

## Particulars

### About Your Organisation

#### 1.1 Name of your organization

Archer Daniels Midland (ADM)

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#### 1.2 What is/are the primary activity(ies) or product(s) of your organization?

- Grower
  - Processor and/or Trader
  - Consumer Goods Manufacturer
  - Retailer and/or Wholesaler
  - Bank and/or Investor
  - Social and/or Development NGO
  - Environmental and/or Conservation NGO
  - Supply Chain Associate
  - Affiliate
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#### 1.3 Membership number

2-0060-07-000-00

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#### 1.4 Membership category

Palm Oil Processors and/or Traders

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#### 1.5 Membership sector

Ordinary

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## Grower

### 1. Operational Profile

1.1 Please state your main activities as a palm oil grower:

- Oil palm grower without palm oil mill
- Oil palm grower with palm oil mill
- Oil palm grower with palm oil mill and palm kernel crushing plant
- Smallholder Group Manager

### 2. Operations and Certification Progress

2.1 Land area controlled and managed associated to palm oil

2.1.1 Please state the number of palm oil estates controlled or managed

N/A

2.1.2 Total land controlled or managed for oil palm cultivation - planted (hectares)

N/A

2.1.3 Total land controlled or managed for oil palm cultivation - unplanted (hectares)

N/A

2.1.4 Total land designated and managed as HCV areas (hectares)

N/A

2.1.5 Other conservation areas set aside excluding HCV areas reported in 2.1.4

N/A

2.1.6 Total land under Scheme/Plasma smallholders certified (hectares)

N/A

2.1.7 Total land under Scheme/Plasma smallholders uncertified (hectares)

N/A

2.1.8 Total land area controlled/managed for oil palm cultivation

N/A

2.2 Certification progress:

2.2.1 Number of management units certified under RSP0 P&C Certification

N/A

**2.2.2 Total certified area under RSPO P&C Certification**

N/A

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**2.3 In which countries are your estates located?**

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**2.3.1 Indonesia - Please indicate which province(s)**

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**2.3.2 Malaysia - Please indicate which state(s)**

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**Other:**

Brazil

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**2.4 New plantings and development (excluding replanting):**

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**2.4.1 New area planted in this reporting period (hectares)**

N/A

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**2.4.2 Did you submit any New Planting Procedures (NPP) notifications to RSPO this year?**

N/A

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**2.4.2.1 For plantings undertaken in this reporting period, have NPPs been submitted previously?**

N/A

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**2.4.2.2 How many NPP notifications have been submitted to RSPO during this reporting period?**

N/A

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**2.4.2.3 Please explain why NPP notifications have not been submitted to RSPO for the year or in the previous year for plantings undertaken in this reporting period?**

N/A

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**2.5 Supply of Fresh Fruit Bunches (FFB)**

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**2.5.1 Please choose from the list below if you have smallholders and/or outgrowers as part of your supply base?**

- Scheme/Plasma smallholders
  - Independent smallholders
  - Outgrowers
  - Other third-party suppliers
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**2.5.2 Scheme/Plasma smallholder operations that supply your organisation:**

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**2.5.2.1 Scheme/Plasma Smallholder total FFB volume that is supplied (tonnes)**

N/A

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**2.5.2.2 Scheme/Plasma Smallholder FFB volume supplied that is certified (tonnes)**

N/A

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**2.5.3 Independent smallholder operations that supply your organisation:**

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**2.5.3.1 Independent Smallholder Total FFB volume that is supplied (tonnes)**

N/A

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**2.5.3.2 Independent Smallholder FFB volume supplied that is certified (tonnes)**

N/A

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**2.5.4 Outgrower operations that supply your organisation**

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**2.5.4.1 Outgrower total FFB volume that is supplied (tonnes)**

N/A

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**2.5.4.2 Outgrower FFB volume supplied that is certified (tonnes)**

N/A

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**2.5.5 Other 3rd party supplier operations that supply your organisation**

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**2.5.5.1 Other 3rd Party Supplier total FFB volume that is supplied (tonnes)**

N/A

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**2.5.5.2 Other 3rd Party Supplier FFB volume supplied that is certified (tonnes)**

N/A

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**2.6 Fresh Fruit Bunches (FFB) processing and production operations**

