



ANNOUNCEMENT OF PUBLIC CONSULTATION

GENERAL INFORMATION			
1. Presentation:			
BCS ÖKO GARANTIE COLOMBIA informs to whom it may concern, that:			
The company:	PALMA & TRABAJO S.A.S. Subsidiary of: DAABON GROUP		
With RSPO ID:	1-0132-12-000-00		
Found on the Webpage:	http://www.rspo.org/members/795/Daabon-Group		
Has presented their request to begin:	Main Assessment		
In accordance with:	RSPO Principles and Criteria		
Related to:	Production and Extraction of Sustainable Palm Oil and its derivatives.		
The Audit is scheduled for the days:	July 17 to 21 of 2017		
2. Information of the Company.			
Company Name:	PALMA & TRABAJO S.A.S		
Company Description:	Mill with Capacity of 24 Tonnes/hr // Own plantation (3002 ha) // Annual Estimation Certified FFB Production 57(MT)		
Contact Person:	FELIPE GUERRERO ZÚÑIGA		
Address:	Cra 1 # 22 -58 Piso 11 Ed. Bahía Centro. Santa Marta, Colombia		
Phone Number:	00 5754328120		
Cell phone number:	057 3145959943		
e-mail:	fguerrero@daabon.com.co		
Web Site:	http://www.daabon.com/daabon/		
RSPO Membership Nr:	1-0132-12-000-00	Date of approval:	Nov the 10th of the 2012



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About the Company
<p>DAABON is a family owned and managed company built on the passion and commitment of three generations of the Davila Family. Its headquarters and farms are located in Santa Marta, Colombia. The company's first few hectares of banana in the Magdalena region, established back in 1914, have today grown into one of the world's leading suppliers of organic tropical crops, including banana, coffee, palm oil and cocoa. It employs more than 2,000 people directly, and also support local employment by providing assistance to over 450 palm smallholders who are organized as smallholders (co-ops).</p>
<p><u>Palma y Trabajo S.A.S. / Oleoyuma S.A.S.</u></p> <p>In 1966, a group of investors from Antioquia acquired Las Brisas Farm and San Antonio Farm, in which they began their activity by growing rice; Assessing the capacity of the area. Fastly they migrate to oil palm cultivation in an area of 1200 hectares. In 1970 they established the first palm oil Mill to give added value to their local production.</p> <p>In the mid-1980s, the company was acquired by the Casa Luker Group; Family business of chocolate tradition founded in 1906. Its investment plan allowed them to include 1800 ha., additional production and expand they mill up to 20 t / hr.</p> <p>In 2013, as a result of the regional devastation suffered by palm oil crops due to the disease "Putridión del Cogollo", the company started a liquidation process. In 2015 the DAABON Group acquires and injects capital for payment of credits and the economic reactivation of its workers and small associate producers. This new stage of operation required the establishment of the company under two social reasons: Palma and Trabajo S.A.S - operating the oil extraction plant- and Oleaginosas del Yuma S.A.S. - which operates the hybrid crops (OxG).</p>

3. Relevant Documents	
RSPO International Principles and Criteria (April, 2013)	National Interpretation: CO NI 2016
National Interpretation of Colombia	RSPO New Planting Procedure (NPP) 2015-Spanish
Local indicators (approved version xx/xxxx and updated by BCS according to 2013 version)	RSPO Management System Requirements and Guidance for Group Certification of FFB Production. Approved March 2016
RSPO Supply Chain Certification Systems (Version 2014)	RSPO Supply Chain Certification Standard (Version 2014)-Spanish
Use & Claim RSPO Sustainable Oil Palm Products - Flowchart-English	RSPO Rules on Market Communications & Claims (version 2015)-Spanish



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SCOPE OF AUDIT

The evaluation for the Certification Units, sites and / or production units under the RSPO standard will include but not be limited to aspects with potential environmental, social, economic and legal risk of the areas managed by (PALMA & TRABAJO SAS) And those in which impact is generated or influenced by the development of the activities of the organization, as well as the organizational, administrative and operational systems implemented to meet the purpose and requirements of the RSPO certification systems.

