

Minutes of Meeting EB 01-11

Date : 31st March & 1st April 2011

Venue : Thistle Hotel, Port Dickson

Starting Time: 09.00 a.m.

Confirmed attendance

EB members

AAK - Tim Stephenson (TS)
Cadbury - Neil La Croix (NLC)
Carrefour - Faisal Firdaus (FF)
Conservation Intl - Tim Killeen (TK)
GAPKI - Derom Bangun (DB)
HSBC - Paul Norton (PN)
IOI - Hidde van Kersen (HvK)
IOI - Marc den Hertog (MdH)-outgoing
MPOA - Jeremy Goon (JG)
Oxfam Intl - Johan Verburg (JV)
Rabobank – Jose den Toom (JdT)
Retailers' Palm Oil Group
- Belinda Howell (BH)
SIAT – Gert Vandersmissen (GV)
Unilever - Jan Kees Vis (JKV) – Chair
WWF - Adam Harrison (AH)
FELDA - Mohd Nor Kailany (MNK)

Excused

Sawit Watch - Abetnego Tarigan (AT)

Alternates/advisor

Cadbury - Tony Lass (TL)
Carrefour – Paul Rowsome (PR)
Conservation Int- Jatna Supriatna (JS)
HSBC -Wei Kwang Chong (WKC)
NBPOL – Simon Lord (SL)
GAPKI – Edi Suhardi (ES)
IOI – Peter Lim (PL)
Oxfam Intl – Kate Geary (KG)
MPOA – Puvan Selvanathan (PS)
Sawit Watch - Norman Jiwan (NJ)
WWF - Cherie Tan Li Jie (CT)

Advisor - M R Chandran (MC)

Secretariat Staff

Darrel Webber (DW)
Irene Chin (IC)
Desi Kusumadewi (DK)
Anne Gabriel (AG)

Invited

Marieke Leegwater (ML)

Agenda 1.1: RSPO Antitrust Laws

Agenda 1.2: Approval of Minutes of previous meeting - EB5-10

Minutes of the EB05-10 were reviewed and endorsed.

Tim Stephenson was elected as the Treasurer for the RSPO.

DW was tasked to investigate into the potential of applying for ISEAL membership.

DW was tasked to circulate to the EB, via email, the draft minutes of EB04-10 and solicit comments.

Agenda 2: Discussion and decisions related to EB governance retreat

A retreat was held prior to this EB meeting. The retreat was held on the 29 and 30th of May. This retreat was in response to a resolution made in GA7, 2010 which requests the RSPO to address the matter of governance in the RSPO.

The main decisions from this retreat were:

- a) To maintain the general assembly on the basis of one man one vote as being a fair and transparent mechanism for decision making.
- b) To reiterate that changes to the P&C's need endorsement by the EB but then need approval by the GA.
- c) Enter an EB resolution in GA8 to create additional EB seat for an RSPO grower member from Indonesia. This seat is contingent on active participation of GAPKI in the various working groups endorsed by the RSPO.
- d) To investigate the possibility for an additional EB seat for an independent smallholder organization from Indonesia
- e) To investigate the possibility for additional EB seat for a new category and new constituency for integrated multinational companies.
- f) A new Vision & mission was agreed on. Included with this was agreement on goals and starting points of work programs.

Agenda 3: Reporting on progress on actions identified at EB meeting 05-10

Agenda 3.1: SG to update on the plan for the review of P&C (FYI)

DW informs that initial discussions on preparations for the review of the RSPO P&C were already held with Neil Judd, of ProForest, who is currently providing technical support to the RSPO.

It was identified that a roadmap will have to be developed on how the implementation of the

P&C review will be rolled out in time for the GA9 in 2012.

Decision: The incoming Technical Director, in collaboration with AH, will develop a roadmap for the P&C review. This roadmap will be submitted to the EB for endorsement at the next meeting (EB02-11).

Agenda 3.2: Developing a dashboard reporting mechanism to extract information from the markets. (FYI)

AH informs that this task has been outsourced to CSR ASIA at a cost of more than 50 thousand Malaysian Ringgit. Invitation to submit proposals were sent to two companies. CSR Asia was the only who replied.

Decision: EB agrees to outsource this work to CSR ASIA.

Agenda 3.3: Membership database and Reporting

AH mentions that a reporting template was created in collaboration with CSR ASIA. This template will be the new way in which members will submit their RSPO annual reporting on progress. This template will collate in the new database that is being created by CSR ASIA.

