



ASSURANCE TASKFORCE UPDATES

Quarter 1 FY 2018 - 2019

PROGRESS OVERVIEW

	Complete	On-Going	Pending
Activity 1	66%	44%	0%
Activity 2	60%	20%	20%
Activity 3	37%	47%	16%
Activity 4	70%	10%	20%
Activity 5	0%	60%	40%
Overall	43%	23%	32%

Presented by: RSPO Assurance Department

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1. Overview

i. Background

At the RSPO 12th General Assembly (2015) the RSPO delegates passed a resolution on ensuring quality, oversight and credibility of RSPO Assessment.

The Resolution clarified that:

- The RSPO relies on Auditors, Assessors and Certification Bodies (hereafter collectively 'Auditors') to conduct independent, third-party inspections to ensure that members conform to its standard.
- Auditors play a critical role in carrying out participatory Social and Environmental Impact Assessments (SEIAs), identifying of High Conservation Value (HCV) areas, and in determining whether processes are in place for Free, Prior and Informed Consent (FPIC).
- Robust and effective assessments can ensure violations of the standard are identified and addressed at the earliest stages of plantation development, through the New Planting Procedure (NPP), serving as a critical control point within the certification process.
- Effective assessments form the bedrock of credibility for the RSPO, providing assurance to CSPO buyers and preventing growers from entering into costly Complaints proceedings.
- The RSPO currently lacks clear and/or complete mandatory guidelines on minimum standards of quality for HCV assessments, FPIC and NPP plans.
- The RSPO currently lacks an effective system of monitoring and oversight for Auditors.
- The Complaints Panel has upheld allegations that growers have submitted documents predicated on 'fraudulent' assessments, which have not been screened out by Auditors.
- 87% of complaints submitted to the Complaints Panel (as of Sep 2015) are linked to certification decisions or components of it.
- Improving the quality and oversight of assessments, and the monitoring of Auditors, is the most effective means of ensuring future supply of CSPO and market credibility.

Hence, the Resolutions proposes that mandate be granted to the Secretariat, acting in coordination with members and in accordance with ISEAL procedures, to:

- 1) Develop clear, mandatory guidelines on the minimum acceptable quality of HCV assessments;
- 2) Develop clear, mandatory guidelines on assessments of FPIC in the New Planting Procedure;
- 3) Develop and institute a transparent and robust system for monitoring the quality of assessments;
- 4) Monitor the quality and performance of Auditors and pursue suspensions or sanctions against underperforming or persistent offenders;

- 5) Monitor RSPO members' adherence to required procedures and report all members that omit submitting NPP notifications before clearing lands to the Complaints Panel

At the same event, a report '**Who Watches the Watchmen**' was published and distributed by Environmental Investigation Agency (EIA) and Grassroots, criticizing the RSPO assurance system. It claims many failing sectors and weaknesses in the current RSPO system as follows;

Failings Sector	Weaknesses
Oversight of Certification Bodies	<p>Annual assessments by ASI on Certification Bodies' competence were not clearly and publicly disclosed.</p> <p>This creates a lack of transparency over rulings and removes some degree of liability in the form of reputational damage.</p>
Poor technical knowledge	<p>Weaknesses in auditor's understanding of the Standard, particularly related to social criteria are identified.</p> <p>The depth of these weaknesses is striking and verification of flawed assessments persist, more than two years after the appointment of ASI.</p>
Weak guidance on SEIA	<p>The 2015 NPP draft states that SEIAs conducted for the NPP must be "comprehensive, participatory and led by an independent consultant compliant with national standards".</p> <p>The guidelines are weak, ambiguous and provide inadequate publicly available guidance on the mandatory methodology.</p>
Weak consultation in the NPP	<p>Comments from Public Consultation in the 2015 NPP draft remain passive and simplistic.</p> <p>RSPO is responsible for sharing assessment summaries at the local (or plantation) level with companies.</p> <p>The local communities and affected stakeholders pose a challenge as the content of the public notification only available in English.</p> <p>Public comments are referred to the plantation company even when there is evidence of substantive violations.</p>
Weak guidelines for post-NPP monitoring	<p>Insufficient guidance provided in the 2015 NPP draft on how the implementation of SEIA and HCV assessments will be monitored.</p> <p>Monitoring and verification of NPP implementation in annual compliance assessments or re-certification assessments is unclear.</p>