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**2.6.1 Number of palm oil mills operated**

N/A

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**2.6.2 Number of palm oil mills certified under RSPO P&C 2013**

N/A

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**2.6.3 Total hourly FFB processing capacity (tonne FFB/hr)**

N/A

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**2.7 Palm Kernel processing and production capacity**

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**2.7.1 Number of palm kernel crushers and/or palm kernel mills operated**

N/A

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**2.7.2 Number of palm kernel crushers and/or palm kernel mills certified under RSPO Supply Chain Certification (SCC)**

N/A

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**2.7.3 Total hourly kernel processing capacity (tonne PK/hr)**

N/A

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**3. Volume of RSPO-certified oil palm products**

**3.1 CSPO sold as RSPO-certified**

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**3.1.1 CSPO sold as RSPO-certified - Identity Preserved (IP)**

N/A

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**3.1.2 CSPO sold as RSPO-certified - Segregated (SG)**

N/A

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**3.1.3 CSPO sold as RSPO-certified - Mass Balance (MB)**

N/A

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**3.1.4 CSPO sold as RSPO-certified - Book and Claim (Credits)**

N/A

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**3.1.5 Total CSPO sold as RSPO-certified**

N/A

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**3.2 CSPO sold under other certification schemes**

N/A

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**3.3 CSPO sold as conventional**

N/A

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**3.4 Total CSPO**

N/A

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**3.5 CSPK sold as RSPO-certified**

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**3.5.1 CSPK sold as RSPO-certified - Identity Preserved (IP)**

N/A

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**3.5.2 CSPK sold as RSPO-certified - Segregated (SG)**

N/A

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**3.5.3 CSPK sold as RSPO-certified - Mass Balance (MB)**

N/A

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**3.5.4 CSPK sold as RSPO-certified**

N/A

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**3.6 CSPK sold under other certification schemes**

N/A

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**3.7 CSPK sold as conventional**

N/A

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**3.8 Total CSPK**

N/A

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**4. Time-Bound Plan**

**4.1 Year of first RSPO P&C certification (planned or achieved)**

2022

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**4.2 Year expected to achieve 100% RSPO certification of estates and mills.**

2027

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**4.2.1 If target has not been met, please explain why.**

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**4.3 Year expected to achieve 100% RSPO certification of Scheme/Plasma/Associated smallholders and Outgrowers.**

2027

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**4.3.1 If target has not been met, please explain why.**

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**4.4 Year expected to achieve 100% RSPO certification for all FFB, regardless of source.**

2030

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**4.4.1 If target has not been met, please explain why.**

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**5. Concession Map**

**5.1 With regards to RSPO General Assembly resolution 6G that calls for members to submit maps of their concessions by ACOP deadline, please upload your estate location concession map(s) in Shapefile format.**

Uploaded

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**5.2 You hereby declare that map data submission represents 100% of an oil palm growers' concession sites (both RSPO certified and uncertified)**

Yes

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**5.3 Please state if any concession sites have been recently acquired or if any concession sites have changed ownership since the previous ACOP submission.**

No

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**6. GHG Footprint**

**6.1 Are you currently assessing your operational GHG footprint using the RSPO PalmGHG Calculator?**

No

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**6.1.1 Please upload your publicly available report**

File: --

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**6.1.1.1 OR please insert the URL to the GHG section of your corporate website.**

Link:

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**6.1.2 What method are you currently using to assess your operational GHG footprint?**

No

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**6.2 GHG footprint**

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**6.2.1 What is the average GHG footprint by - hectare (tCO2e/ha)?**

0.00

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**6.2.2 What is the average GHG footprint by - tonne of crude palm oil (tCO2e/tCPO)?**

0.00

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**6.3 What would be the key emission sources identified?**

The main emission sources identified are the use of fertilizer and fuel consumption due to the use of machineries.

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**6.4 What measures are currently being taken to reduce GHG emissions?**

ADM takes steps to reduce greenhouse gas emissions in agriculture, via more efficient management of carbon and nitrogen flows in palm oil plantations managed by the company and smallholders.

We know that agricultural ecosystems contain vital carbon reserves, predominantly in the organic matter of the soil. We implement agricultural practices that promote carbon capture by either improving its storage, or by reducing the loss of stored carbon caused by the reduction of bare fallow land, avoiding excessive use of fertilizers, and managing tillage and waste.

