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Roundtable on Sustainable Palm Oil

Public Summary Report

Report no.: 824 502 17061

Certification assessment against the RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016

UD Lestari

Jalan Bandar Tinggi Dusun 1 Simpang Kebun Kopi, Sei Suka Sub District, Batubara District, North Sumatera Province, Indonesia

Date of assessment : 6 to 10 March 2017

Report prepared by:

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(RSPO Lead Auditor)

Certification decision by:

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1.0 SCOPE OF CERTIFICATION ASSESSMENT

1.1 National Interpretation Used

The operations of the palm oil plantation were assessed against RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016

1.2 Type of Assessment

The main certification assessment was carried out on independent smallholder group of UD Lestari in Sei Suka Sub district, Batubara District, North Sumatera Province, Indonesia.

1.3 Location and Maps

Table 1: GPS locations for all smallholder groups included in certification assessment

Name of mill / estate	Location	GPS locations	
		Latitude	Longitude
Lias Baru	Lias Baru village, Bandar Masilam Sub District, Simalungun District, North Sumatera Province	03°14' 08.0"	099°18'29.8"
Partimbalan	Partimbalan village, Bandar Masilam Sub District, Simalungun District, North Sumatera Province	03°15' 29.2"	099°18'52.1"
Kandangan	Kandangan village, Sei Suka Sub District, Batubara District, North Sumatera Province	03°21' 06.3"	099°19'17.1"
Bandar Tinggi	Bandar Tinggi village, Bandar Masilam Sub District, Simalungun District, North Sumatera Province	03°15' 26.0"	099°20'11.9"

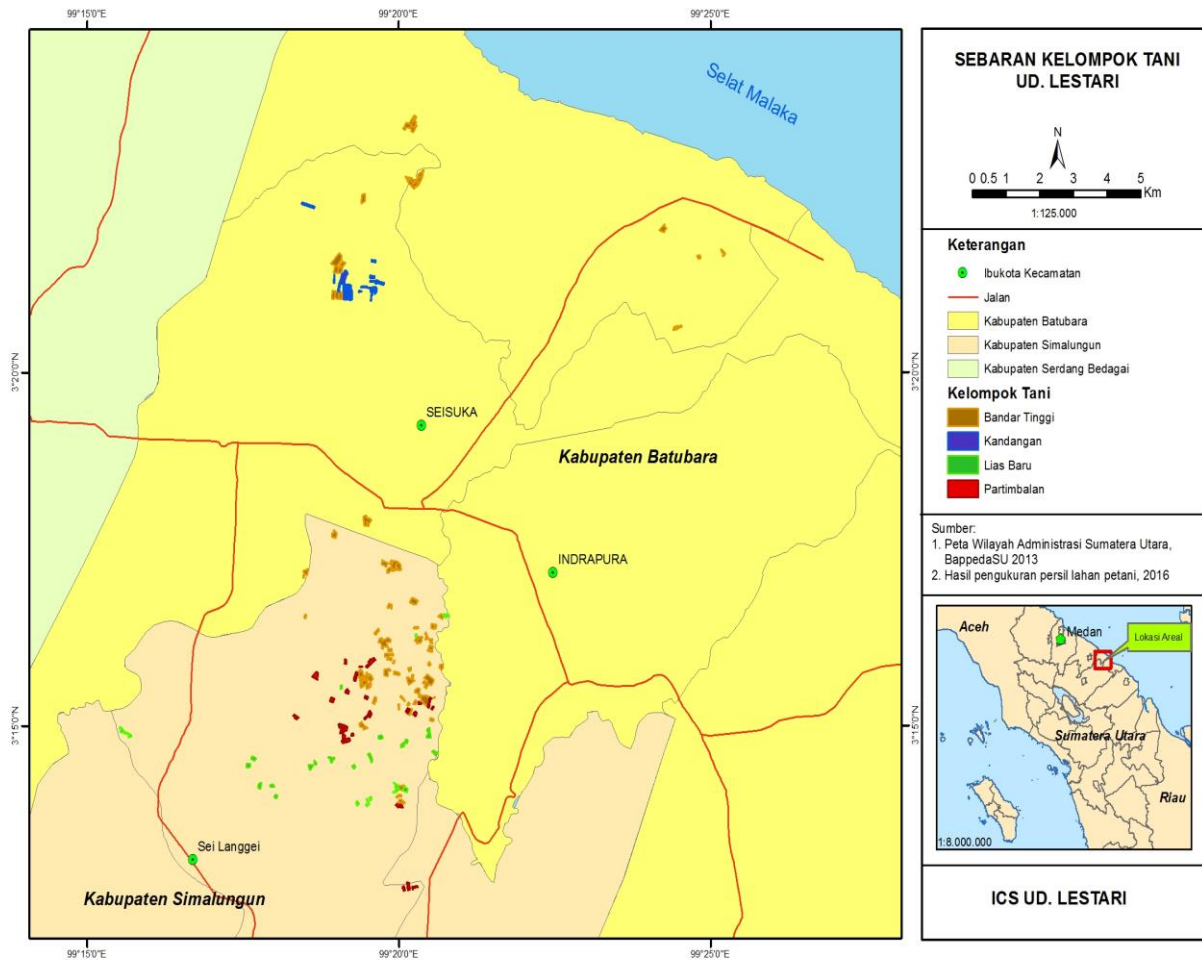
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Figure 1: Location of Independent Smallholder UD Lestari in North Sumatera, Indonesia



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1.4 Description of Supply Base

Table 2: Total and projected FFB production from Independent Smallholder of UD Lestari

Group Member	FFB Production (mt) for January to December 2016	Projected output for next 12 months 2017 (mt)	CPO Equivalent (mt)*	PK Equivalent (mt)*	PKO Equivalent (mt)*	PKE Equivalent (mt)*
Lias Baru	220	363	72.60	18.15	8.17	9.98
Kandangan	632.304	399.3	79.86	19.97	8.98	10.98
Partimbalan	258.58	401.6	80.32	20.08	9.04	11.04
Bandar Tinggi	1,440.92	1,836.10	367.22	91.81	41.31	50.49
Total FFB Production	2,551.805	3,000.00	600.00	150.00	67.50	82.50

*) Base on conversion OER 20.00%, KER 5.00% from FFB Production 2017 and PKO 45% and PKE 55% from PK Equivalent

1.5 Dates of Plantings and Replanting Cycles

Independent Smallholders Group follows a replanting cycle of 25 years. Information on the dates of plantings is as per the table below.

Table 3: Age and year of plantings of independent smallholder estate

Oil palm planted area at each estate (ha)	Age & Year of Plantings					
	0-5 (2013-2017)*	6-10 (2012-2008)*	11-15 (2007-2003)	16-20 (2002-1998)	20-25 (1997-1993)	< 1993
Lias Baru	3.9529	6.1747	4.1729	0.4000	0.0000	10.4843
Kandangan	0.0000	0.1600	2.3502	17.0549	8.2763	0.0000
Partimbalan	3.4594	3.8957	5.2574	1.0870	1.9855	11.2011
Bandar Tinggi	11.1696	32.0598	25.7573	13.8248	16.4715	28.0109
Total	18.5819	42.2902	37.5378	32.3667	26.7333	49.6963

Note: *) replanting

Table 4: Planned and actual oil palm replanting activities for UD Lestari

Cooperation name	Year of Replanting plan					Actual
	2017	2018	2019	2020	2021	
Lias Baru	7.9483	2.5360	0.00	0.00	0.00	0.00
Kandangan	0.00	0.00	0.00	1.8374	14.8291	0.00
Partimbalan	11.6383	1.9386	0.00	0.8436	1.1420	0.00
Bandar Tinggi	21.2611	0.00	6.7498	14.9107	8.9321	0.00

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Cooperation name	Year of Replanting plan					Actual
	2017	2018	2019	2020	2021	
Total	40.8477	4.4746	6.7498	17.5917	24.9032	0.00

1.6 Area of Plantation (Total, Planted and Mature)

Table 5: Oil Palm Planted Area Summary, FFB Production and Average yield/ha for Independent Smallholder Group UD Lestari

Estate Name	Total area (ha)	Oil Palm Planted area (ha)	Mature (Production) area (ha)	Immature (ha)	FFB Production (tonnes)*	Average yield (ton/ha)*
Lias Baru	25.1848	25.1848	25.1848	0.000	220.000	8.73
Kandangan	27.8414	27.8414	27.8414	0.000	632.304	22.71
Partimbalan	26.8863	26.8863	26.8863	0.000	258.580	9.61
Bandar Tinggi	127.2939	127.2939	127.2939	0.000	1,440.921	11.31
Total	207.2063	207.2063	207.2063	0.000	2,551.805	12.31

*) Year 2016

Table 6: Land use data for Independent Smallholder Group UD Lestari

Estate Name	Total area (ha)	Oil Palm Planted Area (ha)	HCV/Potential HCV areas* (ha)	Land used for other purposes (ha)
				Jalan
Lias Baru	25.1848	25.1848	0.00	0.00
Kandangan	27.8414	27.8414	0.00	0.00
Partimbalan	26.8863	26.8863	0.00	0.00
Bandar Tinggi	127.2939	127.2939	0.00	0.00
Total	207.2063	207.2063	0.00	0.00

1.7 Organisational Information / Contact Person

Contacts details of the company are as follows:

Company Name:	UD Lestari
RSPO Membership no.	1-0220-16-000-00 (dated November 23, 2016)
Address:	Jalan Bandar Tinggi Dusun 1 Simpang Kebun Kopi, Sei Suka Sub District, Batubara District, North Sumatera Province, Indonesia
Contact Person:	Jumadi
Telephone:	+628126216495
Email:	ud.lestari8118@yahoo.com

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Table 7. Profile of group members which involve the scope of certification

Name of group member	Included on certification scope		Not included on certification scope		Grand Total	
	Areas (ha)	Members (person)	Areas (ha)	Members (person)	Areas (ha)	Members (person)
Lias Baru	25.1848	10	0	0	25.1848	10
Kandangan	27.8414	18	0	0	27.8414	18
Partimbalan	26.8863	13	0	0	26.8863	13
Bandar Tinggi	127.2939	23	0	0	127.2939	23
Total	207.2630	64	0	0	207.263	64

1.8 Time Bound Plan for Other Management Units

Independent smallholder does not has timebound plan because this is does not applicable for independent smallholder.

Tabel 8: Time Bound Plan of UD Lestari

Name of Holding	Location	Time bound plan for certification	Status
-	-	-	-

1.9 Compliance to Rules for Partial Certification

For partial certification, Independent smallholder does not applicable and the auditor does not conduct verification for this.

Partial Certification Requirements	Audit Findings
(a) The parent organization or one of its majority owned and / or managed subsidiaries is a member of RSPO.	NA
(b-d) A challenging time-bound plan for certifying all its relevant entities is submitted to the Certification Body (CB) during the first certification audit. The time-bound plan should contain a list of subsidiaries, estates and mills. Any revision to the time-bound plan or to the circumstances of the company shall cause the plan to be reviewed. for whether it is still appropriate, such that changes to the time-bound plan are permitted only where the organisation can demonstrate that they are justified	NA
(e) No replacement of primary forest or any	NA

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area identified as containing High Conservation Values (HCVs) or required to maintain or enhance HCVs in accordance with RSPO criterion 7.3. Any new plantings since January 1st 2010 must comply with the RSPO New Plantings Procedure	
(f) Land conflicts, if any, are being resolved through a mutually agreed process, e.g. RSPO Grievance procedure or Dispute Settlement Facility, in accordance with RSPO criteria 6.4, 7.5 and 7.6.	NA
(g) Labour disputes, if any, are being resolved through a mutually agreed process, in accordance with RSPO criterion 6.3.	NA
(h) Legal non-compliance, if any, are being resolved in accordance with the legal requirements, with reference to RSPO criteria 2.1 and 2.2.	NA

1.10 Compliance to other RSPO Procedure

RSPO NPP	NA
RSPO Compensation and Remediation procedure	NA
Areal Subject to sanction	NA

1.11 Compliance to RSPO Guidance on GHG calculation

The RSPO PalmGHG Calculator used	NA
Accurate data has been put into the RSPO PalmGHG Calculator	NA
Net GHG Emission Figure (tCO ₂ e/tCPO)	NA

1.12 Approximate Tonnages Certified

The approximate tonnages certified, based on FFB production from the existing members own estates and projected additional FFB from new farmer members that will join in year 2017 are as follows:

Fresh Fruit Bunch (FFB): **3,000.000** tonnes

CPO Equivalent: 554.10 mt

PK Equivalent: 163.50 mt

1.13 Recommendation for Certification

Independent Smallholder Group UD Lestari has established and maintains an effective system to ensure compliance with the RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016. The audit team has confirmed through the audit process that the company's practices com-

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plies with, adequately maintains and implements the requirements of RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016.

TUV Rheinland Indonesia recommends that Independent Smallholder Group UD Lestari be approved as a producer of RSPO Certified Sustainable FFB.

1.14 Date of Certificate Issued and Scope of Certificate

The scope of the certificate covers production of FFB from Independent Smallholder Group UD Lestari, which includes group of farmer of Lias Baru (10 farmers), Partimbangan (12 farmers), Kandangan (18 farmers) and Bandar Tinggi (23 farmers).

The date of certificate issued is 14th July 2017, Further details of the certificate are as per Appendix 1.

1.15 Other Achievements and Certifications Held

Name of mill / estate	Certification Standard / Award achieved	Certification Body / Awarder	Date Achieved
-	-	-	-

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2.0 ASSESSMENT PROCESS

2.1 Certification Body

PT TUV Rheinland Indonesia is member of Group TÜV Rheinland Group, a global leader in independent testing and assessment services. The TÜV Rheinland Group was established in 1872 with offices located in over 490 locations in 62 countries on all five continents. TUV Rheinland Indonesia offers certification for a wide range of management systems according to established international standards including ISO 9001, ISO 14001, OHSAS 18001, SA 8000, as well as CDM Validations and Verifications. PT TUV Rheinland Indonesia office is located in Jakarta, Indonesia.

2.2 Qualifications of Lead Assessor and Assessment Team

Name	Position	Qualifications / Experience
Naik Monang Parlingungan Lingga	Lead Auditor	<p>Education: Bachelor of Forestry, Gadjah Mada University.</p> <p>Training attended : ISPO Auditor, Quality Management System (QMS) Auditor/Lead Auditor (ISO 9001:2008) by IRCA, Environmental Management Systems Auditor/Lead Auditor Conversion Training by IRCA (ISO 14001-2004), Lead Auditor RSPO Training, HCVA Training and RSPO SCCS Training (2016)</p> <p>Working experience: Field Assistant PT Sapta Karya Damai (2008-2013), Auditor in PT Sucofindo (2013-2015), and Auditor in PT TUV Rheinland Indonesia (2015-present).</p>
Ade Sudiana	Auditor	<p>Education: Bachelor of Forestry, Faculty of Forestry, Bogor Agricultural University</p> <p>Trainings attended : Lead Auditor course - Neville Clark; ISO 9001:2015 (2016), Awareness training of ISO 9001, 14001 and 18001, inhouse training of ISO 19011 and ISPO, Training of Assesor for Sustainability Natural Forest Management (SFM) by The Indonesian Ecolabelling Institute (2008), Training of Auditor for Sustainability Forest Management By Center for Educational and Training of Forestry, Department of Forestry (2010), Examination of competency for auditor of Sustainability Forest Management by Personal Certification Body-Rhino (2014), Training of Auditor For ISPO (2016) by ISPO Comission, Training of Lead Auditor for RSPO (2016) by Pro Forest and Daemeter.</p> <p>Working experience: Consultant and Trainer of : Quality Management System (ISO 9001), Environment Management System (ISO 14001), Safety Management System (SMK3/ OHSAS 18001), ISPO (Indonesian Sustainable Palm Oil), Consultant and trainer in PT FOCUS (2008-2016) ; Auditor of SFM in PT Forestcitra Sejahtera (2008-2016); Auditor of SFM, RSPO and ISPO in PT TUV Rheinland Indonesia (2016-now)</p>
Doni	Auditor	<p>Education: Master in Rural Sociology, Graduate School of Bogor Agricultural University completed in 2005.</p>

		<p>Trainings Attended: GIS Training, Auditor Training of Indonesian Sustainable Palm Oil (ISPO), Training of Participatory Mapping, Training of Document Preparation HCV and SIA, Auditor Training of Sustainable Production Forest Management (SFM), Training and Up-Grading of SFM, Training of Mentoring technique for the Rural Farmers, Conflict Resolution Training and Journalism Training.</p> <p>Work Experience: Frequently conducted certification audits of RSPO and ISPO for Palm plantation, the certification audit of SFM (Sustainable Production Forest Management) for HPH and HTI, worked as a consultant for the National Development Planning Agency, Ministry of Environment and Forestry, Indonesian People Bank (BRI), Ministry of Rural Development (KPDT) and the Ministry of Public Works, Director General of Cipta Karya, JICA and UN-HABITAT and UNDP, HCVF document drafting team for the company of HTI, HPH and constituent team for documents of HCV / SIA for oil palm plantations. Since March 2016 till now, work at PT. TUV Rheinland Indonesia.</p>
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2.3 Assessment Methodology

The certification assessment was conducted from 6 to 10 March 2017 as per the assessment program below. The assessment was carried out in accordance with TUV Rheinland Indonesia RSPO audit procedure as well as the RSPO Certification Systems document. During assessment, the qualified TUV Rheinland assessors used the RSPO standard as endorsed for the country in which the assessment took place and recorded their findings.

