

## RSPO Annual Communication of Progress

### Guidance:

Why must I report progress? RSPO highly values transparency, continuous improvement in commitments to sustainability and engagement with stakeholders. The RSPO Code of Conduct requires members to report progress towards the RSPO mission annually. The General Assembly in 2008 agreed to add that members need to specify their commitments by means of a time-bound plan. Reports will be posted on the RSPO website. RSPO will publicize collated progress reports annually, including a list of non-reporters. Non-adherence to the Code of Conduct may eventually lead to excluding the member from the RSPO.

What is the purpose of the report? RSPO integrity and credibility build on open communications. Visibility of members' commitment to the RSPO and progress towards its objectives provides legitimacy to the organisation and its members. In addition, progress reports should serve as a tool for self-assessment and continuous improvement for all members. The progress reports can also serve as a reference to the world about the member besides the membership profile provided when applying to be a member. The report provides for an updating of information about a member.

When to report? The RSPO Progress Report should be completed annually by all organizational members, whether ordinary or affiliate. The inaugural report must be submitted within the first year of joining RSPO – with the possibility of aligning with the member's other reporting cycles – and subsequent reports must be submitted by the anniversary date of the first report. The collated publication appears around the time of the annual RSPO Roundtable conference (November). The call for reporting will be issued in May and members given till the end of August to submit their reports. This will give RSPO two months to collate the 400 odd reports expected.

What to report? The report should be concise and should provide a brief summary of progress achieved during the reporting period, following the headings provided. All sections in the report must be completed. If RSPO Secretariat considers a section to be incomplete or the answer not relevant the report will be returned to the member and the matter flagged. The member will have a further 30 days to correct the report. If the member fails to do so the report will be deemed not submitted.

How to report? Communications about reports, including requests for assistance can be sent to the RSPO Secretariat via email ([annualreport@rspo.org](mailto:annualreport@rspo.org)).

## 1. Profile

**Guidance:** The following information, notably the operational structure, will help report users to adequately understand (and respond to) the context of your report. Give a brief description of operating companies and locations, subsidiaries, joint ventures, most important products and/or brands, estimated palm oil production or trade volume. This will only need to be supplied once, unless profile information has changed during the reporting period (e.g. through mergers or acquisitions).

<b>Name of the organisation:</b>	TAIYO YUSHI CORP
<b>Membership type (tick one only):</b>	<input checked="" type="checkbox"/> Ordinary <input type="checkbox"/> Affiliate
<b>Membership category (tick one only):</b>	<input type="checkbox"/> Oil palm growers <input type="checkbox"/> Palm oil processors and traders <input checked="" type="checkbox"/> Consumer goods manufacturers <input type="checkbox"/> Retailers <input type="checkbox"/> Banks and investors <input type="checkbox"/> Environmental/nature conservation organisations(NGOs) <input type="checkbox"/> Social/development organisations (NGOs)
<b>Operational structure of the organisation:</b>	

### Responsible Contact(s)

<b>Primary contact for questions, feedback:</b>	<b>Name:</b>	Haruhito Okubo
	<b>Address:</b>	2-7 Moriya-cho Kanagawaku Yokohama ,Japan
	<b>Telephone:</b>	+81-45-441-1830
	<b>Email:</b>	ohkubo@tn.taiyo-yushi.co.jp
<b>Senior representative, authorising commitments:</b>	Toshiaki Higashiyama Purchasing section Director	
<b>Person submitting progress report:</b>	Haruhito Okubo	
<b>Financial contact for membership fee:</b>	Haruhito Okubo	

**Guidance:** The standard reporting period is 12 months or less. The date of submitting the report should not be longer than 3 months after the end of the reporting period.

<b>Reporting Period:</b>	<b>From:</b> Apr. 2011	<b>To :</b> Sep. 2011
<b>Date of Report:</b>	31 Oct 2011	

## 2. Details of Progress

### A. Analysis and Strategy for Sustainable Palm Oil

#### 1. High-level strategic view of the organisation's relation to sustainable palm oil and related longer term objective.

Taiyo Yushi hold our company philosophy that “to contribute on environmental and social sustainable development along with offering rich and healthy life to people by providing eco-friendly and safety product with our faithful mind and advanced technology. “ And Taiyo Yushi decided to join in RSPO to achieve completely our company philosophy.

#### 2. Time bound plan with milestones/targets.

- Certification expected to start in **[Dec,2011]** and completed by end of **[May,2012]**
- Purchasing certified sustainable palm oil products expected to start in **[Oct,2012]** and completed for all my requirements by **[Oct,2015]**
- Activities to promote and support RSPO and RSPO palm oil expected to start in **[Oct,2012]** and completes by **[Oct,2015]** .

#### 3. Targets for the next reporting period.

Oct, 2012

#### 4. Statement from the organisation's senior representative.

Our cosmetic and soap business unit is focusing on producing environment and human friendly products without using synthetic additives. For example one of our products, PAX NATURON, is the soap that is made from all natural materials and it is used by people who care about natural environment and species. So we are trying to adopt more eco-friendly materials. Certified Sustainable Palm Oil introduced by RSPO is also more eco-friendly materials, we think.

**Guidance:** Depending on the member organisation's profile or specific keywords provided by the organisation, it needs to consider and report how it will contribute to the RSPO mission. The objective translates into operational, time-bound deliverables on the longer term (3 to 5 years, with annual review) and the short term (one year, with annual updates). Justify any changes from last year. A sufficiently senior decision-maker confirms the commitments made.

## **B. Progress made in producing, procuring/utilizing and supporting sustainable palm oil**

**Guidance:** Provide a report or update in relation to:

- the time-bound plan,
- applicable requirements ( citing relevant principles and criteria, Chain of Custody/Trade and Traceability rules and certification, Communication and Claims rules, supporting activities, Code of Conduct where possible); and
- efforts in engaging key stakeholders (interest groups, business relations, civil society, public, etc).

Information provided should be objective and verifiable, where possible quantified (volumes, hectareage, numbers of smallholders/labour/communities, number of promotional activities/publications/ websites, etc).

## C. Challenges

1. **Significant economic, social or environmental obstacles encountered in production, procurement, use of sustainable palm oil or in promotion of RSPO and RSPO oil and efforts made to mitigate or resolve them.**

There are not the obstacles now.

2. **Suggestions on how the RSPO can assist your organisation's sustainability performance.**

We expect cooperation of RSPO in future.

3. **Suggestions on how your organisation can assist RSPO's overall progress.**

**Guidance:** RSPO encourages openness about problems encountered as a way to provide a balanced and credible picture of performance and to invite solutions or views from other stakeholders.

For suggestions on how the RSPO can assist your organisation meet its commitments to the RSPO and sustainable palm oil spell out if your suggestions are for the Executive Board, the Secretariat, your membership category or RSPO members in general.