We also strive to conserve energy and fuel use in our procedures. We set goals to reduce fuel use in our undertakings and actively track our progress. In addition to ensuring machinery maintenance is kept up to date, we conduct energy assessments throughout the plantation to identify fuel-saving opportunities.

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**7. Actions for Next Reporting Period**

**7.1 Outline activities that you will undertake in the coming year to advance your certification efforts.**

ADM has been a member of the Roundtable of Sustainable Palm Oil (RSPO) since 2007. We comply with the guidelines and processes established by this association, as well as with local environmental agencies, and guidelines for palm oil plantations in Brazil. We believe that the State of Pará has enormous potential for the diffusion of these principles in both a sustainable and profitable way.

The palm oil plantations began in 2012. In 2013, the environmental consultants Orbis Exceller presented their final results of the Socio and Environmental Impact Study (SEIA) of the implementation of the Agroindustrial Pole of Palm Oil Production in ADM's northeastern area of Pará. The study considered two key steps:

• Step One evaluated High Conservation Value (HCV) areas, and the existence of free, prior and informed consent and recommendations for the area's preparation phase. This step was carried out for ADM's new plantations in 2013.

• Step Two consisted of an evaluation of any socio-environmental impacts due to the implementation of the Agroindustrial Pole of Palm Oil Production.

In December 2014, we published an executive summary of the report, highlighting the final results of the evaluation and the HCV of the project's palm oil production. We also conducted a Land Use Change Analysis (LUCA) study in which we initiated the Compensation and Remediation procedure.

In 2017, ADM received the approval of the RSPO for this latest study, and we are currently in the preparation phase of the Compensation and Remediation Plan for both the smallholder program and ADM-managed farms.

In 2018, ADM made trainings with the internal staff about the certification and began to revise the internal procedures to align with RSPO requirements, assigning responsibilities to the staff about practices that needed to be implemented. This process will continue in 2019.

**7.2 Outline activities that you will undertake in the coming year to promote CSPO along the supply chain.**

On the field, ADM follows RSPO guidance to implement good agricultural, social and environmental practices. Trainings and capacity building is applied in order to align our practices to the certification requirements.

**8. Non-Disclosure**

**8.1 Information in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members may choose not to display volume data in Section 2 and Section 3 publicly; however, RSPO reserves the right to utilise the member's data on an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the data in Section 2 and Section 3 displayed publicly.**

No - Redact volume data

**9. Support for Oil Palm Smallholders****9.1 Are you currently supporting any oil palm Independent Smallholder groups?**

Yes

**9.2 How are you supporting them?**

Next to ADM managed plantations, the smallholder program which features 267 family farmers with whom we have signed an association contract with exclusive purchase of their production have planted 2,000 hectares of palm oil. The association includes three entities: ADM, the Banco da Amazônia (BASA) that finances the project, and the farmer. During the first four years of the contract, farmers were assisted by the bank through a crop implementation schedule. As farmers developed their activities, the bank released financial resources. ADM has its own technical Team composed of 17 agronomists and agricultural technicians who are exclusively dedicated to providing technical assistance to the farmers.

**9.2.1 Do you have any future plans to support oil palm Independent Smallholders?**

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**9.2.2 When do you plan to start supporting oil palm Independent Smallholders?**

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**10. Challenges**

**10.1 What significant economic, social or environmental obstacles have you encountered in the production, procurement, use and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?**

- Awareness of RSPO in the market
- Difficulties in the certification process
- Certification of smallholders
- Competition with non-RSPO members
- High costs in achieving or adhering to certification
- Human rights issues
- Insufficient demand for RSPO-certified palm oil
- Low usage of palm oil
- Reputation of palm oil in the market
- Reputation of RSPO in the market
- Supply issues
- Traceability issues
- Others

**Other:**

All the production of ADM,Â’s managed farm and smallholders program are commercialized locally, where certified products are not requested.