The aforementioned standards will be used, according to the requested scope of evaluation.

These can be downloaded directly from the RSPO website: www.rspo.org

4. FFB Production Units (Supply Base)

Unit Name	P	GP	I	Location			Area		Annual estimated certified production FFB (Thousand tonnes)
				Address	Coordinates		Total sowed area (ripe + not ripe)	Total Certified Area	
					Latitude	Longitude			
OLEOYUMA S.A.S	X			Km 1 Puente Sogamoso km 8 via Puerto Wilches Santander - Colombia	73° 48' 00,34"	7° 14' 18,56"N	3002 ha	3002 ha	57

Notes:
 P: Own - Associates // GP: Producer Group // I: Independents
 Cons: Conservation // Infr: Facilities

5. Unidades de CPO, PKO, Aceite Refinado y/o Derivados

Unit Processing Name	MC	Location			Annual Expected Production				Specify Product
		Address	Coordinates		(TM/Year)				
			Latitude	Longitude	CPO	PKO	PK	Other	
PLANTA EXTRACTORA PALMA & TRABAJO S.A.S	24	Km 1 Puente Sogamoso km 8 via Puerto Wilches Santander - Colombia	73° 48' 00,34"	7° 14' 18,56"N	11000	1900	1900	NA	NA

Notes:
 MC: Mill Capacity



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AUDIT PLAN								
Date	TIME	Activity	Place	Auditor	Auditee			
Mon. 17th July	8:00	Open Meeting	Palm Oil Mill Palma & Trabajo	BCS's Auditor Team: Leader Auditor Social Expert Environmental Expert	PALMA & TRABAJO			
	9:00	Tour Mill			Mill Manager Sustainability Department P&T's Work Team			
	9:30	1. Fresh Fruit Bunch Entry:						
		• Income Security Measures						
		• Reception of Fruit (Scale)						
	10:30	• Download Fruit						
		2. Process of Extraction of the Oil:						
		Sterilization, Enjuagando, Digestor, Pressing, Byproduct Disposal						
	12:30	3. Generation or use of alternative energies						
		Lunch						
	13:30	4. Wastewater Treatment System				Palm Oil Mill Palma & Trabajo	BCS's Auditor Team: Leader Auditor Social Expert Environmental Expert	Mill Manager Sustainability Department P&T's Work Team
	14:30	5. Other areas:						
• Storage tanks. • Laboratory, control rooms, etc.								
15:30	6. Employee Interview							
16:00	7. Model C: Chain of Custody Procedures							
17:00	8. Training Plan							
18:00	End Its Day							
Tues. 18th July	6:00	Plantation tour	Oleoyuma's Plantations	BCS's Auditor Team: Leader Auditor Social Expert Environmental Expert	Agricultural Manager Sustainability Department P&T's Work Team			
	6:30	1. Inspection of plantation status:						
		• Harvesting, Health, Cultural Work						
		• New lots (new sowings)						
		• Risk areas						
	• Interview with workers							
	12:30	Lunch						
	13:30	2. Infrastructure (warehouses, bathrooms,	Oleoyuma's Plantations	BCS's Auditor Team: Leader Auditor Social Expert	Agricultural Manager Sustainability Department			
14:30	3. Review of Mill's Procedures Manual							
16:00	4. Health and Safety at Work							
18:00	End 2nd Day							



