>	Yes
Criterion 5.3: Waste is reduced, recycled, re-used and disposed of in an environmentally and socially responsible manner.		
Summary of the findings for 5.3:		
Findings:	Comments:	Compliance
<p>The company has a Plan to Mitigate Polluting Actions (PL AG 011).</p> <p>The Administration Department is responsible for managing the recycling of materials and the maintenance of the Collection Center for Recyclable Materials.</p> <p>There are letters from the municipality where they authorize the entry of organic waste to the municipal</p>	<p>The company conducts constant training in the farms, to adapt new techniques, new implements made on farms to constantly mitigate the actions that cause serious pollution to the environment, among which is the use of the BIODEP (biological bed) , triple washing of agrochemicals, waste</p>	Yes

<p>landfill.</p> <p>Waste management is considered within the training plan.</p> <p>For the washing and maintenance of transport vehicles, the service is subcontracted.</p> <p>There are reports and proof of recycling of materials.</p>	<p>management.</p> <p>The waste generated in the farms includes agrochemical packaging, which, although empty, contains residues of the chemical and for this reason is handled differently from the others. A triple wash is carried out that recommends the association of agricultural chemical guild of Guatemala (AGREQUIMA), and after the triple washing holes are made to avoid reuse. The containers are delivered to AGREQUIMA, in Masagua Escuintla.</p>	
Criterion 5.4: Efficiency of energy use and use of renewable energy is maximised.		
Summary of the findings for 5.4:		
Findings:	Comments:	Compliance
<p>The company has a Fossil Fuel Use Plan (PL-AG-008), the objective of the plan is to make efficient use of this type of energy. The plan has been implemented, includes among other points the determination of savings and efficiency with a history, this plan is annual.</p> <p>The company sells the effluent from the beneficiation plant to its sister company Gabiosa (S.A. Biological Gas), which produces biogas that is used for electric self-generation.</p> <p>The company controls the consumption of electric energy, fossil fuels and is carried out with control within the indicators in relation to the production of palm oil produced per gallon of fuel or kilowatts.</p> <p>The company uses more than 75% of energy produced with palm fruit biomass and with the effluent generated, methane gas is produced in controlled methanogenic lagoons to generate electricity.</p>	<p>A study was carried out by the Guatemalan Cleaner Production Center, called Carbon Footprint Estimation, Las Palmas S.A. (2015), it identifies, classifies and quantifies carbon emissions. The study identifies the following sources of carbon production:</p> <ol style="list-style-type: none"> 1. Transportation 2. Fixed combustion equipment 3. Wastewater treatment 4. Use of fertilizers 5. Emissions due to electricity consumption 6. Electric power generation <p>The monitoring system (biannual) is carried out by the Guatemalan Cleaner Production Center with a contract that includes the measurement of the following:</p> <ul style="list-style-type: none"> • Combustion efficiency • Excess of air • Exit gas temperature • Concentration of oxygen, carbon monoxide, carbon dioxide, nitrogen monoxide, sulfur dioxide. • Opacity test. 	Yes
Criterion 5.5: Use of fire for waste disposal and for preparing land for replanting is avoided except in specific situations, as identified in the ASEAN guidelines or other regional best practice		
Summary of the findings for 5.5:		
Findings:	Comments:	Compliance
The company has a strictly non-use fire policy.		N/A
Criterion 5.6: Plans to reduce pollution and emissions, including greenhouse gases, are developed, implemented and monitored.		

Summary of the findings for 5.6:		
Findings:	Comments:	Compliance
<p>The company has a Carbon Footprint Estimation study prepared by the Guatemalan Center for more Clean Production (2015).</p> <p>GHG emissions typically come from the following categories</p> <ul style="list-style-type: none"> • Fixed combustion • Mobile combustion emissions and processes • Fugitive emissions • Emissions purchase of electric power <p>It was evidenced that the recommendations made by the Guatemalan Center for more Clean Production are being implemented by the company, improving its performance in the use of energy and in the reduction of polluting emissions.</p> <p>See section 1.7 Use of RSPO PalmGHG Calculator in this Summary Report.</p>	<p>It was evidenced that the company has a well-established monitoring system that regularly reports the indicators of pollutants and emissions from operations in the plantations and in the extractor.</p>	<p>Yes</p>
<p>Principle 6: Responsible consideration of employees and of individuals and communities affected by growers and mills.</p>		
<p>Criterion 6.1: Aspects of plantation and mill management that have social impacts are identified in a participatory way, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continuous improvement</p>		
Summary of the findings for 6.1:		
Findings:	Comments:	Compliance
<p>The company has carried out a Social Impact Assessment (EIS) called: Update of the Social Impact Study 2017. Industry of Soaps and Detergents Las Palmas S.A. This evaluation contains an update of the evaluation carried out in 2015.</p> <p>In the study of updating the company, it is evident that the interested parties were taken into account, this was verified by means of registers and interviews.</p> <p>It is evident that the company has implemented mitigation plans for negative impacts as well as the potentialization of positive ones.</p> <p>The Mitigation Plan for Impacts of the Soap and Detergent Industry in Las Palmas SA is reviewed and updated. 2017, which contains:</p> <ol style="list-style-type: none"> a) Impact b) Identified public c) Public with whom it is related d) Objective e) Strategy f) Activities g) Monitoring and instruments h) Monitoring frequencies i) Indicators j) Methods / means of verification k) Responsible. 	<p>During the consultation process, the findings were documented and the EIS update covers the following impacts:</p> <ol style="list-style-type: none"> a) RSPO and guidelines b) Prior and informed free knowledge c) Access and rights of use d) Economic means of life: e) Working conditions: f) Cultural and religious values; g) Health and education facilities; 	<p>Yes</p>
<p>Criterion 6.2: There are open and transparent methods for communication and consultation between growers and/or mills, local communities and other affected or interested parties</p>		
Summary of the findings for 6.2:		
Findings:	Comments:	Compliance
<p>It was evidenced that the company maintains a list of communities of interest and interested parties with</p>	<p>The Administrative Manager of Las Palmas S.A. is the person</p>	<p>Yes</p>