CSR ASIA will also be following up with member organizations in Asia and IOI has volunteered to do follow up for members based in Europe.

Agenda 3.4: S&C SC to update on review of NI guidance and process for the RoW or smaller producer countries. (DEC)

AH and SL gave a summary on the need to simplify the National Interpretation guidance for smaller producer countries in the Rest of the World. As it stands, the guidance for National Interpretation is too resource intensive for smaller producer countries to manage. There are examples in which the NI's in some countries have been significantly delayed due to the lack of resources assigned to the development of their NI's.

Decision: AH, SL and JV to a) propose guidance to the EB by the next EB meeting on how to simplify the NI guidance and b) provide a list of countries that could be described as small producer countries.. The intent is to submit this proposed guidance at the next General Assembly (2012) for endorsement.

Timeline: By next EB meeting

Agenda 3.5: NI interpretation

DW briefs that the main contention with the Thai NI was their request to change the cut-off dates for conversion of HCV and Primary forests. This was a specific request by some of the

members of the Thai NI. DW had already responded to the request saying that it was not possible to grant such a deviation from the standards.

Decision: To await further information on progress from the Thai NI-WG.

Agenda 3.6: Update on ASI process. (FYI)

DW informs that ASI are already approaching the CBs for desktop reviews, they are also approving the CBs for the supply chains certification.

In the coming months ASI will now schedule 3 on-the-ground witness audits. This will happen in this, phase 2. Phase 2 will end on 31st December 2011.

DW further informs of a recent meeting he had had with the Forest Stewardship Council and the Marine Stewardship Council on the 15th of March. The meeting was to discuss the possibility to collaborate to increase the capacity of ASI and to help ensure their continuous improvement as an accreditation body.

Agenda 3.7: Update on new compensation committee set-up and BTC (FYI/DEC)

CT, together with TK, briefed that there is now a proposal to form the above committee. A term of reference is titled "Facilitation, for the development of an RSPO position, on compensation, on land clearance without conducting a HCV assessment." The objectives, as per direction received from the EB, were:

- A) Clarify a RSPO position on how to deal with cases of clearance of land without the prior HCV assessment after November 2007 and guide members through the process of compensation for land cleared between 2005 and 2007 and post November 2007
- B) Develop a position statement by the RSPO on clearance of cases beyond November 2007
- C) Develop a draft guidance document for developing and implementing acceptable compensation packages for the land clearance without HCV assessment.
- D) Initiate a pilot process to test the compensation methodology with RSPO members, in practice.

The working group will include two co-chairs. One grower and one environmental NGO. All members of the current Biodiversity and HCV Technical Bio-diversity Technical Committee will be included and in addition, additional growers and technical experts may be nominated by the co-chairs.

A budget of RM250, 000 was requested to be allocated to this process.

Decision: The EB approves the above proposal and allocates a budget of RM 250,000 to this proposal.

Agenda 3.8: Update on proposed facilitated process for the Sime Darby HCV compensation. (FYI/DEC)

CT briefed on the history of the related issue of Sime Darby & HCV clearance. The issue arose when Sime Darby approached the EB to inform that they may have cleared 1,200 hectares of land without doing HCV assessments, post 2007. This was revealed in, good faith, to the EB in September 2009. Upon further investigation it was found that some 11,000 hectares may have been cleared, post 2007, without having conducted HCV assessments.

CT has informed that, after numerous engagements with Sime Darby, they have proposed a 9 step process that will form a roadmap towards providing solution to the issue of HCV compensation on the aforementioned areas. However, CT reports that progress on these 9 steps has been slowed. In fact, thus far, Sime Darby has only completed step 1.05.

Decision: A letter will be sent to Sime Darby, signed by the Secretary General, to inform that this matter of conversion of HCV areas post 2007 will be elevated to a level of a grievance if Sime Darby does not provide adequate feedback on their progress of Steps 1, 2 and 3 of their proposed 9 step roadmap. This feedback must be provided within 30 days of the date of the letter. Failure to comply may result in the suspension of the trade of CSPO.

