

## **Terms of Reference**

### **RSPO-RED Task Force**

#### **Background**

The RSPO-RED Task Force was initially formed in 2010 as a small sub-group of the T&T Standing Committee. The main aim was to achieve recognition of the RSPO certification system by the European Commission by developing a RSPO-RED scheme that meets the requirements of the EU Renewable Energy Directive (EU-RED). The task force worked very closely with Brinkmann Consultancy, an external consultant commissioned by RSPO to compile all the relevant information required by the Commission for the approval of the RSPO-RED scheme. The RSPO-RED scheme was approved by the European Commission on November 23, 2012.

With the approval of the RSPO-RED scheme, it is important that the RSPO-RED Task Force is formalised and expanded to include a wider range of RSPO stakeholder groups to oversee successful operation of the RSPO-RED scheme in order to ensure that RSPO-RED remains relevant in the marketplace.

#### **Main purpose**

- To provide the relevant guidance, expertise and oversight in order to ensure the successful operation of the RSPO-RED scheme
- To review the RSPO-RED standard and corresponding guidance materials and make the necessary revisions in line with any new requirements (by the EC) or based on current science or knowledge.

#### **Scope of work**

- i) to develop relevant sets of guidance for the smooth implementation and operation of the RSPO-RED scheme (e.g. guidance on the treatment of waste and residues)
- ii) to review any potential impacts on the RSPO-RED scheme caused by developments pertaining to the EU-RED and the biofuel markets, and provide recommendations on the actions required to adapt to any changes to status quo
- iii) to advise the Secretariat (where relevant) on communications with the European Commission and any other relevant authority on matters pertaining to the operation of RSPO-RED.
- iv) to provide advice and oversight over activities and projects relevant to the successful operation of RSPO-RED. These may include pilot certification audits for RSPO-RED, integration of the use of Biograce calculator into RSPO-RED audits, harmonisation with other voluntary schemes, potential submission of a revised scheme to address certain limitations such as the January 2008 cut-off for new plantings, etc.

## **Composition**

The task force will be composed of 9 core members, with representation that reflects the sectoral and geographical composition of RSPO:

- growers (1 – Malaysia, 1 – Indonesia, 1 – ROW, Total = 3)
- environmental & social NGOs (3)
- supply chain actors (3)

There will be one Chair selected by the members of the Task Force. The Task Force will also be supported by the Technical Director and the Greenhouse Gas Manager from the RSPO Secretariat.

### *Additional Participation*

The Task Force may also invite external parties such as consultants and representatives of certification bodies to participate in the Task Force discussions.

## **Basic Workflow**

The task force members will convene at least once every quarter. However in the initial stages (est. July 2013 – December 2014) when there are many issues that require quick action, more frequent discussions need to take place. During this time, the task force members may need to convene once every month. Discussions can mostly take place via teleconferencing, physical meetings are not always necessary. The task force meetings will be coordinated by the Secretariat

Recommendations and outputs from the task force will be submitted to the T&T Standing Committee for endorsement and to be tabled to the Executive Board (where necessary).