Due to the location and proximity of the estates, combined with common management systems, it was possible to carry out both field and document assessments of all estates within the time frame without compromising the integrity of the assessment in anyway.

All schemes were visited and the assessment team carried out field and document assessments of compliance to all the RSPO principles and criteria. Common systems were identified and specific evidence was recorded for individual estates. Interviews were conducted at all estates.

The auditee proposed the correction and corrective action for all identified non conformities raised to the certification body 30 days after the closing meeting. Verification of closure of major non-conformances was conducted 2 months after the closing meeting of the main assessment and implementation of corrective actions for minor non-conformities will be verified during the next surveillance audit. The certification assessment agenda is as explained below.

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Main Assessment Agenda.

Date	Location/ Main sites	Main activities
06.03.2017	Meeting Room UD Lestari	Consultation with local institution
07.03.2017	ICS Office UD Lestari	Opening meeting Verification document related smallholder member, amount of smallholder member, legal land use rights, procedure, policy, record fo training and briefing, flora and fauna list, spraying and fertilizing activity record, IPM record, water surface management record, waste management, budget production projection for three years, environmental management.
08.03.2017	ICS Office UD Lestari	Opening meeting Verification document related smallholder member, amount of smallholder member, legal land use rights, procedure, policy, record fo training and briefing, flora and fauna list, spraying and fertilizing activity record, IPM record, water surface management record, waste management, budget production projection for three years, environmental management.
09.03.2017	Bandar Tinggi Group Partimbalan Group Lias Baru Group	Field visit: harvesting, kavling pillar checking Field visit: kavling pillar checking, harvesting, waste Field visit: harvesting, kavling pillar checking
10.03.2017	ICS Office UD Lestari	Closing meeting

Agenda for Verification of Closure of Major Non-conformities

This agenda is not applicable because there is no verification of closure of major non-conformities is need to be done

Date	Location / Main sites	Auditor	Main activities
-	-	-	-

2.4 Stakeholder Consultation and Stakeholders Contacted

The stakeholder consultation involved both external and internal stakeholders. External stakeholders were notified to make comments on the certification assessment by placing an invitation to comment on the RSPO website. Stakeholders included those immediately linked with the operation of the UD Lestari such employees, out-growers, the local government, NGO's, local communities.

Stakeholder consultation took place in the form of meetings and interviews. Meetings with stakeholders were held to seek their views on the performance of the organization with respect to the sustainability practices outlined in the RSPO Principles & Criteria, and to comment on aspects where improvements could be made. Meetings with local communities were held at their respective premises within and near the organization area. A stakeholder consultation meeting was conduct at meeting room UD Lestari on March 6, 2017. Letters inviting individual stakeholders to the stakeholder consultation meeting were prepared and sent to the individual stakeholders, while telephone calls were made to arrange the meetings.

In all the interviews and meeting, the objectives of the RSPO and the purpose of the assessment was clarified at the outset followed by an evaluation of the relationship between the stakeholders and the Organization before discussion proceeded to obtain the stakeholders feedback on the Organization's compliance to different aspects of the RSPO Principles & Criteria. Although several stakeholders were not familiar with RSPO but they agreed with its objective and expressed their willingness to collaborate in the promotion of sustainable palm oil

in North Sumatera province. In all interviews and meeting, the assessment team did not restrict discussion of both the positive and negative aspects of operations conducted by Organization estate's estates.

The stakeholder consultation meeting held with stakeholders during the audit was extensive and productive, with an attendance of more than 13 persons. This was followed by site inspections, including visits to the local communities, interviews with worker and member of Organization, and inspections of worker infrastructure. All stakeholder issues raised were recorded and forwarded to the management for their written response, and this is summarized in Section 3.4. The list of stakeholders that attended the stakeholder consultation meeting and stakeholders interviewed during the assessment is included as Appendix 4.

2.5 Date of Next Surveillance Visit

The next surveillance visit is planned for 2018.

3.0 ASSESSMENT FINDINGS

3.1 Summary of Findings

During the certification assessment, there are 22 nonconformities consist of 10 nonconformities were assigned against Major Compliance indicators and 12 nonconformities were assigned against Minor Compliance Indicators. There are 7 observations or opportunities for improvement were identified. Further explanation of the non-conformities raised and corrective actions taken by the company are provided in Section 3.2. The observations & opportunities for improvement are listed in Appendix 5.

The following is a summary of findings made for the criteria listed in the RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016.

A. Findings against requirements for Group Certification :

Element 1.1: The Group Entity shall be legally formed	
<p>Findings:</p> <p>UD Lestari has documentary evidence of a clearly identified and legal entity such as:</p> <ol style="list-style-type: none"> 1. UD Lestari already has the deed of description of the individual company on behalf UD Lestari with number 17 dated October 28, 2013 by Notary Mokhamad Kholis, SH. 2. UD Lestari has a company registration certificate with number 02.10.5.47.348 are valid until July 5, 2020 with the kind of trading business of agricultural / plantation KLBI 4721 endorsed by the Integrated Licensing Services Office of Batu Bara District on July 6, 2015. 3. UD Lestari UD has a Trade Business License (SIUP) with license number 503/341/SIUP-KP2T/VII/ 2015 with the type of business is fresh fruit bunch endorsed by the Integrated Licensing Services Office of Batu Bara District on July 6, 2015. 4. UD Lestari has a nuisance permit with number 10.44 / HKM / 2010 with the type of business is selling an agricultural products endorsed by the Integrated Licensing Services Office of Batu Bara District and has been conduct re-registration with the number 037 / D.U.H.O / KP2T / 2016 on February 9, 2016. 5. UD Lestari already has a registration as a member of the RSPO are set on 23 November 2016 with a number of members 1-0220-16-000-00, with categories as ordinary membership, sectors of palm oil growers membership with membership period November 2016 - October 2018. 6. UD Lestari already has minutes of meetings and letter of decree with number 01 / UDLS / IX / 2016 dated September 2, 2016 to appoint Mr. Jumadi as Group Manager that is assigned on September 2, 2016. 7. UD Lestari already has an organizational structure and equipped with duties and responsibilities begin from group manager and group members <p>UD Lestari has procedure of ICS membership with document</p>	<p>Compliance status: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>NCR No: -</p>

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number No.ICS-UD.LS-KU-07 revision 00 effective date January 20, 2016. The procedure has been described about member acceptance and in and out of member

UD Lestari have a written document that the group members has been formally joined the group and the agreement with the manager of the group which contains about commitments to comply with the RSPO requirements standards. The document such as a statement of willingness to join the RSPO certification and letter of list farmer group members. As an example:

- Farmer group of Lias Baru as much as 10 farmer
- Farmer group of Kandangan as much as 18 farmer
- Farmer group of Bandar Tinggi as much as 23 farmer
- Farmer group of Partimbangan as much as 12 farmer

UD Lestari has the complete data related to land area in accordance with land ownership certificate (SHM) which owned by each member.

UD Lestari has procedure of Recording Control with the number of document No. ICS-UD.LS-MR-02 revision 00 dated January 20, 2016 where in the procedures listed the annex of master list documents in which there is the keeping period of the document. The procedure described that the keeping period as long as 5 years.

Group Manager has been communicated the character and structure of the UD Lestari to all members The socialization has been conduct on 28-29 September 2016.

Element 1.2: The Group shall be managed by a Group Manager

Findings:

UD Lestari has a procedure of Internal Audit with the number of document No. ICS-UD.LS-00 MR-03 revision effective date January 20, 2016. UD Lestari has been conducted an internal audit on November 22 to 23, 2016. UD Lestari has determined the names of internal auditors in 2016 on November 21, 2016.

Based on interviews with the Group Manager, that the group manager already has the ability and knowledge of the principles and criteria for palm oil production.

UD Lestari has a recapitulation of cash in 2015. According to the profit report per December 2015 known that UD Lestari has a cash balance of Rp. 664 172 740. Based on the cash balances is known that UD Lestari has implemented with good management.

The Group Manager has been socialized about information related certification smallholder member such as:

- An explanation of the RSPO certification process.
- An explanation of the criteria for group membership.
- An explanation as to the Group Manager's needs and the rights of the certification body to access the group members' documentation and plantations for the purposes of evaluation and monitoring.

Compliance status: Yes No

NCR No: -

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- An explanation of the certification bodies and RSPO requirements with respect to public information.
- An explanation of any obligations with respect to group membership, such as:
 - ✓ Maintenance of information for monitoring purposes;
 - ✓ Requirement to conform to conditions or corrective actions issued by the certification body.
 - ✓ Explanation of any costs associated with group membership.
 - ✓ Other obligations of group membership.

The Group Manager will give information as required with standard to potential member if the potential member has been register to join with group member.

Element 2.1: The Group Internal Control System shall contain documented policies and procedures for operational management.

Findings:

The group manager has been identifying with completely the geographical area to be covered by the group. Group manager has map of identifying the geographical area for each group and farmer.

Group manager has been preparing, maintaining and documenting the group management structure. Group manager also has been identifying the responsibilities of all individuals employed for the running of the group.

Group manager has been conduct development for farmer group on 7 December 2016. UD Lestari has a procedure of Internal Audit with the number of document No. ICS-UD.LS-00 MR-03 revision effective date January 20, 2016. UD Lestari has been conducted an internal audit on November 22 to 23, 2016. UD Lestari has determined the names of internal auditors in 2016 on November 21, 2016.

Group manager has clearly map related the area of member that include in scope certification. Record of total area for each farmer has been adjusted with owned legal entity.

Internal Control System (ICS) has record entry of farmers into the membership of the group and the date became a member of the group. ICS has completed the names of members of the farmer and equipped with membership registration number of farmers. UD Lestari has data of actual production for year 2016.

UD Lestari has procedure of training with document number ICS-UD.LS-KU-05 revision 00 effective dated 20 January 2016. The prodesur described that the participant evaluations conducted after 1 month the training was conducted. Some of evidence of training records owned such as:

- Training of RSPO held on 29 September 2016
- Training of GAP held on 29 September 2016
- Training of HCV held on 26 October 2016

Compliance status: Yes No

NCR No:

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Group manager has been conduct training evaluation for all participant i.e on behalf Mujiantoyo, H. Tarno, Supini and Supriadi.

UD Lestari is currently conducting RSPO main-assessment audit so it is still in the assessment process. UD Lestari has procedure of Recording Control with the number of document No. ICS-UD.LS-MR-02 revision 00 dated January 20, 2016 where in the procedures listed the annex of master list documents in which there is the keeping period of the document. The procedure described that the keeping period as long as 5 years.

UD. Lestari has a procedure of ICS membership with document number No.ICS-UD.LS -KU-07 revision 00 effective date January 20, 2016 which in the procedure regulated about gap assessment audit for applicants who intend to join the group. The procedure also described about criteria of membership such as the member must has legal ownership information, agreement commitment to comply against to the RSPO principle and criteria, map of location, number of oil palm tree, year of planting and others information needed by group manager.

Element 3.1: The Group Internal Control System shall develop and implement an internal audit programme of Group members.

Findings:

UD Lestari has a procedure of Internal Audit with the number of document No. ICS-UD.LS-00 MR-03 revision effective date January 20, 2016. UD Lestari has been conducted an internal audit on November 22 to 23, 2016. UD Lestari has determined the names of internal auditors in 2016 on November 21, 2016. Group manager also has internal audit program. An internal audit program has been contained about schedule of audit and schedule for completion of the non-compliance. The procedure also described about risk assessment on members to determine the intensity of sampling needed.

UD. Lestari conduct an internal audit for the entire group of farmers who joined the cooperatives are included in the scope of the RSPO certification performed once every 1 year. UD Lestari has record of internal audit.

Group Manager and internal auditor has socialized verbally to the members that the group manager and internal auditor has no interest in internal audit.

UD. Lestari has a procedure for ICS membership with document number No.ICS-KU-07 revision 00 effective date January 20, 2016. The procedure explained that the committee will be check the suitability of the data and suitability of land or conduct a preliminary assessment to see the compliance with the RSPO standard.

Compliance status: Yes No

NCR No: -

Element 3.2: The Group Internal Control System shall include a system in place to enable the trading of RSPO certified Fresh Fruit Bunches (FFB) produced from the Group.

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<p>Findings:</p> <p>UD. Lestari UD has procedure of FFB production traceability with document number ICS-UD.LS-MR-07 revision 00 effective date January 20, 2016. The procedure has been regulated about system documentation and system to track and find the FFB produced by members of the group from the temporary collection (TPH) until transporting to the mill. The procedure also regulated about the mechanism for the group are collectively to sale all FFB certified aim to ensure that the FFB are sold not mixed with non-certified FFB.</p> <p>UD Lestari has recording related sales of FFB from entire member of group i.e:</p> <ul style="list-style-type: none"> • Invoice and payment receipt of FFB. For example payment FFB for period 1-7 December 2016 as much as Rp. 397.260.900 • Information about number of transportation listed in letter of FFB transportation • FFB classification that sale of certified or non-certified, volume and destination of FFB <p>UD Lestari has procedure of Recording Control with the number of document No. ICS-UD.LS-MR-02 revision 00 dated January 20, 2016 where in the procedures listed the annex of master list documents in which there is the keeping period of the document. The procedure described that the keeping period as long as 5 years. UD Lestari has document and recording related transaction of FFB year 2016.</p> <p>UD Lestari has a business for sale and purchase FFB with outsiders. UD Lestari has an agreement for outsider. The Group manager has clear procedures to ensure that mass balance calculations and that all FFB sold by the trader is traceable back to the Group members.</p>	<p>Compliance status: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>NCR No: -</p>
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B. Findings against RSPO Independent Smallholder :

Criterion 1.1: Oil palm growers and millers provide adequate information to other stakeholders on environmental, social and legal issues relevant to RSPO Criteria, in appropriate languages & forms to allow for effective participation in decision making.

<p>Findings:</p> <p>The farmers has been understand that all informations have to be shown to the Group Manager. UD Lestari always gives response to information request.</p> <p>UD Lestari has procedure of recording control No. ICS-UD.LS-MR-02 on January 20, 2016. All information request was addressed to group manager. UD Lestari has recording of incoming letter from external contain of information from date received, receive from, date and letter number, subject, description and archive code.</p> <p>All information request was responded. The Person in Charge</p>	<p>Compliance status: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>NCR No: -</p>
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to record all the information is Secretary of UD Lestari. Document Saving Period was determined base on needs and level of urgency that is 3 years.

Result of interview with committee of UD Lestari was known that communication from UD Lestari and stakeholder through letter, phone call and SMS.

Criterion 1.2: Management documents are publicly available, except where this is prevented by commercial confidentiality or where disclosure of information would result in negative environmental or social outcomes.

Findings:

The farmer has been understand that all information request that was available for public addressed to Group Manager.

UD Lestari has information policy that can be accessed generally, those are: Information of FFB price, legality of UD Lestari and land ownership by a member, information of UD lestari Activities, Occupational Health Safety (OHS/K3), HCV document, dobument of complaining, negotiation procedure, sustainable repair plan, Human Right Policy. Those policies have been socialized to farmers on December 12, 2016 in UD Lestari Office and installed on the wall of UD Lestari Office.

Compliance status: Yes No

NCR No: -

Criterion 1.3. Growers and millers commit to ethical conduct in all business operations and transactions.

Findings:

Policy to behave based on ethics in all transaction and business operation has been received and agreed and has been socialized to the members on December 12, 2016 and had been installed on wall of UD Lestari, so it can be seen by farmer and public.

UD Lestari has policy to behave based on ethics in all transaction and business operation, drafted on October 1, 2016 in Indonesian language. Those policy are: no bribing, no corruption, prohibited to sell FFB from stealing, no child workers, no sexual harrassment, and no discrimination.