**10.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO to transform the market for sustainable palm oil in other ways?**

- Engagement with business partners or consumers on the use of CSPO
- Engagement with government agencies
- Promotion of CSPO outside of RSPO venues eg trade workshops industry associations
- Promotion of physical CSPO
- Providing funding or support for CSPO development efforts
- Research & Development support
- Stakeholder engagement
- Others

**Other:**

ADM works closely with customers and industry stakeholders to help develop a more sustainable supply chain for palm oil, palm kernel oil and their derivatives. ADM hereby commits to the following standards in our palm oil supply chain:

1. No Deforestation of High Carbon Stock (HCS) Forests or High Conservation Value (HCV) Areas
2. No Development on Peatlands, regardless of depth
3. No Exploitation of People and Local Communities

In addition, ADM supports sustainable agriculture on its value chain and the implementation of sustainable certification is one of the way to promote sustainable agriculture.

**10.3 Please add links to any other information from your organisation on your policies and actions on palm oil:**

<https://www.adm.com/sustainability/downloads>

**Processor and/or Trader**

**1. Operational Profile**

1.1 Please state your main activity(ies) within the palm oil supply chain. Please select the option(s) that apply to you

- Refiner of CPO and PKO
- Trader with physical possession
- Trader without physical possession
- Palm kernel crusher
- Food and non-food ingredients producer
- Power, energy and biofuel
- Animal feed producer
- Producer of oleochemicals
- Distributor and wholesaler
- Other

Other:

**2. Palm Oil and Certified Sustainable Palm Oil Use**

2.1 Please include details of all operations using palm oil owned and/or managed by the member and/or all entities that belong to the group.

ADM Antwerp NV  
 ADM Hamburg Aktiengesellschaft - Werk Hamburg  
 ADM Czernin S.A. (Sztum)  
 ADM Société Industrielle des Oléagineux  
 Pura Foods Ltd.  
 ADM International Sàrl  
 ADM Czernin S.A. (Szamotuly)  
 ADM Quincy  
 ADM Lincoln  
 ADM Valdosta  
 ADM Decatur

2.1.1 In which markets do you sell goods containing palm oil and oil palm products?

Applies globally

2.2 Volumes of palm oil and oil palm products

2.2.1 Total volume of crude and refined palm oil handled/traded/processed in the year (tonnes)

N/A

2.2.2 Total volume of crude and refined palm kernel oil handled/traded/processed in the year (tonnes)

N/A

2.2.3 Total volume of palm kernel expeller handled/traded/processed in the year (tonnes)

N/A

**2.2.4 Total volume of other palm-based derivatives and fractions handled/traded/processed in the year (tonnes)**

N/A

**2.2.5 Total volume of all palm oil and oil palm products used in the year (tonnes)**

N/A

**2.3 Volumes of palm oil and oil palm products certified**

Description	Crude and Refined Palm Oil	Crude and Refined Palm Kernel Oil	Palm Kernel Expeller	Other palm-based derivatives and fractions
2.3.1 RSPO Credits from Mill / Crusher	N/A	N/A	N/A	N/A
2.3.2 RSPO Credits from Independent Smallholder	N/A	N/A	N/A	N/A
2.3.3 Mass Balance (MB)	N/A	N/A	N/A	N/A
2.3.4 Segregated (SG)	N/A	N/A	N/A	N/A
2.3.5 Identity Preserved (IP)	N/A	N/A	N/A	N/A
2.3.6 Total volume (tonnes)	N/A	N/A	N/A	N/A

**2.4 Volume sold in the year that is RSPO-certified (tonnes):**

Description	Crude and Refined Palm Oil	Crude and Refined Palm Kernel Oil	Palm Kernel Expeller	Other palm-based derivatives and fractions
2.4.1 Mass Balance (MB)	N/A	N/A	N/A	N/A
2.4.2 Segregated (SG)	N/A	N/A	N/A	N/A
2.4.3 Identity Preserved (IP)	N/A	N/A	N/A	N/A
2.4.4 Total volume (tonnes)	N/A	N/A	N/A	N/A

**2.4.5 How much RSPO-certified products have you sold under other schemes (tonnes)?**

N/A

**2.4.6 How much RSPO-certified products have you sold as conventional (tonnes)?**

N/A

**2.5 What is the percentage of Certified Sustainable Palm Oil in the total palm oil products sold by your company in the following regions:**

