

**Shared Responsibility Task Force Teleconference 6
Minutes of Virtual Meeting
Date: 19 Aug 2019, 6:00pm - 8:00pm MYT**

Attendance List

	Name	Membership	Organisation
1.	Gwendelynne	Grower Malaysia substantive (alternate)	Genting
2.	Lee Kuan Yee	Grower Malaysia substantive	KLK
3.	Sian Choo Lim	Grower Indonesia substantive	Bumitama
4.	Alagendran	Grower Indonesia substantive	Sime Darby
5.	Nepomuk Wahl	Process & Traders substantive	Olenex
6.	Naoko Satuma	Retailers substantive	Aeon
7.	JT Lee	Bankers & Investors substantive	Credit Suisse
8.	Jenny Walther-Thoss	ENGO substantive	WWF
9.	Aimee Russillo	Technical Facilitator	LiSeed Consulting
10.	Bilge Daldeniz	Technical Facilitator	Proforest
11.	Smita Jairam	Technical Support	Proforest
12.	Oi Soo Chin	Impacts and Evaluation Director	RSPO

The objectives of this call were to finalise the open questions and proposed questions in the Narrative recommendations and Excel Sheet requirements to finalize and sign off from the Task Force.

The discussions focused on the Excel sheet first. It was clarified that comments with diminutives (i.e. if relevant, subject to etc) were not considered as these create loopholes or require additional guidance.

Excel Requirements

All of the requirements were AGREED upon by the SRTF with edits and clarification.

Other Certifications

On the topic of uptake of other certified oil, this will not be considered as this is not in line with *current* RSPO rules. This was checked and confirmed with the Secretariat.

The overall aim is for more sustainable palm oil productions and benchmarks with other certifications can support this. This is critical when considering landscape approaches which need to be inclusive of other certifications. It was noted that the uptake depends on the demand for specific certification, and most certified product already carry multiple certifications. However, of concern is that encouragement of other certifications in Shared Responsibility may reduce RSPO membership, as such recommended focusing on RSPO certified products to support RSPO.

Feasibility of achieving 100% for mid-Supply Chain Actors

It was brought up of the challenge of the middle Supply Chain achieving 100% certified products without downstream demand. Points to consider include other certification standards eg ISCC, CGM & Retailers buying only credits. This process of shared responsibility and accountability has been set

up to drive up volume and will be reviewed; member performance will be also based on downstream demand. There is **agreement** to set a baseline and review after the 1st year.

Recommendations Narrative Document

Generally, all items up for discussion in the Narrative Document, with the comments provided, have been agreed upon.

Timelines

The concept is that year 1 is an implementation launch, without incentives and sanctions, followed by a thorough review and analysis at the end of issues, gaps and challenges including adjustments to requirements, support and resourcing. Year 2 is the full launch. The Oversight Committee has asked for a detailed timeline.

The SRTF has completed their task successfully. It will be discussed with the Oversight Committee to look into a new mechanism to carry forward the implementation phase. Board endorsement is needed and there is no requirement to present to the General Assembly as there are several GA resolutions going back to 2012 and the last one with the P&Cs in 2018 supporting Shared Responsibility .

MANDATES for Facilitators/Tech consultants

The Technical Facilitators have the mandate to tidy up the Excel sheet and Recommendations Narratives document based on the discussion and agreed upon points.

Develop SRTF input for SCCS review reflecting the discussion:

The auditors will verify the data collected via ACOP. There are specific to 5 main requirements that mirror the SRTF requirements to be verified at SCCS. This will be circulated via email for feedback and then submitted by the Technical Facilitators on behalf of the SRTF.

Next Steps.

Finalised document will be sent on 21 Aug to SRTF. The SRTF TOR is complete. OC call on 22nd Aug to present the outcomes and requirements, get sign off and then send to board.