

EH04760001

12 June 2018

Dear Stakeholder,

Sir/Madam,

Invitation to Comment on RSPO Recertification Audit of Hap Seng Plantations Holdings Berhad - Jeroco Palm Oil Mill 1

Hap Seng Plantations Holdings Berhad has commissioned SIRIM QAS International Sdn. Bhd. for the assessment and certification of its certification units against National Interpretation of RSPO Principles and Criteria for Sustainable Palm Oil Production.

RSPO was established in 2004 with the objective of promoting the production and use of sustainable palm oil. RSPO certification will enable oil palm growers and palm oil millers to claim that their product is produced sustainably. Among the requirements to market the claim are:

- Adoption appropriate plantation and milling best practices
- Compliance with legal requirements
- Environmental responsibility and conservation of natural resources and biodiversity
- Responsible consideration of employees and of individual and communities
- Continual improvement

In ensuring that the organization seeking certification meets the above requirements, SIRIM QAS International Sdn. Bhd. would like to invite interested parties to comment on the certification audit of Hap Seng Plantations Holdings Berhad - Jeroco Palm Oil Mill 1.

The followings are information on Hap Seng Plantations Holdings Berhad - Jeroco Palm Oil Mill 1 (Membership No.: 1-0098-11-000-00) and SIRIM QAS International Sdn. Bhd.:

Hap Seng Plantations is the one of the largest producers of sustainable palm oil in Sabah, East Malaysia. It is focused in the upstream activities in the palm oil industry where it grows oil palms in its estates, harvests and processes fresh fruit bunches (FFB) into crude palm oil (CPO) in its own mills.

Hap Seng Plantations' current total landbank stands at around 40,000 hectares of which about 36,000 hectares is planted with oil palm. It has a total of sixteen estates and four oil mills, all located in Sabah - notably in the Lahad Datu, Tawau and the Kota Marudu regions.

SIRIM QAS International Sdn. Bhd. is the oldest and leading certification, inspection and testing body in Malaysia. SIRIM QAS International Sdn. Bhd. provides a comprehensive range of certification, inspection and testing services which are carried out in accordance with internationally recognised standards. SIRIM QAS International Sdn. Bhd. has considerable experience in providing quality, environmental, and occupational health and safety management system certification services to the oil palm estates, palm oil mills and other downstream activities.



MS ISO/IEC 17021 : 2005 QS 02121999 CB 01
MS ISO/IEC 17021 : 2005 EMS 17122002 CB 02
MS ISO/IEC GUIDE 65 : 2003 PC 05102004 CB 01
MS ISO/IEC 17021 : 2005 OSH 05122005 CB 01
MS ISO/IEC 17021 : 2005 HACCP 05022003 CB 03
ISO/TS 22003 : 2007 FSMS 23122008 CB 01
MS ISO/IEC 17021 : 2006 FMC 10122009 CB 02

MS ISO/IEC 17025
CALIBRATION /TESTING
SAMM NO. 035 SAMM NO. 036
SAMM NO. 037 SAMM NO. 219
SAMM NO. 231 SAMM NO. 240
SAMM NO. 299 SAMM NO. 474
SAMM NO. 377

MS ISO/IEC 17020
MIBAS NO. 003

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SIRIM QAS International Sdn. Bhd. plans to carry out the certification audit of Hap Seng Plantations Holdings Berhad - Jeroco Palm Oil Mill 1 starting from 24 July 2018 until 27 July 2018. Standard of RSPO Principle & Criteria MYNI, 2014 and RSPO Supply Chain Standards 2014(Revised June 2017) will be used for this audit. of Hap Seng Plantations Holdings Berhad - Jeroco Palm Oil Mill 1 is located at Lahad Datu, Sabah, Malaysia. Details of the certification unit can be referred to **Attachment 1** as attached in Appendix.

SIRIM QAS International Sdn. Bhd. has appointed:

