

Minutes for BOARD OF GOVERNORS Meeting 06-17

Date: 27th October 2017

Start Time: 6.40pm-7.30pm MYT

Venue: RSPO Kuala Lumpur Office

Attendance

BoG Members and Alternates

In Attendance:

Substantive Members

UNILEVER – Biswaranjan Sen (BW) – Co-Chair

AAK – Tim Stephenson (TS)

WWF – Elizabeth Clarke (EC)

AGROCARIBE – José Roberto Montenegro (JM)

BOTHENDS - Paul Wolvekamp (PW)

MONDELEZ – Jonathan Horrell (JH)

RABOBANK – Geraldine Lim (GL)

Alternate Members

MPOA – Chew Jit Seng (CJS)

IOI – Dr. Surina Ismail (SI)

SIPEF – Olivier Tichit (OT)

OLAM – Audrey Lee (AL)

UNILEVER – Cherie Tan (CT)

ZSL – Izabela Delabre (ID)

In Attendance:

Guest

Yee Wai Yin (YWY)

In Attendance:

Secretariat Staff

Datuk Darrel Webber (DW)

Bakhtiar Talhah (BT)

Patrick Chia (PC)

Absent with Apologies

Substantive Members

MPOA Dato' Carl Bek-Nielsen (CBN) – Co Chair

FELDA – Tn. Hj Ab Ghani Mohd Ali (AG)

MARKS & SPENCER – Fiona Wheatley (FW)

MUSIM MAS – Dr. Gan Lian Tiong (GLT)

HSBC – Ian Hay (IH)

IOI – Ben Vreeburg (BV)

OXFAM – Johan Verburg (JV)

RPOG – Belinda Howell (BH)

WRI – Anne Rosenbarger (AR)

Alternate Members

AHOLD – Hugo Byrnes (HB)

FELDA – Izham Mustaffa (IM)

MONDELEZ – Karimah Hudda (KH)

OXFAM – Taufiqul Mujib (TM)

RABOBANK – José den Toom (JT)

VERITE ASIA – Daryll Delgado (DD)

UNIVANICH – John Clendon (JC)

HSBC – John Laidlow (JL)

Advisors

MR Chandran (MRC)

Prof. Bungaran Saragih (BS)

Item	Description	Focal Point
1.0	<p>Introduction</p> <p>The meeting was called to order and PC introduced the audit partner of PricewaterhouseCoopers, Mr Yee Wai Yin (YWY).</p>	
2.0	<p>Changes in managements accounts compared to audited financial statements</p> <p>2.1 PC provided a summary of major adjustments made in deriving the results as per the audit financial statement, comprising unrecorded liabilities of RM514,000, provision for doubtful debts of RM666K, provision for staff bonuses of RM582,000 and the transfer of unrealised forex gain of RM4.1 mil to reserves.</p>	
3.0	<p>Report on the audit for the financial year ended 30 June 2017</p> <p>3.1 YWY provided an explanation of the effect of adopting the Malaysian Financial Reporting Standards. It involves the translation of transactions and balances to the functional currency (determined to be USD) and then to the presentation currency, which is Ringgit Malaysia, for financial reporting purposes.</p> <p>The resulting exchange differences are recognised, not in the statement of income and expenditure but in other comprehensive income maintained separately in equity as Currency Translation Reserve.</p> <p>3.2 YWY also provided an overview of the proportions of income and expenditure in the various major currencies namely USD, EUR and RM, when assessing the functional currency of RSPO.</p> <p>3.3 YWY informed that given that the RSPO functional currency is USD, it will be necessary for the current accounting system to be changed to report in USD.</p> <p>TS and BS raised concerns over the requirement to change the accounting system and asked whether it is mandatory. Wai Yin confirmed that it is compulsory.</p> <p>BS tasked the Finance Committee to assess the impact and issues that such a system change may cause and to ensure that there is no disruption to current accounting processes.</p>	
4.0	<p>Other Matters</p> <p>4.1 OT raised a concern over the issue of declining income from contribution. There were several comments from the Board agreeing to this issue and that the Secretariat should do more to address it.</p> <p>4.2 PC informed that the Secretariat has undertaken a detailed analysis of</p>	

	contribution income and DW will be responding directly to the Board on the findings.	
5.0	<p>Approval of final accounts</p> <p>TS informed that the Board may submit comments until Monday, 30 Oct 2017 and should there be no objection received, the Finance Committee will be delegated to approve the accounts.</p>	