

Summary of Twenty second Technical SRWG Meeting

The twenty second Shared Responsibility Working Group (SRWG) technical meeting was opened at 4.00PM (MYT), November 1, 2022 by the Secretariat.

The agenda of the meeting was presented to the SRWG briefly just after the anti-trust statement was read and acknowledged.

The SRWG vision and goals, developed by the co-chairs and Secretariat, were shared. Some edits need to be done to be aligned with the SRWG ToR. The SRWG members attending the meeting agreed to remove the SRWG membership to the CGM rep - Ben Waring - Signature Brands, LLC as per his absence from meetings for three consecutive meetings without justified reason for not attending these meetings. The ToR of the SRWG needs to be renewed, the SRWG members have the option to give comments about the current content.

The Wall of Fame candidates for the SR Excellence Award was presented, the final list (including one member per stakeholder category) will be shared by email.

Secretariat started presenting the Monitoring & Evaluation (M&E) framework which will be used as the methodology to publish member's SR performance on the new website. The full content will be presented during the next SRWG call.

The Secretariat thanked everyone for attending the meeting, and looks forward to seeing everyone in the next meeting on December 13, 2022.

The meeting was closed at 5.30 PM (MYT).

MINUTES OF MEETING OF RSPO
RSPO Shared Responsibility Working Group (SRWG) 20th Technical Meeting

Date: November 1, 2022 (Tuesday)

Time: 4.00 PM to 5.30 PM (MYT)

Venue: Video Conference (RSPO ZOOM 6)

Attendance:

<p>Members and Alternates</p> <ol style="list-style-type: none">1. Kamal Seth (KS, WWF International)2. Surina Binti Ismail (Sbl, MPOA)3. Mariama Diallo (MD, SIAT SA)4. Julian Walker-Palin (JWP, RPOG)5. Girish Deshpande (GD, P&G)6. Ben Vreeburg (BV, Bunge) <p>Absent with Apologies</p> <ol style="list-style-type: none">1. Nursanna Marpaung (NM, HUKATAN)2. Brian Lariche (Humana Child Aid Society, Sabah)3. Ben Waring (BW, Signature Brands, LLC)4. Joshua Lim (JL, Wilmar)5. Harjinder Kler (HK, HUTAN)6. Lim Sian Choo (Bumitama Agri Ltd)7. Catarina Vivalva (CV, BNP Paribas)	<p>RSPO Secretariat</p> <ol style="list-style-type: none">1. Inke van der Sluijs (IS)2. Lilian Garcia Lledo (LGL)3. Joyce van Wijk (JW)4. Ruben van Brunsveld <p>Absent with Apologies</p> <ol style="list-style-type: none">5. Imam Marzuq (IM)
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No	Description	Action Points
1.0	<p><u>Welcome Note</u> The Secretariat welcomed the SRWG members to the meeting.</p> <p>The SRWG members acknowledged the anti-trust statement prior to the meeting.</p> <p>The agenda of the meeting include:</p> <ol style="list-style-type: none"> 1. Welcome, Agenda 2. Approval of Meeting Minutes 3. RSPO Secretariat Updates <ul style="list-style-type: none"> ○ Action Points ○ RSPO Secretariat Updates ○ Status of Key Deliverables 4. SRWG 5. M&E Framework 6. RT Excellence Awards 7. AOB and Next Meeting 	
2.0	<p>No comments from the SRWG members were received on the 20th SRWG meeting minutes and therefore the Secretariat considered them endorsed.</p>	<ol style="list-style-type: none"> 1. Secretariat to upload the endorsed 20nd SRWG meeting minutes on the website.
3.0	<p><u>RSPO Secretariat Updates</u> Open action points for the Secretariat to work on regional SR strategies within the Secretariat which will be presented to the SRWG in due time, to consider to include conversion factors in predefined formulas in the volume section in ACOP 2022, to do the modelling for the uptake targets Y4 and Y5, to check with the B&I rep if agreeing with the scenarios agreed during the physical meeting in Amsterdam (i.e. Scenario 3 as verification process: 3rd party audit OR public statement OR comparable system; Scenario 2 as sanction process: 4 year sanction period for failing MyRSPO; and Scenario 1 for incentives) and to update the language of the 'Declaration of Support' in MyRSPO.</p>	<ol style="list-style-type: none"> 1. Secretariat to send the slide deck of the physical meeting (21st) to SRWG. 2. SRWG members who are also BoG members to bring to the BoG meeting Agenda the need to find a feasible option for RSPO members that want to acquire a 'brown' field which may required compensation process. 3. Think of the SR newsletter targeting the different sector with clear and concise message, e.g. 'this