Compliance status: Yes No

NCR No: -

Criterion 2.1: There is compliance with all applicable local, national and ratified international laws and regulations.

Findings:

Farmers gave salary to harvesting workers, nursing, and other operational workers, in accordance with applicable regulation. Based on checking of salary list on February 2017, independent farmers of UD Lestari had implemented remuneration based on existing minimum wages.

UD Lestari has a list of legal and requirement presented in list of law and regulation. This law and regulation covered about legality, environmental, worker, and others related law and regulation should fulfill by organization.

Compliance status: Yes No

NCR RSPO00931

Some of condition does not accordance with compliance with relevant legal requirement such as:

- The group manager has a list of rules and regulations year 2016, but there are no relevant regulations with operational activities such as Personal Protective Equipment (PPE) (Permenaker-trans No.8 year 2010) and SPPL

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UD Lestari has the program related register the licensing i.e. STD-B. This condition raised as observation.

Some of condition does not accordance with compliance with relevant legal requirement such as:

- The group manager has a list of rules and regulations year 2016, but there are no relevant regulations with operational activities such as Personal Protective Equipment (PPE) (Permenakertrans No.8 year 2010) and SPPL (Permen LH No.13 year 2010)
- There is no evidence of compliance with regulation related PPE

This condition raised as non conformity (RSPO 00931).

Several example of law and regulation such as : Law no.12 year 1992, Law no.32 year 2009,, Law no.13 year 2003, Law no.23 year 2007, Law no. 04 year 1982, regulation no. 13/1982, Law no. 25 year 1992,, Government Regulation No. 7 year 1999, Government Regulation No.16 year 2007, Government Regulation No.74 year 2001, Ministry of Agriculture Regulation No. 1 year 2007, Ministry of Agriculture Regulation No. 14 year 2009, Ministry of Agriculture Regulation No. 82 year 2013, Ministry of Agriculture Regulation No. 14 year 2013, Ministry of Environment Regulation No.13 year 2010, Ministry of Environment Regulation No. 12 year 2012, Law No 18 year 2008. All copies of law and regulations is available and maintained.

UD Lestari has a mechanism for identification and circulating the law and regulation presented in procedure Identification, Evaluation Access and Regulatory Compliance with legislation and Other Requirements. Base on The SOP, law and regulation is obtained from internet, PTPN 3 and government agencies. Organization conduct circulating and socialization the law and regulation through Inviting speakers at regular meetings, disseminating compliance with regulatory obligations, conducting training on OSH, environmental and social regulations for members. There is no evidence of dissemination related regulations which applicable to members, staff of UD Lestari and workers (Group Manager). **This condition raised as non conformity (RSPO 00932).**

UD Lestari has a mechanism for ensures that the laws are being implemented as stated in SOP Identification, Evaluation Access and Regulatory Compliance with legislation and Other Requirements, No. Doc. ICS-UD.LS-MR-05, issued date on January 20, 2016. This SOP describe manager ICS ensures that the laws are being implemented through internal audit regularly twice a year. Organization has conducted internal audit activities on date January 17, 2017.

Some of condition does not compliance such as:

- Group Manager does not created tools to assist members in implementing regulatory requirements and ensuring that the regulation fulfilled of member
- Members have not been able to provide evidence of filling in checklists / tools which provided by group managers to ensure compliance with applicable law

This condition raised as non conformity (RSPO 00933).

Base on SOP for Identification, Evaluation Access and Regula-

(Permen LH No.13 year 2010)

- There is no evidence of compliance with regulation related PPE

NCR RSPO00932

There is no evidence of dissemination related regulations which applicable to members, staff of UD Lestari and workers (Group Manager).

NCR RSPO00933

Some of condition does not comply such as:

- Group Manager Have does not created tools to assist members in implementing regulatory requirements and ensuring that the regulation fulfilled of member
- Members have not been able to provide evidence of filling in checklists / tools which provided by group managers to ensure compliance with applicable law

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tory Compliance with legislation and Other Requirements, Manager ICS conduct updating the law and regulation once a year through contact to the government agencies, PTPN III (state-owned enterprises) and searching in the internet.

Organization has update regulation with in “Daftar peraturan perundangan-undangan, there is record of update regulation on date January 2, 2017.

Criterion 2.2: The right to use the land can be demonstrated, and is not legitimately contested by local communities with demonstrable rights.

Findings:

The group manager can showing the evidence of land title. Some sample of land title such as:

1. Dian Juna Asmita (member of Kandangan farmer group): Letter of land declaration from Kandangan village as large as 2,405.4 m2 located in Kandangan village issued on 16 September 2015. The letter of land declaration stated location map with scale 1:5,000
2. Ngatiman (member of Kandangan farmer group):
 - Letter of land declaration No. 590/24/SKT-SS/2011 dated 8 March 2011 as large as 6,000 m2 located in Sei Mujur, Sei Suka Sub district, Batubara District
 - Letter of land declaration dated 8 March 2011 as large as 23,325 m2 located in Sei Simujur, Sei Suka Sub district, Batubara District
3. Paiman (member of Bandar Tinggi farmer group):
 - Letter of land compensation No. 174/SS/04 dated 17 September 2004 as large as 76,345 m2 located in Sei Simujur
 - Land certificate No.213 as large as 8,795 m2 located in Bandar Tinggi village issued on 21 September 1987.
 - Land certificate No.278 as large as 12,240 m2 located in Partimbangan village issued on 25 March 1989.
 - Land certificate No.9 as large as 20,355 m2 located in Kandangan village issued on 30 September 2011.
 - Land certificate No.63 as large as 16,240 m2 located in Kandangan village issued on 11 December 2014.
 - Land certificate No.64 as large as 17,040 m2 located in Kandangan village issued on 11 December 2014.
4. Sucipto (member of Bandar Tinggi farmer group):
 - Land certificate No.771 as large as 5,619 m2 located in Bandar Tinggi village, Bandar Sub district, Simalungun District issued on 10 June 1996.
 - Land certificate No.154 as large as 1,651 m2 located in Bandar Rejo village, Bandar Masilam Sub district, Simalungun District issued on 15 December 2015.

Compliance status: Yes No

NCR No: -

- Land certificate No.43 as large as 20,000 m2 located in Bandar Tinggi village, Bandar Sub district, Simalungun District issued on 19 March 1987.
 - Land certificate No.41 as large as 5,913 m2 located in Bandar Tinggi village, Bandar Sub district, Simalungun District issued on 19 March 1987.
5. Dahlan Tanjung (member of Lias Baru farmer group):
- Land certificate No.592 as large as 9,185 m2 located in Partimbalan village, Bandar Sub district, Simalungun District issued on 25 March 1989.
 - Letter of land compensation No. 593/43/BM/2010 dated 30 December 2010 as large as 11,179 m2 located in Partimbalan village, Bandar Masilam Sub district, Simalungun District
 - Letter of land compensation No. 593/42/BM/2010 dated 25 November 2010 as large as 10,312 m2 located in Partimbalan village, Bandar Masilam Sub district, Simalungun District
 - Land certificate No.1153 as large as 7,279 m2 located in Partimbalan village, Bandar Sub district, Simalungun District issued on 8 September 2008.
 - Letter of land compensation dated 15 February 1972 as large as 4,000 m2 located in Partimbalan village, Bandar Masilam Sub district, Simalungun District
6. Resida Saragi (member of Lias Baru farmer group):
- Letter of land compensation No. 593/187/2000 dated 2 May 2000 as large as 21,200 m2 located in Lias Baru village, Bandar Masilam Sub district, Simalungun District
 - Letter of land compensation No. 593/127/BM/2015 dated 1 April 2015 as large as 6,558.75 m2 located in Lias Baru village, Bandar Masilam Sub district, Simalungun District
 - Letter of land compensation No. 593/160/BM/2015 dated 27 April 2015 as large as 11,825 m2 located in Lias Baru village, Bandar Masilam Sub district, Simalungun District
7. Mahyudin (member of Partimbalan farmer group):
- Land certificate No.666 as large as 20,000 m2 located in Partimbalan village, Simalungun District issued on 25 March 1989.
 - Land certificate No.49 as large as 13,179 m2 located in Sugarang Bayu village, Bandar Sub district, Simalungun District issued on 18 December 2003.
 - Letter of land compensation No. 593/41-SB/BM/2015 dated 2 October 2015 as large as 6,207.2 m2 located in Sugarang Bayu village, Bandar Sub district, Simalungun District
 - Letter of land compensation dated 9 October 2003 as large as 6,490 m2 located in Sugarang Bayu village, Bandar Sub district, Simalungun District
8. Sukiman (member of Partimbalan farmer group):
- Land certificate No.717 as large as 6,455 m2 lo-

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<p>cated in Bandar Tinggi village, Bandar Sub district, Simalungun District issued on 26 January 1995.</p> <ul style="list-style-type: none"> • Land certificate No.716 as large as 3,007 m2 located in Bandar Tinggi village, Bandar Sub district, Simalungun District issued on 26 January 1995. • Land certificate No.723 as large as 8,075 m2 located in Partimbalan village, Bandar Sub district, Simalungun District issued on 25 March 1989. • Letter of land compensation No. 593/637/Ekon/VII/96 dated 15 July 1996 as large as 4,836 m2 located in Partimbalan village, Bandar Sub district, Simalungun District <p>Based on recapitulation of land title, there is status of land title such as 37 is land owned certificate (SHM), 10 is letter of land compensation (SKGR) and 16 is letter of village (SKT). The member which has SKGR and SKT has a plan to register as land owned certificate (SHM). The realization of this plan will be check at next surveillance.</p> <p>Based on field verification, the group manager and member of farmer group has been installing the boundry pillar.</p> <p>Interview result with committee of UD Lestari and farmers, it was known that to run estate operational without violation and intimidation and no land dispute.</p> <p>Based on interview result with committee of UD Lestari and farmer, it was obtained an information that no land dispute in farmer land who followed RSPO certification.</p> <p>Some of estate land originated from PIR Lokal Kelapa Sawit on 1982 – 1986 in Simalungun District, meanwhile other palm estate was obtained from inherited land and sale-purchase.</p> <p>To handle accidental land dispute, UD Lestari has procedure of land dispute and conflict handling No. Document: ICS – UD. LS- KU-06, Revision 00, January 20, 2016. This procedure had included principles of free, prior and informed (FPIC), consist of receiving data of land ownership, stakeholder involved, data tracking, coordination, communication, mapping, land price determination, based on compensation agreement.</p> <p>UD Lestari committed not to do violation in operational, including in handling land dispute or social conflict.</p>	
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Criterion 2.3: Use of land for oil palm does not diminish the legal rights, or customary rights, of other users, without their free, prior and informed consent.

Findings:

Based on interview result with farmers, it was known that no communal/customary land rights on their farming land, and no land dispute cases. Land legality are in form of Land Ownership Certificate, Land Certificate (SKT) and Compensation Certificate.

Based on interview result with committee of UD Lestari and farmers, it was known that no communal/customary rights that need to be respected its existence in farm land. Of farmers who followed RSPO Certification. Land legality are in form of Land Ownership Certificate, Land Certificate (SKT) and Compensa-

Compliance status: Yes No

NCR No: -

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tion Certificate.

UD Lestari has shown estate map on scale 1: 50,000, in a map described that there is no communal/customary right.

Criterion 3.1: There is an implemented management plan that aims to achieve long-term economic and financial viability.

Findings:

UD Lestari has bussiness plan for long term economic (3 years) such as cost of annual maintenance, replanting, projection of FFB and cost of certification.

UD Lestari has set a projection of FFB production in 2017 amount of 3,000,000 kg FFB with area of 207,2063 hectares consist of :

- a. Lias Baru farmer group: 363,000 kg with total area of 25.1848 hectares
- b. Partimbangan farmer group: 399,300 kg with total area of 26.8863 hectares
- c. Kandangan farmer group: 401,600 kg with total area of 27.8414 hectares
- d. Bandar Tinggi farmer group: 1,836,100 kg with total area of 127.2939 hectares

Compliance status: Yes No

NCR No: -

Criterion 4.1: Operating procedures are appropriately documented and consistently implemented and monitored.

Findings:

UD Lestari has procedure for harvesting, fertilizing, land clearing, nursery, pest management, road maintenance, replanting, water management, soil erosion, weeding and weed control. The company has conducted socialization the procedure on September 18-20, 2016 followed by 58 participants.

During interview with member of farmer group of Lias Baru group, farmer group of Partimbangan and harvester, there are differences in the implementation of harvesting procedure, harvesting of FFB (ICS-UD.LS-OPS-04) such as:

- Harvesting rotation delivered is 15 days whereas in the procedure ICS-UD.LS-OPS-04 is 6/7
- The criterion of ripe fruit delivered is 8 fruit losses in the circle path whereas in the procedure is 2 fruit lossess

This condition raised as non conformity (RSPO 00934).

Group Manager has mechanism for regular checks for set at group level for procedure implementation presented in procedure for checking the consistency of the implementation of operational procedures with document. No. ICS-UD.LS-MR-09, issued on October 20, 2016. This procedure describe to check consistency of procedure implementation through visit to field (estate), regular meeting with group member every month, and internal audit regularly twice a year. The group manager already has a routine checking procedure related implementation of procedure, but there is no evidence that routine checks have been carried out. **This condition raised as non conformity (RSPO 00935).**

Compliance status: Yes No

NCR RSPO00934

During interview with member of farmer group of Lias Baru group, farmer group of Partimbangan and harvester, there are differences in the implementation of harvesting procedure, harvesting of FFB (ICS-UD.LS-OPS-04) such as:

- Harvesting rotation delivered is 15 days whereas in the procedure ICS-UD.LS-OPS-04 is 6/7
- The criterion of ripe fruit delivered is 8 fruit losses in the circle path whereas in the procedure is 2 fruit lossess

NCR RSPO00935

The group manager already has a routine checking procedure related implementation of procedure, but there is no evidence that routine checks have been carried out.

NCR RSPO00936

Some of condition does not comply such as:

- There is no evidence of monitoring and recording of pesticide use in 2016 (group manager)

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Group manager has shared template to record fertilizer usage presented in document record of production and crop maintenance to Group member. Members have keep record of their procedure implementation. For example record of fertilizer used, record of FFB production year 2016 and record of plant maintenance year 2016

Some of condition does not complaine such as:

- There is no evidence of monitoring and recording of pesticide use in 2016 (group manager)
- There were manual weed control activities in February 2017, but does not recorded by member group of Lias Baru (Afnita)

This condition raised as non conformity (RSPO 00936).

UD Lestari has keep record of FFB production year 2016 and until February 2017. Record has described below:

Farmer Group	FFB production (Kg)	
	Year 2016	Year 2017 (until February)
Lias Baru	220,000	32,100
Partimbalan	258,580	32,751
Kandangan	632,304	61,525
Bandar Tinggi	2.,51,805	248,481
Total	3,662,689	358,872

- There were manual weed control activities in February 2017, but does not recorded by member group of Lias Baru (Afnita)

Criterion 4.2: Practices maintain soil fertility at, or where possible improve soil fertility to, a level that ensures optimal and sustained yield.

Findings:

UD Lestari has a procedure for managing soil fertility through fertilizing activity as determined on SOP for fertilizing, ICS-UD-LS.POS.02, date issued on January 20, 2016. This SOP describes fertilizing for mature and immature plant. UD has conducted socialization the procedure on September 18-20, 2016 followed by 58 participants. During an inte-view with members from Lias Baru and Partimbalan farmer group, The farmers have understood how to fertilizing for mature and imature plant according SOP for fertilizing.

Group Manager has submitted template record of fertilizer application presented in document record of production and crop maintenance to group member.

During an interview with group members of Lias Baru on behalf of Afnita, there is fertilizer use in February 2017 but does not recorded by the member (member of group). **This condition raised as non conformity (RSPO 00937).**

Compliance status: Yes No

NCR RSPO00937

During an interview with group members of Lias Baru on behalf of Afnita, there is fertilizer use in February 2017 but does not recorded by the member (member of group).

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Group manager maintain record of fertilizer application in 2016 such as :

- a. Lias Baru farmer group, amount of fertilizer usage on January – December 2016: Urea = 1,350 kg, SP = 50 kg, Ponska = 1,450 kg, TSP = 200 Kg.
- b. Partimbangan farmer group, amount of fertilizer usage on January – December 2016: Urea = 650 kg, SP = 250 kg, Ponska = 1,450 kg,
- c. Bandar tinggi farmer group, amount of fertilizer usage of January – December 2016 : Urea = 4,625 kg, SP = 1,200 kg, Ponska = 13,299 kg, TSP = 1,20 Kg
- d. Kandangan farmer group, amount of fertilizer usage on January – December 2016 : Urea = 1,075 kg, SP = 100 kg, Ponska = 969 kg, TSP = 300 Kg

UD Lestari has conducted tissue and soil sampling on January 12-13, 2017. During certification audit, UD Lestari can not show record of tissue and soil analysis, However, there is record of effort that UD Lestari has conducted tissue and soil analysis i.e. a letter from head of division from PTPN III, No. 3.16/DSER1/MO/09/2017, date issued on January 11, 2017 about soil and leaf analysis for UD Lestari.