Failings Sector	Weaknesses
	<p>RSPO states certified areas are assessed annually and uncertified holdings will be assessed once every five years.</p>
<p>Weak guidelines on FPIC verification</p>	<p>Guidelines on requirements and verifications on FPIC are confusing and misleading and can potentially be exploited by growers and Certification Bodies.</p> <p>Some statements in the NPP suggest that Certification Bodies can verify "consent" where agreements have still not been made which, other than being illogical, raises questions and concern as to whether communities are giving consent.</p>
<p>Fraudulent behavior</p>	<p>RSPO should maintain a zero-tolerance policy towards auditors who knowingly verify false statements in assessments and an aggressive approach to identifying this matter is clearly not yet in place.</p>
<p>Evasion of the NPP</p>	<p>The RSPO lacks mechanisms to identify non-compliance by members who fail to self-report.</p> <p>The RSPO needs to establish proactive mechanisms to identify non-compliance with the NPP.</p>
<p>Weaknesses in the Complaints System</p>	<p>The Complaints System has failed to properly address the complicity of auditors in non-compliances that lead to complaints.</p> <p>Measures are not taken against auditors even when the failings of auditors are highlighted in the complaints.</p> <p>The most important flaw in the complaints system is that, in most cases, complaints only arise after considerable harm has already been done.</p>

The RSPO BoG then endorsed the formation of the Assurance Task Force to implement Resolution 6h/2015, as well as to address observations made in the report on “Who Watch the Watchmen” by EIA and Grassroots

ii. Proponents of Assurance Task Force

The Assurance Task Force is comprised of staff of the RSPO Secretariat working in tandem with ASI and HCVRN counterparts. The Steering Group, made up by members of the RSPO Board of Governors, offers oversight and strategic guidance. The Reference Panel, comprised of RSPO member organization representatives and external experts, offers a sounding board and critical input and feedback

	Member	Organisation
Steering Group (member of Board of Governors)	Paul Wolvekamp (Facilitator) Hugo Byrnes Liz Clark Dr Agus Purnomo Jonathan Horrell Daryll Delgado Anne Rosenbarger Ian Hay Audrey Lee Chew Jit Seng	Both ENDS AholdDelhaize WWF-International Golden Agri Resources Mondelez SEA Verite WRI HSBC Olam MPOA
Reference Panel (Experts)	Daniel Seligman Jago Wadly Marcus Colchester Andrew Ng Grant Rosoman Eric Wakker Faizal Parish Matthias Diemer	Columbia Research Group EIA Forest Peoples Program Grassroot Greenpeace Aidenvironment GEC WWF-Ch
Task Force Members (RSPO Secretariat) / Counterparts	Salahudin Yaacob Julia Majail Stefano Savi Aminah Ang Bakhtiar Talhah Paulina Villalpando Navin Baskaram	Assurance Director Standards Development Director O&E Director Head of Assurance COO's Office HCV Resource Network ASI

2. Progress Update

The following section will give an update for the Assurance taskforce

i. Activity 1 - Develop clear, mandatory guidelines on the minimum acceptable quality of HCV assessments

Resolution requirements	Deliverables	Steps	Status
1. Develop clear, mandatory guidelines on the minimum acceptable quality of HCV assessments	1.1 To provide a summary report on the HCV ALS and quality control of the HCV assessment reports.	1.1.1 To provide a summary report on the HCV ALS and quality control of the HCV assessment reports.	DONE
	1.2 To prepare a guideline for prospective HCV licensed assessors	1.2.1 To prepare a guideline for prospective HCV licensed assessors	DONE
	1.3 Auditors checklist (HCVRN)	1.3.1 Development of minimum requirements for auditors (HCVRN)	DONE
		1.3.2 Publication of the minimum requirements for auditors	ONGOING
		1.3.3 Training of the auditors	ONGOING
	1.4 Training for auditors & growers	1.4.1 To compile historical list of training done	DONE
		1.4.2 Develop training schedule for FY19 for growers and CBs. Make the schedule publicly available	ONGOING
		1.4.3 Develop Sustainability College modules for HCV	ONGOING

ii. Activity 2 - Develop clear, mandatory guidelines on assessments of Free Prior and Informed Consent (FPIC) in the New Planting Procedure (NPP)

