

MINUTES OF MEETING

Smallholder Standing Committee #14

Time : 1830- 2030 (MYT)

Date : Meeting #14 Tuesday, 29/03/2022

Venue : Zoom Room 2 / Conference Call

Attendees:

Name <small>(all attended both meetings except marked accordingly)</small>	Initial	Organisation	Representative Category
Lee Kuan Chun	LKC	P&G	CGM - Substantive, Co-Chair
Marieke Leegwater	ML	Solidaridad	Social NGO - Substantive, CO- Chair
Rob Nicholls	RN	PT Musim Mas	P&T - Substantive
Marie Antoinette	MA	HOFER Kg	Retailer - Substantive
Ivan Novrizaldie	IN	Asian Agri	Oil Palm Grower (Indonesia)
Eleanor Spencer	ES	ZSL	Environmental NGO - Substantive
Ian Orrell	IO	NBPOL	Smallholder (PNG) - Substantive
Rukaiyah Rafik	RR	Setara Jambi	Smallholder (INA) - Alternate
Narno	N	Asosiasi Amanah	Smallholder (INA) - Substantive
Johan Verburg	JV	Rabobank	Financial Institution – Substantive
Naren		WWF-India	
Julia Majail	JM	RSPO Secretariat - Std Devp	Invited for Agenda no 6 Meeting#14
Edem Asimadu	EA	RSPO Secretariat - Africa	
Guntur Cahyo Prabowo	GCP	RSPO Secretariat	
Aaina Karina	KS	RSPO Secretariat	
Krishnabalan Jeyabalan	KJ	RSPO Secretariat	
Kertijah Abdul Kadir	KAK	RSPO Secretariat	
Nizar Wickasono	NW	RSPO Secretariat	
Yeoh Zhi Lin	YZL	RSPO Secretariat	

Agenda

Time	Topic
7:30 – 7:35 pm	1. Welcome and Introduction <ul style="list-style-type: none"> • RSPO Antitrust laws • RSPO Consensus-based decision making • Declaration of Conflict of Interest • Acceptance of Meeting Agenda
7:35 – 7:45 pm	2. Adoption of Meeting minutes #13(Annex 1) and Update on Action Points

8:00 – 8:20 pm	4. [Q&A Session] based on Updates from Secretariat (refer Annex 2) A. Membership, certification and market uptake data (including trends) B. Livelihoods programme C. Certification programme D. BoG Endorsement on ISH Standard – NI Indonesia E. Regional Highlights F. Other
8.20 - 8.40 pm	5. [Progress Update] Independent RISS Review
8.40 – 8:55 pm	6. [Discussion] P&C Review Process and Integration of RISS Review
8:55 – 9.15 pm	7. Update on Smallholder Dialogue 2022
9:15 – 9:30 pm	8. AOB <ul style="list-style-type: none"> ● WWF research ● GA resolution ● Next meeting date

DISCUSSION:

No.	Description	Action Points (PIC)
1.0	Welcome and Introduction	
	<p>The Chair welcomed everyone and highlighted that the main agenda to discuss in this meeting is in regards to the RISS Independent Review and the P&C review process. JM is invited to join the meeting to brief on P&C review.</p> <p>The RSPO Antitrust Guidelines were read out to the members of SHSC. All members attending were reminded that the Committee uses consensus-based decision making, and any Conflicts of Interest (Col) should be declared.</p>	
2.0	Adoption of Meeting Minutes (Annex 1) and Update on Action Points	
	<p>PP highlighted that the minute did not captured that WWF requested HCSA to be involved in the field trail of HCV-HCS Simplified Approach field trial preparation and invited in field trial. And also recommended that RSPO to continue working together with HCSA.</p>	
3.0	(Q&A Session) Updates from Secretariat based on Annex 2	