Base on interview with group manager, there is no use nutrient recycling for the group.

Criterion 4.3: Practices minimise and control erosion and degradation of soils.

Findings:

UD Lestari has soil map with scale 1:50.000. Base on the map, there is several soil type in UD Lestari location such as Dystropept. Kandioduts, tropaquents and drystopep. There is not found peat and marginal soil in UD Lestari.

Organization has procedure to minimise soil erosion as determine on procedure of soil erosion controlling, No. ICS-UD-LS-LNK-10, date issued on January 20, 2016. This SOP describe method for soil erosion controlling through vegetative, mechanic and chemist method. Base on map of topography with scale 1:50.000. UD Lestari has slope 0-15% and also there is no hilly.

Group managers does not have road maintenance plans year 2017. **This condition raised as non conformity (RSPO 00938).**

Compliance status: Yes No

NCR RSPO00938

Group managers does not have road maintenance plans year 2017.

Criterion 4.4: Practices maintain the quality and availability of surface and ground water.

Findings:

UD Lestari has SOP's for water management, No. ICS-UD-LS-LNK-05 date issued on January 20, 2016. This SOP mentioned install boundary markers in riparian river, conduct restoration through planting trees in riparian river and Prohibited the use of chemicals in riparian river and conduct water quality

Compliance status: Yes No

NCR RSPO00939

Some of condition does not compliance such as:

- Group Manager does not have a water management plan
- There is no evidence of water

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testing periodically.

Base on HCV assessment document, there is found Bah Bolon river In UD Lestari. UD Lestari has map of all water ways and water bodies with scale 1:40.000.

Some of condition does not compliance such as:

- Group Manager does not have a water management plan
- There is no evidence of water management plan available
- During field verification at Bandar Tinggi group, there is no evidence to protection effort of Bah Bolon river protection from the impact of the plantation activities.

This condition raised as non conformity (RSPO 00939).

management plan available

- During field verification at Bandar Tinggi group, there is no evidence to protection effort of Bah Bolon river protection from the impact of the plantation activities.

Criterion 4.5: Pests, diseases, weeds and invasive introduced species are effectively managed using appropriate Integrated Pest Management (IPM) techniques.

Findings:

UD Lestari has a procedure on IPM presented in procedure for pest control, No ICS-UD.LS-OPS-03, date issued on January 20, 2016. The procedure describe method of control for caterpillar pest, rat pest, forest pig, including threshold each pest attack.

The Group Manager already has an integrated pest management (IPM) plan year 2017, but does not covered other activities as part of integrated pest management. **This condition raised as non conformity (RSPO 00940).**

UD Lestari has conducted monitoring of pest on January and February 2017 such as caterpillar, rat and oryctes. Base on record of monitoring of pest, there is no pest attack.

Organization has attended training for pest control on September 29, 2016 followed by 58 participants. There is record of training such as list of attendees, Training modules and certificate of training.

Compliance status: Yes No

NCR RSPO00940

The Group Manager already has an integrated pest management (IPM) plan year 2017, but does not covered other activities as part of integrated pest management.

Criterion 4.6: Agrochemicals are used in a way that does not endanger health or the environment.

Findings:

UD Lestari has set a manual regarding pest and use of chemical such as:

- SOP for pest control, No: ICS-UD.LS-OPS-03, date issued on January 20, 2016.
- SOP for Maintainance of Immature Plant, No:ICS-UD.LS-OPS-11 date issued on January 20, 2016
- SOP for Maintainance of mature Plant (TM) No. ICS-UD.LS-OPS-11, date issued on January 20, 2016
- SOP for chemical management, No.ICS-UD.LS.LNK-10 , issued date on January 20, 2016

Group managers have not been able to show a list of agricultural chemicals for the control of each weed and pest. **This condition raised as non conformity (RSPO 00941).**

Compliance status: Yes No

NCR RSPO00941

Group managers have not been able to show a list of agricultural chemicals for the control of each weed and pest

NCR RSPO00942

Some of condition does not compliance such as:

- Group managers have not monitored the use of pesticide of group members in 2016
- Group managers have not been able to show a list of chemicals used by members including active ingredients and poison classifica-

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Some of condition does not compliance such as:

- Group managers have not monitored the use of pesticide of group members in 2016
- Group managers have not been able to show a list of chemicals used by members including active ingredients and poison classification

This condition raised as non conformity (RSPO 00942).

The group manager of UD Lestari does not have a policy related pesticide which include to the World Health Organization Class 1A or 1B, or that is contained in the Stockholm or Rotterdam Conventions, and paraquat and evidence of the socialization of the policy. **This condition raised as non conformity (RSPO 00943).**

Base on interview with member, there is evidence that member conduct weed control chemically.

Some of condition does not compliance such as:

- There is no evidence that the group managers has been monitored the workers who handle the pesticides have been trained (Group manager)
- During interview with member of Lias Baru farmer group stated that the workers who handle pesticides have not any relevant training.

This condition raised as non conformity (RSPO 00944).

UD Lestari has procedure for chemical management, No: ICS-UD.LS.LNK-10, issued date on January 20, 2016. The procedure describe members must store chemical material on safe location, out of reach of children or pets. During interview with members (Lias Baru and Patimbangan farmer group), they understood how to store chemicals according to procedure for chemical management. Base on interview with group manager, There is no pesticide applied aerially.

Group managers can not show evidence that the workers have earned the knowledge related pesticide used including the required information (material safety data sheet and PPE). **This condition raised as non conformity (RSPO 00945).**

UD Lestari has establish a procedure for Proper disposal of waste material presented in SOP for hazard material management, No. ICS-UD.LS-LNK-01, Issued on January 20, 2017.

The Group Manager has not been able to demonstrate monitoring of pesticide containers from members. **This condition raised as non conformity (RSPO 00946).**

During an interview with members of the Lias Baru and Partimbangan farmer groups, members still threw away pesticide containers by being burned, buried and dumped into the river. **This condition raised as non conformity (RSPO 00946).**

There are members or workers handling chemical in UD Lestari. Base on interview result, Group managers have not been able to show that they has been monitored the health conditions of members or workers who handle chemicals and there is no evidence of identification of the need of medical checks for member / worker. **This condition raised as non conformi-**

tion

NCR RSPO00943

The group manager of UD Lestari does not have a policy related pesticide which include to the World Health Organization Class 1A or 1B, or that is contained in the Stockholm or Rotterdam Conventions, and paraquat and evidence of the socialization of the policy.

NCR RSPO00944

Some of condition does not compliance such as:

- There is no evidence that the group managers has been monitored the workers who handle the pesticides have been trained (Group manager)
- During interview with member of Lias Baru farmer group stated that the workers who handle pesticides have not get any relevant training.

NCR RSPO00945

Group managers can not show evidence that the workers have earned the knowledge related pesticide used including the required information (material safety data sheet and PPE).

NCR RSPO00946

- The Group Manager has not been able to demonstrate monitoring of pesticide containers from members.
- During an interview with members of the Lias Baru and Partimbangan farmer groups, members still threw away pesticide containers by being burned, buried and dumped into the river

NCR RSPO00947

- Group managers have not been able to show that they has been monitored the health conditions of members or workers who handle chemicals
- There is no evidence of identification of the need of medical checks for member / worker

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ty (RSPO 00947).

UD Lestari has set a policy about no work with pesticides shall be undertaken by pregnant or breast-feeding women, date issued on January 20, 2016.

Group Manager has list of worker handling agrochemical. Base on the list, there is no women worker. During interview with member, individual member ensure that there is no found women worker handling agrochemical, including no pregrant and breastfeeding women.

Criterion 4.7: An occupational health and safety plan is documented, effectively communicated and implemented.

Findings:

UD Lestari has procedure of hazardous identification (ICS-UD.LS-K3-01 revision 00 effective date 20 January 2016). UD Lestari has safety and health policy i.e maintain the product quality according to customer requirements and continuously improve product quality, environmental sustainability and safety and health through the implementation of good quality, environmentally friendly and safe from work accident and work-related illness. The policy has been established since 20 January 2016. The safety and health policy has been socialized to entire member and worker which has been conduct on 23-25 January 2017. UD Lestari has program related safety and health. The program containing due time for implementation, person incharge and item of activity.

UD Lestari has hazardous identification and has been covering entire operational activity. Member of farmer group has been give training related safety and health such as principle of safety and health, regulation related safety and health, safety and health management, technique related control of land fire and PPE used. Training has been conduct on 25-26 October 2016. Evidence of training such as minutes of training, attendant list and training material. Group manager has been give PPE for all member. Evidence of PPE handover such as minutes of handover. Item of PPE handover such as safety boot, helm, gloves.

Group manager has been assigned person incharge to responsible related safety and health implementation i.e ICS secretary and group chairman. Based on structure of organizational, there is section of safety and health responsible to monitoring and inspection about safety and health related implementation of activity. Group manager has program for periodically meeting with safety and health unit to discuss about safety and health. Group manager has been conduct first aid training on 25-26 October 2016. Group manager has been provided first aid kit for office and group member in the field. Group manager has program to register the member for health and work insurance. Group manager has report of work accident. Based on report of work accident year 2016, there is no accident in 2016.

Compliance status: Yes No

NCR No: -

Criterion 4.8: All staff, workers, smallholders and contractors are appropriately trained.

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Findings:

Based On Interview Result with farmers, it was known that farmers and workers ever join a training, conducted by UD Lestari. Example:

- OHS Training, environment and HCV on November 4, 2016.
- Training of drafting of document for sending FFB from farmers on November 16, 2016.
- RSPO training on September 29, 2016
- Training of Good Agriculture Practice (GAP), palm estate on 18-20 September 2016.

The auditor were reviewed some related document of trainings and found that there is sufficient evidence that all staff, workers, smallholders and contractor appropriately trained. Training Matrix of UD Lestari Internal Training year 2017, the program was include: First Aid Training, Emergency ResponResponse Plan, Hazardous Material Handling and Emergency Sign Training and RSPO.

The supporting documents of the training and/or socialization are available such as: invitation letters, official reports, attendance lists, activity reports, minute of meetings, and other related documents.

UD Lestari has procedure of employee training Number of Document ICS-UD.LS-KU-05 Revision 00 on January 20, 2016. In that procedure, it has been managed about identification of training needs, training program, and evaluation of Training Report, traing recording, and evaluation of training participant.

UD Lestari has training recording of each employee consist of information of training type, duration and dates.

Compliance status: Yes No

NCR No: -

Criterion 5.1: Aspects of plantation and mill management, including replanting, that have environmental impacts are identified, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continuous improvement.

Findings:

Group manager has been able to show Environmental Management Statement Letter for the area of farmers who are included in Batubara District. An Environmental Management Statement Letter for the area of farmers who are included in Batubara District has management and monitoring plan to reduce negative impact. The management and monitoring plan explained activity program, person incharge to implemented and period of monitoring.

UD Lestari has not been able to show the Environmental Management Statement Letter for the area of farmers who are included in Simalungun District. **This condition raised as non conformity (RSPO 00948).**

Group Manager does not have management plan for environmental management and monitoring to reduce negative impact caused by operational activity located in Simalungun District.

Compliance status: Yes No

NCR RSPO00948

UD Lestari has not been able to show the Environmental Management Statement Letter for the area of farmers who are included in Simalungun District.

NCR RSPO00949

Group Manager does not have management plan for environmental management and monitoring to reduce negative impact caused by operational activity located in Simalungun District.

NCR RSPO00950

The group manager does not have a mitigation plan to reduce the environmental risk for land which located in Simalungun District and review the plan every 2 years

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This condition raised as non conformity (RSPO 00949).

The group manager does not have a mitigation plan to reduce the environmental risk for land which located in Simalungun District and review the plan every 2 years. **This condition raised as non conformity (RSPO 00950).**

Criterion 5.2: The status of rare, threatened or endangered species and other High Conservation Value habitats, if any, that exist in the plantation or that could be affected by plantation or mill management, shall be identified and operations managed to best ensure that they are maintained and/or enhanced.

Findings:

Group manager has been conducted identification of high conservation value. Based on report of identification HCV, there is no HCV area inside the member land. Group manager has periodically schedule for training about high conservation value. Group manager has been issued a letter about policy to protection of flora and fauna with document number UD.LS/02/II/2017 dated 14 February 2017. The policy has been socialize and conducted training of HCV to member and worker on 25-26 October 2016.

Group manager has management and monitoring plan about high conservation value year 2017. Realization of the program will be seen in the next surveillance. Based on report of identification high conservation value, there is no HCV set aside with existing right of local community.

Compliance status: Yes No

NCR No: -

Criterion 5.3: Waste is reduced, recycled, re-used and disposed of in an environmentally and socially responsible manner

Findings:

UD Lestari has procedure related management of hazardous and toxic waste (ICS-UD.LS-LNK-01 revision 00 effective date 20 January 2016) and handling of non hazardous and toxic waste (ICS-UD.LS-LNK-02 revision 00 effective date 20 January 2016). The procedure related management of hazardous and toxic waste has been identified all of waste and pollution source that listed on form hazardous and toxic waste and management (FPI-LNG-01-01 revision 00 effective date 20 January 2016). List of hazardous and toxic waste such as oil, oil filter, accu, lamp, rag and ex-chemical container.

Based on interviews with members of the Lias Baru farmer group on behalf Afnita, the members still dispose of herbicide waste into the environment. **This condition raised as non conformity (RSPO 00951).**

The title of the procedure about management of hazardous and toxic waste but the content of the procedure does not explained mechanism for the storage and disposal of chemical and container waste responsibly so the group manager does not have a mechanism for the storage and disposal of chemical and container waste responsibly. **This condition raised as non conformity (RSPO 00951).**

Compliance status: Yes No

NCR RSPO00951

- Based on interviews with members of the Lias Baru farmer group on behalf Afnita, the members still dispose of herbicide waste into the environment
- The group manager does not have a mechanism for the storage and disposal of chemical and container waste responsibly

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Group manager has been conduct training related management and disposal of waste to entire member on 25-26 October 2016.

Group manager has record of handling and disposal of waste stated in the form related receipt record of hazardous and toxic waste (FPI-LNG-01-03 revision 00 effective date 20 January 2016) and monthly record of hazardous and toxic waste producer (FPI-LNG-01-02 revision 00 effective date 20 January 2016). Based on receipt record of hazardous and toxic waste starting from January to February 2017, there is no waste which produced.

Criterion 5.4: Efficiency of fossil fuel use and the use of renewable energy is optimised.

Findings:

Group manager has record of fossil fuel used and electricity year 2016. Based on document and field verification, UD Lestari only use generator if the electricity off. Based on verification document, UD Lestari use 210 liter of fuel for year 2016.

Compliance status: Yes No

NCR No: -

Criterion 5.5: Use of fire for preparing land for replanting is avoided except in specific situations, as identified in the ASEAN guidelines or other regional best practice.

Findings:

Group manager has policy related prohibition to conduct land fire in the plantation and settlement and also for replanting activity which sign on 20 January 2016. Based on field verification, there is no burning activity.

Compliance status: Yes No

NCR No: -

Criterion 5.6: Plans to reduce pollution and emissions, including greenhouse gases, are developed, implemented and monitored.

Findings:

This criterion is not applicable to independent smallholders.

Compliance status: Not Applicable

NCR No: -

Criterion 6.1: Aspects of plantation and mill management including replanting that have social impacts are identified in a participatory way, and plans to mitigate the negative impacts and promote the positive ones are made, implemented and monitored, to demonstrate continuous improvement.

Findings:

Farmers understand the positive impact of oil palm estate are to increase economy of community and provide job vacancy. Mean while the negative impact is causing road damage. To overcome road damage, farmers will do mutual cooperation to repair the road.

It's available Report of Social Impact Analysis in Group of Petani Mandiri UD Lestari, drafted by De Guru Consulting on November 2016. Scope of Social Impact Analysis:

Economy (Regional Economy and district development, accessibility, impact in generating income), Social (Accessibility to

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education and health), Social- Cultural (Social Institution, community custom), Communication pattern between company and community, corporate social responsibility, community perception to the impact of estate, social relation mapping with stakeholder needs, expectation of stakeholder and plan of social impact management.