Resolution requirements	Deliverables	Steps	Status
2. Develop clear, mandatory guidelines on assessments of Free Prior and Informed Consent (FPIC) in the New Planting Procedure (NPP)	2.1 To develop clear, mandatory minimum guideline on assessment of FPIC in NPP process.	2.1.1 To develop clear, mandatory minimum guideline on assessment of FPIC in NPP process.	DONE
		2.1.2 Publicly available on the RSPO website	DONE

Resolution requirements	Deliverables	Steps	Status
	2.2 Translation of the FPIC documents	2.3.1 Translate FPIC documents (KV) (Bahasa Indonesia, Thai, French & Spanish)	ONGOING
		2.3.2 Publish the translated FPIC document on RSPO website.	PENDING
	2.3 Development of training modules	2.3.1 Develop modules on NPP FPIC to be made available to growers, communities and CBs	DONE
	2.4 Training for growers, communities and CBs	2.4.1 Develop training schedule and conduct training.	ONGOING

iii. Activity 3 - Develop and institute a transparent and robust system for monitoring the quality of assessments

Resolution requirements	Deliverables	Steps	Status
3. Develop and institute a transparent and robust system for monitoring the quality of assessments	3.1 To develop a minimal guidance for social audit and training for CB auditors and growers and CBs.	3.1.1 Social Auditing Protocol (minimum requirements)	ONGOING
		3.1.2 Training for auditors	DONE
		3.1.3 Training for growers	PENDING
		3.1.4 Training for workers Indonesia	DONE
		3.1.5 Training for workers RoW	PENDING
	3.2 To develop the minimum guideline and checklist for Partial Certification and then provide training for growers and CB auditors	3.2.1 Develop module for partial certification	DONE
		3.2.2 Training for auditors	DONE
		3.2.3 Training for growers	PENDING
		3.2.4 Revise system documents accordingly	PENDING
	3.3 Develop the minimum guidelines for SEIA and NPP components and provide training for growers and CBs based on minimum guidelines	3.3.1 Develop module for SEIA and NPP components	DONE
		3.3.2 Training for auditors	DONE
		3.3.3 Training for growers	PENDING
		3.3.4 Develop system for registry of SEIA assessors	PENDING

Resolution requirements	Deliverables	Steps	Status
	3.4 To conduct a study on remuneration of CBs/Auditors – Dr. Steffen Preusser	3.4.1 Conduct study on remuneration of CBs	DONE
		3.4.1 Review of recommendation for implementation (ATF to decide)	PENDING
	3.6 To provide concrete guidance to CBs (and growers) to use the proper sources of maps (such as community land maps, peat) as reference.	3.6.1 Decide on the platform	PENDING
		3.6.2 Make the maps available	ONGOING
		3.6.3 Reference sources	PENDING
	3.7 Preparation on Jurisdictional Approach & RSPO NEXT – suggested approach by Assurance TF	3.7.1 Preparation on Jurisdictional Approach & RSPO NEXT – suggested approach by Assurance TF	ONGOING

iv. Activity 4 - Monitor the quality and performance of Auditors and pursue suspensions or sanctions against

Resolution requirements	Deliverables	Steps	Status
4. Monitor the quality and performance of Auditors and pursue suspensions or sanctions against	4.1 To provide the summary of the compliance report by end of December 2016 to be published on ASI and RSPO websites	4.1.1 To provide the summary of the compliance report by end of December 2016 to be published on ASI and RSPO websites	DONE
	4.2 To monitor quality and performance of Auditors and pursue suspensions or sanctions against underperforming or persistent offenders	4.2.1 To monitor quality and performance of Auditors and pursue suspensions or sanctions against underperforming or persistent offenders	DONE
	4.3 To provide capacity building to CB/Auditor by providing training for lead auditors and team members	4.3.1 To provide capacity building to CB/Auditor by providing training for lead auditors and team members	DONE
	4.4 A system to keep track of certificate status (which certificates are suspended/withdrawn/terminated) and the non-compliance(s) reported in the audit report	4.4.1 A system to keep track of certificate status (which certificates are suspended/withdrawn/terminated) and the non-compliance(s) reported in the audit report	DONE