<p>which it interacts. See 1.1.1.</p> <p>The Internal and External Communication Procedure (PR-RH-012) describes the internal and external communication mechanisms, with the interested parties.</p> <p>There is a Complaints and Complaints procedure (PRRH011) which has been disclosed to workers and interested parties this year.</p>	<p>in charge of the issues of consultation and communication with the communities and other interested parties. This responsibility has been socialized and is widely known among the staff of the company and among the communities and stakeholders.</p> <p>The groups of interest are identified and those who are in the study of Update of the Social Impact Study 2017 are specified.</p>	
<p>Criterion 6.3: There is a mutually agreed and documented system for dealing with complaints and grievances, which is implemented and accepted by all parties</p>		
<p>Summary of the findings for 6.3:</p>		
<p>Findings:</p> <p>The Internal and External Communication Procedure (PR-RH-012) describes the internal and external communication mechanisms, with the interested parties.</p> <p>There is a Complaints and Complaints procedure (PRRH011) which has been disclosed to workers and interested parties this year.</p>	<p>Comments:</p> <p>During the update of the EIS 2017, the documents related to the interested parties were socialized.</p> <p>There are no cases of disputes.</p>	<p>Compliance</p> <p>Yes</p>
<p>Criterion 6.4: Any negotiations concerning compensation for loss of legal or customary rights are dealt with through a documented system that enables indigenous peoples, local communities and other stake holders to express their views through their own representative institutions</p>		
<p>Summary of the findings for 6.4:</p>		
<p>Findings:</p> <p>In its Code of Ethics Las Palmas S.A. establishes its vision and commitment to customary law as follows:</p> <p>"In Las Palmas we respect and take care of the Customary Law, understanding this as the acquired right by custom or tradition that with the passage of time become rules for maintenance, behavior and social coexistence with the communities that surround us.</p> <p>Therefore, adhering to what is established in Guatemalan legislation, which in itself recognizes custom as a formal source of law, externalizing legal norms that are mandatory. "</p> <p>There is a Customary Law Procedure (PT-RH-013) that mentions the identification of communities, citizens with customary rights for the establishment of a new plantation. They are based on Decree number 12-2002 and describe the way in which the company informs the representatives of the communities about the activity of palm cultivation. It also includes documentation of the process with the participation of the affected parties and public dissemination if agreed by both parties. There are no cases of processes for customary rights to the day of the audit.</p>	<p>Comments:</p> <p>During the 2017 EIS Update, queries related to complaints and claims were made, and during the audit, representatives of communities and other interested parties were interviewed, and none at this time has ruled on any claim or compensation.</p>	<p>Compliance</p> <p>Yes</p>

It is evident that the company has a procedure to calculate compensation if necessary.

Criterion 6.5: Pay and conditions for employees and for employees of contractors always meet at least legal or industry minimum standards and are sufficient to provide decent living wages.

Summary of the findings for 6.5:

Findings:	Comments:	Compliance
<p>The remuneration and contracting policy is included in various procedures and the Code of Ethics. The payment of fair wages in Guatemala is identified as the minimum wage.</p> <p>Hiring employees The Personnel Selection document defines the contract terms and procedure.</p> <p>The Personnel Recruitment document describes the personnel selection process.</p> <p>The document Personnel Recruitment (PR-RH-AG-004) describes the hiring and employment contracts with employees.</p> <p>There is the Procedure for Preparing Payment Worksheets (PR-AD-005)</p> <p>There is the Procedure for Preparing Proof of Payment (PR-AD-002)</p> <p>Hiring in the Agricultural Area (supply base)</p> <p>The document Personnel Recruitment Policy (PT-RH-AG-004) is intended to ensure compliance with legal obligations and internal controls that mainly entails the preparation of the employment contract and the entry to payroll or staff. Its scope is: the 6 companies that make up the Agricultural Area (RFF supply base) and all the posts that are part of the structure of each of them.</p> <p>The Agricultural Procurement Procedure Field describes the hiring and employment contracts with temporary workers.</p> <p>Compliance with payment of salary to workers was verified in accordance with the 2017 Minimum Wage Table issued by the Labor Department of the National Salary Department. For Agricultural and Non-Agricultural Activities. Q86.90 Daily.</p> <p>Las Palmas has two dining rooms in the facilities of the extraction plant (Finca Las Acacias) equipped with comfortable, modern and hygienic facilities, where workers are provided with good quality food and beverages during the two shifts in which the plant operates.</p>	<p>The company has workers hired for an indefinite period (employees), hired for a defined time (temporary) and subcontracted.</p> <p>The company has workers who come from neighboring communities where they live, especially for field work and operation in industrial plant. Las Palmas S.A. it provides them, if necessary, with the transport service, although others travel by bicycle, motorcycle or automobile. Some workers, especially at a technical or administrative level, work and stay during the week (Monday to Saturday at noon) in homes provided by the company and on the weekend they move to other cities where they live.</p> <p>The direct observation of the houses in the plant shows that they have all the necessary conditions and comfort to live adequately and satisfactorily.</p> <p>Field interviews with on-farm workers show that they have houses equipped with electricity, water from the network or well, sanitary inside or outside the house (latrine). All interviewees said that although they always need more money, they receive enough to satisfy their basic needs for housing, clothing, education and recreation for him and his family. Housing is provided to administrative personnel who are not local, the rest are workers who live in the surrounding area and neighboring communities.</p> <p>The company provides drinking water within the facilities to its staff through a purifying plant and for the consumption of their families.</p>	<p>Yes</p>