Drafting of Document of social impact analysis was conducted in participatory way: guideline interview and open interview, direct interview based on questionnaire, observation with farmers, community leader and village officer, in term of interaction with UD Lestari.

To increase positive impact and decrease negative impact, UD Lestari had plan to manage estate social impact, those are:

1. Social and Public Facility, cause of road damage and truck with high load, management plan is to increase communication with stakeholders.
2. Job Vacancy, low absorption for local workers, the planning is to socialize job vacancy to the village surrounding and give same access to job applicants.

Till now, there is no review in document of Social Impact Analysis because it's still relevant with actual condition.

Criterion 6.2: There are open and transparent methods for communication and consultation between growers and/or millers, local communities and other affected or interested parties.

Findings:

Farmer understands procedure of consultation and communication. Communication can be done through letter, memo, disputation paper/form, announcement board, meeting and briefing. Socialization was conducted on September 29, 2016.

UD Lestari started having SOP of communication and consultation No Document: ICS – UD. LS – K3 – 03 Revision 00, effective on January 20, 2016. The purpose of procedure to explain way of communication and consultation to the internal party (employee) and external party such as company (working partner, and guest).

Officer for internal and external communication is group manager of UD Lestari. Main job is to coordinate all organization activities with internal and external in order to make sure that organization run smoothly.

UD Lestari has list of stakeholders No Document: F-K3-02-01, effective on October 20, 2016, Revisi 00. List of stakeholder has included all relevant stake holder district government, sub-district/muspika and village, buyer of FFB, Bank, NGO, journalist, PTPN II, etc. List of Stakeholder was updated in accordance with actual condition by secretary of UD Lestari.

All information request from internal and external of UD Lestari were recorded in a mail log book, which is consist of an information related to date of in going mail, number of mail, subject, and response/follow up. The person in charge is secretary of UD Lestari, then Manager of UD Lestari along with the commit-

Compliance status: Yes No

NCR No: -

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tee, give response at least in ten working days, after receiving information request

Criterion 6.3: There is a mutually agreed and documented system for dealing with complaints and grievances, which is implemented and accepted by all parties.

Findings:

Leader of Farmer Group and farmer have SOP of member's complaint. They understand content of SOP and also way to deliver complaint. SOP of member's complaint has been socialized to farmers on September 29, 2016 and always be socialized in group meetings.

UD Lestari has SOP of Member's complaint No. Document: ICS-UD.LS-KU-02 Revision 00, effective on January 20, 2016.

Purpose of procedure is to make sure that right and responsibility of each member will be accomplished in 14 days after complaint was accepted. In the procedure, there will be anonymity of whistleblower.

Interview with ICS Manager and Group Leader of Lias Baru, it was known that there is no complaint from farmers and external. Information was obtained from public consultation, stated that no party cornered UD Lestari.

Compliance status: Yes No

NCR No: -

Criterion 6.4: Any negotiations concerning compensation for loss of legal or customary rights are dealt with through a documented system that enables indigenous peoples, local communities and other stakeholders to express their views through their own representative institutions.

Findings:

Interview result with UD Lestari Committee and leader of Lias Baru Group and Patimbangan Group, it was known that no land dispute in farmers whose have land, and member of RSPO certification as well.

There is procedure of Conflict Resolution and Land Dispute Number Document: ICS – UD.LS-KU-06 Revision 00, on January 20, 2016. Purpose of procedure is the existence of Standard Operational Procedure in term of acceptance/receiving, coordination, communication and conflict resolution, if it happened in around of ICS. Land dispute resolution can be done through litigation (Law) and non litigation (Arbitration).

Interview result with UD Lestari Committee and leader of Lias Baru Group and Patimbangan Group, it was known that no land dispute in farmers whose have land, and member of RSPO certification as well.

Compliance status: Yes No

NCR No: -

Criterion 6.5: Pay and conditions for employees and for employees of contractors always meet at least legal or industry minimum standards and are sufficient to provide decent living wages.

Findings:

Result of interview with farmers in Patimbangan Farmers Group, it was obtained information that harvesting workers get food allowance IDR 50,000/day and nursing workers was given food and drink, if it converted, it's about IDR 30,000/day. Workers

Compliance status: Yes No

NCR RSPO00952

UD Lestari has not been able to show all documents of employment agreement

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admitted that they have got salary in accordance with applicable regulation and receive food allowance. In village surrounding of estate there is some big shops provide daily needs. Workers have an access to those shops.

Farmer estate of UD Lestari is in 2 districts. Those are Batu Bara District and Simalungun District, in order to pay workers, UD Lestari refers to Decree of North Sumatera Governor Number 188.44/733/KPTS/2016 about Minimum Wages Determination, that is IDR 2,504,499.06

UD Lestari has published instruction of remuneration and working condition No. 03/MG/ICD/III/2017. Farmers of UD Lestari give fix allowance to freelancer. For harvesting freelancer is IDR 50,000/day, nursing IDR 30,000/day.

Based on checking on monthly salary list on February 2017, independent farmer of UD Lestari had implemented remuneration in accordance with existing minimum wages.

UD Lestari has not been able to show all documents of employment agreement between the employer (landowner farmer) and the recipient of work which contains the rights and obligations of both parties. **This condition raised as non conformity (RSPO 00952).**

Working agreement for some staffs was drafted in fair and open way using Indonesian language. Workers are part of family, relation between workers and employeer is like family relation.

UD Lestari didn't provide housing, water and primary needs, because their workers are their own family and already have house and other facility and stay in that village.

between the employer (landowner farmer) and the recipient of work which contains the rights and obligations of both parties.

Criterion 6.6: The employer respects the right of all personnel to form and join trade unions of their choice and to bargain collectively. Where the right to freedom of association and collective bargaining are restricted under law, the employer facilitates parallel means of independent and free association and bargaining for all such personnel.

Findings:

Result of interview with staff and committee of UD Lestari and head of Lias Baru Group, it was known that there is no labor union. If there is any complaint, workers deliver it through SOP of mebers complaint.

UD Lestari has policy, publish on January 20, 2016, those are: give the same job opportunity and threat, no discrimination on race, religion, gender, sex orientation, union membership, political affiliation and age.

These policiy, have been socialized to farmers on September 29, 2016 and it was installed in wall of house of farmer group chief, so it can be known by members.

Compliance status: Yes No

NCR No: -

Criterion 6.7: Children are not employed or exploited.

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<p>Findings:</p> <p>Policy to prohibit in employing child workers has been socialized to farmers on September 29, 2016, it was installed in wall of house of farmer group chief, so it can be known by members.</p> <p>Farmers can show workers profile in each farmers group, which is consist of name, place of birth, date of birth, age, gender, religion, and regional origin. Identity Card (KTP) of workers have been available in each farmer group.</p> <p>Based on data of workers profile on February 2017, no workers, under the age of 18 years old.</p> <p>UD Lestari had policy which has been published on January 20, 2016, those are: all member of ICS should not employ child under the age of 18, no child exploitation, and not bring child to working area.</p>	<p>Compliance status: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>NCR No: -</p>
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Criterion 6.8: Any form of discrimination based on race, caste, national origin, religion, disability, gender, sexual orientation, union membership, political affiliation, or age, is prohibited.

<p>Findings:</p> <p>Farmers understand that they may not do discrimination to workers. Their understanding was obtained from socialization that was conducted by UD Lestari on September 29, 2016 and they are also able to know through announcement board that was installed in the house of each group leader.</p> <p>UD Lestari has policy that was published on January 20, 2016. Those are: give the same opportunity and threat to get job vacancy without discrimination in race, religion, disability, gender, sexual orientation, union membership, political affiliation and age.</p> <p>Result of interview with committee of UD Lestari and chief of Lias Baru Group, it was known that every one get the same job opportunity.</p>	<p>Compliance status: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>NCR No: -</p>
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Criterion 6.9: There is no harassment or abuse in the work place, and reproductive rights are protected.

<p>Findings:</p> <p>Based on interview with farmers of Lias Baru Group and Par-timbalan was obtained information that they are prohibited doing sexual harrasment, and employ pregnant and breastfeeding woman in work related to chemical. If sexual harrasment happened, it can be reported through SOP of member's complaint.</p> <p>UD Lestari have policies, publish on January 20, 2016, those are to avoid any action of sexual harassment and maintain reproduction by prohibiting and socializing that pregnant and breastfeeding woman are not allowed to do chemical related work and fertilizing. This policy has been socialized to farmers on September 29, 2016.</p>	<p>Compliance status: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>NCR No: -</p>
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UD Lestari has SOP of member's complaint No. Document: ICS- UD. LS-KU- 02 revision 00 on January 20, 2016. In SOP, there is anonymity of whistle- blower. SOP of Members Complaint has been socialized to farmers on September 29, 2016 and it will be socialized in any members meeting.

Criterion 6.10: Growers and mills deal fairly and transparently with smallholders and other local businesses.

Findings:

Farmers understand that FFB price was determined by POM as buyer. Information of FFB price was obtained from committee of UD Lestari. Result of interview with farmers. It was obtained information that FFB payment from UD Lestari never been late.

There is FFB price that was still effective and FFB price that was effective previously. It was well documented. The current price of FFB (March 6, 2017) is IDR 1,560/kg and Foremr FFB Price is IDR 1,590/ kg (February 28, 2017)

FFB price is informed by POM to committee of UD Lestaru, then committe of UD Lestari informed thorough SMS to all group leaders. FFB price was stipulated on white board of FFB in office of UD lestari, so it can be seen by public. UD Lestaru has agreement of FFB sell – purchase with POM – PTPN III (Persero), POM PTPN IV (Persero) POM PT. Kebun Gunung Bayu, POM PT Karya Serasi Jaya Abadi, POM PT MULTimas Nabati Asahan.

UD Lestari has SOP of determination of FFB price and purchasing No. Document: ICS – UD. LS-OPS-09, Revision 00, effective on January 20, 2016. Price of FFB was determined by POM or buyer.

Payment of FFB from POM to UD Lestari was transferred through Bank. Payment from UD Lestari to farmers was paid by cash after FFB is weighed.

Compliance status: Yes No

NCR No: -

Criterion 6.11: Growers and millers contribute to local sustainable development wherever appropriate.

Findings:

UD Lestari has participated on giving contribution to local development, for example:

- Slaughtering of 4 Qurban animal in Simpang Kopi village.
- Donation to fatherless child and orphan every year.
- Massal Circumcision

Kind of contribution in local development no need to be consulted to community, since the farmers is local people as well.

Compliance status: Yes No

NCR No: -

Criterion 6.12: No forms of forced or trafficked labour are used.

Findings:

Farmers understand that it's not allowed to employee illegal

Compliance status: Yes No

NCR No: -

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trafficking workers or forced workers. Estate workers are local people and family of farmers the land owner.

UD Lestari has policy on labour, drafted on January 20, 2016, those are: actively involved in supervising and avoiding in employing illegal trafficking works or forced workers.

Result of interview with ICS manager and chief of Lias Baru Group, it was known that no trafficking workers and no foreign worker employ in estate and independent farmer.

Criterion 6.13: Growers and millers respect human rights.

Findings:

Policy related to Human Right has been socialized to farmers on Septemebr 29, 2016 and always be socialized to all groups. Farmers understand that in operational, it's prohibited to do violation of human rights.

UD Lestari has policy that was published on January 20, 2016, those are supporting and maintaining Human Right, for example right to have family, right of not tobe violated, right to obtain equal thread, right to have religiom, right to deliver opinion, right to develop our self, right to feel secure etc.

Compliance status: Yes No

NCR No: -

Criterion 7.1: A comprehensive and participatory independent social and environmental impact assessment is undertaken prior to establishing new plantings or operations, or expanding existing ones, and the results incorporated into planning, management and operations.

Findings:

This principle is not applicable because there is no new planting or activities outside of the existing area. There are planted trees after year 2005 because it is replating plant.

Compliance status: Not Applicable

NCR No: -

Criterion 7.2: Soil surveys and topographic information are used for site planning in the establishment of new plantings, and the results are incorporated into plans and operations.

Findings:

This principle is not applicable because there is no new planting or activities outside of the existing area. There are planted trees after year 2005 because it is replating plant.

Compliance status: Not Applicable

NCR No: -

Criterion 7.3: New plantings since November 2005, have not replaced primary forest or any area required to maintain or enhance one or more High Conservation Values.

Findings:

This principle is not applicable because there is no new planting or activities outside of the existing area. There are planted trees after year 2005 because it is replating plant.

Compliance status: Not Applicable

NCR No: -

Criterion 7.4: Extensive planting on steep terrain, and/or on marginal and fragile soils, is avoided.

Findings:

Compliance status: Not Applicable

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<p>This principle is not applicable because there is no new planting or activities outside of the existing area. There are planted trees after year 2005 because it is replating plant.</p>	<p>NCR No: -</p>
<p>Criterion 7.5: No new plantings are established on local peoples' land without their free, prior and informed consent, dealt with through a documented system that enables indigenous peoples, local communities and other stakeholders to express their views through their own representative institutions.</p>	
<p>Findings: This principle is not applicable because there is no new planting or activities outside of the existing area. There are planted trees after year 2005 because it is replating plant.</p>	<p>Compliance status: Not Applicable NCR No: -</p>
<p>Criterion 7.6: Local people are compensated for any agreed land acquisitions and relinquishment of rights, subject to their free, prior and informed consent and negotiated agreement</p>	
<p>Findings: This principle is not applicable because there is no new planting or activities outside of the existing area. There are planted trees after year 2005 because it is replating plant.</p>	<p>Compliance status: Not Applicable NCR No: -</p>
<p>Criterion 7.7: Use of fire in the preparation of new plantings is avoided other than in specific situations, as identified in the ASEAN guidelines or other regional best practice.</p>	
<p>Findings: This principle is not applicable because there is no new planting or activities outside of the existing area. There are planted trees after year 2005 because it is replating plant.</p>	<p>Compliance status: Not Applicable NCR No: -</p>
<p>Criterion 7.8: New plantation developments are designed to minimise net greenhouse gas emissions.</p>	
<p>Findings: This principle is not applicable because there is no new planting or activities outside of the existing area. There are planted trees after year 2005 because it is replating plant.</p>	<p>Compliance status: Not Applicable NCR No: -</p>
<p>Criterion 8.1: Growers and millers regularly monitor and review their activities and develop and implement action plans that allow demonstrable continuous improvement in key operations.</p>	
<p>Findings: Member of group has been give input to group manager related continous improvement such as road maintenance and drainage. The group manager and ICS has been conducted internal audit to check implementation related requirement of RSPO principle. The company has been conducted corrective action for the raise nonconformity.</p>	<p>Compliance status: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No NCR No: -</p>

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3.2 Identified Non-conformances, Corrective Actions Taken and Auditors Conclusions

A total of 22 nonconformances were identified during the main certification assessment. These consisted of 10 major non-conformities and 12 minor non-conformities. For the major non-conformances, the company has taken the necessary corrective action to close these non-conformances within 60 days of completion of the assessment, and this was verified by the audit team through an on-site verification audit conducted on 6-10 March 2017 as well as checks of documents submitted by the company. For the minor non-conformances, the company has taken corrective action against these as well, and for those which could not be verified as closed through document checks, the closure of these minor non-conformities will be assessed during the next surveillance audit. A summary of all identified non-conformances, corrective actions taken and auditor conclusions is as below:

3.2.1. Major non-conformities

It is recommended by the lead auditor to award the system of the UD Lestari with a certificate pursuant to the above-mentioned RSPO standards after eliminating the non-conformities rated as "major".