Agenda 3.9: Update on progress of grievance process w.r.t GAR (FYI/DEC)

JV informs that the panel has decided to make the following recommendations to the EB

- 1) In view of progress made, to accept the GAR application for RSPO membership.
- 2) To agree for GAR employees to engage actively again with RSPO working groups, task forces, standing committees etc.
- 3) To continue with the suspension of pending certification of PT SMART and PT Ivomas Tunggal until such time there is a clear agreement on High Conservation Value compensation for post 2007 land clearing without HCV assessments.

Decision: The Board agrees to the recommendations made by the Grievance Panel

Agenda 3.10: Update on progress of grievance process w.r.t IOI (FYI/DEC)

JV briefs that the grievance panel has decided that there is a need to take firm action on this grievance. There was initial hope that IOI could resolve the matter through their own internal processes but results have indicated that this is not the case. In fact, it appears, that the conflict is escalating. There has been little progress on this matter in the last 4 months.

Decision:

A letter will be sent to IOI to inform them that:

- a) All pending IOI certification against the P&C will not be progressed as of 4th April.
- b) IOI will be requested to provide RSPO with acceptable solutions within 28 days, which preferably has been mutually agreed with the complainants.
- c) Failing to respond with acceptable solutions within the 28 day period, will cause RSPO to consider further sanctions against IOI. These further sanctions could include suspension of the trade of certified sustainable palm oil.

Agenda 4.1: C&C SC

Agenda 4.1.1: Choice of new Global Communications partner (DEC)

AG briefs the board that the Communication and Claims Standing Committee underwent a selection process for communications partner RSPO. 3 shortlisted agencies were interviewed. And the committee was unanimous in their selection of Hill & Knowlton as the preferred global communications partner for RSPO.

They will be hired based on a combination of a monthly retainer fee and ad hoc fees for major projects. They will take over the management and maintenance of the www.rspo.eu website and the helpdesk service currently run by Schuttelaar & Partners.

The C&C committee therefore proposes that the EB endorse their decision to choose Hill & Knowlton as the global communications partner for RSPO

Decision: The proposal by the Communications and Claims committee as accepted by the EB..

Agenda 4.1.2: RSPO Rules on Communications & Claims

JKV briefed the EB on the new communication and claims rules. There was extended debate on the several points, including the compulsory requirement to use the trademark to make RSPO CSPO claims on product, the requirement to be a member of RSPO to use the trademark (not required to use GreenPalm), and the 75% rule which was added too late for the SC C&C properly to consider it.

Decision EB: There was not sustained objection to communication and claims proposal, as presented by JKV, subject to a review of all aspects of the trademark and claims to be conducted and concluded within 12 months of the launch of the trademark by a working group drawn from both SC C&C and T&T.

Agenda 4.1.3: Trademark Launch Plan (DEC)

JKV briefed the EB on the following:

- Brief Memo to the EB outlining the discussion points and documents the SC C&C submits.
- RSPO Rules on Communications & Claims

- Draft License Agreement
- Draft Terms & Conditions Trademark License
- Trademark Marketing plan

Decision: The EB endorses all proposals presented and asked that Hill & Knowlton produce a trademark marketing plan as part of the communications strategy

Agenda 4.2: Trade & Traceability Standing Committee.

ML informs that she will be handing over the chair of the T&T SC to Hidde Van Kersen (HVK).

ML then briefed the EB on the activities that have been conducted and completed by the T&T SC. She then briefed on some of the key activities that are/will be conducted by this committee. Amongst them are;

- a) Review of the Supply Chain Systems document. This is an effort to make the document more readable but not to change the essence of the document.
- b) Review the performance of UTZ and also provide input into UTZ's new operating system called "Octopus".

The T&T SC would like to propose to the board that they be mandated, and resourced, to investigate the UTZ 'octopus' system, particularly with a view to a volume based administration fee .and that we resource the Trace and Traceability group to carry out this review

Decision: The EB agrees to the T&T SC proposal

Agenda 4.2.1 Rationalisation of certified Derivatives and the role of UTZ. Simplification of the ratio between CPO and derivatives and how these are accounted (DEC)

Agenda 4.2.2: Commission rates charged by service providers (Greenpalm & UTZ).

JKV briefs the board that the present commission rates charged by the RSPO service Providers, UTZ and Greenpalm, are too high. He also notes that the current Greenpalm contract with RSPO will terminate by November 2012.

Therefore JKV requests the board for a decision to ask UTZ and Greenpalm to review their current rates and submit new proposals to RSPO. for them having their admin fee structure keeping in minds that the green palm contract expires in November 2012.

