

Terms of Reference

Extension of Emission Reduction Working Group

1. Main Purpose

To support and oversee the full implementation of Criterion 5.6 and Criterion 7.8 of RSPO P&C 2013.

2. Scope of Work

- Oversee the implementation and promotion of PalmGHG Calculator Version 3 and assess any need for refinement.
- Oversee the implementation of GHG Assessment Procedure for New Plantings and assess any need for refinement.
- Oversee the compilation of best management practices to minimise and reduce operational emissions from palm oil production.
- Provide recommendations on plans for filling any identified gaps within current monitoring, reporting and auditing framework for C5.6 & C7.8 (if any).
- Provide input to the GHG aspects of RSPO Next, Incentives Taskforce, SHWG and other processes as required
- Review trends in GHG emission from RSPO members – based on reporting under 5.6 and 7.8.
- Provide recommendations for consideration in the next revision of the RSPO P&C linked to GHG and related issues.

3. Expected Outputs

- Recommendation paper on guidance required for gaps identified within current monitoring and reporting framework for C5.6 & C7.8.
- Summary report on observations made on the full implementation of C5.6 & C7.8
- Compilations of best management practices to reduce operational emissions from palm oil production.
- Report on trends in GHG emission from RSPO members – based on reporting under 5.6 and 7.8.
- Recommendations for consideration in the next revision of the RSPO P&C linked to GHG and related issues.

4. Meeting Frequency

Members of this working group expected to meet once every six months.

5. Composition

All members of existing ERWG remains. The working group is composed of 13 members with representation that reflects the sectoral and geographical composition and balance of RSPO:

- growers (6)
- environmental organizations (2)
- social organizations (2)
- consumer product manufacturers or financial institutions (1)
- processors and traders (1)
- technical expert (1)

There will be two Co-Chairs, one each selected from growers and environmental NGOs.

There will be sub-groups linked to C5.6 & C7.8 which will work between meetings of the whole group as necessary.

Quorum is reached when majority of the members are present physically or via telecon. Meetings can be held physically or through teleconference.

All members should have technical skills in one of the following discipline, greenhouse gas accounting and reporting, GIS and remote sensing, plantation and management, soil science, agronomics or corporate social responsibility. The working group will rely on the experience of the technical staff of RSPO members. However other research institutions or technical experts may be invited to participate, at the recommendation of the working group members if they bring specific expertise in the disciplines mentioned above.

All submissions made available to the working group are considered confidential unless specified otherwise.

Role of secretariat

Secretariat should support the working group and facilitate interactions with the members and stakeholders.

6. Active Period

The working group will remain active throughout the period of 1-year upon the expiry of previous ToR which ends on 31st December 2016. The task mentioned above should be effectively completed before 31st December 2017.