Resolution requirements	Deliverables	Steps	Status
	4.5 To produce option paper on how to de-link CBs and Certificate Holder(s) (CH)/client-company (enhance independence CBs).	4.5.1 Conduct study by consultants	Done
		4.5.2 Disseminate draft report to ATF members	Done
		4.5.3 Review of recommendation by ATF	Done
		4.5.4 Implementation of recommendation	Pending
	4.6 Quality improvement for CB-hired reviewers	4.6.1 Development of peer review system	ONGOING
		4.6.2 Implementation of peer review system	Pending

- v. Activity 5 - Monitor RSPO members' adherence to required procedures and report all members that omit submitting NPP notifications, before clearing lands, to the Complaints Panel

Resolution requirements	Deliverables	Steps	Status
5. Monitor RSPO members' adherence to required procedures and report all members that omit submitting NPP notifications, before clearing lands, to the Complaints Panel	5.1 Review of complaints mechanism (hosted by resp. RSPO, ASI, HCVRN), accessibility and feedback system	5.1.1 Review of complaints mechanism (hosted by resp. RSPO, ASI, HCVRN), accessibility and feedback system	ONGOING
	5.2 Monitoring of NPP area. EIA and Grassroots report claimed weaknesses or lack of post-NPP monitoring. The area will be checked only at the time of initial audit which may come 5 years after completion of new plantings. Any deviation from the NPP plan detected at the time of audit are already considered 'damage done'.	5.2.1 To make status of completed NPP and comments available on RSPO website	ONGOING
		5.2.2 Mapping of NPP and HCV areas	ONGOING
		5.2.3 Monitoring of NPP and HCV areas (internal)	PENDING
		5.2.4 Develop sanctions system for non-compliance	PENDING

3. ATF Actions Plan for FY2018-2019

Below is the suggested timeline for executing the **task that is on-going and pending** based on the identified deliverables from Section 2 of this document.

No.	Task	Expected Outcome	Focal	Timeline for FY 2018-2019				Remarks
				Q1	Q2	Q3	Q4	
1. Develop clear, mandatory guidelines on the minimum acceptable quality of HCV assessments								
1.4.2	Develop training schedule for FY19 for growers and CBs. Make the schedule publicly available	To conduct training to growers	Assurance Department					Training to CB refer to appendix A
1.4.3	Develop Sustainability College modules for HCV	To promote HCV through sustainability college platform	Standards Development					
2. Develop clear, mandatory guidelines on assessments of Free Prior and Informed Consent (FPIC) in the New Planting Procedure (NPP)								
2.3.1	Translate FPIC documents (Bahasa Indonesia, Thai, French & Spanish)	To have translated document for usage by stakeholders in different language for better understanding and make it publicly available in RSPO website	Standards Development (KV)					The uploading to RSPO website will depend on the completion of the translated document
2.4.1	Develop training schedule and conduct training	To conduct training for growers	Assurance Department + Standards Development					Training to CB refer to appendix A
3. Develop and institute a transparent and robust system for monitoring the quality of assessments								
3.1.1	Social Auditing Protocol (minimum requirements)	To have minimum guidance for auditor to focus on social auditing	Standards Development					
3.1.3	Training for growers	To conduct training for growers	Assurance Department + Standards Development					
3.1.5	Training for workers RoW	To conduct training for the RoW through RSPO Regional Staff	Assurance Department					