Decisions: The board supports the proposal and asks the secretariat to send out formal requests to both UTZ and Greenpalm to submit new proposals for their services for RSPO.

Agenda 4.2.3: GPalm audits and credibility. Establish clear transparency rules for

selection of Frequency, sample size, auditors and auditees (DEC)

SL explains that at present there are no checks on Certificate trading. The other supply chain options have specific auditing requirement to ensure credibility of claims associated with the trade of Certified Sustainable Palm Oil.

SL asks that the EB task the Trade and Traceability to formulate a robust audit sampling programme to mitigate the risk of false claims being made by end-users w.r.t Greenpalm certificates.

NJ also took the opportunity to remind that there is a need to formulate a process in which certified independent smallholders can convert their certified fresh fruit bunches into Greenpalm certificates in order to participate in the trade.

In response, TS contends that good controls do exist within GreenPalm, but accepts that improvements could be made relating to auditing of end-users' claims.

Decision1 : The Trade and Traceability to work with Greenpalm developing auditing rules to mitigate against unjustified claims by end-users.

Decision 2: The Standards and Certification Committee to work on the rules for having FFB registered & converted into Green Palm Certificates for certified independent smallholders. AH would like to record that the speed at which to deliver this solution will be highly dependent on the active anticipation of Indonesian Member growers.

Agenda 4.3: S&C SC

Agenda 4.3.1: Certification systems Clause 4.2.4 revision. To agree on recommended text prepared by BH (DEC)

BH presented final draft of the revised clause 4.2.4 found in the RSPO certification systems document to the EB.

BH explained that the issue of the revision of clause 4.2.4 has been raised in several EB meeting agendas in 2010. In July 2010, a proposal was submitted by MPOA to revise the clause 4.2.4. This proposal was then reviewed by the board members of GAPKI whom proceeded to remove some of the clauses and sub-clauses. The document then went through another process of review. This time with balanced representation from an informal group, comprising mostly of EB members. It is important to note that ES of GAPKI had also contributed to the review.

The document was then circulated to the EB members twice for comments.

BH therefore recommends that the board to accept the presented final draft of the revised clause 4.2.4 found in the RSPO certification systems document.

Decision:

EB agrees to the proposal to incorporate the revision to clause 4.2.4 in the RSPO Certification Document. This will be done by the Secretariat.

Agenda 4.4: GHG-WG (FYI)

TK reports that GHG-WG progress is on TRACK both with respect to the quality of information they can produce and the timelines needed to produce the information.

Tk reports that there was the unfortunate situation, out of the RSPO control, that the British government (the main donor of this working group) had to pull back 50,000 Pounds Sterling. TK remains optimistic that the expenditure for this Working Group will remain well within budget.

CT informs that there a Better Management Practice (BMP) guide on how to develop oil palm plantations on new peat areas developed by one of the Peatland working group. This was obviously a miscommunication as the RSPO would not have endorsed such a guide.

NJ also raised a concern that the GHG WG, currently, does not look into the issue of land use change in the smaller Islands of Indonesia.

Decisions:

TK will seek to find a solution to mitigate the impacts caused by the publication of the above-mentioned BMP.

TK will discuss with the Dr. Fahmuddin the concern raised by NJ.

Agenda 4.5: BTC - general updates and to include specifically

Agenda 4.5.1: Discussion on new strategy document for BTC (DEC)

TK reminded the EB that he had sought permission at EB 05-10 to engage the Bio diversity Technical Committee and to seek to expand its role and reconstitute it so that it address not just biodiversity but all HCV issues.

This engagement the following has resulted in the following:

1. An agreement was reached for an expanded role of this committee. This role will include all HCV issues and not just bio-diversity
2. A strategic document, with a terms of reference, has been developed. Complete with vision and mission and list of key activities. The key activities are;
 - a. Approval of HCV Assessors (only lead assessors)
 - b. Develop a Monitoring &Evaluation tool for high conservation values set asides.
 - c. Liaise with the grievance panel and adjudicate in conflicts & grievances related to HCV matters. It is the hope that the grievance panel will come to this committee for technical assistance.
 - d. To lead a HCV compensation task force.
 - e. To coordinate all other working groups/task force works related to HCV.
3. An agreement to have two co-chairs. One a grower representative and the other an environmental NGO.

