

**RSPO Supply Chain Traceability Working Group  
4th Meeting (via Zoom)**

**Date and time: 4 December 2020 at 4.30 pm – 6.00 pm KL time**

Agenda

1. Open actions points
2. CSPO uptake methodology
3. AOB

**Members Attendance :**

Name	Organisation	Group Representation	Attendance
Robbert Kessels	Sipef	Grower - Indo	Yes
Mark Wong	Sime Darby Plantations	Grower - MY	Yes
Daphne Hameeteman	Wilmar Europe	P&T	Yes
Sietse Buisman	Cargill	P&T	Yes
Helen Scholey	Shell	P&T (alternate)	Yes
Rina Rahayu	IOI Group	P&T (alternate)	Yes
Angga Prathama Putra	WWF	eNGO	Yes
Andy Green,	BM Trada	Certification Body (non member of WG, expert)	No

**RSPO Secretariat Attendance:**

Name	Position
Inke van der Sluijs	Head of Operations for Europe and Africa
Aminah Ang	Head of Certification / Interim Assurance Director
Lilian Garcia Lledo	Assurance Manager, Europe
Ruzita Abd Gani	SCC Manager

**1. Open Action Points**

Lilian highlighted list of action points that are still open:

- Signed ToR, the members were reminded to return the signed forms to the secretariat. Daphne suggested returning it to the secretariat before December 25<sup>th</sup>.
- Lilian update, support team will include supply chain model in PalmTrace member information tab and target to be implemented in Q1 2021.
- Inke informed that, Secretariat will not revive the PKO Task Force.

## 2. CSPO Uptake methodology

Lilian summarised the proposed methodology which contained three graphs.

**Graph 1** : CSPO sales: RSPO (aggregated) + other schemes sales compared with actual production yearly. For 2020, it will use the Certified Volume per SC model, as there is not data on Actual Production. Data source from CB audit report, CSPO sales (mt) from mill to first buyer.

Year 2020 certified volume is currently too low compared to previous year due to time extension given to most of the certified units; therefore the full report was not submitted to RSPO yet. This graph will be corrected once the secretariat receives the information from CB. Aminah informed that a survey template will be shared with CB and they need to provide the actual production data for 2020. Aminah also explained about the pattern of actual production of certified volume from 2018 and 2019. There was a lengthy discussion about how to obtain actual production data and period to report actual production data. No specific conclusion made by SCT WG and secretariat.

**Graph 2** : CSPO sales – Monthly per SC model and CSPO sales – Year per SC model  
Data source from PalmTrace support team(confirm Shipping announcement and confirm credit sales), Actual CSPO sales(mt) from mill to first buyer(not accumulative).

**Graph 3** : Certified volume

Data source from Palm Trace(PT) data reported by PT support team.

The WG suggested to combine the data in graph 3 with graph 2. It was agreed to take graph 3 and deduct with the average of actual percentage difference between certified volume and actual volume yearly. This will be done until we get the actual volume. Secretariat will amend the graph.

## 3. RSPO credits

Lilian presented the top 10 RSPO credit claimers in 2017, 2018, 2019 and up to October 2020. This is public information shown already on the RSPO website. This shows a picture of a very dynamic reality, as RSPO buyers have one year to claim the credits purchased and they can claim the credits for one year forward and three years backwards. Request from the WG to know the difference in volume between the credits purchased and claimed. This data can only be shared as an aggregated volume and not per RSPO member, as this is not public information.

## 4. AOB

The WG requested to share the slides that were presented. Secretariat emphasized to all the members of WG not to share the slide with others because certain data needs to be corrected.

The Secretariat will send an invitation for the next meeting in 2021. WG suggests Secretariat to share the meeting minutes and the credits purchased and claimed assessment prior to the Christmas holiday. The Secretariat will try its best.

The meeting adjourned at 6.00 pm KL time.