Audit Team	Role / Area of Requirement	Qualification and Experience
Khairul Najwan Ahmad Jahari	Audit Team Leader / HCV and Social Issues	<ul style="list-style-type: none"> • 7 years' experience in Forest related areas as a researcher with FRIM since 2003 • Collected more than 100 man-days in auditing MC&I (2002) as forest auditor • Successfully Completed RSPO Lead Assessor Course in January 2011 • Successfully passed EMS 14001: 2004 Lead Auditor Course, March 2009.
Mohd Ab Raouf Asis	Auditor / Good Agriculture Practices (GAP)	<ul style="list-style-type: none"> • More than 7 years working experience related to Oil Palm Plantation • Successfully completed accredited Lead Assessor training for QMS • Successfully completed accredited Lead Assessor training for OHSAS • Successfully Completed RSPO Lead Assessor Course by David Ogg • B.Sc Management Technology (Production and Operation) (Hons) - University Tun Hussein Onn Malaysia
Ruzita Abd Gani	Auditor / Environmental Issues and Occupational Safety & Health	<ul style="list-style-type: none"> • Over 760 days of auditing experience, having audited ISO 14001, OHSAS 18001, RSPO & MSPO. • Five and half years' experience in palm oil milling. • Successfully Completed RSPO Lead Assessor Course - 2008. • Successfully Complete RSPO Supply Chain Certification training course • Successfully completed ISO 14001 EMS EARA approved Lead Assessor - 2002. • Successfully completed IRCA accredited Lead Assessor training for ISO 9001:2004. • Successfully completed OHSAS 18001 OHSMS IRCA accredited Lead Assessor Course - 2005. • Registered Environmental Auditor with Department of Environment (DOE) - 2010. • B.Sc. (Hons) Chemical Engineering
Rozaimie Rahman	Auditor / Good Agriculture Practices (GAP), Environmental Issues and Occupational Safety & Health	<ul style="list-style-type: none"> • More than 5 years working experience related to Oil Palm Plantation • Successfully completed Lead Assessor training for RSPO • Successfully completed accredited Lead Assessor training for EMS • Successfully completed accredited Lead Assessor training for OHSAS

		<ul style="list-style-type: none"> • Assistant manager with IOI Plantation Sdn Bhd (2012 - 2015), Yayasan Pahang Plantation Holdings Sdn Bhd (2015 - 2016) • B.Sc. Agriculture (Hons) - University Putra Malaysia • Diploma in Fisheries - University Putra Malaysia
Suzalina Kamaralarifin	Auditor / Supply Chain	<ul style="list-style-type: none"> • 2 years working experience related to Oleochemical • 5 years working experience related to palm oil mill and less than 1 year working experience related to refinery • Successfully completed Lead Assessor training for RSPO Supply Chain • Successfully completed Lead Auditor course for Integrated Management System (IMS) ISO 90001, ISO 14001 & ISO 45001 • B.Sc. Industrial Chemistry (Hons) - University Teknologi Malaysia

In relation to the forthcoming audits, SIRIM QAS International Sdn. Bhd. welcomes stakeholders to comment on the following topics:

- Environmental protection
 - Biodiversity conservation
 - Opportunities for employment
 - Provision of housing, sanitation, amenities and educational support
 - Company approach to community development
 - Participation in decision making
- Any other topic / matter or issue of relevance to the audit or about the company/estates/mills or auditors

Comments received prior to the audit will be considered. Please direct your comments to:

Radziah Mohd Daud

Head of Food, Agriculture and Forestry
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Kee Keow Chong

or

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Fax : +6089 278168
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We thank you for your comments and feedback.

Yours sincerely,



(NOR'AFIZA BINTI SAIM)
Senior General Manager
Management System Certification Department
SIRIM QAS International Sdn. Bhd.

APPENDIX

Attachment 1

Details of Hap Seng Plantations Holdings Berhad - Jeroco Palm Oil Mill 1 :

PALM OIL MILL (POM) FOR THIS AUDIT									
Name of Palm Oil Mill (POM)	Mill Capacity (MT/hr)	Location		GPS Reference		Forecasted Annual Output (MT)		Annual Estimation FFB (MT)	
		Address	Longitude	Latitude	CPO	Palm Kernel	Area Summary (Ha)	Annual Estimation FFB (MT)	
Jeroco Palm Oil Mill 1	60	Off 50 KM, Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia	N 5° 25' 52.0"	E 118° 25' 02.0"	41,241.00	9,176.00			
ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS AUDIT									
Name of Estate / Association	Location Address	GPS Reference		Total	Mature	Annual Estimation FFB (MT)			
		Longitude	Latitude						
Batangan Estate	Off 50 KM, Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia	N 5° 24' 43.7"	E 118° 26' 59.8"	3,394	3,114	66,270			
Lutung Estate	Off 50 KM, Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia	N 5° 21' 55.6"	E 118° 26' 26.2"	2,194	1,741	36,168			
Lokan	Off 50 KM,	N 5° 25' 51.8"	E 118° 22' 57.8"	2,837	2,231	46,400			

Estate	Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia						
Lungmanis Estate	Off 50 KM, Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia	N 5° 28' 46.3"	E 118° 24' 11.3"	1,955	1,955	38,910	
Total				10,380	9,041	187,748	