Decision:

The EB agrees to reconstitute, the previously named Biodiversity Technical Committee, to become a Biodiversity and High Conservation Value Working Group. The EB further agrees that the main tasks of the BHCV-WG will be to approve HCV lead assessors, develop M&E tools for management of HCV set- asides, develop a knowledge management system, liaise with the grievance panel on HCV related issues, and coordinate with national HCV working groups. The EB further understands that the BHCV-WG will have 2 co-chairs (Dato' Henry Barlow and Cherie Tan) and that the composition of this WG will be one of balanced representation.

Agenda 4.5.2: Requests from BTC to develop a public statement on post 2007 land clearing without conducting HCVs. (DEC)

CT on behalf of the BHCV-WG requests the EB to:

- Provide a mandate to develop the RSPO position on post-2007 HCV compensation issues,
- To allocate 250 thousand Malaysian Ringgit as budget to hire a consultant and fund the activities related to the development of the above RPSO position.
- To task the chair of the Standards and Certification SC to approach the Indonesian HCV WG to deliver their draft guidelines to the S&C SC. This is to ensure that there, eventually, there will be only 1 guideline that will be produced to address post -2007 HCV compensation issues.

CT also brings the request from the BHCV-WG that the RSPO has to make a public announcement which informs stakeholders that RSPO has a process in hand to address the issue of post-2007 HCV compensation issue. This is to ensure the credibility of RSPO when dealing with such issues.

Decision:

The EB agrees to the proposal submitted by CT on the development of a RSPO position on post-2007 HCV compensation issues.

The EB requests AH,JV,TK, CT, JdT, SL, AGr and JG to formulate a statement that can be made public as to the status of RSPO in terms of handling the issue of areas being converted to Oil Palm, post 2007, without having conducted HCV assessments.

Agenda 4.5.3: Requests from BTC asking EB to decide on who should lead the Indonesian HCV Network's work on producing the compensation guideline. (DEC)

DK informs that there has been an official handing over of the chair of the Indonesian HCV WG from Sinarmas to WWF-Indonesia on the 26th of March 2011.

Agenda 4.6: Grievance panel

JKV suggests that the secretariat looking into an appropriate form of communication, taking into account the sensitivities, to report on the status of the complaint.

Decision: Secretariat to make a proposal to the Grievance Panel

Agenda 4.6.1: Agree on proposed next steps w.r.t the list of outstanding grievances (DEC)

Dutapalma

JV briefed that this matter has been on the grievance panel list for some time. RPSO had asked Dutapalma to submit the time-bound plan for certification so that field test could be performed and the alleged grievances can be clarified. They had yet to respond despite various reminders. Therefore the Grievance Panel has decided to suspend their RSPO membership. The Grievance Panel suggests to notify Dutapalma that they will be suspended for a period of 180 days. During which time the RSPO hopes to receive an appropriate response to the request for a time-bound plan. Failure to do so may likely lead to termination of membership

Decision: The EB supports the decision of the Grievance Panel.

First Resources

Recent management changes give the impression that First Resources are willing to engage constructively. Therefore the Grievance Panel has decided to allow them more time to respond the grievance issue and perhaps provide reasonable solutions.

Decision: The EB supports the decision of the Grievance Panel.

Control Union

Control Union issue is being managed via the witnessed audits conducted by ASI and by the RSPO accreditation process.

TUV NORD & LONSUM

This matter is being managed by annual surveillance audits. The grievance panel will be monitoring these audits.

PT TRIBAKTI SARIMAS

The impression is that issue with disgruntled smallholders has been settled. This however has yet to be confirmed. The Secretariat will seek confirmation

General updates

JV mentions that there is a clear need to address HCV compensation guidelines .

5. 0 Updates from Finance Committee (FYI)

TS briefs, and seeks endorsement from, the EB on the ToR for the Finance Committee.

Decision: EB endorses the Finance Committee Terms of Reference.

TS then briefed on the income and expenditure of RSPO, RILO and KL offices. The highlights are:

- Membership subscription in line with the expectations.
- The income from Greenpalm and Utz, is up to 2.9 million ringgit with a forecast of 4.5 Million Ringgit for the year which is a little ahead of last year. Other income comprises income from interest and the profits of RT8. There is currently no finalized P&L as yet but it is expected to show a profit of around RM100,000.
- Costs have increased dramatically in KL and RILO. Mainly due to office expansion.
- Cash in bank is RM6.7 Million.
- There was then much clarification sought by project leaders, within the EB, regarding availability of funds for individual projects.
- In summary the RSPO maintains a strong balance sheet despite increase in operating costs. There remains reserves equivalent to 1 years operating cost.
- TS also show a list of members who have not been paying their membership since 2008. TS proposes to the EB to suspend these members and if terminate their membership if there is no response within 3 months after the notice of suspension.