	<p>There is a medical clinic within the facilities of the company to treat common illness.</p> <p>The company contributes with the education of the children of the region, especially with the children of workers through the MEME foundation, it is verified that there are 25 elementary school children including children from the surrounding communities.</p>	
Criterion 6.6: The employer respects the right of all personnel to form and join trade unions of their choice and to bargain collectively. Where the right to freedom of association and collective bargaining are restricted under law, the employer facilitates parallel means of independent and free association and bargaining for all such personnel		
Summary of the findings for 6.6:		
<p>Findings:</p> <p>The Code of Ethics is the guiding document for the dissemination and awareness of the mission, vision, values and fundamental policies of Las Palmas S.A. In said document it states: "Our company allows free association, respecting the rights of each of our collaborators."</p> <p>The company does not have unions as such, but rather there is a solidarist figure of the employees and they are recognized by the company.</p> <p>The General Manager is responsible for everything related to the relationship and record of minutes with the Work Improvement Committee. It was evidenced the existence of a folder destined for such purpose. This folder is available for consultation of workers, if required.</p>	<p>Comments:</p> <p>There is a committee where they hold periodic meetings for members of the same where the company contributes and they are benefited with loans, purchases of items, etc.</p>	<p>Compliance</p> <p>Yes</p>
Criterion 6.7: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision, and when not interfering with education programmes. Children are not exposed to hazardous working conditions.		
Summary of the findings for 6.7:		
<p>Findings:</p> <p>The company has a No Child Labor policy, which is stated in its Code of Ethics as follows: Our organization promotes the elimination of child labor in our activities and that of contractors, except for the exceptions established by law.</p> <p>In interviews conducted in the field by the audit team, it was found that all workers interviewed were of legal age.</p>	<p>Comments:</p> <p>All the contracting processes that the company carries out require the presentation of the NIT (tax identification number) which can only be processed by persons who have reached the age of 18.</p>	<p>Compliance</p> <p>Yes</p>
Criterion 6.8: Any form of discrimination based on race, caste, national origin, religion, disability, gender, sexual orientation, union membership, political affiliation, or age, is prohibited.		
Summary of the findings for 6.8:		
<p>Findings:</p> <p>Las Palmas S.A. states its policy of non-discrimination in its Code of Ethics as follows:</p> <p>"In Las Palmas S.A. We respect the equality and rights of employees, not allowing any type of discrimination, based on ethnicity, nationality, religion, disability,</p>	<p>Comments:</p> <p>It was evidenced that there are no workers under 18 years working in the field or in an extractor, in addition the company promotes the education of children and</p>	<p>Compliance</p> <p>Yes</p>

<p>gender, sexual orientation, free association, political affiliation or age.</p> <p>We provide the job opportunity to all people who gather the candidate's academic training, competencies, experience and skills to perform the job, selecting them based on our personnel selection policy. "</p> <p>The documents: Recruitment of Personnel and Selection of Personnel, whose implementation corresponds to the Human Resources Department, defines the terms and procedure to recruit, select and hire the appropriate personnel required by the company.</p>	<p>prevents them from being employed through its foundation.</p> <p>During the staff interviews it was evident that none of the workers has been discriminated against and that everyone has equal opportunities.</p>	
<p>Criterion 6.9: There is no harassment or abuse in the work place, and reproductive rights are protected.</p>		
<p>Summary of the findings for 6.9:</p>		
<p>Findings:</p> <p>Las Palmas S.A. establishes in its Code of Ethics its policy regarding Harassment and Reproductive Rights: "In Las Palmas S.A. we refrain from performing any improper practice that has to do with all types of harassment, keeping the respect that people deserve. We respect the diversity of reproductive rights and genders according to the law. "</p> <p>During the interviews with the staff it was evident that none of the workers has been discriminated against.</p> <p>The Human Resources Department is responsible for managing and conciliating with the Committee appointed to resolve complaints and claims that may be presented to the company by different means.</p> <p>A complaint mechanism has been implemented through the use of mailboxes located at different points within the extractor and near the product warehouses in the farms, in addition a procedure has been socialized to deal with matters confidentially.</p>	<p>Comments:</p> <p>This policy has been documented, implemented and communicated among all the collaborators of the industrial and agricultural area. To protect reproductive rights, the company has socialized through the Code of Ethics, clause 7.1.7 with training:</p> <p>Strengthening the Code of Ethics Training of Women's Rights, containing Harassment and Reproductive Rights, Women's Rights. Article 7, Law against femicide and other forms of violence against women. Article 108, Civil Code, last name of married. Article 151 and 147, Labor Code, Article 152, Labor Code, rights of pregnant women. Article 153, Labor Code workers during lactation. Date 9 august 2017.</p>	<p>Compliance</p> <p>Yes</p>
<p>Criterion 6.10: Growers and mills deal fairly and transparently with smallholders and other local businesses.</p>		
<p>Summary of the findings for 6.10:</p>		
<p>Findings:</p> <p>The company has established in its Code of Ethics Guidelines for Conduct with Suppliers stated as follows:</p> <p>"In Las Palmas S.A. We have selection mechanisms for suppliers with objective and impartial criteria, which comply with fiscal, legal and preferably with Corporate Social Responsibility practices, with a system that ensures equal and transparent opportunities; to ensure that the provider manages the information provided in a confidential manner and complies with the contractual commitments.</p> <p>Our suppliers are powerful strategic partners according to the quality and compliance requirements of the</p>	<p>Comments:</p> <p>In the Meeting with Interested Parties, no producer of those who were present expressed any disagreement or lack of information about the prices paid to them by the RFFs that they deliver to the extractor. Likewise, the contractors and suppliers indicated that they have contracts with the company, which have been understood and agreed transparently.</p>	<p>Compliance</p> <p>Yes</p>

