

10th Meeting of RSPO Compensation Task Force			
Date	21 - 22 January 2014		
Venue	Hotel Best Western Premier Dua Sentral, Kuala Lumpur		
1	Olivier Tichit (OT)	Societe Internationale de Plantations et de Finance (SIPEF)	Co-Chair
2	Anne Rosenbarger (AR)	World Resources Institute (WRI)	Co-Chair
3	Simon Siburat (SiS)	Malaysian Palm Oil Association (MPOA)	Member
4	Dr. Gan Lian Tiong (GLT)	Musim Mas Group (MM)	Member
5	Norazam Abdul Hameed (NAH)	Federal Land Development Authority (FELDA)	Member
6	Tang Meng Kon (TMK)	Sime Darby Plantation (SDP)	Member
7	Alexandra Booth (AB)	Olam International	Member
8	Peter Heng (PH)	Golden Agri Resources (GAR)	Member
9	Chong Wei Kwang (CWK)	Golden Agri Resources (GAR)	Alternate Member
10	Richard Kan (RK)	Golden Agri Resources (GAR)	Alternate Member
11	Anders Lindhe (AL)	High Conservation Value Resource Network (HCV RN)	Member
12	Dwi R. Muhtaman (DM)	Re Mark Asia (Chairman of Jaringan NKT Indonesia)	Member
13	Sophie Persey	REA Kaltim	Member
14	Alexandra Booth	Olam	Member
15	John Payne	BORA	Member
16	Michal Zrust (MZ)	Zoological Society of London (ZSL)	Member
17	Laura Darcy (LD)	Zoological Society of London (ZSL)	Member
18	Melissa Yeoh (MY)	WWF Malaysia	Member
19	Oi Soo Chin (OSC)	RSPO Secretariat	Secretariat
	Absent with apologies	Adam Harrison (AH) WWF Henry Barlow (HB) Independent Glen Reynolds (GR) SEARRP Dr. Reza Azmi (RA) of Wild Asia	Member Member Invited Member
Agenda	<p><u>21 January 2014</u></p> <ol style="list-style-type: none"> 1. Opening meeting and welcoming remark 2. Update on compensation procedures and RSPO Board meeting 3. Review of previous meeting minutes 4. HCV toolkit for oil palm sector <p><u>22 January 2014</u></p> <ol style="list-style-type: none"> 5. Opening meeting 6. INA HCV Taskforce 7. Assigning compensation panel for PT WINA 		

	<ol style="list-style-type: none">8. Organisation and capacity requirement for the implementation of compensation mechanism9. Timeline for compensation procedures staged implementation10. AOB and next meeting date
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Day 1: 21st January 2014 (PM)

1. Opening meeting and welcoming remarks

- 1.1 The co-chairs opened the meeting and welcomed the participants.

2. Update on compensation procedures and RSPO Board meeting

- 2.1 MZ updated members on the status of compensation procedures and the RSPO Board discussion related to compensation mechanism.
- 2.2 OSC informed members that the MPOA meeting to discuss issues related to compensation mechanism was confirmed to be held the next day at 3.30 pm, Menara CMY, Kuala Lumpur.
- 2.3 The co-chairs invited CTF members to attend the meeting. Only PH, CWK, RK, MY and the co-chairs confirmed their attendance for the meeting. The members then discussed the strategy for tomorrow's meeting.

3. Review of previous meeting minutes

- 3.1 OT asked members to approve minutes of previous meeting. The members went through the proposed changes and approved the minutes.

4. HCV toolkit for oil palm sector

- 4.1 OSC asked the members for advice on means to develop the HCV toolkit for oil palm sector. The members agreed that the taskforce should wait for the completion of relevant HCV work, such as the common interpretation version 2.0 from HCV RN (available before summer 2014) and revision of the generic local HCV toolkits. This is to avoid duplication of work.

Day 2: 22nd January 2014

5. Opening meeting

- 5.1 OT opened the meeting and provided a recap of yesterday's meeting. He then invited SiS to update members on the Board of Governors' (BoG) decision on compensation procedures' concerns.