Decision1:

Secretariat to inform Borneo Child Aid on the status of their grant from RSPO.

Decision 2:

Where possible all project requests and budgets should be first reviewed by the respective standing committees.

Decision 3:

The Secretariat must make all effort to collect subscriptions. Unless there are subscriptions that are too old, or contacts are lost, then a notice will be sent to the member. This notice will state that they will be given 30 days to make payment or face the possibility of membership suspension. At the end of the 30 days the names will go to the finance committee and hence to the EB.

If there are no responses within 14 days, a letter notifying member of membership suspension

will be sent. If there is no response, after waiting a further 90 days, the membership will be terminated.

6. 0 Update on Secretariat finances; HR; Office; Legal matters. (FYI)

TS summarises the possible legal compliance issue that the RSPO offices in Jakarta and KL may be faced with. This has been a long standing issue and one that is hopefully reaching a satisfactory conclusion in the near future.

The EB was briefed that there is a need to replace the directors and shareholders of RSPO Sdn. Bhd.

The proposal is to

- a) Retire Marcello Brito & Rikke Netterstrom as shareholders of the RSPO Sdn. Bhd.
- b) Install Tim Stephenson and Puvan Selvanathan as Shareholders of the RSPO Sdn. Bhd.
- c) Retire Marcello Brito & Rikke Netterstrom as Director of the RSPO Sdn. Bhd.
- d) Install Darrel Webber as Director of the RSPO Sdn. Bhd.

Decision: The EB agrees with the above mentioned proposal.

DW briefed the EB on the current situation of the labour dispute with the former RSPO Communications Coordinator. DW further sought confirmation on his mandate to resolve this matter.

Decision: The EB agrees maintains the mandate it had previously agreed to at EB05-10.

DW then updated the EB on the move to new office premises and the latest status on staff recruitment.

7.0 Discussion on Membership

Decision required from EB:

- Decide on criteria for lower membership rates (DEC)

DW briefs the EB that a number of NGOs are requesting to have a lower membership rate since they have budgetary constraints.

Decision: The EB requests DW to develop a formula for tiered membership rates for various categories.

- Decision on criteria for OM/AM (DEC)

Decision: The EB maintains that an applicant can only be an affiliate member if their organization cannot fit into the existing 7 categories of stakeholders within the palm oil supply chain. Secretariat is to uphold this policy.

8.0 Discussion on RT9

- Updates from the Organising Committee. (FYI)
- Comment on “RN to produce RT/GA Manual for new SG” statement in minutes of EB 05-10. (FYI)

Decisions required from EB

- Decide on theme for RT9 (DEC)
- **Decision**: The EB decided that the theme will be around the new Vision and Mission of RSPO
- VVIP invitation (DISC/DEC)
Decision: The EB agrees to invite the Prime Minister to grace RT9
- Keynote speaker (DISC)
- **Decision**: To agrees to invite Baron Stephen Green (ex- HSBC Chair).

9.0 AOB

- SL mentions that ANCUPA of Ecuador would like to organize a RT event in March 2012.
Decision: The EB would like to endorse the proposed event. The support will not include financial support.
- TK mentions that there is a proposal to set up something called the RSPO African road show. The proposal by PROFOREST, Conservation International, World Wide Fund for Nature (WWF), Solidaridad with input from the IFC, BACP program and other programs in the IFC. This proposal is basically to communicate about RSPO in at least 7-8 countries in Africa.
- **SL** wishes to remind all in the EB the roles of the alternate and substantive EB members. There should be should not be a case where the alternate and the substantive EB member have two voices in an EB meeting.
- NJ requests that the RSPO Secretary General and Chair be asked to make an approach to the Coordinating Minister for Economic Affairs on behalf of the RSPO Ad Hoc Working Group on High Conservation Values in Indonesia. NJ will advice on the details of such a visit.
- The draft minutes of the GA7 should be circulated to the EB to make comments.

10 Venue and Date of EB 2-11

Decision: The next venue will be in London on the 13 and 14th of July