<p>company, this affinity will be important for the development of products and services with high quality standards. "</p> <p>It was evidenced that the company has a base of information of the prices that have been paid to associated and independent producers in past years, as well as the current prices of the current month, which have as reference the price of crude palm oil (ACP) CIF Northwest Europe taken from Oil World magazine.</p>	<p>Although the contracts of purchase - sale of fruit between Las Palmas S.A. and its associated suppliers establish that the payment will be made within a maximum period of 30 calendar days after the invoice is delivered by the Seller, in fact the payment is usually made before 15 calendar days.</p> <p>During the consultation with stakeholders in the audit, the contractors and fruit suppliers indicated that they are satisfied with the payment and time compliance with the agreement with the company.</p>	
<p>Criterion 6.11: Growers and mills contribute to local sustainable development wherever appropriate.</p>		
<p>Summary of the findings for 6.11:</p>		
<p>Findings:</p> <p>The Schedule of Activities Visits Communities Neighboring 2017 was evidenced, where possible projects are identified and the topics of the relations between the company and the communities are addressed.</p> <p>The support of Las Palmas was shown to the National Park Directorate Sipacate - Naranjo (CONAP) for the Reproduction and Conservation Project of the Sea Turtle (<i>Lepidochelys olivacea</i>), providing resources for the maintenance of the CONAP facilities in the El Paredón Buenavista.</p> <p>It was evidenced that the company has made contributions to the local communities through several activities, mainly in education and environment.</p>	<p>Comments:</p> <p>The External Medical Days Workshop Procedure (PR-SSO-006) describes the processes for carrying out medical care days in communities of influence.</p> <p>The Procedure Local Medical Area Workshops (PR-SSO-007) describes the processes for consultation in the Medical Clinic of the extractor plant.</p> <p>The Medical Clinic was visited in the extractor plant and the nurse was interviewed. The existence of equipment and medication provision of a very acceptable level to attend workers as well as social actors was confirmed.</p>	<p>Compliance</p> <p>Yes</p>
<p>Criterion 6.12: No forms of forced or trafficked labour are used.</p>		
<p>Summary of the findings for 6.12:</p>		
<p>Findings:</p> <p>In the Code of Ethics Las Palmas S.A. He thus states his policy of no forced labor and trafficking in persons:</p> <p>"We ensure that no type of forced labor is allowed, we prevent the exploitation of people and we do not allow conditions that damage or impair their dignity."</p>	<p>Comments:</p> <p>The company does not hire temporary workers from other countries.</p>	<p>Compliance</p> <p>Yes</p>
<p>Criterion 6.13: Growers and millers respect human rights.</p>		
<p>Summary of the findings for 6.13:</p>		
<p>Findings:</p> <p>In its Code of Ethics Las Palmas S.A. He states his respect for Human Rights:</p> <p>We ensure respect for the rights of people, Social Enterprise in all our areas of influence. We allow collective bargaining; we do not allow forced labor; We do not have discrimination practices in employment and</p>	<p>Comments:</p> <p>There is a Human Rights policy that has been disclosed and updated to workers.</p>	<p>Compliance</p> <p>Yes</p>