No.	Task	Expected Outcome	Focal	Timeline for FY 2018-2019				Remarks
				Q1	Q2	Q3	Q4	
			+ Standards Development					
3.2.3	Training for growers	To conduct training to growers via RSPO Roadshow	Assurance Department					
3.2.4	Revise system documents accordingly	Update systems document to meet the social auditing auditor's requirement	Assurance Development + Standards Development					
3.3.3	Training for growers	To conduct SEIA training to growers via Webinar	Assurance Department + Standards Development					
3.3.4	Develop system for registry of SEIA assessors	To review the possibility of developing the SEIA Assessor Registrar	Assurance Department					
3.4.1	Review of recommendation for implementation	ATF to decide on the outcome of the study and give direction on way forward	Assurance Department					
3.6.1	Decide on the platform	GEO RSPO as a platform for reference of maps	GIS Unit					
3.6.2	Make the maps available	List of maps available to be shared and agreed on RSPO website. List of potential maps that could be necessary for RSPO	GIS Unit					
3.6.3	Reference sources	List of maps available to be shared and agreed on RSPO website. List of potential maps that could be necessary for RSPO	GIS Unit					
3.7.1	Preparation on Jurisdictional Approach & RSPO NEXT – suggested approach by Assurance TF	To be discuss with Strategic Projects Unit	Strategic Projects					In alignment with JDA WG

No.	Task	Expected Outcome	Focal	Timeline for FY 2018-2019				Remarks
				Q1	Q2	Q3	Q4	
4. Monitor the quality and performance of Auditors and pursue suspensions or sanctions against								
4.5.4	Implementation of recommendation	To be discuss further on the possibility of another study to strengthen the findings regarding decoupling	ATF to decide					
4.6.1	Development of peer review system	To finalise the work order with ASI	Assurance Department					
4.6.2	Implementation of peer review system	To implement the peer review system accordingly	Assurance Department					
5. Monitor RSPO members' adherence to required procedures and report all members that omit submitting NPP notifications, before clearing lands, to the Complaints Panel								
5.1.1	Review of complaints mechanism (hosted by resp. RSPO, ASI, HCVRN), accessibility and feedback system	To liaise with all counterpart accordingly and to communicate further on an agreement for implementation	Standards Development					
5.2.1	To make status of completed NPP and comments available on RSPO website	To have more transparency on NPP submitted by growers	Assurance Department					Expectation to complete the process before December 2018
5.2.2	Mapping of NPP and HCV areas	GIS data for NPP and HCV areas for post NPP monitoring	GIS Unit					
5.2.3	Monitoring of NPP and HCV areas (internal)	Develop procedure and framework for post NPP HCV Monitoring and report of results and findings	GIS and IMU Unit					
5.2.4	Develop sanctions system for non-compliance	Investigation framework to be develop accordingly	IMU and Assurance Department					

4. Moving Forward

As a result of the recent restructuring of the RSPO Secretariat, it was decided that Assurance Department will now be the primary facilitator of the Assurance Task Force. Personnel to be responsible are:

Salahudin Yaacob – Assurance Director
 Aminah Ang – Head of Assurance
 Wan Muqtadir – Assurance Manager

Standard Development Department, Investigation and Monitoring Unit (IMU), Complaints Unit, Outreach & Engagement Department, and the Strategic Projects Unit will be assisting in the planning and implementation of specific activities. Frequent communication with ASI and HCVRN will be carried out. RSPO Secretariat will continue to plan and execute the plans as per section 3 of this document.

RSPO Secretariat will ensure frequent updates be conducted and disseminate progress reports to the Steering Group and Reference Group every quarter.

Additionally, RSPO will continue to conduct trainings for Growers and CBs and some plans are as below:

Events	Topics	Expected Delivery
RSPO Outreach – Malaysia	<ul style="list-style-type: none"> • P&C Certification • NPP • Smallholders 	October 2018
RSPO Outreach – Thailand	<ul style="list-style-type: none"> • SCC – shared responsibilities • P&C Certification • NPP 	September 2018
RSPO Media Tour Malaysia	Tour at site with <ul style="list-style-type: none"> • P&C Certification • Group Certification • Jurisdictional Approach 	November 2018
CB Workshop	<ul style="list-style-type: none"> • Labour • Mapping/GIS as audit tools • Risk based verification 	October 2018 and January 2019
Accra Conference Technical Clinic	<ul style="list-style-type: none"> • P&C Certification • Clinics on technical issues 	February/March 2019
LATAM Workshops and Outreach	<ul style="list-style-type: none"> • NITF for Mexico's NI on RaCP, NPP, P&C (Mexico) • CB Workshop and RaCP Workshop (Peru) 	August and December 2018
RSPO Outreach – Indonesia	<ul style="list-style-type: none"> • In planning by RRO Office 	TBA
Webinars	<ul style="list-style-type: none"> • NPP 	August and December 2018