<p>Open points for the SRWG members to support developing the guidance for each sector on how to implement the SR requirements, think on a mechanism to link stakeholder with growers who need financial support with RaCP. All other action points have been completed.</p> <p>Regarding the actions points to discuss in this call: On EU report: Secretariat: the report produced by by RSPO, IDH and EPOA does not mention the the reason why EU consumptions decreased. P&T - trend seen for some years due to image of consumers. Grower - due to Russia/Ukraine war there is a shortage P&T - that will be seen but is not yet covered in the data</p> <p>On the scenarios shared/agreed during the physical meeting: Grower - suggest sharing the slides from physical meetings.</p> <p>On the mechanism to link stakeholder with growers who need financial support with RaCP: P&T - RACP issue RSPO member. RSPO should discuss things together with BoG. Communication to caucus, no response from other members apart from the usual members. Ret - should add it on BoG agenda. Secretariat : write to Irene Low to add it on agenda, and JD will check with chairs or email to Inke who can forward. SRWG members who are also BoG members to bring to the BoG meeting Agenda the need to find a feasible option for RSPO members that want to acquire a 'brown' field which may required compensation process.</p> <p>On creating better communication between SRWG members and their caucus. Ret - sign up for updates and updates given by the secretariat and not tailored to the sector. CGM - agree. Monthly or bimonthly is too much, twice a year sounds more reasonable. Think of the SR newsletter targeting the different sector with clear and concise message, e.g. 'this</p>	<p>impacts to you'. 4. Secretariat to check if there is the option to split RoW rep.</p>
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	<p>impacts to you'. Grower - african group and american group, as not in touch with american growers. Grower- message needs to be- this impact you with a few points Secretariat to check if there is the option to split RoW rep.</p> <p>Secretariat updates:</p> <ul style="list-style-type: none"> ● RT2022 - programme and confirmation of speakers for the Breakout Session 4. Harnessing the Untapped Potential of Shared Responsibility in Mature Markets. ● GENERAL ASSEMBLY (GA19) OF RSPO MEMBERS: https://ga.rspo.org/ ● Revise Clause 3.2. of the CoCs: <ul style="list-style-type: none"> ○ Resolution approved by the BoG → Resolution GA19-2c: Resolution to Amend the RSPO Code of Conduct which will go to GA. ○ RSPO Resolution Forum - moderate the space answering questions. ● Due Diligence legislation EU - (separate slides) <p>Ruben gave update on upcoming EU legislation</p> <p>CGM - widening scope is not going to be increased? Ruben - atm its insecure seems that EU parliament is pushing hard on it. pushing on extend on scope (e.g. rubber). at this moment difficult to tell.</p> <p>ENGO - ISEAL CoC are we acknowledge ISEAL members/standard and not ISO? Ruben - not specific recognition will be mentioned, but we keep mention it as an example as a minimum req for schemes. ENGO - national schemes, RUBen - no none of te schemes</p>	
4.0	<p><u>SRWG</u></p> <p>The co-chairs of the SRWG developed the SRWG vision and goals for all the SRWG members to use them during external communications. CGM: it's a draft, we would like to get input from SRWG.</p>	<ol style="list-style-type: none"> 1. Secretariat and co-chairs to amend the SRWG vision and goals according with the comments received. 2. Check with the absents of the if any comments on the 20th SRWG meeting minutes and if they have any sustained objection in removing the SRWG

	<p>Grower - thought on vision is rather big and broad for SRWG. Should be more to what SR is doing, reflect more the nature of the organisation of multi-stakeholder. Goals on increase uptake is a very vague goal (e.g. 10/100%), and should be more specific. Fricing ESG standard, we have P&C and should be referenced.</p> <p>P&T - echo the growers, how we operate full aligned but vision and . Match ToR. Do we need a vision, stick to ToR. Vision: SR to make sustainable palm oil the norm and already clear outcomes listed in the ToR.</p> <p>CGM - will update the vision and goals based on the received input and will share next version next week.</p> <p>The ToR of the SRWG needs to be renewed. No objection to set the date for 'new' ToR from April or May? 2022. The Secretariat will share the ToR by email.</p> <p>The actual ToR contains the information on how to proceed to make a decision, i.e. all outcomes and decisions are made on a consensus basis (ISO definition: general agreement, characterised by the absence of sustained opposition). If consensus is not possible for any specific issue, at least 75% of the members are required to vote in favour for the adoption of a decision, and shall include at least one supporting vote from each membership category. If a decision still cannot be reached through the mechanism above, the Chair (or co-Chairs) of the SRWG may declare a deadlock and refer to the SSC for the final decision.</p> <p>Grower - wait until vision and goal is finalised to include in ToR? Secretariat : based on received input lets do it other way around, ToR backbone of vision and mission</p> <p>No objection in removing the SRWG membership to the CGM rep - Ben Waring - Signature Brands, LLC.</p>	<p>membership to the CGM rep - Ben Waring - Signature Brands, LLC</p> <p>3. Send ToR for comments/feedback by email.</p>
5.0	<p><u>M&E framework</u></p> <p>Secretariat presented the Monitoring & Evaluation (M&E) framework which will be used as the methodology to publish member's SR performance on the new website.</p> <p>P&T requested to move this topic to the next call to be able to give proper feedback.</p>	

6.0	<p><u>RT Excellence Awards</u> SR will be a key focus of the RT breakout session 4 and SR will also be integrated in multiple RT sessions of the programme.</p> <p>RT Excellence Awards Ceremony will take place on Monday 28 Nov. Secretariat is pre-selecting top-performing members based on reported SR performance in MyRSPO and ACOP report to include on the 'Wall of fame'. One award per stakeholder category will be given by voting via the RT app. Final selected members will be presented to SRWG.</p>	<ol style="list-style-type: none"> 1. Secretariat to present the final selected members for the RT Excellence Award - SR category by email.
7.0	<p><u>Closing</u> The next virtual SRWG meeting will be on 13 December, at 4.30 pm (KL time).</p>	