<p>we have very clear the elimination of child labor.</p> <p>Freedom of association: Our company allows free association, respecting the rights of each of our employees.</p> <p>Non-discrimination, Equality and labor inclusion: In Las Palmas SA we respect the equality and rights of employees, not allowing any type of discrimination, based on ethnicity, nationality, religion, disability, gender, sexual orientation, free association, political affiliation or age.</p> <p>We provide the job opportunity to all people who have the academic training, skills, experience and candidate's abilities to perform the job, selecting them based on our selection policy of personal.</p> <p>Forced labor and trafficking in persons: We ensure that no type of forced labor is allowed, we prevent the exploitation of people and we do not allow conditions that harm or damage their dignity.</p> <p>Child labor: Our organization promotes the elimination of child labor in our activities and that of contractors, except for the exceptions established by law.</p>		
Principle 7: Responsible development of new plantings.		
Criterion 7.1: A comprehensive and participatory social and environmental impact assessment is undertaken prior to establishing new plantings or operations, or expanding existing ones, and the results incorporated into planning, management and operations		
Summary of the findings for 7.1:		
Findings:	Comments:	Compliance
The plantations were planted before November 2005.		N/A
Criterion 7.2: Soil surveys and topographic information are used for site planning in the establishment of new plantings, and the results are incorporated into plans and operations		
Summary of the findings for 7.2:		
Findings:	Comments:	Compliance
The plantations were planted before November 2005.		N/A
Criterion 7.3: New plantings since November 2005 have not replaced primary forest or any area containing one or more high Conservation Values		
Summary of the findings for 7.3:		
Findings:	Comments:	Compliance
The plantations were planted before November 2005.		N/A
Criterion 7.4: Extensive plantings on steep terrain, and/or on marginal and fragile soils, are avoided.		
Summary of the findings for 7.4:		
Findings:	Comments:	Compliance
The plantations were planted before November 2005.		N/A
Criterion 7.5: No new plantings are established on local peoples' land without their free, prior and informed consent, dealt with through a documented system that enables indigenous peoples, local communities and other stakeholders to express their own representative institutions		
Summary of the findings for 7.5:		
Findings:	Comments:	Compliance
The plantations were planted before November 2005.		N/A
Criterion 7.6: Local people are compensated for any agreed land acquisitions and relinquishment of rights, subject to their free, prior and informed consent and negotiated agreements.		

Summary of the findings for 7.6:		
Findings:	Comments:	Compliance
The plantations were planted before November 2005.		N/A
Criterion 7.7: Use of fire in the preparation of new plantings is avoided other than in specific situations as identified in the ASEAN guidelines or other regional best practices		
Summary of the findings for 7.7:		
Findings:	Comments:	Compliance
The plantations were planted before November 2005.		N/A
Criterion 7.8: New plantation developments are designed to minimise net greenhouse gas emissions.		
<p>i. The credentials of assessors are clearly captured demonstrating the competencies requirements listed in Table 2 of NPP (2015), as part of their public reporting (as per Chapter 6 of the Procedure).</p> <p>ii. Starting 1st January 2016, the RSPO GHG Assessment Procedure for New Planting Version 3 is used.</p> <p>iii. All information and data of the assessment as per Chapter 6, reporting framework of RSPO GHG Assessment Procedure Version 3 is correct.</p> <p>iv. The new Development GHG Calculator is used for the projection of GHG emissions associated with the new development plan.</p> <p>v. Valid references are provided for assessments done using any other values and vegetation covers classification other than RSPO Default Value (refer Chapter 3 of the Procedure).</p>		
Summary of the findings for 7.8:		
Findings:	Comments:	Compliance
The plantations were planted before November 2005.		N/A
Principle 8: Commitment to continual improvement in key areas of activity.		
Criterion 8.1: Growers and millers regularly monitor and review their activities and develop and implement action plans that allow demonstrable continual improvement in key operations		
Summary of the findings for 8.1:		
Findings:	Comments:	Compliance
<p>The Sustainability Area has a document Continuous Improvement Action Plan (FO-PB-00-003), which determines the areas to be considered: environmental, process, human resources, agricultural, description of the indicator, indicator, value, objective, goal, responsible, activity, state.</p> <p>The Continuous Improvement Action Plan complies with the requirements requested by the standard.</p>	<p>Within the continual improvement plan, it is proposed:</p> <p>Have an annual water consumption of 1 m³ / ton RFF. 2016 closed with an average consumption of 1.30 m³ / ton RFF; in the year 2017 until the month of August it has a consumption of 1.44 m³ / ton RFF; This increase is due to the fact that in the data obtained in 2016, a well that is used for the production of the beneficiation plant was not linked, in addition, the use of water for the washing of vapors that are emitted into the environment was initiated. In order to reduce the emissions generated in the plant, in the same way more fruit was processed, for the year 2016, from January to August, 47,875.6 tons were processed, for the year 2017, 59,709.02 tons of RFF have been processed.</p> <p>It has an average consumption of Kw / Ton RFF, in this it is evident that since 2014 it has decreased. By 2017, 28.47% in consumption. In relation to the year 2016 to the year 2017</p>	Yes

