

|  |  |
| --- | --- |
| Name of ISH group |  |
| Name of Group Manager |  |
| Village, province and district of ISH group  |  |
| Country of ISH group |  |
| Report Type (please select the relevant scenario) |  Existing uncertified plantations  No new land clearing for oil palm New land clearing for oil palm within existing plots  |
| Report date (date when report is finalised) |  |
| Total area of smallholder plots assessed (ha) |  |
| Total number of smallholders assessed  |  |

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**Annex 1: List of smallholder group farmers, plots hectarage and location coordinates under the scope of the HCV assessment**

**1. Executive Summary**

The High Conservation Value (HCV) assessment was carried out on <start date> to <end date> for <name of ISH group>, located in <village, province, district, country>.

(Please insert a map of the ISH group on the landscape level, and the plots boundaries overlaid on the ladscape)

The scope of this HCV assessment covers a total of <number of smallholders> with a total of <number of smallholder plots>, covering a total area of <total hectarage (ha). The HCV assessment was carried out for the purpose of (select the appropriate scenario):

 Existing uncertified plantations

 No new land clearing for oil palm

 New land clearing for oil palm within existing plots

< Provide a brief reporting of the presence of primary forest, peat, HCV areas (ha) and the HCV values present. If there are none present, indicate absence of the aforementioned>

**2. Introduction**

The assessment area is about \_\_\_\_\_ hectares in the \_\_\_\_\_\_\_(area)\_\_\_\_\_\_\_\_\_\_\_\_. \_\_\_\_\_\_(No of villages or groups)\_\_\_\_\_ villages were covered in this assessment, serving \_\_\_\_(number of farmers)\_\_\_\_\_ farmers registered in the ISH Group. Currently, the area is used for < list of all the agricultural crops planted within the area or in the case of area for new planting, please provide the status of the current land use >. The main source of income of the ISH group is <insert information>.

**3. Scoping**

< Describe the smallholder landscape context. The information should cover the following:

* Soils, topography of the area
* Climatic conditions (e.g.: occurrence of fire during dry season, annual flooding events,
* Description of the landscape (e.g. forested/ protected areas nearby, plantation, presence of endangered species or human-wildlife conflict)

Example below:

|  |  |
| --- | --- |
| List of Protected Areas / National Parks / Natural Ecosystems, Etc | Location (Coordinates) |
|  |  |
|  |  |

* Description of land ownership e.g. permits, title deeds, customary rights
* Background of the smallholder group farmers
* Description of government support or partnership
* Productivity of the ISH plots (where applicable). Example of list below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Location**  | **Location Terrain** | **Size of plots** | **FFB Production** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

* Description of any mills present in the area that the ISH is supplying to:

**List of Mills**

|  |  |
| --- | --- |
| Mill Name | Location of Mill (Coordinates) |
|  |  |
|  |  |

**Additional scoping**

* Communities that have use rights or claims that overlap with those of group members have been identified and are listed for the relevant group members as follows:

|  |  |  |
| --- | --- | --- |
| Community Name | Type of User Rights/ Claims | Location of areas that overlap (Coordinates) |
|  |  |  |
|  |  |  |

**4. HCV Assessment**

1. **Details of assessment**

The High Conservation Value (HCV) assessment was carried out on <start date> to <end date>. The assessment was carried out by (refer to the table below):

Note: This can include any entities and organisations that have the relevant expertise / contribute to the process of identifying HCVs and its management. Examples: local authorities, Forest Service, Protected Area Rangers and NGOs to be listed in the table below. Provide details and qualification (training or experience of people involved).

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of assessor / data collector** | **Institution**  | **Role**  | **Training / Experience / Qualification** |
|  |  | Group Manager  |  |
|  |  | Team Leader  |  |
|  |  |  |  |

**b) Dialogue**

Details of meetings held with ISH Group members (this should include the following):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date of meeting | Who | Discussion notes | List of any concerns or statements of presence of HCVs  | Response to the concerns / statements of presence of HCVs |
|  |  |  |  |  |
|  |  |  |  |  |

**5. Results and findings**

A checklist was provided by the Group Manager and filled in by the group members. This was done for HCV areas, as well as for focal species, as follows:

1. **Presence of HCVs and maps**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **HCV**  | **Definition**  | **Present**  | **Potential**  | **Absent**  |
| 1- 3  | Rare and vulnerable animals and plants and their habitats  |  |  |  |
| 4  | Clean water, protection of top soil and protection against landslides  |  |  |  |
| 5  | Food and other basic resources from forests and other natural ecosystems  |  |  |  |
| 6  | Sites and resources of cultural or religious significance  |  |  |  |

* A summary table of where HCV may be found

|  |  |  |
| --- | --- | --- |
| List of HCV 1-6 | Description of HCV Area | Location of HCV Area (Coordinates) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

* To include map overview (Insert map)
* To include Shapefiles
* Highlight potential HCV 1-3
1. **Identification of Focal Species**

Nationally protected and other IUCN Red-listed Rare, Threatened or Endangered species (potential HCVs 1 and 3) that are known to occur in the region were identified. A subset of 10-15 Focal Species (or groups of related species) were identified. The findings are included in the table below.