**2.5.1 Africa**

0%

**2.5.2 Oceania**

0%

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**2.5.3 Europe**

0%

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**2.5.4 North America**

0%

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**2.5.5 Latin America**

0%

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**2.5.6 Middle East**

0%

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**2.5.7 China**

0%

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**2.5.8 India**

0%

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**2.5.9 Indonesia**

0%

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**2.5.10 Malaysia**

0%

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**2.5.11 Rest of Asia**

0%

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**3. Time-Bound Plan**

**3.1 Year of first supply chain certification (planned or achieved).**

2010

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**3.2 Year started/expected to start to handle/trade/process any RSPO-certified palm oil and oil palm products.**

2010

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**3.2.1 If target has not been met, please explain why.**

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**3.3 Year expected to achieve 100% RSPO certification of all palm product processing facilities.**

2014

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**3.3.1 If target has not been met, please explain why.**

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**3.4 Year expected to only handle/trade/process 100% RSPO-certified palm oil and oil palm products**

N/A

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**3.4.1 If target has not been met, please explain why.**

All major palm oil facilities have been RSPO certified and are able to meet existing customer demand for RSPO certified products.

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**3.5 Which countries do these commitments cover?**

Belgium , France , Germany , Netherlands , Panama , Poland , Switzerland , United Kingdom , United States

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**3.6 How do you proactively promote RSPO and RSPO-certified sustainable palm oil and oil palm products to your customers?**

We promote RSPO and RSPO CSPO in our engagement with relevant stakeholders and customers and actively state our market readiness to meet customers demand for RSPO certified sustainable palm products.

Corporate Sustainability Report: <https://www.adm.com/sustainability>

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**4. Trademark Use**

**4.1 Do you use or plan to use the RSPO Trademark on your own brand products?**

No

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**4.2 Please select the countries where you use or intend to apply the Trademark**

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**4.2.1 Please state the year when you began or plan to begin to apply the Trademark**

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**4.3 Please explain why**

- Challenging reputation of palm oil
  - Confusion among end-consumers
  - Costs of changing labels
  - Difficulty of applying for RSPO Trademark
  - Lack of customer demand
  - Limited label space
  - Low consumer awareness
  - Low usage of palm oil
  - Risk of supply disruption
  - Others
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**Other:**

We don't have final products.

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**5. Actions for Next Reporting Period****5.1 Outline activities that you will take in the coming year to promote the use of RSPO-certified palm oil and oil palm products along the supply chain.**

ADM will further promote the use of RSPO certified sustainable palm oil to its customers at various occasions (customer meetings presentations, communication) in order to increase market uptake.

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**6. Non-Disclosure of Information**

**6.1 Information in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members may choose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's data on an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the data in Section 2 displayed publicly.**

No - Redact volume data

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**7. Application of Principles & Criteria for all member sectors**

**7.1 Regarding your company's sourcing, handling or trading, do you have organisational policies that are in line with the RSPO P&C? Select all relevant options.**

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**7.1.A Water, land, energy and carbon footprints**

File: --

Link: <http://www.adm.com/sustainability#>

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**7.1.B Land use rights**

File: --

Link: <http://www.adm.com/sustainability/sustainability-progress-tracker/policies>

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**7.1.C Ethical conduct and human rights**

File: --

Link: <http://www.adm.com/sustainability/sustainability-progress-tracker/policies>

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**7.1.D Labour rights**

File: --

Link: <http://www.adm.com/sustainability/sustainability-progress-tracker/policies>

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**7.1.E Stakeholder engagement**

File: --

Link: <http://www.adm.com/sustainability/sustainability-progress-tracker/policies>

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**7.1.F None of the above. Please explain why.**

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**7.2 What best practice guidelines or information has your organisation provided in the past year to facilitate the uptake of RSPO-certified sustainable palm oil and oil palm products? What languages are these guidelines available in?**

ADM promoted the use of CSPO during various customer meetings/events.  
Related link: [www.adm.com/sustainability#](http://www.adm.com/sustainability#)

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**8. Greenhouse Gas (GHG) Footprint**

**8.1 Are you currently reporting any GHG footprint?**

Yes

**8.1.1 Please upload your publicly available GHG report**

File: --

Link: <https://www.adm.com/sustainability#>**8.1.2 OR please insert the URL to the GHG section of your corporate website.**Link: <https://www.adm.com/sustainability#>**8.2 Please explain and justify why you are not calculating your GHG footprint. Please include any future plans you may have to calculate your GHG footprint.**

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**8.3 What methodology are you using to calculate your GHG footprint?**

The GHG calculations are completed in accordance to the ADM GHG protocol. The protocol was prepared by ADM in accordance with The Climate Registry and the US greenhouse gas reporting requirements under 40 CFR Part 98.