6. INA HCV Taskforce

- 6.1 RK updated members on the INA HCV Taskforce. He informed members that the document has been circulated to the Indonesian growers for comments. He then presented the compiled comments. The main feedback received was to organise a workshop specifically for the Indonesian growers. The objective of the workshop is to formally introduce the document to the growers as well as obtaining more feedback. RK highlighted the need to invite more Indonesia growers to join the taskforce. **See Annex 1** for detailed presentation.

6.2 Action:

- i. **RSPO Secretariat to invite Indonesian growers to join the INA HCV Taskforce.**
- ii. **OSC to circulate final draft to BHCVWG.**

7. Assigning compensation panel for PT WINA

- 7.1 SiS reminded members that he had only presented the background information on the complaint case with LUC analysis and not the full compensation proposal. He then explained that the compensation proposal depended greatly on the location of the compensation site. If the BHCVWG could agree on the specific location for compensation as proposed by the consultants, WILMAR will follow-up with a detailed compensation proposal.

7.2 Decisions:

OT announced to members that the co-chairs had received referral letter from the complaints panel regarding PT WINA's case. OT requested SiS to provide a detailed LUC analysis to WRI for review. Compensation panel assigned to the case comprised of WRI (AR), ZSL (LD), REA (SP) and GAR (PH).

7.3 Actions:

OSC to compile and circulate documents to the assigned compensation panel.

Note: MZ announced that FPP (Marcus Colchester) had responded to BHCVWG's request to join the meeting. Marcus informed BHCVWG members that they are ordinary members of the RSPO and have been a member of the BHCVWG for many years. However, they are facing capacity problems at the moment and would be selective in attending meetings. He then added that their organisation would continue to provide inputs when necessary.

8. Organisation and capacity requirement for the implementation of compensation mechanism

8.1 The members identified capacity needs for implementation of compensation mechanism. Details of capacity needs are presented below.

Capacity Needs	
a.	Compensation Manager <ul style="list-style-type: none">- Full time secretariat- Coordination of cases from submission to completion- Communication with company- Communicate with stakeholders- Reporting summaries and updates to panel- Project proposal evaluation- Project delivery monitoring and evaluation
b.	Land use change reviewer <ul style="list-style-type: none">- Hired by secretariat to be seconded short-term to expert labs (Suggest WRI lab to start and then to move to other regional expert labs as needed)- Not limited to compensation task (e.g. concession data, fires, etc.) *plus: builds secretariat capacity + independence/objectivity of analysis
c.	Procedural needs <ul style="list-style-type: none">- Documentation and reporting- M&E- Responsibilities & timelines for compensation panel- Helpdesk for companies- Appeals and complaints- Timeline for compensation procedures

8.2 **Action:**

RSPO Secretariat to look at the existing job description for Complaints Manager for reference.

9. **Timeline for compensation procedures staged implementation**

9.1 The BHCVWG members discussed the timeline for staged implementation flowchart showing timeline required to complete the trial. **See Annex 2** for flowchart.

9.2 Specific discussions and decisions:

- i. Proposed disclosure period required by growers: 6 months
- ii. Proposed LUC analysis time required: 6 months
- iii. To develop simple guidelines to guide growers on steps required.
- iv. Suggestion is to organise roadshow for all regions. Growers to be actively involved in the roadshow. All information on planned roadshows should not only be restricted to online announcements but also in the form of emails to grower members. To focus on Indonesia and Malaysia first and move on to other regions thereafter. Deadline to be set after identifying capacity concerns.

9.3 **Action:**

- i. **SP to develop disclosure template and circulate to members for comments.**
- ii. **OSC to investigate whether Secretariat has the budget for roadshows as well as capacity concern.**

10. **AOB and next meeting date**

10.1 Members discussed the next meeting dates and location. OT suggested that a poll be taken to vote on the meeting dates for the next meeting is sent to all members. The next meeting will be held in Jakarta, Indonesia.

10.2 **Action:**

OSC to send doodle invitation to members to vote on the next meeting dates.