|  |
| --- |
| **Focal species / group**  |
| a)  |
| b)  |
| c)  |
| d)  |

1. **Identify basic ecosystem services and resources**

The presence or absence of these services and resources in the area has been recorded in the table below.

|  |  |  |
| --- | --- | --- |
| ***Indicator***  | ***No***  | ***Yes***  |
| a) River or lake water important for drinking / washing / fishing?  |  |  |
| b) Presence of un-drained wetlands or peat areas?  |  |  |
| c) Presence of steep slope(s)?  |  |  |
| d) Permanent or shifting agriculture important for livelihoods?  |  |  |
| e) Products5 from forests / grasslands / wetlands important for livelihoods?  |  |  |
| f) Sites or resources of cultural or spiritual importance?  |  |  |

**6. Threat assessment and mitigation strategies**

Based on the presence of the values identified above, the list of threats and mitigations strategies have been discussed and identified as below:

|  |  |  |
| --- | --- | --- |
| HCV values / **Focal species / group / Ecosystem services / Resources** | Threats (activities that would affect the ecosystem services / resources identified) | Mitigation strategies to avoid or reduce the threats |
|  |  |  |
|  |  |  |
|  |  |  |

**7. Precautionary practices**

The group members have used the precautionary Practices from the guidance document and have agreed on a final list of Precautionary Practices.

|  |  |
| --- | --- |
| **Precautionary Practices** | **Yes** |
| PP.1 No use of pesticides or fertilisers close to (less than 20m from) rivers, ponds and lakes.  |   |
| PP.2 No dumping of waste or sewage into rivers, ponds or lakes.  |   |
| PP.3 Maintain vegetation cover close to rivers, ponds and lakes at all times (no bare soil).  |   |
| PP.4 No draining of natural wetlands or peat areas.  |   |
| PP.5 Maintain vegetation on steep slopes.  |   |
| PP.6 Respect the traditional use / access rights of others.  |   |
| PP.7 Do not hunt or kill focal species.  |   |
| PP.8 Do not buy, handle or eat bush meat of focal species.  |   |
| PP.9 Do not collect or trap focal species or use poison that may affect them.  |   |
| PP.10 Use human-wildlife conflict resolution measures as agreed with Group Manager.  |   |
| PP.11 Do not block access or mobility of wild animals (beyond necessary fencing of livestock).  |   |
| PP.12 Do not clear for any new plantings without prior agreement of Group Manager   |   |
|  Add as an appendix or clearly state that this is an example –and provide a table or blanks to fill in. |   |

**8. Management and monitoring**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No | Precautionary practices | Indicators | Records | Frequency of verification |
|  |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |

**9. Summary / Conclusion**

**Annex 1: List of smallholder group farmers, plots hectarage and location coordinates under the scope of the HCV assessment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Name** | **Plot ID**  | **Area (ha)** | **Coordinates (Lat/Lon)**  | **Shapefile reference ID** |
|  |  |  |  |  |  |

**EXAMPLES**

Example of Group HCV Threat Assessment

|  |  |  |
| --- | --- | --- |
| **HCV**  | **Brief Description of Value Present in Assessment Area**  | **Main Threats**  |
| 4  | Natural water sources needed for all community needs including drinking, cooking, cleaning and irrigation  | • Deforestation around water sources and along rivers • Clearing of vegetation around water sources and along rivers • Farming around water sources and along rivers • Improper use of medicines, fertilizers and pesticides in agriculture • Domestic activities in water sources such as waste disposal, laundry, and toilet activities • Using toxic chemicals for fishing including U-comb, DDT, Dip wash and Tephrocia ssp • Animal keeping along the river beds  |
| 5  | Land fertility is essential for community nutritional needs  | • Farmer groups note soil degradation after many seasons of farming  |

Example of Group HCV Threats and Management Recommendations

|  |  |  |
| --- | --- | --- |
| **HCV**  | **Main Threats**  | **Management Recommendations**  |
| 4  | • Deforestation around water sources and along rivers • Clearing of vegetation around water sources and along rivers • Farming around water sources and along rivers • Improper use of medicines, fertilizers and pesticides in agriculture • Domestic activities in water sources such as waste disposal, laundry, and toilet activities • Using toxic chemicals for fishing including U-comb, DDT, Dip wash and Tephrocia ssp • Animal keeping along the river beds  | • No disposal of waste or sewage into rivers • No clearing of vegetation on steep slopes or along rivers • Forestation around the water sources and along rivers • No farming around the water sources • No use of pesticides and insecticides around water sources and along rivers • Proper use of medicines, fertilizers and pesticides with a special focus on vegetable producers • No domestic activities in the rivers. • No using of chemicals in fishing. • No animal keeping along the river beds • No burning of bushes around the rivers sources and along the riverbeds  |
| 5  | Farmer groups note soil degradation after many seasons of farming  | • Use of integrated pest management • Use of exclusively organic pesticides in food storage and crop pest control such as composite manure and animal manure • Use of cover crop the year round and use of mulching • Maintain farmer friend animals and insects  |