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Wed. 19th July	7:00	Documentary Review: 1. Environmental Impact Studies 2. Social Impact Studies 3. Sustainability Report 4. Mechanisms for Communicating with 5. Legal Documents of the Premises 6. Prior, free and informed consent	Palm Oil Mill Palma & Trabajo	BCS's Auditor Team: Leader Auditor Social Expert Environmental Expert	Sustainability Department P&T's Work Team			
	12:30	Lunch						
	14:00	Stakeholders Meeting				Puerto Wilches	BCS's Auditor Team	PALMA & TRABAJO
	18:00	End 3th Day						
	8:00	Documentary Review: 1. Social Aspects • Conditions of employees: Contracts, PQRS, • Human Rights Policy • Food safety				Palm Oil Mill Palma & Trabajo	BCS's Auditor Team: Leader Auditor Social Expert Environmental Expert	Sustainability Department P&T's Work Team
11:00	2. Applicable Legal Matrix							
12:30	Lunch							
13:30	3. Environmental Aspects • HCV study • Disposal of Waste • Greenhouse gases	Palm Oil Mill Palma & Trabajo	BCS's Auditor Team: Leader Auditor Social Expert Environmental Expert	Sustainability Department P&T's Work Team				
15:30	4. Standard Operating Procedures Field							
17:00	End 4th Day							
Fri. 21th July	8:00	Auditor Team Meeting	Palm Oil Mill Palma & Trabajo	BCS's Auditor Team: Leader Auditor Social Expert Environmental Expert	PALMA & TRABAJO			
	10:00	Closure meeting						
	12:00	End Audit						
	12:00	lunch						
	13:00	End Day 5						



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AUDITOR TEAM - PROFILES			
Technical Expert			
Cesar Riascos			
Carreer	Ingeniero Agrónomo	Others	
Courses:		Audited Companies:	
Auditor Líder P&C (Proforest, 2016) Auditor Líder SCC (David Ogg, 2015) Auditor Líder ISO 9001:2015 (Bureau Veritas, 2016)		Auditor en Estándares orgánicos (EU, NOP, JAS, Colombia, Corea) desde 2013. Auditor GLOBALG.A.P. desde 2013. Verificador líder 4C desde 2013. Auditor auxiliar UTZ desde 2012. Auditor auxiliar S&D desde 2016	
Email	Cesar.Riascos@kiwa.lat	Phone:	0057 3106869960
Environmental Expert			
Gilberto Rojas			
Carreer	Health and Environmental Engineer	Others	Specialized in Occupational Health
Courses:		Audited Companies:	
2013: Auditor Líder P&C (Proforest, 2013) 2007: Auditor Interno en OSHAS 18001 SGS. Diplomado en Sistemas de Gestión en Seguridad y Salud Ocupacional NTC OSHAS 18001. Curso de Auditor Líder en la norma de Cadena de Custodia de la norma RSPO. Curso de formación en Principios y Criterios y esquema de grupo de la norma RSPO. 2016: Curso de Auditor Líder en Certificación de Cadena de Suministro de la RSPO. David Ogg.		Indupalma Ltda Oro Rojo Ltda GRASCO LTDA GRACETALES LTDA ACEITES S.A. PALMACEITES S.A. Manuelita S.A. Palmeras de Puerto Wilches.	
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Social Expert			
Miguel Tejada			
Carreer	Economista	Others	MSc. En Macroeconomía
Courses:		Audited Companies:	
2016 : Capacitador avalado por la RSPO para Auditoría Líder en Certificación de Cadena de Suministro. 2013 : Curso de auditor Líder en CCS – David Ogg and Partners (Barranquilla Colombia) 2013 : Curso de auditor Líder en P&C de RSPO - PROFOREST (Santa Marta, Colombia) 2011 : ISO 9001 : 2008 auditor certificado por QMC Latinoamérica mejor nota del curso (Bogotá Colombia)		2015: Pre-Auditoría en P&C a Aceites S.A, Santa Martha Colombia (3 días) 2015: Pre-Auditoría en P&C a CIBA, Panamá (3 días) 2015: Pre-auditoría en Certificación de Cadena de Suministro a CI Acepalma (3 días) 2013: Pre- auditoría/Capacitación a Aceites Manuelita con David Ogg (3 días) 2013: Auditoría de certificación a Natural Habitats, Ecuador con IBD como EXPERTO SOCIAL (3 días). 2012: Pre-auditoría/Capacitación Hacienda Las Flores (3 días)	
Email	miguel@agrobiz.biz	Phone:	0057 3166957802
LEADER AUDITOR			
Diana Sepúlveda			
Profesión	Ingeniera Agrónoma	Otros	Esp. En Mercadeo
Cursos:		Empresas Auditadas:	
Auditor Sistema HACCP (U. Javeriana 2006) Auditor Líder P&C (Proforest, 2013) Taller AVC (Proforest, 2014) Auditor Líder SCC (David Ogg, 2016) Auditor Líder ISO 9001:2015 (Bureau Veritas, 2016) Inspector Interno HSEQ (SGS Academy, 2016) Participación en el GTT para la interpretación nacional de la Norma RSPO 2007 en Colombia. Bogotá. 2008 Participación en el GTT para la interpretación nacional de la Norma RSPO 2013 en Colombia. Bogotá. 2014		Inspectoría Orgánica, GGap, UTZ (2006 - 2012) • C.I. Tequendama (P&C/SCC 2008) • Padelma (P&C 2008) • C.I. Famar (SCC 2008) • C.I. Tequendama: Extractora y Refinería (P&C/SCC 2011) • Terminal de Graneles Líquidos del Caribe – Terlica (SCC 2011) • Caribbean ECOSOAP • Terlica (SCC 2012) • Aceites (P&C/ SCC 2012 - 2015), • Palmaceite (P&C/ SCC 2012 - 2015), • Aceites Manuelita (P&C/ SCC 2014); • Oleana (2016)	
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BCS ÖKO GARANTIE COLOMBIA Background