	<p>there was an improvement of 11%.</p> <p>There is a follow up to the herbicide consumption that for the month of August 2017 compared to the previous year, 40 lt less of herbicides have been consumed.</p> <p>For recyclable waste the delivery records of corrugated cardboard, plastic, scrap and batteries are handled, the handling is done through the company IMPEX Recycling.</p>							
RSPO Supply Chain Certification								
Supply Chain Module		E - Mass Balance						
Findings:	Comments:	Compliance						
<p>Description</p> <p>The FFBs that enter the plant come from: the 6 farms of associated producers that constitute the base of supply certified as MB and independent producers not certified.</p> <p>Procedure Weighing of Products. Scale (PR-PB-01-001)</p> <p>The estimated tonnage of CPO and PK products that could potentially be produced by the certified mill is shown in the next figure:</p> <table border="1" data-bbox="212 1070 722 1346"> <thead> <tr> <th colspan="2" data-bbox="212 1070 722 1173">Projection for next 12 Months (MT) [State of IP or MB]</th> </tr> <tr> <th data-bbox="212 1173 464 1274">CPO</th> <th data-bbox="464 1173 722 1274">PK</th> </tr> </thead> <tbody> <tr> <td data-bbox="212 1274 464 1346">18,341.69</td> <td data-bbox="464 1274 722 1346">5,310.23</td> </tr> </tbody> </table> <p>Industries of Soaps and Detergents Las Palmas S.A. It is registered in Palm Trace with its License ID CB43224 in force from 10/13/2016 to 12/01/2018.</p> <p>During the audit, it was evidenced that it has properly registered its certified product transactions in said platform.</p>	Projection for next 12 Months (MT) [State of IP or MB]		CPO	PK	18,341.69	5,310.23	<p>The company has the capacity to keep the record and accounting in real time of the volumes of fruit delivered by associated producers and by independent producers, which was verified by consulting the computer system in the fruit reception scale of the extractor.</p> <p>Based on this information and taking into account the average TEA (oil extraction rate), the company can show a separate accounting per day and per month of the oil extracted from RFF from associated and non-certified producers.</p> <p>Observation: During the audit it was evidenced that since the end of 2015 Walmart de Guatemala (DGI SA) and Walmart Mexico and Central America Corporate have asked Suprema to report on their progress in the RSPO certification process of their ACP, noting that:</p> <p><i>Walmart aims to sell products that are sustainable for people and the environment and therefore issued a public commitment to supply its private brand of sustainable palm oil by the end of 2015, thus helping to prevent the destruction of tropical forests and reduce the impact of the production of said oil.</i></p> <p>Under this demand from a major client, in 2016 it was carried out the RSPO P & C (2013) and SCC (2014) certification of Industria de</p>	<p>Yes</p>
Projection for next 12 Months (MT) [State of IP or MB]								
CPO	PK							
18,341.69	5,310.23							

	<p>Jabones y Detergentes Las Palmas SA and the RSPO CCS certification of the Industria de Aceites y Grasas Suprema SA. Suprema is a sister company of Las Palmas that acquires all the ACP of this company; counting both companies with the ability to sell palm oil products certified as MB since the end of 2016.</p> <p>Walmart requested a copy of the certificates but did not require more than their suppliers to sell them certified products and, in addition, Walmart is not registered in the RSPO (Palm Trace) system to purchase RSPO certified products.</p> <p>This has meant for Las Palmas and Suprema an unrewarding effort to produce RSPO certified palm oil products, which discourages the RSPO certification purposes.</p>	
Documented Procedures		
<p>Las Palmas, S.A. has standard operating procedures, the Quality Management Department ensures that the practices are carried out in the best way, giving follow-up and evaluation of them, through follow-up audits (internal evaluation). Actions are carried out according to the evaluation. There is a plan for continuous improvement established.</p> <p>There was evidence of the document: Control of Procedures Documents of the Benefit Plant (CO PB 01).</p> <p>Extractor</p> <ul style="list-style-type: none"> • Weighing of Scale Products (PR PB 01 001) • Scale Ballot Format (FO-AD-001-034) • Tricket Trucks Elevator (PR-PB-01-003) • Fruit Chopper and Load of Wagons (PR-PB-01-004) • Transfer Cart Entrance of Wagons to Sterilizers (PR-PB-02-001) • Fruit Cluster Sterilization Cycle (PR-PB-02-002) • Transfer Carrot Fruit Cooked (PR-PB-02-003) • Flip Flops Fruit and Fruta RFF (PR-PB-03-001) • Control Press and Digesters Format (FO PB 04 001) • Extraction of Sterilized Fruit Crude Oil (PR-PB-04-001) • Process Clarifying Tanks (PR-PB-06-001) • Process Centrifugal Slipper (PR-PB-06-002) • Lava Centrifugal Process (PR-PB-06-003) • Process Oil Drying (PR-PB-06-004) • Process Dispatch Oil (PR-PB-06-005) • Cleaning Dispatch Tanks (PR-PB-06-006) • Effluent Channel Cleaning (PR PB 06 007) <p>Laboratory</p> <ul style="list-style-type: none"> • Fruit Evaluation in Hoppers (PR-CA-01-001) • Oil Potential in Clusters (PR-CA-01-002) • Oil in Sterilization Condensates (PR-CA-02-001) 	<p>The company has documented procedures to receive and process certified MB and non-certified fruit.</p> <p>The person responsible for the entire control system of the supply chain is the Corporate Manager of Management and Quality.</p>	<p>Yes</p>

