

Date : 21 February 2022

**Public Notification :**

**RSPO Re-Certification Audit of Bukit Mas POM, Hap Seng Plantations (River Estates) Sdn Bhd, Hap Seng Plantations Holdings Berhad (RSPO Membership : 1-0098-11-000-00)**

Dear Stakeholders,

This is to inform that the above Management Unit under the Parent Company of Hap Seng Plantations Holdings Berhad with RSPO membership number : 1-0098-11-000-00 had appointed CB PT. TUV Rheinland Indonesia. to conduct the [Recertification] Audit at Bukit Mas POM and its supply base, located at Lahad Datu. The audit will be conducted from 22 to 25 March 2022 against the requirements of [National Interpretation of the RSPO Principle & Criteria 2019 (Revised April 2020) or RSPO Principle & Criteria 2018].

RSPO Palmtrace ID number of the Mill is RSPO\_PO1000000185

Brief explanation on the parent company's background. Can be refer to <https://rspo.org/members/all>.

Hap Seng Plantations Holdings Berhad comprises 4 mills and 14 estates in Lahad Datu, Tawau and Kota Marudu..

The plantation companies in Lahad Datu are Jeroco Plantations Sdn Bhd and Hap Seng Plantations (River Estates) Sdn Bhd.

Jeroco Plantations Sdn Bhd has 2 mills namely Jeroco Palm Oil Mill 1 and 2 and has 5 estates namely Batangan, Lokan, Lungmanis, Kapis and Lutong.

Hap Seng Plantations (River Estates) Sdn Bhd has 2 mills namely Bukit Mas Palm Oil Mill and Tomanggong Palm Oil Mill and has 7 estates namely Sungai Segama, Bukit Mas, Tomanggong, Northbank, Tabin, Tagas and Litang.

Tawau Region has 1 estate under Syarikat Perladangan Hap Seng Plantations (Ladang Kawa) Sdn Bhd.

Kota Marudu has 1 estate under Syarikat Perladangan Hap Seng Plantations (Kota Marudu) Sdn Bhd.

Information of the production data to be assessed on the mill and estates are as follows :

1. Name of Mill

Name of Palm Oil Mill	Capacity (Tonnes/Hour)	Location	GPS Reference		Forecast Annual Output* (MT)	
			Latitude (N/S)	Longitude (E/W)	CPO	PK
Bukit Mas Palm Oil Mill	45	Lahad Datu/ Kinabatangan District	5°20'14.281"N	118°28'25.104"E	36,739	9,857

## 2. Name of Supply Base / Estates / Including Scheme Smallholder

Name Estates / Association	Location	GPS Reference		Area Summary (Ha)*		Forecasted Production (MT)*	NPP Process**	RaCP Process**
		Latitude	Longitude	Total Certified Area	Planted Area			
Bukit Mas	Lahad Datu	5°19'01.928"N	118°27'46.294"E	4,733.00	4,258.00	94,600	-	-
Sungai Segama	Lahad Datu	5°19'02.421"N	118°27'47.331"E	5,174.00	4,484.50	56,666	-	-
Kawa Estate	Tawau	4° 21' 52.222" N	118° 2' 18.679"E	1,276.19	1200.50	27,170	-	-
HSPD	Tawau	4° 17' 59.823" N	117° 57' 42.314"E	668.50	86.00	2,065	-	-
<b>Grand Total</b>				<b>11,851.69</b>	<b>10,029.00</b>	<b>180,501</b>		

**Note :**

\*) period of year .....

\*\*) Based on the year of planting and the history of land clearing activities

\*\*\*) Based on disclosure liability information and RaCP tracker on RSPO website

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The audit team for the audit consists of the following :

Audite Team	Role/Area of Requirement	Qualification and Experience
Dian S. Soeminta	Audit Team Leader – Best Agricultural Practices, Environment, GHG, HCV, SCCS, OHS and Legal	<ul style="list-style-type: none"> <li>She has attended some trainings i.e ISO 9001:2000 lead assessor course 1996 - Neville Clark; ISO 14001 lead assessor course - PE International; OSHAS: 2007 training, Sustainable Forest Management (SFM) - Forest Stewardship Council (FSC) system training; Chain of Custody training for FSC System. RSPO lead Auditor training year 2010 by Pro Forest and Wild Asia. SCCS training by David Ogg Consulting, ISPO Lead Auditor training</li> <li>She has work experience such as i.e Professional forester since 1995 to 2000. Lead Auditor for Forest Stewardship Council (FSC), Sustainable Forest Certification (SFC) and Chain of Custody (COC) Certification. Lead auditor for Environmental Management System (EMS) and Quality Management System (QMS) audits. Conducted sustainable forest management certification audits on FSC and Indonesian Ecolabel Institute (Lembaga Ecolabel Indonesia - LEI) standards for 20 companies, 50 COC FSC/LEI audits, and EMS and QMS audits at more than hundred companies for TÜV Rheinland Indonesia. Instrumental in the preparation of TÜV Rheinland Indonesia for Sustainable Forest Management Certification System and TÜV Rheinland Malaysia for RSPO</li> </ul>