We are a national company which is part of Kiwa International, with headquarters in Netherlands, since 2014. We started our activities in 2004, to provide inspection, audit and certification services for the agro-food sector.

Our personnel is highly qualified, and the impartiality, compliance and transparency in our processes, and commitment with our customers has allowed us to be one of the leaders in agro-food sector worldwide.

For further information, please visit our web pages:

COLOMBIA: www.bscolombia.com

GERMANY: www.kiwabcs.com/proceso_certificacion/alemania/

NETHERLANDS: <https://www.kiwa.nl/>

Public Consultation

The public consultation process is one of the main stages of the RSPO certification process, and allows the interested parties, related to or affected by the company, to show and express their points of view.

BCS ÖKO GARANTIE COLOMBIA, invites all interested Parties (Stakeholders) to deliver, in written, any information related to the Audit of the company PALMA & TRABAJO S.A.S., particularly regarding environmental, labor and social issues.

All comments (positive or negative) are welcome.

Some of the issues that could be commented, are (not limited to):

- **Environmental:** fulfilling of applicable law, biodiversity preservation, environmental conservation, and others.
- **Labour:** respect of workers' rights, employment opportunities and others.
- **Socials:** Impact on local communities, relationship and transparency with communities, and others.

All inputs are welcome, public or confidentially, the way you find more convenient and secure. .

All comments received four (4) weeks prior to the start of the audit and during the evaluation will be taken into account at the moment of certification decision taking by BCS ÖKO GARANTIE COLOMBIA.



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The options you have to communicate your remarks are the following:

1. Meet BCS ÖKO GARANTIE COLOMBIA evaluation team during their field work.
2. Give directly your comments by phone call to the Responsible of RSPO Department in BCS ÖKO GARANTIE COLOMBIA.
3. Send your written comments by certified mail, email, or other means you may prefer.

These comments will be confidentially handled and will be used by BCS ÖKO GARANTIE COLOMBIA for the process of evaluation of Certification Units'/Locations'/ Production Units' management only, unless you specifically request otherwise.

Stakeholders may file complaints or claims related to the performance of BCS ÖKO GARANTIE COLOMBIA, if they have a legitimate interest or are directly affected by the operations of the audited organization, they may also file appeals related to the evaluation process and results Certification or other aspects concerning the implementation of the RSPO certification systems, through the format D-ES_07-010_Customer Complaint Form, of BCS ÖKO GARANTIE COLOMBIA.

Contacts

BCS ÖKO GARANTIE COLOMBIA		PALMA & TRABAJO S.A.S	
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Position	Gerente General	Position	Director de Sostenibilidad
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LUIS ALEJANDRO FRANCO P.
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BCS ÖKO GARANTIE COLOMBIA.