<ul style="list-style-type: none"> • Oil in Empty Clusters, Raquis or Tusas (PR-CA-03-001) • Oil in Fibers (PR-CA-03-002) <p>Countryside</p> <ul style="list-style-type: none"> • Fruit Cut in Adult Palm (PR-AG-027) • Fruit Cut in Palma Joven (PR-AG-028) • Bulk Collector (PR-AG-029) • Fruit Picker (Bufalero) (PR-AG-030) • Fruit Dispatcher (PR-AG-031) • Format Fresh Fruit Shipment (EF-AG-001) • Transportation of Fruit to the Beneficiation Plant (PR-AG-053) • Evaluation and Follow-up of Procedures (PR-AG-056) 		
Purchasing and goods in		
<p>The company has documented procedures to receive and process certified MB and non-certified fruit.</p> <ul style="list-style-type: none"> • Fruit Dispatcher (PR-AG-031) • Format Fresh Fruit Shipment (EF-AG-001) • Transportation of Fruit to the Beneficiation Plant (PR-AG-053) • Weighing of Scale Products (PR PB 01 001) • Scale Ballot Format (FO-AD-001-034) 		Yes
Record keeping		
<p>Las Palmas S.A. has the procedures and trained personnel to operate the internal control system of the supply chain in the MB mode. The audit team was able to verify that the company keeps the records of the certified and non-certified RFFs of its supply base (see E.1.1) and the accounting of its CSPO and CPKO transactions in real time.</p>	<p>The company has the palm kernel extractor inside CPO's own extractor plant.</p>	Yes
Processing		
<p>The company only extracts crude palm oil and palm kernel oil, without carrying out any additional processing.</p>		N/A
RSPO Rules on Market Communications and Claims		
Claims & Trademark use		
<p>Industries of Soaps and Detergents Las Palmas, S.A. has the license to use the RSPO Mark Number 1-0160-14-100-00, valid from November 21, 2016 to November 20, 2018.</p>	<p>The company has not made any declarations or use of the RSPO brand to date but the responsible personnel is aware and prepared to make the declarations on the palm products according to the communication rules and RSPO declarations.</p>	Yes
4.2 Non conformity registers.		
<p>This section gives an over view of new or revised non-conformities raised during this assessment and of action taken to close out non-conformities raised during the previous assessments.</p> <p>Major non-conformities raised during a main assessment will prevent the certification body from making a positive certification decision for the concerned units/products.</p> <p>The NC number is comprised of 2 parts to include the year in which the NC is raised as well as a sequential number.</p>		

4.2.1 Verification of previous assessment non-compliances	
Non-compliance	None
Date raised	
Major or Minor	
Reference of standard	

Correction at this audit	Full	
	Partial	
	Not Corrected	

4.2.2 New non-compliances raised at this audit	
NC number	01-2017
Date raised	04/10/2017
Major or Minor	Major
Reference of standard	1.2.1
Standard requirement	<p>Criterion 1.2: Management documents are publicly available, except where this is prevented by commercial confidentiality or where disclosure of information would result in negative environmental or social outcomes.</p> <p>Indicator 1.2.1:</p> <p>Publicly available documents shall include, but are not necessarily limited to:</p> <ul style="list-style-type: none"> • Land titles/user rights (Criterion 2.2); • Occupational health and safety plans (Criterion 4.7); • Plans and impact assessments relating to environmental and social impacts (Criteria 5.1, 6.1, 7.1 and 7.8); • HCV documentation (Criteria 5.2 and 7.3); • Pollution prevention and reduction plans (Criterion 5.6); • Details of complaints and grievances (Criterion 6.3); • Negotiation procedures (Criterion 6.4); • Continual improvement plans (Criterion 8.1); • Public summary of certification assessment report; • Human Rights Policy (Criterion 6.13).
Evidence of non-compliance	<p>Although Las Palmas has the Public Information Procedure with Transparency (PR-GC-001), it was evident during the meeting with interested parties that the vast majority do not know what public documents can be requested and what is the mechanism to do so. The evidence of socialization of this procedure presented by the company is insufficient, as it contemplates its socialization only with communities of interest, carried out within the program of a workshop called "Update and Evaluation of Social Impact, Communities."</p>
Date of closing:	05/12/2017
NC number	02-2017
Date raised	04/10/2017
Major or Minor	Major
Reference of standard	4.6.3
Standard requirement	Any use of pesticides shall be minimised as part of a plan, and in accordance with Integrated Pest Management (IPM) plans. There shall be no prophylactic use of pesticides, except in specific situations identified in national Best Practice guidelines.
Evidence of non-compliance	The company, with the leadership of its agricultural area, has defined activities for the Integrated Management of Pests and Diseases MIPE in the areas of plantation, as well as developed a management program for the pre-nursery and nursery areas; However, despite generating management strategies that focus on the low use of pesticides, it has not generated a plan to reduce them.
Date of closing:	05/12/2017
NC number	03-2017

Date raised	04/10/2017
Major or Minor	Major
Reference of standard	4.6.6
Standard requirement	Storage of all pesticides shall be according to recognised best practices. All pesticide containers shall be properly disposed of and not used for other purposes (see Criterion 5.3).
Evidence of non-compliance	The storage areas of the Alfa and San Antonio farms were visited, it was observed that the chemical products were stored according to their toxicological category, formulation and biocidal action. The shelves in these places were made of non-absorbent material, as was the response kit in case of spills. However, in the pesticide storage area of the nursery it was observed that these were not stored by biocidal action, formulation, the place where they were stored did not have ventilation and had a high storage of products for their capacity, in the same Area office items are stored (application records), personal protection items, tools and fertilizers.
Date of closing:	05/12/2017
NC number	04-2017
Date raised	04/10/2017
Major or Minor	Major
Reference of standard	4.6.11
Standard requirement	Specific annual medical surveillance for pesticide operators, and documented action to treat.
Evidence of non-compliance	<p>Within the planned follow-up, it is evident that it is determined in the OCCUPATIONAL HEALTH AND SAFETY PLAN PL-AG-001 No of Edition 02, Date 10-08-2017, the Medical Evaluation and Health Follow-up. In this appendix it is established to perform all the workers who have contact with agrochemicals the cholinesterase evaluations every 6 months, in the same way it describes that if there is a health problem there is work rotation. Evaluations prior to those made in September 2017 are requested and cholinesterase exams are presented on 06/15/2016, exceeding the time defined in the 6-month procedure. Additionally for the year 2016 Mr. Hernán Morales Colindres presents adequate values of his analysis of cholinesterase, for the year 2017 the values exceed the established range reaching 11600U / L (optimum range 4620-11.500 U / L).</p> <ul style="list-style-type: none"> * Hernán Morales 1699 * César Roldan 11.542 * Jorge Lucio Sarceño 11.638 * Hugo Rolando Vásquez 11.569 * Samuel Eduardo Pérez 12350.
Date of closing:	05/12/2017

