



Minutes of 2nd meeting of the SCCS review Taskforce (TF), 23 May 2019 9:30 - 11:00h CET

Agenda

1. Introductions facilitator and new TF members
2. Minutes of 1st TF meeting
3. Summary of actions
4. Supply chain requirements for mills
5. Feedback on first draft
6. AOB

Attendance

Name	Company	Presence
Diana Foong	AOMG	
Daphne Hameeteman	Wilmar Europe Holdings B.V.	
Christian Gradert	ICOF Europe GmbH	
Rina Latar	IOI Global Services Sdn Bhd	X
Nepomuk Wahl	Olenex Holdings B.V.	
Sherry Anne Lim	Wilmar Europe Holdings B.V.	X
Laura de Gruijter	Bunge Loders Croklaan	
Eddy Esselink	MVO	
Chong Chiok Yen	Musim Mas Holdings Pte. Ltd.	X
Apriliano Hari Nugroho	Golden Agri-Resources	
Premalatha Mogan	Pacific Inter-Link Sdn. Bhd.	X
Tobias Zobel	BASF	
Jutta Stute	BASF	X
Robin Hoyanto	Golden Agri	
Salman Balouch	UTZ/RA	X
Paula den Hartog	UTZ/RA	X
Kendra Bishop	SCS	X
Suly Ximena Tauta Escobar	Control Union	X
Sjoerd Gudden	Control Union	
Renee Mellican	Tree House Foods	X
Mohan Balmoori	Tree House Foods	X
Mark Wong	Sime Darby	X
Lee Swee Yin	Sime Darby	
Foo Siew Theng	Wilmar Trading Pte. Ltd.	
Debora van Boven-Flier	Nepcon	X
Aryo Gustomo	PT SGS Indonesia	
Inke van der Sluijs	RSPO Secretariat (IS)	X
Aminah Ang	RSPO Secretariat (AA)	X
Ruzita Abd Gani	RSPO secretariat (RG)	X
Wan Nur Aimey Nadiyah	RSPO secretariat (AN)	X
Lilian Garcia Lledo	RSPO secretariat (LL)	X
Dan Strechay	RSPO Secretariat (DS)	
Murray Feddersen	Facilitator	X



1. Introductions facilitator and new TF members

The meeting commenced at 09:30CET with a welcome to all present.

IS introduced new TF members, who did not attend the first TF meeting including the facilitator, Murray Feddersen who had been recently appointed.

The agenda for the meeting was reviewed and several additional Task Force members were introduced.

2. Minutes of 1st TF meeting

The Chair reviewed the minutes of the previous meeting which had been held on 25 April 2019.

The only correction to make is the date of the first meeting in the minutes, it was actually in April and not May.

The minutes were accepted by those present.

3. Summary of actions

- a) Action: Send the ToRs to TF members. (Secretariat) – Completed for all except CBs, Processors and Traders.
- b) Action: TF members to decide 2 nominated per stakeholder category for the voting process – To be completed.
- c) Action: Send the CoC to be signed by the TF members – only 7 signed CoC have been received, all others requested to send theirs in.
- d) Action: Volunteer for the Chairperson of the TF – No nomination nor volunteer was submitted. Inke van der Sluijs (IS) volunteered to guide the TF meeting.
- e) Action: to make clear in the scope of the SCC document the target group for the Annex X “RSPO Rules for Physical Transition of Oleochemicals and its Derivatives” – the meeting agreed to assign to the Oleochemical group to discuss which are the requirements of the standard. Sherry from Wilmar and Debora from Nepcon volunteer to be in the group. The RSPO secretariat will approach BASF and the representatives from the AOMG to be involved in the group.
- f) Action: Include cleared references to the RSPO Rules on Market Communications & Claims (2019) and add as Annex the relevant part for the SCC actors. – It is now proposed to keep the rules on Market Communication and Claims as a separate document. After some discussion, this was agreed. Consequently, the document RSPO Rules on Market Communications & Claims (2019) is out of scope of the SCC TF review.



- h) Action: To add the guidance document for RSPO Supply Chain Certification of Food Service Companies (2018) as an annex in the next draft. – To be done for draft #2.
- i) Action: Include food service companies in the TF for the review of Guidance document for RSPO Supply Chain Certification of Food Service Companies (2018). (Secretariat) The facilitator and RSPO secretariat need to engage food service companies for the TF or advise on this particular element of the SCC Standard
- j) Action: to change to one year SCC certificate instead of 5 years duration. There was some concerns raised relating to the extension of time when the license and certificate had expired. The RSPO secretariat welcome suggestion if any on how to deal with such situation.
- k) Completed
- l) Action: For multisite certification, rewording of the formula of sites audited to get aligned with the 1 year certificate validity. (TF members, facilitator) – This was noted.
- m) Action: P&T stakeholders to have a separate discussion on the GA Resolution inclusion. - The meeting that was initially planned was postponed to a later stage. Paula from UTZ/RA showed interest to join the meeting. The promoter of the P&T call, to discuss this and other matters, to include Secretariat also in the call.
- n) Action: review the wording of the trace transaction – To be completed during the P&T call.
- o) Action: to add CGM and retailers in the TF – To be followed up further
- p) Action: SCC component in Principle 3 of the P&C 2018 to be reviewed by the TF – Comments can still be submitted by 3 June 2019.
- q) Action: Clarify in the B&C module who this applies to as selling and buying parties – To be completed (RSPO secretariat).
- r) Completed
- s) Completed
- t) Action: Correct the TF members companies and category - Completed

4. Supply chain requirements for mills

As the P&C 2018 has included the general requirements on SCC, if there are big changes in the general requirements in the SCC Standard, they need also to be changed in the P&C 2018. Members were requested to submit their input on this issue. This should be done through comments on the document and returning by email.

Action: Members to comment on the Microsoft Word version of the document then save the document with their name or initials added to the filename then email to the Facilitator at murray.fedd@gmail.com



6. Feedback on first draft

There was considerable discussion on the first draft or the revised SCCS. Key points made were:

- 5.7.2 – Wording to be tightened to specify when shipping announcements must be made. Suggest it is within one month of the product leaving the mill. Subsequent discussion suggested that this be changed to 3 months.
- 5.9.3 – Records are important to bring transparency to the process, language used to be clarified and it may currently be subject to misinterpretation.
- 5.7 – discussion regarding Palmtrace. Need to clarify whether a mill needs to announce a shipment if it is moved to a bulking station. This depends on the ownership of the oil.
- C5 – Conversion rules for oleochemicals are complex. Look at this further.
- 5.4.6 – For refineries/traders, Suggest using different website, not the RSPO IT platform. There was discussion about this paragraph and it was suggested that the wording to better fit the needs of Companies. Discussion ended with agreement that further discussion is required.
- C4-2 – There was considerable discussion regarding definition of Inventory Periods. A company can choose between continuous and fixed accounting and document this. When a fixed period is chosen, this period cannot be moved. It was agreed that there would be further discussion “off-line”.

It was suggested that the SCCS Task Force and the Shared Responsibility Task Force should look for common ground to ensure consistent outputs. Murray Feddersen to communicate with the SRTF.

Noted they have progressed further than the SCCSTF and will be putting their document out for public consultation on 13 June.

7. AOB

Nil.

Meeting closed at 11:00CST