

Date: 23 May 2022

Notification of RSPO Initial Certification Gunung Meliau POM – PT Perkebunan Nusantara XIII subsidiary of PT Perkebunan Nusantara III (RSPO Membership: 1-0030-06-000-00, 13 December 2006)

Dear Stakeholders,

PT Perkebunan Nusantara XIII has applied to Mutuagung Lestari and will conduct Initial Certification at Gunung Meliau POM and its supply based, located at Meliau Hilir Village, Meliau Sub-District, Sanggau District, Kalimantan Barat Province, Indonesia, the requirement of Indonesia National Interpretation of the RSPO Principles and Criteria for the Production of Sustainable Palm Oil 2018 (INANI 2020).

Gunung Meliau POM has successfully been registered in the PalmTrace IT platform with member RSPO_PO1000004350. The organization is a member of RSPO and has been taking an active role in the RSPO certification processes and planned to achieve RSPO Sustainable Palm Oil requirement for all of its production. Mutuagung Lestari has arranged to conduct the assessment to the organization which operating 1 (one) palm oil mill and 1 (one) estate on **18 to 22 July 2022**.

Information on production data of Mill and estates to be assessed are as follows:

Name of Mill	Location	GPS Reference		Mill Capacity (Tonnes/hour)	Annual Volume	
		Latitude	Longitude		CPO Output (Tonnes/year)	PK Output (Tonnes/year)
Gunung Meliau	Meliau Hilir Village, Meliau Sub-District, Sanggau District, Kalimantan Barat Province, Indonesia	S 0° 6' 31.45"	E 110° 17' 33.14"	60	10,548	2,197

Sources: Data Production from January to December 2021

Name of Estate	Location	GPS Reference		Total Areal (Ha)	Planted Area (Ha)	FFB Production (tonnes/year)
		Latitude	Longitude			
Gunung Meliau	Meliau Hilir Village, Meliau Sub-District, Sanggau District, Kalimantan Barat Province, Indonesia	S 0° 6' 3.63"	E 110° 17' 34.77"	6,244.36	2,912.82	43,949
Total				6,244.36	2,912.82	43,949

* Sources: Data Production from January to December 2021

PT Perkebunan Nusantara XIII started its journey in 1996. The company which is the only state-owned plantation company in the Kalimantan region is the result of the merger of 8 (eight) PTP Development Projects namely PTP VI, VII, XII, XIII, XVIII, XXIV-V, XXVI and XXIX.

The existence of PTPN XIII is based on Government Regulation Number 18 of 1996 and Notary Deed of Harun Kamil, SH Number 46 dated March 11, 1996 and has been ratified by the Minister of Justice of the Republic of Indonesia through Decree Number C2-8341.IIT.01.01.TII.96 dated 8 August 1996 and *Tambahan Berita* of the Republic of Indonesia Number 81.

In 2014, changes in the capital structure were followed by changes in the legal status of PT Perkebunan Nusantara XIII (Persero) from *Badan Usaha Milik Negara* to become a subsidiary of PT Perkebunan Nusantara III (Persero) resulting in a change of name from PT Perkebunan Nusantara XIII (Persero) to PT Perkebunan Nusantara XIII as contained in the Notary Deed of Nanda Fauz Iwan, SH, M.Kn Number 33 dated October 23, 2014.

The company has submitted the disclosure form and declared No Liability. From the RSPO email it was stated, that based on the disclosure form provided, Gunung Meliau had been disclosed with no new land clearing after November 2005 (No Liability). Thus, the LUCA process is not mandatory for the unit.