Appendix – Trainings and outreach done since 2017

TRAINING PROGRAM / TOPICS	NO. OF PARTICIPANTS	TYPE OF TRAINING/ LOCATION	DATE OF TRAINING
ASI Training Programme: - ASI Annual Witness and Compliance Audit Plans	40	CB Workshop Ipoh, Malaysia	January 2017
Supply Chain Certification (Standard and System Document) & Trademark			
Oleochemicals			
Introduction of Assurance Taskforce			
Introduction: Partial Certification			
Introduction: Free, Prior, Informed and Consent (FPIC)			
Implementation of Minimum Wages in Malaysia			
D.A.D to D.A.V.E			
Discussion on the draft training module (Group Discussion) - Partial Certification audit - Free, Prior, Informed and Consent (FPIC) process			
Discussion on minimum guidance for Smallholder NPP (Resolution 6F)			
Social Auditing			
Open dialogue between RSPO, ASI and CBs regarding on Social/ Labour Issues that needs to be more 'rigorously' addressed.			
Updates: Certification (Audit Report and System Document)			
Introduction: IT platform - PalmTrace			
GHG Reporting			
Updates: Resolutions from GA13			
RSPO NEXT Audit Guidance & Checklists; CB Participation in all working group			
RaCP and LUCA	30	CB Workshop, Bandung, Indonesia	May 2017
Riparian Management Guidelines			
Update: Resolution 6F progress			
Training on FPIC in NPP			
Social component in P&C audit: Where we are now?			
Certification Reporting (P&C and SCC): How we can do better?			

TRAINING PROGRAM / TOPICS	NO. OF PARTICIPANTS	TYPE OF TRAINING/ LOCATION	DATE OF TRAINING
Gaps in New Planting Procedure (NPP) verification and reporting process			
Updates: NPP Checklist	37	CB Workshop, Melaka, Malaysia	September 2017
Updates: RSPO Standards Operating Procedure for Standards Setting and Review			
Updates: RSPO Certification System Document for P&C (incl. Summary Template)			
Updates: RSPO Supply Chain Certification Standards & Systems Document			
Updates: P&C Review & Assurance Taskforce			
Updates: Complaints Procedure			
ASI Updates			
Supply Chain Certification Audit Checklist			
Use of RSPO Trademark			
AOB: RSPO NEXT; Smallholder Certification; RaCP			
Minimum Requirements for Multiple Management Units (Previously known as "Partial Certification) – Part 1			
Minimum Requirements for Multiple Management Units (Previously known as "Partial Certification) – Part 2			
Full Day training on HCV	38	CB Workshop Medan, Indonesia	December 2017
Training on SEIA			
Experience Sharing: Auditing Compliance to C5.6			
Experience Sharing: Auditing Compliance to C7.8			
NPP Reporting Performance			
RSPO Partial Certification Experience			
RSPO P&C Review Update			
GIS in NPP and RSPO P&C Auditing			
CB Performance in Palm Trace			
What is an Ideal Plantation?			
Preliminaries on Social Audit	24	Social Audit Training, Subang Jaya, Malaysia	February 2018
Session 1: Understanding the Social Auditing Approach within the RSPO context			