Indicator	NCR No.	Evidence Observed	Deadline for implementation (Date)	Correc-tion/Corrective Action taken/	Auditor Conclusion
2.1.1	RSPO0 0931	UD Lestari has submitted evidence of improvements i.e: <ul style="list-style-type: none"> • Revision list of law or regulation which including PermenLH No. 13 year 2010 and Permenakertrans No. 8 year 2010 • Evaluation result for all law and regulation compliance such as PermenLH No. 13 year 2010 and Permenakertrans No. 8 year 2010 	9 May 2017	<p>Correction :</p> <p>Revised list of regulation, evaluation of compliance evidence and add the regulation to list of regulation related Permenakertrans No. 8 year 2010 and PermenLH No. 13 year 2010</p> <p>Corrective Action:</p> <p>Ensured entire regulation related implementation of RSPO Smallholder has been register, conduct evaluation of compliance and the evidence keep well</p>	Closed
4.1.1	RSPO0 0934	UD Lestari has submitted evidence of improvements i.e the revision of harvesting procedure with document number ICS-UD.LS-OPS-04 revision 01 effective date 23 March 2017. The procedure has been describe that the harvesting rotation is 15 days and the criteria of ripe fruit is 8 fruit lossess in circle	9 May 2017	<p>Correction :</p> <p>Revised the procedure of harvesting ICS-UD.LS-OPS-04 i.e harvesting rotation from 6/7 to 15 days and criterion of ripe fruit from 2 fruit losses to 6-8 fruit lossess</p> <p>Corrective Action:</p> <ul style="list-style-type: none"> • Revoke the harvesting proce- 	Closed

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		path.		<p>cedure No. ICS-UD.LS-04 revision 01</p> <ul style="list-style-type: none"> Review for entire procedure ICS UD Lestari especially the procedure which adapted from PTPN-3 so that accordance with the implementation of the field. 	
4.5.1	RSPO00940	UD Lestari has submitted evidence of improvements i.e the program of integrated pest management plan for year 2017. The program including activity, rotation of application and due date for each activity. The program such as planting beneficial plant, monitoring of pest and evaluation of program.	9 May 2017	<p>Correction :</p> <ul style="list-style-type: none"> Providing integrated pest management (IPM) plan year 2017 covering all activities as part of integrated pest management. Socialize to all members and workers through the Group Chairman covering all activities as part of integrated pest management <p>Corrective Action:</p> <ul style="list-style-type: none"> Ensure integrated pest management (IPM) plan year 2017 implemented and monitored Conduct socialize and evaluate the realization of integrated pest control (IPM) plan in 2017. 	Closed
4.6.1	RSPO00941	UD Lestari has submitted evidence of improvements i.e list of chemical that used by UD Lestari. The list of chemical contain information such as trade mark of chemical, category,	9 May 2017	<p>Correction :</p> <ul style="list-style-type: none"> Looking for data and information related to the list of appropriate agricultural chemicals for the control of each 	Closed

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		active ingredient, target and dosage per hectare. The name of chemical that used of UD Lestari such as ally 20 WDG, Pamungkas, Round-up, Marshal 5G, Decis 25 EC, Thiodan 35 EC, Marshal 200 EC, Benlate T20, Dithane 4S and Florbac.		<p>weed and pest.</p> <ul style="list-style-type: none"> Provide recording list of chemicals and the recording available on Group Chairman and Secretariat of ICS UD. Lestari. <p>Corrective Action:</p> <p>Socialize list of chemicals for assurance of understanding of all ICS Teams, Group Chairman, and members of ICS UD. Lestari.</p>	
4.6.2	RSPO00942	<p>UD Lestari has submitted evidence of improvements i.e:</p> <ul style="list-style-type: none"> Procedure management of hazardous and toxic (ICS-UD.LS-LNK-10 revision 01 effective date 20 March 2016). The procedure has been describe about identification of hazardous and toxic waste based on characteristic and mechanism to handling the waste and the mechanism related storage of waste Minutes of socialization about mechanism of pesticide used that as been conduct on 25 March 2017. Evidence of socialization such as material and attendant list of participant List of pesticide which used by UD Lestari year 2016 such as ally 20 WDG, Pamungkas, 	9 May 2017	<p>Correction :</p> <ul style="list-style-type: none"> Providing evidence of recording and monitoring of pesticide use in 2016 Providing evidence related list of chemicals which used by members including active ingredients and poison classification <p>Corrective Action:</p> <ul style="list-style-type: none"> Socialize the list of chemicals used by members including active ingredients and poison classification Monitoring the use of pesticides used by members at least once a year. 	Closed

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		<p>Basmilang 480 SL, Push up, Roundup, Marshal 5G, Decis 25 EC, Thiodan 35 EC, Marshal 200 EC, Florbac, Dithane 45, Benlate T20, Mycogo</p>			
4.6.5	RSPO00944	<p>UD Lestari has submitted evidence of improvements i.e minutes of socialization related procedure of handling chemical and list of chemical that has been conduct on 22-24 March 2017 for entire farmer group.</p>	9 May 2017	<p>Correction :</p> <p>Manager Group, Group Chairmain, Consultant and PTPN 3 team conducts adequate training and socialization to the workers related the use of pesticides including the required information (material safety data sheet and PPE)</p> <p>Corrective Action:</p> <p>Conduct socialization and monitoring periodically related pesticide used including information material safety data sheet and PPE has been running well</p>	Closed
4.6.11	RSPO00947	<p>UD Lestari has submitted evidence of improvements i.e:</p> <ul style="list-style-type: none"> • Procedure of medical check up (ICS-UD.LS-K3-05 revision 00 effective date 20 April 2017). The procedure has been describe about mechanism of medical check up before working, special medical check up and periodically medical checkup • Identification of employee health for 46 employee. Based on reslut of health identifi- 	9 May 2017	<p>Correction :</p> <ul style="list-style-type: none"> • Providing evidence of monitoring the health conditions of members or workers engaged in fertilizing and handling chemicals before conducting activities • Providing evidence of identification related medical checkup needs <p>Corrective Action:</p> <p>Conducting socialization to group chairman and members</p>	Closed

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		<p>cation can seen that entire of employee in good condition</p> <ul style="list-style-type: none"> • Mechanisme to check the helath condition of employee such as form of ensure the phisically condition of employee (F-K3-05-01 revision 00 effective date 20 April 2017) 		<p>related the obligation to monitor the health condition of the member or worker who fertilizes and chemicals before conducting the activity and the evidence must be kept and maintained.</p>	
5.1.1	RSPO00948	<p>UD Lestari has submitted evidence of improvements i.e:</p> <ul style="list-style-type: none"> • Letter from UD Lestari No. 11/SPPL/III/2017 dated 19 April 2017 related approval of environment management statement letter for each farmer on Simalungun District as much as 37 farmers. This letter sent to Head of Environmental Agency of Simalungun District • Evidence of Environment Management Statement Letter for entire farmer which approve by Environment Agency such as on behalf Supini. The location of land in Nagori Bandar Rejo, Bandar Masilam Sub District as large as 4.22 ha. 	9 May 2017	<p>Correction :</p> <ul style="list-style-type: none"> • Complete the data which required to obtain approval from Head of Environmental agency of Simalungun District • The supporting document for the Environmental Management Statement has been received directly by the Head of the Environmental Agency of Simalungun District and will be verified on April 12, 2017. <p>Corrective Action:</p> <p>Follow up the implementation of the commitment of all members of ICS UD. Lestari which stated in the document of Environmental Management Statement included in Simalungun and Batu Bara District.</p>	Closed
5.3.2	RSPO00951	<p>UD Lestari has submitted evidence of improvements i.e:</p> <ul style="list-style-type: none"> • Procedure of hazardous and toxicwaste (ICS- 	9 May 2017	<p>Correction :</p> <p>Complete the mechanism for storage and disposal of chemical and fertiliz-</p>	Closed

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		<p>UD.LS-LNK-10 revision 01 effective date 20 March 2016). The procedure has been explained that the farmer must be collecting the waste to group chairman and the group chairman will be delivery to Group manager and keep in the waste storage before handover to distributor or agent</p> <ul style="list-style-type: none"> Statement letter from Afrita (member of Lias Baru group). The statement letter containing information such as commitment to manage the environment well and prohibition to throw the pesticide and fertilizer container to river and environment 		<p>er containers in a responsible manner.</p> <p>Corrective Action:</p> <p>Conducting socialization, training and demonstration of storage and waste management of chemical containers and fertilizers.</p>	
6.5.2	RSPO00952	<p>UD Lestari has submitted evidence of improvements i.e work agreement between land owner and worker. An example of work agreement such as between Supini (member of Lias Baru group) and Pairin to conduct harvesting, spraying and fertilizing. The work agreement has been include information such as the wages, working time and the other requirement including health and work insurance and PPE.</p>	9 May 2017	<p>Correction :</p> <p>Complete evidence of employment agreement between the employers (landowner farmer) for all workers who have been working with members of UD Lestari.</p> <p>Corrective Action:</p> <p>Ensure the evidence of employment agreement between the employer (landowner farmer) and the worker if there is new and the data is maintained.</p>	Closed

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3.2.2. Minor non-conformities

It is recommended by the lead auditor to award the system of the UD Lestari a certificate pursuant to the above-mentioned RSPO Independent smallholder standards. The non-conformities identified shall be audited again in line with the timeframe during the next surveillance audit

Indicator	NCR No.	Evidence Observed	Deadline for implementation (Date)	Correc-tion/Corrective Action taken/	Auditor Conclusion
2.1.2	RSPO0 0932	UD Lestari has submitted evidence of improvements such as minutes of socialization and attendant list of participant related socialization of law and regulation for each farmers group such as Lias Baru held on 23 March 2017, Parimbalan held on 22 March 2017, Bandar Tinggi held on 24 March 2017 and Kandangan held on 23 March 2017	10 March 2018	<p>Correction :</p> <p>Conduct dissemination about law and regulation, procedures and person in-charge to comply and implemented of regulation which applicable related implementation of RSPO smallholder at ICS UD Lestari</p> <p>Corrective Action:</p> <p>Ensured the entire regulation related with ICS UD Lestari, member and workers such as legality, OSH and labor has been socialization, evaluated and if any non comply will be follow up to fulfill in the next work program</p>	Closed
2.1.3	RSPO0 0933	Evidence of immediate action taken was accepted. Effectiveness of implementation to verified at next surveillance audit	10 March 2018	<p>Correction :</p> <ol style="list-style-type: none"> 1. Provide tools/system to assist member in implementing regulatory requirements and ensuring that the laws and regulations are comply. 2. Checking the members for evidence of compliance in accordance with applicable law. <p>Corrective Action:</p>	Closed

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				Ensure that the law and regulation is fulfilled, conduct checking for conformity by member of ICS UD Lestari periodically by Group Manager and Group leader of ICS. UD. Lestari	
4.1.2	RSPO00935	UD Lestari has submitted evidence of improvements i.e form of checking implementation with document number FPI-MR-01-07 revision 00 effective date 20 January 2016 that has been conduct for each farmer group to ensure consistency the implementation of procedure.	10 March 2018	<p>Correction :</p> <p>Checking the implementation of procedures by farmer members in each group.</p> <p>Corrective Action:</p> <p>Conduct regular evaluations to ensure consistency the implementation of procedures by all members at least once a year through direct visits to the field, internal audit and regular member meetings and report the results at the time of management review.</p>	Closed
4.1.3	RSPO00936	UD Lestari has submitted evidence of improvements i.e record of pesticide used for each activity which used by each member and farmer group such as weeding chemist and pest control.	10 March 2018	<p>Correction :</p> <p>Records evidence of use and monitoring of pesticide use activities, manual weed control activities year 2016</p> <p>Corrective Action:</p> <p>Re-socialize the monitoring format of FFB harvesting, maintenance, fertilizer and chemical, then the obligation to report each month to the Group Leader and group manager ICS UD Lestari and then conducted recording and monitoring by Manager Group.</p>	Closed

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<p>4.2.2</p>	<p>RSPO0 0937</p>	<p>UD Lestari has submitted evidence of improvements i.e Records evidence of FFB production and upkeep with number register No.ICS-58-UDLS/2016 on behalf Afnita for February 2017. Based on record can be seen that the member has been input the data such realization of fertilizing on February 20, 2017 as much as 200 kg.</p>	<p>10 March 2018</p>	<p>Correction :</p> <p>Provide reporting evidence about types and amount of fertilizer use in February 2017 by members on behalf of Mrs. Afnita in a predefined format.</p> <p>Corrective Action:</p> <ul style="list-style-type: none"> • Re-socialize the format of monitoring the activity and harvesting to Group Chairman and Group Manager of ICS UD Group. Lestari • Group chairman checking and verifying that entire activity such as harvesting, fertilizing, chemical, manual upkeep activities and the cost at the prescribed format before the copy is sent to the Manager Group. 	<p>Closed</p>
<p>4.3.3</p>	<p>RSPO0 0938</p>	<p>UD Lestari has submitted evidence of improvements i.e road maintenance program for year 2017 which sign on March 20, 2017. The program including activity and due date of program. The road maintenance program starting from March 2017.</p>	<p>10 March 2018</p>	<p>Correction :</p> <ul style="list-style-type: none"> • The plantation area of ICS UD. Lestari member is spread among private palm oil plantations and government plantation which large scale and other palm oil plantations which it is not member of ICS UD. Lestari, where the road are used together so the Group manager is very difficult to make a road maintenance 	<p>Closed</p>

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				<p>plan</p> <ul style="list-style-type: none"> The cost of road maintenance is very big and certainly not made possible by the group of farmers, but in some of the farmers' which have land adjacent with then has been conduct routine maintenance. <p>Corrective Action:</p> <p>Coordination the road maintenance with other palm oil plantations to ensuring the transportation of harvesting running wheel and there is no trouble cause of road damage.</p>	
4.4.1	RSPO00939	UD Lestari has submitted evidence of improvements i.e the program of water management year 2017. The water management program containing information about program activity and due date of program to implemented in 2017.	10 March 2018	<p>Correction :</p> <p>Providing water management plan, evidence of water management implementation and effort of protection for Bah Bolon river.</p> <p>Corrective Action:</p> <p>Ensure the water management plan, evidence of water management implementation and effort of protection for Bah Bolon river has been available and verified</p>	Closed
4.6.4	RSPO00943	UD Lestari has submitted evidence of improvements i.e letter for prohibition of paraquat used with number UD.LS/IV/2017 dated April 3, 2017. The letter containing information about probi-	10 March 2018	<p>Correction :</p> <ul style="list-style-type: none"> Provide and establish the policy related pesticide related which including on World Health Organization Class 1A or 1B, or listed in 	Closed

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		tion related paraquat used for entire member of UD Lestari.		<p>the Stockholm or Rotterdam Conventions and paraquat.</p> <ul style="list-style-type: none"> • Conduct socialization related the policy <p>Corrective Action:</p> <p>Conduct socialization, ensuring and monitoring entire of pesticide used by member of UD Lestari is properly and does not violate the minister of agriculture regulation No. 01/Permentan/OT. 140/1/2007</p>	
4.6.9	RSPO00945	UD Lestari has submitted evidence of improvements i.e minutes of socialization related introduction of pesticide and impact for environmental and the PPE that must wearing if used pesticide that has been conduct on 22-24 March 2017 for entire farmer group.	10 March 2018	<p>Correction :</p> <p>Manager Group, Group Chairmain, Consultant and PTPN 3 team conducts adequate training and socialization to the workers related the use of pesticides including the required information (material safety data sheet and PPE)</p> <p>Corrective Action:</p> <p>Conduct socialization and monitoring periodically related pesticide used including information material safety data sheet and PPE has been running well</p>	Closed
4.6.10	RSPO00946	UD Lestari has submitted plan of corection and corective action. The implementation of the plan will be check at next surveillance.	10 March 2018	<p>Correction :</p> <ul style="list-style-type: none"> • Conduct monitoring to all member of Lias Baru and Partimbangan related handling of pesticide container • Socialize the mechanism to 	Closed

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				<p>handling of pesticide container in accordance with procedure</p> <p>Corrective Action:</p> <ul style="list-style-type: none"> • Ensure the procedure related handling of hazardous waste i.e pesticide container and fertilizer implemented well and consistent • Conduct regularly monitoring by group manager and Group chairman minimum once every six month 	
5.1.2	RSPO00949	<p>UD Lestari has submitted evidence of improvements i.e environment management statement letter related management and monitoring plan which has been approve by Environment Agency both of Simalungun District and Batubara District.</p> <p>The implementation of management and monitoring plan will be check in the next surveillance.</p>	10 March 2018	<p>Correction :</p> <p>Provide management plan for environmental management and monitoring to reducing negative impact caused by operational activity located in Simalungun District</p> <p>Corrective Action:</p> <p>Ensure the environmental management and monitoring plans to mitigate the negative impacts caused by the operations located in Simalungun and Batu Bara District are implemented and the evidence is recorded and kept well.</p>	Closed
5.1.3	RSPO00950	<p>UD Lestari has submitted evidence of improvements i.e the program of management, monitoring and mitigation of environmental impact (No.F-MR-06-01 revision 00 effective</p>	10 March 2018	<p>Correction :</p> <p>Create a mitigation plan to reduce environmental impact located in Simalungun District and review the plan every 2</p>	Closed

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		<p>date 20 Januari 2016). The program containing information such as source of impact, parameter, mitigation, monitoring method, location, frequent of monitoring, person in charge and result of monitoring.</p> <p>The implementation of management and monitoring plan will be checked in the next surveillance.</p>		<p>years</p> <p>Corrective Action:</p> <p>Ensure the mitigation plans to reduce environmental impact located in Simalungun and Batubara District are conducted on time, monitored and evaluated every 2 years.</p>	
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3.3 Noteworthy Positive Components and Potential for Improvement

Positive Observation:

No.	Indicator	Positive Comments
1.	-	Group managers and members are very cooperative in the audit process

Potential for Improvement:

No.	Indicator	Potential for improvement
1.	2.1.1	UD Lestari should adjust the licensing i.e. STD-B
2.	2.2.2	The installation program of the boundary marking of the area for each member can be realized immediately so that all members have boundary markers
3.	4.1.1 & 4.5.2	Integrated pest control training and good agriculture practices (GAP) to members conducted periodically
4.	4.2.3	Communications with the parties conducting soil and leaf analysis are carried out routinely so the results of the analysis are immediately obtained
5.	4.6.6	Socialization of chemical management procedures to members as an effort to increase knowledge related to pesticides to be done.
6.	6.11.1	UD Lestari increasing the contribution to local development that can be felt by the surrounding community
7.	6.13.1	UD Lestari to improve the socialization of human rights policy to farmers, workers and third parties (contractors).