PT Mutuagung Lestari, is also known Mutu Certification International (MUTU), and has started as inspection, laboratory, and Certification body since 1990. As a private national company and supported with highly committed professionals, MUTU has gained recognition nationally and internationally. Since June 2003, MUTU has received recognition from the Ministry of Agriculture, Forestry, and Fishery of Japan (MAFF) as registered overseas certification body (ROCB). MUTU certify and mark products with Japan agriculture standard (JAS) covering Indonesia, Myanmar, Cambodia, Malaysia, Vietnam, Timor Leste, Philippines, Papua New Guinea and China. MUTU is the first ROCB in Asia. National Accreditation Committee has accredited MUTU as Quality Management System certification body (ISO 9001:2015) and Environmental Management System certification body (ISO 14001:2015). Indonesia Ecolabelling Institute (LEI) has also accredited MUTU as Sustainable Forest Management System certification body, Certification Body of Indonesian Sustainable Palm Oil (ISPO), Since March 2014, MUTU has been accredited by ASI (Accreditation Services International) as a RSPO certification body.

The auditor team for the certification assessment will be led of **Hasiholan Sihombing** and other team auditor from PT Mutuagung Lestari, consist of:

Audit Team	Role/ Area of Requirement	Qualification and Experience
Hasiholan Sihombing	Legal, Social, Supply Chain, TBP and Partial Certification	Indonesian citizen. Bachelor of Agriculture Majoring in Agronomy, Agriculture Faculty. He has working experienced in an Oil Palm Plantation Company in Indonesia. The training he has followed namely: Lead Auditor ISPO, RSPO P&C Lead Auditor Course, RSPO Supply Chain Certification Lead Auditor Course, SA 8000 Awareness, Quality Management Systems (ISO 9001:2015), Environmental Management Systems (ISO 14001:2015), OHS General Expert, OHSAS 18001:2007, ISO 19011:2018, ISO 17021:2011 and ISO 17065:2012. He has been conducted audit on ISPO and RSPO scheme since year of 2016.
Rindu Galih Rezza Rachmansyah	Best Management Practices, Worker Welfare, Occupational Health and Safety	Bachelor of Agriculture Department of Plant Pests and Diseases (Agrotechnology) Padjadjaran University. He has experience as a Field Expert in a Private Pesticide Company and experience in the field of Industrial Plantation Forests, Forest Rehabilitation and Reclamation at Indonesian State-Owned Enterprises as an Assistant. The trainings he has attended include: Lead Auditor Training for ISO 9001, ISO 14001, ISO 19011, ISO 17021 & 17065, SA 8000, ISO 45001, ISPO, RSPO, RaCP and NPP awareness for RSPO and OHSAS 18001. Has carried out ISPO and RSPO audit since 2017.
Rahmat Abdiansyah	Environmental, GHG & HCV	Indonesian citizen. Bachelor of Forestry from IPB University, with major in Forest Resources Conservation and Ecotourism. Has experience working in the Indonesian Palm Oil Farmers Organization and Indonesian private oil palm plantation companies. Participate in ISPO and RSPO Internal Auditor training, ISPO and P&C Certification Systems, ISO 19011, ISPO Auditor Training, RSPO Lead Auditor Training, ISO 14001 and ISO 9001 Lead Auditor Training, and awareness of the RSPO Certification System and the RSPO P&C. Has participated in audit activities for the ISPO and RSPO scheme since 2019.

PT Mutuagung Lestari invites stakeholders to provide comments (if any) on any of the following matters related to the site for assessment:

- a. Environmental protection within the estate or mill including use of pesticide and waste management.
- b. Biodiversity within the estate and mill
- c. Contribution for local development and opportunities for employment
- d. Provision of housing, sanitation, facility and education support
- e. Other issues related with the assessment

Comments accepted within 30 days from the date of this letter will be considered in the certification assessment. Please include the following details in case we may need to contact for your clarification on any issued raised.

Name : _____
Address : _____
Telephone : _____
Fax : _____

If you wish your comments to be treated confidentiality or remain anonymous, please mark your reply 'CONFIDENTIAL'. Please send your comments to:

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Meliau Hilir Village, Meliau Sub-District,

Sanggau District, Kalimantan Barat Province, Indonesia

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Thank you for your comments and feedback.

Yours faithfully,

**Irham Budiman**

Director

PT Mutuagung Lestari