TRAINING PROGRAM / TOPICS	NO. OF PARTICIPANTS	TYPE OF TRAINING/ LOCATION	DATE OF TRAINING
Session 2: Key Processes and Activities in Social Audits			
Session 3: Introduction to the Case Study			
Session 4: Data Gathering from Documents			
Session 5: Gathering information from Management			
Session 6: Gathering Information from Workers			
Session 7: Gathering Information from Stakeholders			
Session 8: Analysis of Audit Evidence			
Session 9: Corrective Action Planning			
Session 10: Communicating audit findings to management			
Session 11: Synthesis & Closing			
Investigation/Special Audits: Guideline on Referral and Cost Related to Complaints on Certified Facilities			
NPP Auditors checklist consultation - Break Group and Presentation			
RSPO Guidance Documents for Smallholders			
Updates from ASI			
Jurisdictional Approach			
Group Discussion on the Referral and Cost Guidelines and Presentation			
Risk Assessment Presentation + Group Discussion			
CB Experience on FPIC			
CB Experience auditing SH			
Supply Chain Annex 1			
Supply chain update on Module H			
RaCP & LUCA			
Impacts on GHG Report			
Peat			
CB Experience auditing on SEIA			
HGU requirement in Certification			
Assurance Taskforce - Mandatory Requirement for CBs in Assessing FPIC for NPP			
The Perfect Plantation - O&E			

TRAINING PROGRAM / TOPICS	NO. OF PARTICIPANTS	TYPE OF TRAINING/ LOCATION	DATE OF TRAINING
PalmTrace CB performance			
Discussion on RIF			
Group Presentation on RIF			
Setting the Scene			
Labour Supply & labour Administration	20	CB Seminar on Undocumented Workers, Shah Alam, Malaysia	May 2018
Group Discussion: How to improve / strengthen audit in this area			
Presentation by Group			
Training of Trainers on Labour Standards in Indonesia	30	Training for union workers, Samarinda, East Kalimantan, Indonesia	February 2018
PalmTrace Integration	30	PalmTrace training for CBs Kuala Lumpur and Jakarta	July 2018
P&C Review draft on its content auditability (One whole day)			
HCVRN auditor's checklist - draft			
NPP Simplified Tools for SH			
Complaints Matter: RSPO Complaints and Appeals procedure 2017			
Integrity of Certification Data			
Implementation of RSPO Group Certification standard			
Panel Discussion: Addressing Social Audit	30	CB Workshop Padang, Indonesia	July 2018
Audit procedures: Role of Lead Auditors and team leaders			
Perfect Plantation			
ASI report			
Panel Discussion: Conflict of interest between CB's and Client: A myth or reality?			
RIF Session			
RSPO Outreach (Malaysia)	230	O&E Roadshow, Selangor, Malaysia	April 2017
RSPO Outreach (Thailand)	200	O&E Roadshow, Thailand	August 2017
RSPO Outreach (Indonesia)	30 per session	Engagement with Indonesian Members at: <ul style="list-style-type: none"> • Pekanbaru • Palembang 	June – December 2017

TRAINING PROGRAM / TOPICS	NO. OF PARTICIPANTS	TYPE OF TRAINING/ LOCATION	DATE OF TRAINING
		<ul style="list-style-type: none"> • Medan • Jambi • Palangka Raya • Samarinda 	
		Engagement with Indonesian Members at: <ul style="list-style-type: none"> • Pontianak 	July 2018
RSPO Workshops in LatAm <ul style="list-style-type: none"> - RaCP - Supply Chain 	20	Engagement with LatAm Members at: <ul style="list-style-type: none"> • Bogota • Mexico 	January and February 2018
Media Tour Malaysia <ul style="list-style-type: none"> - RSPO P&C - Group Certification - Jurisdictional Approach 	15	Media Tour at RSPO certified site which include mills and ISH <ul style="list-style-type: none"> • Sandakan 	October 2017
Media Tour LatAm	n/a	Smallholders and projects <ul style="list-style-type: none"> • Ecuador • Colombia 	March 2018
HCV at Jurisdictional Level	n/a	Webinar for LatAm Members	April 2018
HCV/Jurisdictional Approach workshop	25	Workshop for members Ecuador	May 2018
GHG Smallholder Strategy and Policies FPIC PalmTrace for Users	250	RSPO LatAm Conference, Columbia	June 2018
PalmTrace for CBs NPP RIF HCV	20	CB Workshop, Columbia	June 2018