3.4 Issues Raised by Stakeholders and Findings Pertaining to Issues

A) Issues Raised during Stakeholder Consultation Meeting

No.	Issues Raised	Management Response	Audit Verification
1	<ul style="list-style-type: none"> UD Lestari has submitted 	<ul style="list-style-type: none"> UD Lestari will maintain good 	<ul style="list-style-type: none"> UD Lestari has submitted

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	<p>an Environmental Management Declaration Letter (SPPL) and has been signed by the head of the Batu Bara Environmental Office</p> <ul style="list-style-type: none"> • Environmental negative issues have not existed related to UD Lestari activities • Relationship with the community is very good • The existence of the company is very helpful to the community 	<p>relationship with local community.</p> <ul style="list-style-type: none"> • Group manager and ICS team of UD Lestari and chairman of farmer group will be scheduled related implementation, socialization and monitoring of environmental management plan 	<p>ted an Environmental Management Declaration Letter (SPPL) and has been approval by Batubara District</p> <ul style="list-style-type: none"> • UD Lestari explanation is accepted, will be verified on the next audit.
2	<ul style="list-style-type: none"> • Relationship with the community is very good • The local community needs material assistance to repair the road damage as long as ± 2 KM until Simpang Kopi and social funds assistance for local communities such as Children who have achievements • The communication with local community is very good 	<ul style="list-style-type: none"> • UD Lestari will maintain relationship and communication with local community • The road assigned as district road by local government. The company will coordination with local government i.e. Batubara District to repaired the road damage • The scholarship will be communicate to PT. Unilever and PTPN as farmers' coaches related the program scholarships for children who have achievements 	<p>UD Lestari explanation is accepted, will be verified on the next audit.</p>
3	<ul style="list-style-type: none"> • Relationship with the community is very good • The people of Bandar Tinggi village are comfortable with the existence of the company • UD Lestari buys the FFB with standard price • UD Lestari provides donation assistance i.e. ambulance for Bandar Rejo Village 	<p>UD Lestari will maintain good relationship and communication with local community</p>	<p>Auditor has been verification about the donation i.e ambulance for Bandar Rejo village and related FFB price.</p>
4	<p>UD Lestari helps to revive the economic activities of surrounding communities</p>	<p>UD Lestari will continue to improve the good and harmonious relationship with the community</p>	<p>UD Lestari explanation is accepted,</p>
5	<ul style="list-style-type: none"> • UD Lestari is very concerned with Sei Suka Subdistrict • The community is close to the owners of the company and the owner of the company helps the community 	<p>UD Lestari will continue to improve the good and harmonious relationship with the community</p>	<p>UD Lestari explanation is accepted,</p>
6	<p>Relationship with the community is very good</p>	<p>UD Lestari will continue to improve the good and harmonious relationship with the community</p>	<p>UD Lestari explanation is accepted,</p>
7	<p>Companies obedient to take care of any licensing as an</p>	<p>UD Lestari will continue to improve the good and harmonious relation-</p>	<p>UD Lestari explanation is accepted,</p>

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	example of a disruption permit	ship with the community	
8	There is no negative issue about UD Lestari	UD Lestari will continue to improve the good and harmonious relationship with the community	UD Lestari explanation is accepted,

B) Issues Raised during Stakeholder Interviews On-site

No.	Issues Raised	Audit Verification
-	-	-

3.5 Acknowledgements of Internal Responsibility and Formal Sign-Off by Client

It is acknowledged that the assessment visit was carried out as described in this report and we accept the assessment findings and report content.

Signed on behalf of UD Lestari

Signed on behalf of UD Lestari



Jumadi
Manager Group
Date: 23 May 2017

Signed on behalf of PT TUV Rheinland Indonesia

Naik Monang Parlindungan Lingga
Lead Auditor
Date: 23 May 2017

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APPENDICES

Appendix 1: Details of Certificate

Certificate

Standard : **RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016**

Certificate Registr. No. : 824 502 17061

PT TUV Rheinland Indonesia certifies :

Certificate Holder : **UD Lestari**
Jalan Bandar Tinggi Dusun 1 Simpang Kebun Kopi
Sei Suka Sub District, Batubara District
North Sumatera Province, Indonesia

and its company owned estates according to the annex

Scope : **Palm Oil Plantation Management System**


An audit was performed, Report No.82450217061. Proof has been furnished that the requirements according to RSPO Management System Requirement and Guidance for Group Certification of are fulfilled.
The due date for all future audits is 14.07 (dd.mm).

Validity: The certificate is valid from 14-07-2017 until 13-07-2022.
The certificate shall remain valid in period stipulated above provided that the certificate holder mentioned here continues to comply with the RSPO P&C requirements. Status of compliance of the certificate holder shall be based on the annual inspections conducted by PT TUV Rheinland Indonesia.

RSPO registered organization : **UD Lestari**
(RSPO Member No. : 1-0220-16-000-00)

Date of first certificate : July 14th, 2017

Indonesia, 14-07-2017


PT TUV Rheinland Indonesia
Director

The certificate remains property of PT TUV Rheinland Indonesia and can be withdrawn in case of terminations as mentioned in the contract or in case of changes or deviations of the above-mentioned data. The licensee is obliged to inform PT TUV Rheinland Indonesia immediately of any changes in the above-mentioned data. Only an original and signed certificate is valid.

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Annex to certificate

Standard : **RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016**

Certificate Registr. No.: 824 502 17061

Location: **UD Lestari**
Address : Jalan Bandar Tinggi Dusun 1 Simpang Kebun Kopi
Sei Suka Sub-District, Batubara District
North Sumatera Province

The group farmers of supply base covered in certification scope are :


Name of Groups	Location	Total Area (Ha)	GPS locations	
			Latitude	Longitude
Lias Baru	Lias Baru village, Bandar Masilam Sub District, Simalungun District, North Sumatera Province	25.18	03°14' 08.0"	099°18'29.8"
Partimbalan	Partimbalan village, Bandar Masilam Sub District, Simalungun District, North Sumatera Province	27.84	03°15' 29.2"	099°18'52.1"
Kandangan	Kandangan village, Sei Suka Sub District, Batubara District, North Sumatera Province	26.88	03°21' 06.3"	099°19'17.1"
Bandar Tinggi	Bandar Tinggi village, Bandar Masilam Sub District, Simalungun District, North Sumatera Province	127.29	03°15' 26.0"	099°20'11.9"
Total Certified Area		207.19		

Group Farmers Estates FFB Tonnes (Actual Production 2016)	: 2,551.80	Tonnes
FFB Tonnage claimed for certification**	: 3,000.00	Tonnes
CPO Equivalent**	: 600.00	Tonnes
PKO Equivalent**	: 67.50	Tonnes
PKE Equivalent**	: 82.50	Tonnes

*projected output of January to December 2017

Indonesia, 14-07-2017

Issued by PT TUV Rheinland Indonesia


PT TUV Rheinland Indonesia
Director

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Annex to certificate

Standard : **RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016**

Certificate Registr. No.: 824 502 17061

Location: **UD Lestari**
Address : Jalan Bandar Tinggi Dusun 1 Simpang Kebun Kopi
Sei Suka Sub-District, Batubara District
North Sumatera Province

List of Group Member and Total Planted Area (Ha):

Lias Baru Group Member

No.	Name	Planted Area (Ha)
1	Dahlan Tanjung	4.19
2	Hj. Supini	4.21
3	Resida Br Saragih	3.95
4	Tampe Dolok Silalahi	1.59
5	Seninadi Saragih	1.05
6	Albersius Purba	3.17
7	Afnita	2.77
8	Nuraini	0.49
9	Nurianto	1.3
10	Warni	2.4
Total		25.18

Kandangan Group Member

No.	Name	Planted Area (Ha)
1	Suriani	0.18
2	Dian Juna Asmita	0.24
3	Rusmadi	0.28
4	Sumilah	1.12
5	Sariman	0.72
6	Mujio	0.7
7	Shanty Napitupulu	3.96
8	Tumpal David Siahaan	4.87
9	Franky Harrys Siahaan	1.09
10	Evita Natasa Siahaan	1.02
11	Suryana	0.24
12	Pawiro Utomo	0.5
13	Rinduan	7.14
14	Ribut	0.61
15	Ram Nur Mawati	1.03
16	Ahmad Selamat	0.16
17	Ngatiman	2.93
18	Sudianto	0.99
Total		27.84

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Annex to certificate

Standard : **RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016**

Certificate Registr. No.: 824 502 17061

Location: **UD Lestari**
Address : Jalan Bandar Tinggi Dusun 1 Simpang Kebun Kopi
Sei Suka Sub-District, Batubara District
North Sumatera Province

List of Group Member and Total Planted Area (Ha):

Bandar Tinggi Group Member

No.	Name	Planted Area(Ha)
1	H. Girun	21.05
2	Basri Damanik	0.34
3	Surip Ngatimin	2.14
4	Watini	2.64
5	H. Paiman	13
6	Riatik	15.27
7	Supardi Suham	7.4
8	Suwarni	11.07
9	Tukiman	0.85
10	Kimin	10.18
11	Chung Hwa	5.49
12	Rudi Hartono	6.41
13	Susanti Anggara	4.19
14	Antoni Anggara	2.27
15	Fenny Wati	1.9
16	Susila Gusmawati	1.99
17	Antoni	5.37
18	Zulkifli	3.39
19	Ilham	0.52
20	Fadel	0.34
21	Ika Citra	5.22
22	Tarno	2.71
23	Sucipto	3.31
TOTAL		127.29

Partimbalan Group Member

No.	Name	Planted Area (Ha)
1	Mujianto	10.20
2	Sunarto	0.84
3	Suparno I	1.20
4	Sukiman	2.24
5	Suprpto	0.32
6	Sugiarto	0.32
7	Warsidi	0.86
8	Surianto	1.71
9	Welas	1.14
10	Mahyudin	4.59
11	JULKARNO	1.10
12	Suparno	2.38
TOTAL		26.88

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Appendix 2: Certification Audit Plan

Date / Time	Organizational Unit and Processes	Auditor	Auditee	Principle & Criteria
Monday, 6 March 2017				
05.35-08.00	Flight from Jakarta to Medan	NM, DN, AS		GA 180
08.00-12.00	Travelling from Medan to site	NM, DN, AS		
12.00-14.00	Break and praying	Auditor		
14.00-17.00	Stakeholder Consultation	Auditor		
	End day 1			
Tuesday, 7 March 2017				
08.00-09.00	<ul style="list-style-type: none"> Opening meeting Introduction of auditor Company profile 	Auditor	UD & Group Manager	
09.00-12.00	Verification document related: <ul style="list-style-type: none"> Group certification Compliance to law and regulation Legal land OSH Environmental impact assessment HCV Waste NPP (if any) Continuous improvement 	NM	Group Manager	Element 1 to 3 (Sction 1-3) Principle 2 Criteria 2.1.1; 2.2.1; 2.2.2 Principle 4 Criteria 4.7 Principle 5 Criteria 5.1; 5.2; 5.3; 5.5 Principle 7 Criteria 7.2; 7.3; 7.4; 7.7; 7.8 Principle 8
09.00-12.00	Verification document related: <ul style="list-style-type: none"> Tranparency Code of conduct Compliance to law and regulation Land conflict Procedure Social Impact Assessment Communication and consultation Compensation Contract Union labor Child labour Employee discrimination Sexual harassment Local business Contibution to local development NPP (if any) Continuous improvement 	DN	Group Manager	Principle 1 Criteria 1.1; 1.2; 1.3 Principle 2 Criteria 2.1.1; 2.2.3 to 2.2.6; 2.3 Principle 4 Criteria 4.8 Principle 6 Criteria 6.1; 6.2; 6.3; 6.4; 6.5; 6.6; 6.7; 6.8; 6.9; 6.10; 6.11; 6.12; 6.13 Principle 7 Criteria 7.1; 7.6 Principle 8

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Date / Time	Organizational Unit and Processes	Auditor	Auditee	Principle & Criteria
09.00-12.00	Verification document related: <ul style="list-style-type: none"> • Compliance to law and regulation • Management plan • Best practises • IPM • Pesticide • NPP (if any) • Continous improvement 	AS	Group Manager	Principle 2 Criteria 2.1.1-2.1.4 Principle 3 Criteria 3.1 Principle 4 Criteria 4.1; 4.2; 4.3; 4.4; 4.5; 4.6 Principle 7 Criteria 7.4; 7.5 Principle 8
12.00-14.00	Break and praying	Auditor	Auditee	
14.00-17.00	Continuing previous agenda	Auditor		
	End day 2			
Wednesday, 8 March 2017				
08.00-12.00	Verification document related: <ul style="list-style-type: none"> • Group certification • Compliance to law and regulation • Legal land • OSH • Environmental impact assessment • HCV • Waste • NPP (if any) • Continous improvement 	NM	Group Manager	Element 1 to 3 (Sction 1-3) Principle 2 Criteria 2.1.1; 2.2.1; 2.2.2 Principle 4 Criteria 4.7 Principle 5 Criteria 5.1; 5.2; 5.3; 5.5 Principle 7 Criteria 7.2; 7.3; 7.4; 7.7; 7.8 Principle 8
	Verification document related: <ul style="list-style-type: none"> • Tranparency • Code of conduct • Compliance to law and regulation • Land conflict • Procedure • Social Impact Assessment • Communication and consultation • Compensation • Contract • Union labor • Child labour • Employee discrimination • Sexual harassment • Local business • Contibution to local development • NPP (if any) 	DN	Group Manager	Principle 1 Criteria 1.1; 1.2; 1.3 Principle 2 Criteria 2.1.1; 2.2.3 to 2.2.6; 2.3 Principle 4 Criteria 4.8 Principle 6 Criteria 6.1; 6.2; 6.3; 6.4; 6.5; 6.6; 6.7; 6.8; 6.9; 6.10; 6.11; 6.12; 6.13 Principle 7 Criteria 7.1; 7.6 Principle 8

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Date / Time	Organizational Unit and Processes	Auditor	Auditee	Principle & Criteria
	<ul style="list-style-type: none"> • Continuous improvement 			
	Verification document related: <ul style="list-style-type: none"> • Compliance to law and regulation • Management plan • Best practises • IPM • Pesticide • NPP (if any) • Continuous improvement 	AS	Group Manager	Principle 2 Criteria 2.1.1-2.1.4 Principle 3 Criteria 3.1 Principle 4 Criteria 4.1; 4.2; 4.3; 4.4; 4.5; 4.6 Principle 7 Criteria 7.4; 7.5 Principle 8
12.00-14.00	Break and praying	Auditor		
14.00-17.00	Continuing previous agenda	Auditor		
	End day 3			
Kamis, 9 Maret 2017				
08.00-12.00	Verification field related: <ul style="list-style-type: none"> • Group certification • Compliance to law and regulation • Legal land • OSH • Environmental impact assessment • HCV • Waste • NPP (if any) • Continuous improvement 	NM	Group Manager	Element 1 to 3 (Sction 1-3) Principle 2 Criteria 2.1.1; 2.2.1; 2.2.2 Principle 4 Criteria 4.7 Principle 5 Criteria 5.1; 5.2; 5.3; 5.5 Principle 7 Criteria 7.2; 7.3; 7.4; 7.7; 7.8 Principle 8
	Verification field related: <ul style="list-style-type: none"> • Tranparency • Code of conduct • Compliance to law and regulation • Land conflict • Procedure • Social Impact Assessment • Communication and consultation • Compensation • Contract • Union labor • Child labour • Employee discrimination • Sexual harassment • Local business • Contibution to local development 	DN	Group Manager	Principle 1 Criteria 1.1; 1.2; 1.3 Principle 2 Criteria 2.1.1; 2.2.3 to 2.2.6; 2.3 Principle 4 Criteria 4.8 Principle 6 Criteria 6.1; 6.2; 6.3; 6.4; 6.5; 6.6; 6.7; 6.8; 6.9; 6.10; 6.11; 6.12; 6.13 Principle 7 Criteria 7.1; 7.6 Principle 8