10.3 The co-chairs and members left the hotel for MPOA meeting at 2.30 pm.

10th Meeting of RSPO CTF
21st – 22nd January 2014
Hotel Best Western Premier Dua Sentral, KL

No.	Name	Organisation	Signature 21/1/14	Signature 22/1/14
1.	Tang Men Ken	Sime Darby Plantation Pj.		
2.	Melisa Yoon	White Matrix		
3.	Alizzandra RUTH	Ciam Int'l		
4.	LARA DARU	ZSL		
5.	MICHAEL ZRUSI	ZSC		
6.	SOPHIE PERSEY	BSA Holdings		
7.	Anne Rosenberger	URI		
8.	CITICHI	SITEP		
9.	PETER HENG	CATR		
10.	Cheng Wei Kang	GPI		
11.	Guan Lim Tieg	Musim Man		
12.	Dwi R. Maktaman	Remont Ascia		
13.	AWOSES LIMOTHE	FLJ RN		
14.	J. Payne	BSRA		
15.	Simon Sibard	WILMAR INT		
16.	NORAZAM ABDUL HAMID	FGV		
17.	Qu Sng Chin	RSPO		
18.	Richard Leung	APR		
19.	Priscilla Yoon	White Matrix		

RSPO INA HCV Taskforce(TF) Work-in-progress

Prepared by Peter Heng

22 Jan 2014

Work-in-progress to date

- RSPO sent completed legal review draft to INA grower members for comments.
 - RSPO as SPOC to collect feedback from INA Growers. Only 4 growers provided feedback.
 - Sophie (FPP) and Sisilia (Huma) will incorporate feedback into the legal review draft for discussion in the next INA HCV TF meeting.
 - INA growers workshop
 - RSPO suggested a workshop for INA growers to receive feedback on the legal review draft.
 - Legal review draft for public consultation
 - RSPO advised that it is too early to conduct public consultation:
 - Construe as pressure
 - Technically the review is still a draft
 - Final decision is to be made by the TF.
 - Encourage more INA grower members to participate in the INA HCV TF.
 - Identify key people for informal dialogue with stakeholders (the Government of Indonesia (BPN, MoA, MoE, ISPO), growers (including GAPKI, GPPI) and communities.
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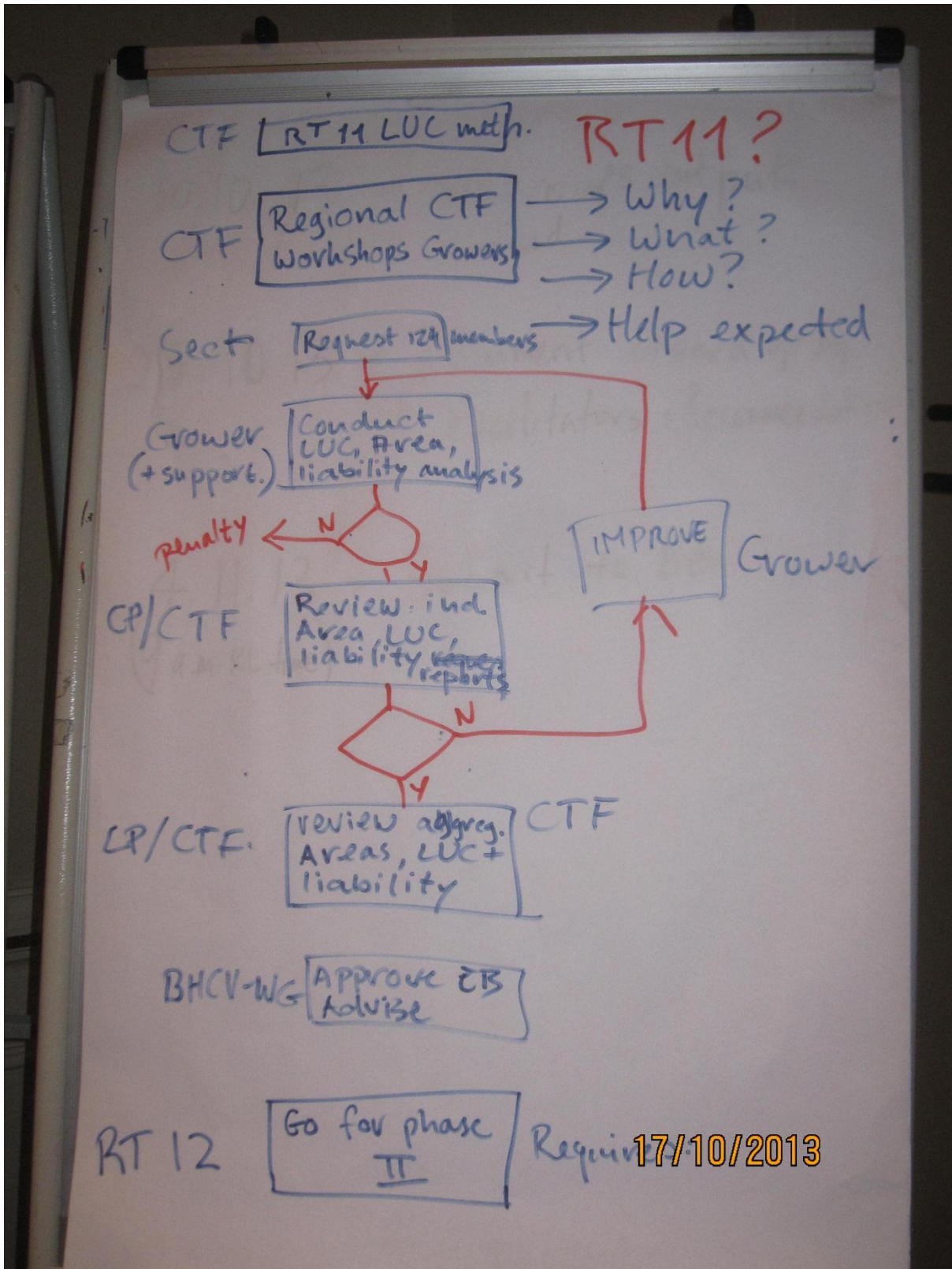
Feedback from INA growers