4.2.3 Observations	
Date raised	04/10/2017
<p>A follow-up of fertilization is evaluated for the month of June of the year 2017 in the farm San Antonio, it is determined that 83% of the people do not use correctly the equipment for the fertilization (basin that is the fertilizer meter) and 50% do not correctly use the tools, corrective action is taken to conduct trainings with verification date 06/11/2017.</p> <p>In the corrective action proposed for the use of the basin no implementation and verification dates are defined, generating the risk of maintaining the situation and that the fertilization was not carried out correctly, for the case of the use of PPE, training is established with date of implementation 30 -10-2017 to 03-11-2017, period in which this evaluated work has already been completed, generating danger that people have finished their work in breach of the situations identified.</p>	

Date raised	04/10/2017
<p>The data of origin of the areas with sprinkler irrigation system do not coincide between the year 2016 - 2017 taking into account the quantity that is described in the 2016 and 2017 manual. In 2016 it starts with 1,311.1 ha with a goal of 451 ha, the year 2017 starts 1,675.7, according to the Agricultural Manager 409.3 were installed, resulting in 1,311.1 ha + 409.3 = 1,720.4 with a difference of 44.7 ha in relation to the 2017 Plan data. It is evident that the information is taken from different backgrounds. It affects estimation data, budget and other variables.</p>	
Date raised	04/10/2017
<p>During the audit it was evidenced that since the end of 2015 Walmart de Guatemala (DGI SA) and Walmart Mexico and Central America Corporate have asked Suprema to report on their progress in the RSPO certification process of their ACP, noting that:</p> <p><i>Walmart aims to sell products that are sustainable for people and the environment and therefore issued a public commitment to supply its private brand of sustainable palm oil by the end of 2015, thus helping to prevent the destruction of tropical forests and reduce the impact of the production of said oil.</i></p> <p>Under this demand from a major client, in 2016 it was carried out the RSPO P & C (2013) and SCC (2014) certification of Industria de Jabones y Detergentes Las Palmas SA and the RSPO CCS certification of the Industria de Aceites y Grasas Suprema SA. Suprema is a sister company of Las Palmas that acquires all the ACP of this company; counting both companies with the ability to sell palm oil products certified as MB since the end of 2016.</p> <p>Walmart requested a copy of the certificates but did not require more than their suppliers to sell them certified products and, in addition, Walmart is not registered in the RSPO (Palm Trace) system to purchase RSPO certified products.</p> <p>This has meant for Las Palmas and Suprema an unrewarding effort to produce RSPO certified palm oil products, which discourages the RSPO certification purposes.</p>	

4.3 Lead Auditor Recommendations for the RSPO Principles & Criteria certification.	
Grant/ Renewal/ Extension*	<input type="checkbox"/>
Maintenance*	<input checked="" type="checkbox"/>
Suspension	<input type="checkbox"/>
Refuse / Withdrawal Certificate	<input type="checkbox"/>
Justification for the Recommendation	Industrias de Jabones y Detergentes Las Palmas S.A. it has a clear commitment and a very good compliance with the P & C RSPO and the RSPO SCC standards.
<p>* Grant / Renewal / Extension / Maintenance, in the case of open Minor nonconformities, assumes that the nonconformities will be cleared as agreed</p> <p>OBS: The final decision whether the company will be granted with the RSPO P&C certification or not, shall rely upon the certification body, after reviewing the audit documentation and taking in account the lead auditor's recommendation.</p>	

4.4 Comments for next audit.

No comments.

FORMAL SIGNING OF AUDIT FINDINGS**5.1 Acknowledgment of internal responsibility by the Client.**


I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents and audit findings as presented in this document .

I also confirm:

- Acceptance of liability in execution of the instructions given.
- That this company was made aware that the findings of the audit team are tentative; pending review and decision making by the duly designated representatives of IBD.
- That during the closing meeting all agenda items were covered by the lead auditor.

Name	Adalberto Fidel López Reyes
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Position	General Manager
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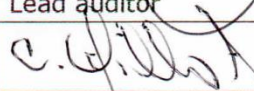
Signature	
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5.2 Signing by the Lead Auditor.

I the undersigned, being the lead auditor, confirm that this report is an accurate record of the findings and of the closing meeting. I further confirm that the summary of the findings as presented are a true representation of the actual findings of the audit team.

Name	Cuahtémoc Cedillo
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Position	Lead auditor
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Signature	
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Date	October 5 th 2017
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6. Major non-compliances follow-up actions (exclusive use of IBD decision maker)

Verification of effectiveness by:

- Follow-up on-site audit:
On-site review and evaluation of the introduction, implementation and effectiveness of non-compliance(s) correction and corresponding corrective actions.
- Desktop audit:
Document assessment of root cause analysis and evidence of corrections and corrective actions submitted to the certification body.

IBD

CERTIFICAÇÕES



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