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Date / Time	Organizational Unit and Processes	Auditor	Auditee	Principle & Criteria
	<ul style="list-style-type: none"> NPP (if any) Continuous improvement 			
	Verification field related: <ul style="list-style-type: none"> Compliance to law and regulation Management plan Best practises IPM Pesticide NPP (if any) Continuous improvement 	AS	Group Manager	Principle 2 Criteria 2.1.1-2.1.4 Principle 3 Criteria 3.1 Principle 4 Criteria 4.1; 4.2; 4.3; 4.4; 4.5; 4.6 Principle 7 Criteria 7.4; 7.5 Principle 8
12.00-14.00	Break and praying	Auditor		
14.00-17.00	Continuing previous agenda	Auditor		
	End day 4			
Friday, 10 March 2017				
08.00-09.30	Closing meeting	Auditor	Auditee	
09.30-16.00	Travelling from site to airport	Auditor		
17.00-19.25	Flight from Medan to Jakarta	AS, DN		GA 191
Saturday, 11 March 2017				
16.05-18.30	Flight from Medan to Jakarta	NM		GA 121

Appendix 3: List of Abbreviations

FFB	Fresh Fruit Bunches
HCV	High Conservation Value
IPM	Integrated Pest Management
ICS	Internal Control System
OHS	Occupation, Health and Safety
NPP	New Planting Procedure
SHM	Sertifikat Hak Milik (certificate of ownership)
SPPL	Surat Pernyataan Pengelolaan Lingkungan (Environmental Impact Statement Letter)
STDB	Surat Tanda Daftar Budidaya
UD	Usaha Dagang
PPE	Personal Protection Equipment

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Appendix 4: List of Stakeholders Interviewed and Contacted

No.	Name of Stakeholder	Institution / Position	Remarks
Stakeholders Interviewed during Public Consultation Meeting			
1.	Zainal Manurung	Head of Environmental Agency of Batubara District	
2.	Rozali	Secretary of Head Sub District Sei Suka	
3.	Syamsidi	Head of Bandar Tinggi village	
4.	M. Rasyid	Head of Bandar Masilam Sub District	
5.	Nairul	Section Head of Sei Suka Sub District	
6.	Awaludin	Chairman of DPD Ampera Batubara District	
7.	Budi Mulyono	Investment Agency of Batubara District	
8.	Rusdiansyah	Pers Waspada	
Stakeholders Interviewed On-Site			
1.	Jumadi	Group Manager	
2.	Dahlan	Member of Lias Baru farmer group	
3.	Tampodolok Silalahi	Member of Lias Baru farmer group	
4.	Afnita	Member of Lias Baru farmer group	
5.	Suryanto	Member of Partimbangan farmer group	
6.	Sunarto	Member of Partimbangan farmer group	
7.	Tukimin	Harvester	
8.	Mujio	Member of Kandangan farmer group	
9.	Ngatiman	Member of Kandangan farmer group	
10.	Julkarno	Member of Partimbangan farmer group	

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Appendix 5: List of Sample Individual Member

Individual sample	Address	Member ID	Total Area (m2)	Land Title
Kandangan				
Dian Juan Asmita	Kandangan Village	NO: ICS-23-UDLS/2016	2,405.4	Letter of land declaration
Ngatiman	Sei Simujur Village	NO: ICS-52-UDLS/2016	29,325	Letter of declaration
Bandar Tinggi				
Sucipto	Bandar Tinggi Village	NO: ICS-56-UDLS/2016	33,183	Land owned certificate No. 771, No.154, No.43 and No.41
Paiman	Kandangan Village	NO: ICS-06-UDLS/2016	151,015	Letter of declaration and Land owned certificate No. 278, No. 9, No.63 and No.64
Lias Baru				
Dahlan Tanjung	Partimbalan Village	NO: ICS-08-UDLS/2016	41,955	Land owned certificate No. 592, No.1153 and letter of declaration
Resida Saragi	Lias Baru Village	NO: ICS-20-UDLS/2016	39,583.75	Letter of declaration
Partimbalan				
Mahyudin	Sugarang Bayu and Partimbalan village	NO: ICS-16-UDLS/2016	45,876.2	Land owned certificate No. 394
Sukiman	Partimbalan village	NO: ICS-10-UDLS/2016	22,373	Land owned certificate No. 717, No. 716, No. 723 and Letter of declaration

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Appendix 6: List of Members of UD Lestari

No	Name of group member	NO.ICS	Address	Hectare (Ha)	Land status
Group member of Lias Baru					
1	Dahlan Tanjung	NO: ICS-08-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	4.1955	SHM No. 592,1153
2	Hj. Supini	NO: ICS-18-UDLS/2016	Lias Baru village, Bandar Masilam Sub District	4.2158	SHM No.217,126,131,177
3	Resida Br Saragih	NO: ICS-20-UDLS/2016	Lias Baru village, Bandar Masilam Sub District	3.9584	Letter of land compensation (Surat Penyerahan Hak Ganti Rugi)
4	Tampe Dolok Silalahi	NO: ICS-21-UDLS/2016	Lias Baru village, Bandar Masilam Sub District	1.5985	Letter of land compensation (Surat Penyerahan Hak Ganti Rugi)
5	Seninadi Saragih	NO: ICS-54-UDLS/2016	Lias Baru village, Bandar Masilam Sub District	1.0522	SHM No.14
6	Albersius Purba	NO: ICS-57-UDLS/2016	Lias Baru village, Bandar Masilam Sub District	3.1768	SHM NO.393, 206, 200, 232
7	Afnita	NO: ICS-58-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	2.7789	SHM No.1167, 761, 756
8	Nuraini	NO: ICS-60-UDLS/2016	Lias Baru village, Bandar Masilam Sub District	0.4982	SHM No.32
9	Nurianto	NO: ICS-61-UDLS/2016	Lias Baru village, Bandar Masilam Sub District	1.3084	SHM No.822
10	Warni	NO: ICS-62-UDLS/2016	Lias Baru village, Bandar Masilam Sub District	2.4021	SHM No.853,115,112,45
			Sub Total	25.1848	

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Group member of Simujur/Kadangan

1	Suriani	NO: ICS-22-UDLS/2016	Mangke Lama village, Sei Suka Sub District	0.1871	Surat pernyataan ganti rugi No.590/03/SPGR-KD/2016
2	Dian Juna Asmita	NO: ICS-23-UDLS/2016	Lima Puluh village, Lima Puluh Sub District	0.2405	Surat penyerahan ganti rugi a/n Abdi Purba
3	Rusmadi	NO: ICS-24-UDLS/2016	Kandangan village, Sei Suka Sub District	0.2898	Surat keterangan No.590/04/SKT-KD/2016
4	Sumilah	NO: ICS-25-UDLS/2016	Kandangan village, Sei Suka Sub District	1.1200	Surat keterangan No.590/17/SKT-KD/2016
5	Sariman	NO: ICS-26-UDLS/2016	Kandangan village, Sei Suka Sub District	0.7247	Surat keterangan No.590/16/SKT-KD/2016
6	Mujio	NO: ICS-27-UDLS/2016	Kandangan village, Sei Suka Sub District	0.7000	Surat keterangan No.590/02/SKT/SS/II/2007
7	Shanty Napitupulu	NO: ICS-30-UDLS/2016	Jln. Sei Rokan Medan Sunggal	3.9642	SHM NO.69,71,74
8	Tumpal David Siahaan	NO: ICS-31-UDLS/2016	Jln. Sei Rokan Medan Sunggal	4.8738	SHM NO.68,70,78
9	Franky Harrys Siahaan	NO: ICS-32-UDLS/2016	Jln. Sei Rokan Medan Sunggal	1.0940	SHM No. 80
10	Evita Natasa Siahaan	NO: ICS-33-UDLS/2016	Jln. Sei Rokan Medan Sunggal	1.0280	SHM No. 79
11	Suryana	NO: ICS-37-UDLS/2016	Kandangan village, Sei Suka Sub District	0.2416	Surat ganti rugi No. 590/26/SPGR-KD/2014
12	Pawiro Utomo	NO: ICS-38-UDLS/2016	Sei Semujur village, Sei Suka Sub District	0.5000	Surat ganti rugi No. 590/SS/07/2001
13	Rinduan	NO: ICS-39-UDLS/2016	Dsn X Firdaus Sei Rampah	7.1400	Surat ganti rugi No. 590/146/SPGR/IV/SS/2009
14	Ribut	NO: ICS-40-UDLS/2016	Sei Semujur village, Sei Suka Sub District	0.6100	Surat ganti rugi No. 590/129/SPGR/VII/2006
15	Ram Nur Mawati	NO: ICS-41-UDLS/2016	Dsn X Firdaus Sei Ramapah	1.0366	Surat ganti rugi No. 590/128/SKT-SS/2009
16	Ahmad Selamat	NO: ICS-42-UDLS/2016	Kandangan village, Sei Suka Sub District	0.1600	Surat ganti rugi No. 590/228/SKT-SS/2012
17	Ngatiman	NO: ICS-52-UDLS/2016	Kandangan village, Sei Suka Sub District	2.9325	Surat Keterangan Desa
18	Sudianto	NO: ICS-53-UDLS/2016	Halvetia Medan	0.9986	SHM NO. 84
			Sub Total	27.8414	

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Group Member of Bandar Tinggi

1	H. Girun	NO: ICS-01-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	21.0521	SHM NO.448,440,205,132,829,123,1066,493,33,462
2	Basri Damanik	NO: ICS-02-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	0.3419	Surat Keterangan Desa
3	Surip Ngat-imin	NO: ICS-04-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	2.1475	SHM.NO.17, 21, 807
4	Watini	NO: ICS-05-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	2.6481	SHM No. 9
5	H. Paiman	NO: ICS-06-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	13.0660	SHM NO. 278, 213, 63, 64
6	Riatik	NO: ICS-07-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	15.2723	SHM NO.39,162,208,442,884,780,68,739,140,34,144,146,123
7	Supardi Suham	NO: ICS-19-UDLS/2016	Bandar Tinggi village	7.4000	Surat Keterangan Desa
8	Suwarni	NO: ICS-28-UDLS/2016	Bandar Tinggi village, Bandar Masilam Sub District	11.0786	SHM NO. 3 , 149, 1338
9	Tukiman	NO: ICS-29-UDLS/2016	Bandar Rejo village	0.8576	Surat Keterangan No.593/204/BR/V/2015
10	Kimin	NO: ICS-34-UDLS/2016	Jln Sudirman Lk II Tebing Tinggi	10.1813	SHM NO. 92,135, 139
11	Chung Hwa atau Chung Whe	NO: ICS-35-UDLS/2016	Jln Sudirman Lk II Tebing Tinggi	5.4959	SHM NO.90,134,1155
12	Rudi Hartono	NO: ICS-36-UDLS/2016	Jln. Tamrin N0. 125 Tebing Tinggi	6.4126	SHM NO. 90,136
13	Susanti Anggara	NO: ICS-43-UDLS/2016	Jln.Duri Mas Jakarta Barat	4.1948	SHM NO.137
14	Antoni Anggara	NO: ICS-44-UDLS/2016	Jln.Duri Mas Jakarta Barat	2.2764	SHM NO. 138
15	Fenny Wati	NO: ICS-45-UDLS/2016	Jln. Tamrin N0. 125 Tebing Tinggi	1.9870	Surat Keterangan Desa
16	Susila Gusmawati	NO: ICS-46-UDLS/2016	Dsn III Desa Binjai Tebing Syahbandar	1.9939	Surat Keterangan Desa

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17	Antoni	NO: ICS-47-UDLS/2016	Jln.Duri Mas Jakarta Barat	5.3735	SHM NO.630, 924, 622
18	Zulkifli	NO: ICS-48-UDLS/2016	Dsn Tasak Baru Desa Lalang	3.3922	Surat Keterangan Desa
19	Ilham	NO: ICS-49-UDLS/2016	Dsn Tasak Baru Desa Lalang	0.5269	Surat Keterangan Desa
20	Fadel	NO: ICS-50-UDLS/2016	Dsn Tasak Baru Desa Lalang	0.3448	Surat Keterangan Desa
21	Ika Citra	NO: ICS-51-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	5.2219	SHM NO. 170, 503
22	Tarno	NO: ICS-55-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	2.7103	SHM NO.493, 698, 201, 519
23	Sucipto	NO: ICS-56-UDLS/2016	Bandar Rejo village, Bandar Masilam Sub District	3.3183	SHM NO.771,154, 43, 41
			Sub Total	127.2939	

Group member of Partimbalan

1	Mujiantoyo	NO: ICS-03-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	10.2005	SHM NO. 305, 455, 464
2	Sunarto	NO: ICS-59-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	0.8436	Surat Keterangan Desa
4	Suparno I	NO: ICS-09-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	1.1955	SHM NO. 937
5	Sukiman	NO: ICS-10-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	2.2373	SHM NO. 717, 723
6	Suprpto	NO: ICS-11-UDLS/2016	Klambir Medan	0.3208	Surat Keterangan Desa
7	Sugiarto	NO: ICS-12-UDLS/2016	Klambir Medan	0.3203	Surat Keterangan Desa
8	Warsidi	NO: ICS-13-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	0.8575	SHM NO. 634
9	Surianto	NO: ICS-14-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	1.7129	SHM NO. 215

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10	Welas	NO: ICS-15-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	1.1375	SHM.NO.9222
11	Mahyudin	NO: ICS-16-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	4.5876	SHM.NO.66
12	JULKARN O	NO: ICS-17-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	1.0970	SHM NO.550
13	Suparno	NO: ICS-63-UDLS/2016	Partimbalan village, Bandar Masilam Sub District	2.3758	SHM NO.296,1090
			Sub Total	26.8863	
			Total	207.2063	

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Appendix 7: List of Stakeholders Consultation

List of participants		TÜVRheinland® Genau. Richtig.		
Client	Standard(s)	Certification Number(s)	Audit Type	
UD Lestari	RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016		Main Assessment	
Date	Location(s) / Production facility (ies)	Auditor	page/of	
6-10 Maret 2017	Jalan Bandar Tinggi Dusun 1 Simpang Kebun Kopi, Kecamatan Sei Suka, Kabupaten Batubara, Propinsi Sumatera Utara	NM, DN, AS		
Name:	Function:	Participation	Participation	Signature:
	Within the company (audit leader / auditor / environmental expert / trainee/ ...)	Opening meeting	Closing meeting	
Naik Monang P L	Auditor TÜV	✓	✓	
Doni	Auditor TÜV	✓	✓	
Ade Sudiana	Auditor TÜV R.	✓	✓	
Jumadi	UD Lestari	✓	✓	
Kamsar Utaspari	DE CUPU Consulting	✓	✓	
Hj. Supini	Ket Kap tani	✓	✓	
Mony usi	UD Lestari	✓	✓	
Paiman	- - -	✓	✓	
Budiawan	PTPN III	✓		
Harris Sibulahi	implementor	✓	✓	
Edu Prayono.	PTPN III	✓	✓	
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Revision 0.6 (2009-05-08)

RSPO Certification Assessment Report

UD Lestari

Sei Suka Sub District, Batubara District, North Sumatera Province, Indonesia



List of participants

Konsultasi publik.



Client	Standard(s)	Certification Number(s)	Audit Type
UD Lestari	RSPO Management System Requirement and Guidance for Group Certification of FFB Production, March 2016		Main Assessment

Date	Location(s) / Production facility (ies)	Auditor	page/of
6-10 Maret 2017	Jalan Bandar Tinggi Dusun 1 Simpang Kebun Kopi, Kecamatan Sei Suka, Kabupaten Batubara, Propinsi Sumatera Utara	NM, DN, AS	

Name:	Function: Within the company (audit leader / auditor / environmental expert / trainee/ ...)	Participation		Signature:
		Opening meeting	Closing meeting	
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Ade Sukana	Auditor TÜV	✓	✓	
AWALUDDIN SANJUR, S. Pd. I	Ketua DPRD AMPERA BB	✓	✓	
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Erwin Syah Putrayati Kantor Hukum		✓	✓	
RAZOLI	SERCAM	✓	✓	
NGADIRUN	KASI PRANTIB.	✓	✓	
M RASYID SIMAGA	CAMAT BANDAR MASILAM	✓	✓	
Samsadi, S. Pd. I, M. Si	Pangulu / Kades Kdn Tinggi	✓	✓	
Ih. Fauziah, S. Pd. I, M. Si, M. S. E. Konsultan		✓	✓	
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