- **PT SMART 28 Oct 2013**
 - Our team has reviewed and it seems like the analysis already comprehensive. We hope all recommendations are taken into consideration by the government of Indonesia.
 - **Sawit Watch 6 Nov 2013**
 - to correct the draft HCV legal page 22 that about Permentan 26 / 2007 has been revised becoming PERATURAN MENTERI PERTANIAN REPUBLIK INDONESIA NOMOR 98/Permentan/OT.140/9/2013 TENTANG PEDOMAN PERIZINAN USAHA PERKEBUNAN so permentan 26/2007 revoked and declared void
 - **First Resources 3 Jan 2014**
 - recognized the potential of the legal review. Called for workshop to discuss the findings in a holistic manner.
 - **PT Pasifika Agro Sentosa 3 Jan 2014**
 - Called for workshop
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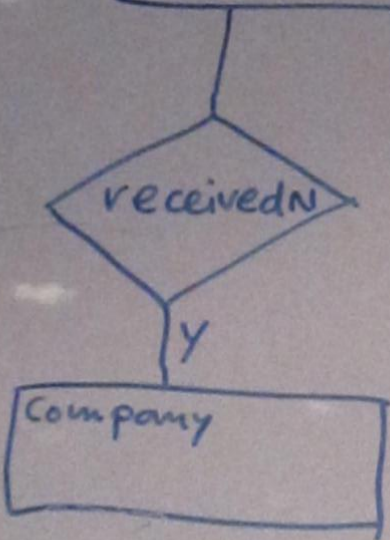
PRIVATE & CONFIDENTIAL, PLEASE DO NOT CIRCULATE

Thank you

Annex 2



Sect asks 12/1 + LUC methodology memb to disclose



- total Area
- Area cleared w/o HCV
- Date of clearance
- Ownership @ date of
- Comm/noncomm. clear
- INTI + Plasma
- SH membership?
- LUC analysis
- OR
- Ask for help.

→ Declare