	<p>ML began with expressed her request that the new RSPO CEO to be invited in next SHSC meeting since he will be the interim direct reporting line for SH Unit until the Technical Director and Head of Unit is recruited.</p> <p>4a SH Membership, Certification and Market Uptake On the membership figure, ML suggests that the numbers presented are compared against previous year so a growth can be seen.</p> <p>4b Updates on SH Livelihood Programme No comments raised.</p> <p>4c Update on Certification Programme PP enquired the figure on individual SH (126,668) and KJ explained that this is on scheme SH only. IO explained that it is more to typology issue that does not work on the ground. The SH in PNG are actually independent as group and having certified under mill as Group Manager. Nonetheless, IO reminded that the PNG government is working towards making a self-regulation on No-Deforestation so as to reduce the pressure of being in HFCC. Situation in PNG makes the status of ISH somehow not static. PP suggested that as interim, the ISH figure is added with the ISH in PNG and marked * to note the inclusion. KC suggested that this point can be highlighted again in the P&C review ongoing now. IO agreed and reminded that this explanation (on SH typology for PNG which are independent) were accepted in the previous review (SHIG), but as it looks now, the data figure in certification is not capturing this. On the field trials for HCV-HCS simplified approach, since the field trials postponed to June, PW requested if the new workplan to be shared with members in next SHSC meeting.</p> <p>4d BoG Endorsement on ISH Standard NI Indonesia No comments raised.</p> <p>4e Regional Highlights Members applaud the move in Indonesia where RR and Narno had met with President Jokowi and he acknowledged the effort of local stakeholders to bring smallholders to certification. RR further update that a smallholder representative is suggested to be included in the Indonesia Oil Palm Plantations Fund Management Agency (BPDPKS) to represent smallholder voices.</p>	
5.0	[Progress Update] Independent RISS Review	
	KJ updated that Preferred by Nature (PbN) was contracted and their	

Service Agreement is being finalised. The timeline will be up to September. The review report will include:

- Background data and profiling of ISH groups certified against the RSPO ISH Standard 2019
- Overall effectiveness of the ISH Standard 2019 in increasing smallholder inclusion in the RSPO system
- Analysis of the level of benefits and incentives for independent smallholders in achieving certification against the ISH Standard 2019
- The practicality of the ISH Standard 2019 for implementation by Independent Smallholders
- The cost of certification against the ISH Standard 2019 and feasibility of the observed cost levels
- Recommendations on potential amendments to the ISH Standard 2019 to inform the upcoming P&C review process

KJ mentioned that there is also two other reviews ie the SenSor project, which is currently in phase five and the Thailand independent study. PW raised her concern that the independent review timeline is not complementing to the Standard review timeline. KJ explained that PbN has agreed to give out a preliminary report, where they will have some of the findings to share for the P&C review by 1st public consultation. In response to ML query on how PbN will conduct the review, KJ explained that PbN will do desktop review and directly engaging with each identified group via interviews. PW raised about the methodology of interviewing existing groups that are certified may not capturing the barriers for those who can't be certified, which was what we wanted to know. KJ explained that the SenSor review will be looking at the groups that are just recently certified. PW requested access to see SenSor's project and PbN ToR. KJ further added on the scope review for Thailand (which is up for Call for proposal) whereby to some extent is covering the implementation and a much larger scope that includes trend and progress of sustainability efforts in oil palm production and procurement.

Post meeting: Secretariat shared copy of ToR and [link to SenSor's research](#) to members.

5.0 [Discussion] P&C Review Process and Integration of RISS Review

JM presented the slides on P&C Review Process to members and specifically highlighted on how the RISS review to be integrated in the process. She highlighted the call for interest to Review Task Force members, from each membership category, which will closed by April 2022. Final selection for Review TF will be made by the caucus representative in the BoG. She further added on the call for interest to be member of Technical Committee, of which the final selection will be at TF level. ML raised her concern on the insufficient time and reminder sent about this (to the members). JM explained that the Secretariat communicated about this to all members and via Secretariat regional

	<p>office. ML and PW highlighted their concern about smallholders representation not given due opportunity to be included in the Standard Review process. It was suggested that more representation are given for smallholders at Task Force. PW suggested the Secretariat to come up with recommendation on how to smallholders interest are going to included in the Standard review process. A separate meeting specifically to discuss and decide on this will be held.</p>	<p>Post meeting update: The Standards Review meeting was held on 7th April 2022. Refer Annex 3.</p>
<p>6.0 Update on Smallholder Dialogue 2022</p>		
	<p>Due to limited time, this agenda will be updated in the next SHSC meeting under Secretariat Update slide deck.</p>	
<p>7.0 AOB</p>		
	<p>Agenda on AOB to be brought forward to next SHSC meeting</p>	

Meeting ended 2145

ABBREVIATIONS

ASA	Annual Surveillance Assessment
CSPO	Certified Sustainable Palm Oil
FFB	Fresh Fruit Bunches
FPIC	Free, Prior and Informed Consent
HCS	High Carbon Stock
HCV	High Conservation Values
ICS	Internal Control System
ISH	Independent Smallholders
MoM	Minutes of Meeting
MS	Milestone
NDTF	No Deforestation Task Force
RaCP	Remediation and Compensation Process
RISS	RSPO Independent Smallholder Standard
RSEP	RSPO Smallholder Engagement Platform
RSSF	RSPO Smallholder Support Fund
SCPOPP	Sustainable and Climate-Friendly Palm Oil Production and Procurement
SHSC	Smallholder Standing Committee
STA	Smallholder Trainer Academy