Audite Team	Role/Area of Requirement	Qualification and Experience
		Certification. Member of Task Force for Indonesian National Interpretation (Guidance on scheme smallholder RSPO certification). Developed TUV Rheinland RSPO accreditation process and report template
Rahayu Zulkifli	Auditor – Social and Legal	<ul style="list-style-type: none"> <li>• She has attended some trainings i.e RSPO-endorsed Lead Auditors course (November 2014); RSPO P&amp;C and Supply Chain Standard and System (SIRIM) (February 2016); Social Aspects of the RSPO P&amp;C (SIRIM) (February 2016); ISO14001 Lead Assessor course (Exemplar Globalcertified) (March 2016); Techniques of Auditing (SIRIM) (January 2016); Trained and certified as a mediator by the Malaysian Mediation Centre (2014); Certified as a Translator by the Institut Terjemahan dan Buku Malaysia (2014)</li> <li>• She has work experience such as i.e Manager of Dispute Settlement Facility - RSPO, and Managed the RSPO Human Rights Working Group (HRWG) focusing in particular on Social Audits, Land Conflicts, Labour Rights and Human Rights (January 2014 –May 2015); Team Leader – Terengganu Turtle Conservation, WWF Malaysia (September 2003 – October 2013); Manager, Legal and Corporate Secretarial and Company Secretary – Crest Petroleum Berhad (March 2000 – August 2003); Deputy Manager, Legal and Corporate Secretarial and Assistant Company Secretary – Sistem Televisyen Malaysia Berhad (TV3) (June 1995 – March 2000); Legal Assistant – Shamsuddin &amp; Co. Advocates &amp; Solicitors (October 1994 – May 1995).</li> </ul>
Budi Setiawan	Auditor – Best Agriculture Practices, Environment, GHG, OHS, SCCS and Legal	<ul style="list-style-type: none"> <li>• He has attended some trainings i.e Indonesian Sustainable Palm Oil (ISPO) Lead Auditor Course by ISPO Commission; Quality Management System (QMS) Auditor/Lead Auditor by IRCA (ISO 9001:2008); Environmental Management Systems Auditor/Lead Auditor Conversion Training by IRCA (ISO 14001:2004); Calculation of Green House Gas at Palm Oil Plantation by ISPO Commission; SVLK Auditor Training by Ministry of Forestry; CoC Auditor by LEI; PUB and Café training by ministry of tourism; HCV Training; RSPO P&amp;C and SCCS Training; AWS Training; CORSIA Training; ISCC training; ISO 14064 series training.</li> </ul>

Audite Team	Role/Area of Requirement	Qualification and Experience
		<ul style="list-style-type: none"> <li>• He has work experience such as i.e Staff RSPO in PT MAS, Staff Planning &amp; Analysis in PT Bakti Sukses Mandiri; PT Mutu Hijau Indonesia, Jakarta as Technical Manag-er (2015-2016) and HR and finance manager (2014-2015); Auditor in PT Mutu Hijau Indonesia (2010-2016), and Auditor in PT TUV Rheinland Indonesia (2016-present).</li> </ul>
Carol Ng	Auditor – SCCS, Legal, Environment, Best practices	<ul style="list-style-type: none"> <li>• She has attended some trainings i.e MSPO Auditor Training Course – SGS; RSPO Lead Auditor Course – Wildasia; RSPO Supply Chain Certification Systems training course – David Ogg &amp; Partners; RSPO Malaysian National Interpretation Requirements and Certification – SIRIM; Implementation of RSPO Principles &amp; Criteria - QA Plus; RSPO Stepwise Support Programme - Proforest/WildAsia; OHSAS18001:2007 Auditor/Lead Auditor Training – Neville Clarke; ISO14001 Auditor/ Lead Auditor Training – Neville Clarke; SA8000 5 Day Basic Auditor Course – Global Group; Elaborating on the RSPO P&amp;C Social and Labour Standards and the Mechanics of Social Auditing Workshop – Verité; Certification Body Biodiversity Forum &amp; Workshop – RSPO; 2nd Biodiversity Seminar – RSPO; Environmental Quality Act 1974 – Department of Environment; ISCC System Certification Seminar &amp; ISCC System GHG Training – ISCC; amfori BSCI Auditor Training – Social Accountability Training; RBA Code and VAP training - Responsible Business Alliance (RBA)</li> <li>• She has work experience such as i.e RSPO Lead Auditor (since March 2015), MSPO Lead Auditor (since February 2019), CDM Auditor (since year 2012), CSR Manager (2018 – current), System Department Assistant Manager (year 2012 - 2017) and Project Engineer (year 2009 - 2012) for TUV Rheinland Malaysia; currently responsible for conducting and coordinating 2<sup>nd</sup> party supplier audits, MSPO audits, and RSPO certification projects; previous experience in year 2009 in implementing sustainable practices in Sime Darby plantations to comply with RSPO requirements, performing RSPO internal audits and implementing sustainability projects. Prepared training materials and conducted several RSPO requirements trainings and workshops to plantation management teams</li> </ul>

Audite Team	Role/Area of Requirement	Qualification and Experience
		(2008).

PT TUV Rheinland Indonesia invites stakeholders to provide comments (if any) on any following matters related to the site for Audit. Comments are only accepted within 30 days from the date of this letter and will be considered in the audit.

Comments that are requested to be treated confidential or to remain anonymous, please insert "CONFIDENTIAL" in the subject of your reply.

Commenters will need to include the details below in case we need to contact you for further clarification on any issues that were raised.

**Name** : Mrs. Dian S. Soeminta  
**Position** : Lead Auditor  
**Email Address** : dian.soeminta@tuv.com  
**Telp. Number** : 021 – 579 44 579

Comments must be sent to :

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**Dian S. Soeminta**  
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**Auditee :**  
**Hap Seng Plantation Sdn Bhd**  
 Person in charge : **Mr. Kee Keow Chong**  
 Position : **General Manager - Agronomy**  
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Yours faithfully,



.....  
 General Manager of Sustainability Assurance  
 PT TUV Rheinland Indonesia