**9. Support for Oil Palm Smallholders****9.1 Are you currently supporting any oil palm Independent Smallholder groups?**

Yes

**9.2 How are you supporting them?**

Since January 2018, ADM Cares Foundation fund has been supporting the palm oil supply chain transformation at the smallholder level through the diversification of income activities in Rurality Projects in Sabah, Malaysia.

The main objective of the activities is as follows:

Smallholders are introduced, encouraged and empowered to implement various diversification opportunities to ultimately increase their incomes at the household level.

Since initiated in January 2018, 33 participating farmers<sup>1</sup> have been supported in 3 respective Rurality, "diversification of income activities; 11 total members for handicrafts, 12 total members for short-term crops and 10 farmers for goat rearing activity.

The Ulu Muanad Women Group are progressing well in selling their handicraft products and Rurality assisted them in securing 3 markets (Four Points Hotel, internally at IJM office and during IJM Sport, "League). They have produced a total of 57 products and sales revenue (from the 3 secured markets) as a group is USD 264 (about USD 30 for each member). Rurality has engaged with Sabah Handicraft Centre and it is expected that 1 training to diversify the group product based on natural materials will be organized in August.

However, for the short-term crops group implementation is still at the early stage. 1 market has been identified (whole buyer) but it is not secured yet. A training on organic farming and composting is expected to be held to improve the farmers, "short-term crops yield.

10 farmers are involved in the goat rearing activity which has been identified as a suitable diversification of income activity at Kinabatangan to Ulu Segama.

3 of the farmers have already started to plan the napier grass which they were given during the Livestock Training organize in February 2018 by Department of Veterinary Services. This activity is still at the initial stage and farmers have yet to receive any income. The market study for goat rearing activity is completed and it will be shared during the SH gathering proposed to be held at Bell Mill focusing on the farmer suppliers direct to the mill. Other suitable potential diversification of income activities to be introduced has already been identified; catfish breeding and swiftlets farming.

**9.2.1 Do you have any future plans to support oil palm Independent Smallholders?**

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**9.2.2 If yes, when do you plan to start your support for oil palm Independent Smallholders?**

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**10. Challenges**

**10.1 What significant economic, social or environmental obstacles have you encountered in the production, procurement, use and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?**

- Awareness of RSPO in the market
- Difficulties in the certification process
- Certification of smallholders
- Competition with non-RSPO members
- High costs in achieving or adhering to certification
- Human rights issues
- Insufficient demand for RSPO-certified palm oil
- Low usage of palm oil
- Reputation of palm oil in the market
- Reputation of RSPO in the market
- Supply issues
- Traceability issues
- Others

**Other:**

Certified products are driven by demand. ADM promotes the RSPO and RSPO CSPO in our engagement with relevant stakeholders and customers, and actively state our market readiness to meet our customers demand for RSPO certified palm products.

**10.2 In addition to the actions already reported in this ACOP how has your organisation supported the vision of RSPO to transform markets in other ways?**

- Engagement with business partners or consumers on the use of CSPO
- Engagement with government agencies
- Promotion of CSPO outside of RSPO venues eg trade workshops industry associations
- Promotion of physical CSPO
- Providing funding or support for CSPO development efforts
- Research & Development support
- Stakeholder engagement
- Others

**Other:**

ADM will continually promote the benefits of RSPO certification and will invite customers to participate in efforts to secure a sustainable palm oil supply by guiding them to become RSPO members. In addition to participating in RSPO meetings and summits, ADM will actively foster and market CSPO as well as RSPO certified products.

**10.3 Please attach or add links to any other information from your organisation on your policies and actions on palm oil**

[www.adm.com/sustainability](http://www.adm.com/sustainability)

<https://www.adm.com/sustainability/sustainability-progress-tracker/palm-oil/progress>

<https://www.earthworm.org/members/adm>