

Minutes RSPO T&T SC
6 October 2011, Liverpool, UK
Hard Days Night Hotel

Participants:

Adam Thomas, NBPOL
Anna Bexell, IKEA
Bob Norman, AAK
Eddy Esselink, Unilever (minutes)
Hidde van Kersen, IOI Lodders Croklaan (chair)
Liz Crosbie, SEC
Marieke Leegwater, MVO
Martijn Schneider, IOI Lodders Croklaan
Martin Craven, AAK
Erin Logan, Proforest
Paul Nellens, SIPEF
Sietse Buisman, Cargill
Simon Roulston, UB
Sophie Pin, Carrefour
Harald Sauthoff, Cognis

Joost Sprakel, UTZ Certified
Michelle Morton, Shell
Alasdair McGregor, BM Trada
Sandra Mulder (WWF)
Simon Perry (J&J)

Absent with notification

Juliane Eijkelhof (Sime Darby)
Rita Koester, Cognis
Aliene ten Kleij, Control Union
Gerben Stegeman, Control Union
Gerard te Nuyl, Wilmar
Caroline Tomlinson, Findus
Don Grubba, SDI Corp
Hugo Byrnes, Ahold
Sandra Seeboldt, Oxfam

1. Introduction an welcome

Welcome to Sandra Mulder (WWF) replacing Adam Harrison and Eddy Esselink (Unilever) replacing Gerrit van Duijn

2. Minutes meeting 9 June 2011

p.1 (Correct IOI Lodders Croklaan)

Minutes Approved

Most action points will be dealt with during meeting.

Remaining action points:

- HvK will inform SY on dates of next meetings to assure he will participate and if possible be present. **To do.**
- HvK to encourage the three other SC chairs to share meeting dates / agendas / (draft?) notes. **Done but need to be continued**
- All members to help RSPO secretary to find suitable candidates for vacancy for a supply chain officer. **Still open**
- HvK to distribute EB TOR. **To do**

3. RSPO

1. 1 Millionth certified hectare
2. GAPKI left RSPO. Might have effect on membership of MPOA. (Latest news during meeting: MPOA will not leave RSPO but urge member companies to wait with new certifications till demand is increased.)
3. Accreditation: Auditing of Control Bodies. CU is suspended. They cannot start new certifications. Two questions remaining: 1. Is suspension only for plantation certification, SCCS or both? 2. Is this confidential information? (Update from RSPO secr. : suspension for 3 months, on plantations only, CU is appealing)
4. Little feedback from traders & processors category (progress reports, time bound plans). Reminder to do so before RT9.
5. RSPO application for RED: Process is slow. (Why RTRS faster?)
6. RT9 (At the moment 600 registrations)

4. TOR

(History: TOR were approved and send to EB for approval. Now again on agenda, because EB will approve them on promise of adopting amendments. Reason: Too much of ownership and responsibility for T&T SC. Most work should be done by secretariat. Wording adapted.)

Remarks:

- Should include line stating that members should act with industry in mind. Not acting for company/constituency.
- EB should also do their job and show that they are really backing up (the work of) the T&T SC.
- Accreditation is not under T&T responsibility.
- Composition of T&T. Will not work by limiting it to two per category. Membership is not closed.

Action HvK:

Check names. Revise categories according to RSPO categories and organize persons/companies accordingly

Revise, distribute to T&T SC and then forward to EB.

5. SCCS Review

(History: Proforest split SCCS document in one doc for companies and one doc for CB's, because of need to make better readable documents. Two additional attachments show work in progress of processing latest changes in policies into these docs.)

Question about having to review the whole system or re-writing the documents.

Question about Surveillance. For MB currently there is an overkill wrt number of audits.

System should not be a barrier to make sust. PO the norm.

Need to include sort of Multi site approach, were we have only one buying site, where there is no need to check at specific sites.

Decision to set up sub-group mandated to confirm changes and sign-off on the versions to be submitted for EB approval.

Sub group Liz, Sietse, Michel, Simon, Martijn, Eddy, Martin, Alasdair, Sophie, Marieke. Proforest Proforest to organize next meeting. Conference call in about three week.

6. UTZ

Presentation by Marieke. External consultant reported on functioning UTZ. Still polishing the wording. Main conclusions are recognized by guidance group as well T&T members.

Remarks on Findings:

- Name problem: UTZ Certified should not be used. Causes confusion.
- Text on SCCS needs to be reviewed. Report makes assertions but these are not always backed up. RSPO is not helped either by this report.

Remarks on Recommendations:

- Greenpalm does not see itself as competitor.
- UTZ remark: Report is very tricky for both UTZ and RSPO when it gets in public domain.

Should be clear on the fact that it is a RdM report. And have the evaluation of the group.

Decision:

- **RdM should polish document and make it fair and balanced.**
- **Team (ML) to come up with evaluation of RdM report to distinguish between his findings and our views. (Including recommendation to form team to set up specs for (new) IT system.)**
- **Report should not be shared publicly and this should also be (made) clear to RSPO communication manager.**

- **Revised version of report and advice to EB will be shared to SC.**

(Re-discuss the pricing of (new Octopus) system. What is the value of this new system? **Ask RSPO secr. to discuss the pricing. HvK)**

7. Greenpalm

Update by BN: Reduced brokerage fee. Further reduced to \$ 1,- from 01-01-2012. Proposal for reduction based on volume.

Need to have more clarity about the breakdown of the costs involved.

(Decision: Open book accounting with Greenpalm and also UTZ.)

Question whether there should be a customer satisfactory review. That is what was asked for.

Next meeting: Set up strategic review of Greenpalm.

Wrt to timing: Input Simon R. (Greenpalm renewal term) via Hidde.

Audit proposal. Now with Greenpalm guiding document.

Discussion on penalty when not having enough redeemed certificates to back up claims. Auditor will review case by case in line with MB and SG non-conformity.

Bob an Alasdair to rephrase wording wrt the penalty. Redistribute to T&T.

Revision of point 2.2. (Input Liz)

8. Bio fuels

Presentation by Michelle.

RSPO cannot control all parties in chain.

Regulatory reporting can be solution (No Claim)

Formation of new class being regulatory in agreement. (No time bound plans etc. etc.)

Have to flag this to the EB

Decision: Make memo with scenario's within two weeks. (MM, Sandra M (colleague), Liz (colleague), Joost S. Send to T&T. Decide by mail and send to EB.

Check documents to EC and find out about reason for former two rejections (MM)

9. Derivatives

Presentation by Harald

Document written by sub team.

Decision: Bring document to EB.

Communication via RSPO secretariat. (Try to make use of CGF etc.)

10. Market imperfections

Input British retailers: tbd next meeting

PKE: Reasonable fee for PKE: \$1,- ton (according to feed industry)

Decision: Not make an exception at this moment. Await the developments wrt fee. (Will be lower.)

Bakery: Issue of getting value to the small bakeries. Idea to have a multi site certification. Discuss this within the SCCS sub group (See agenda point 5. Will be included by sub group.)

11. Trademark

To be updated by mail in two weeks (HvK)

12. Preparation RT9

Presentation by Martin

Trademark to be combined with claims.

Remark: make use of this event to collect reactions.

Plenary sessions almost finalized

13. Multi year working plan

Make proposal based on possibilities and budget for next meeting. (HvK)

An invitation for next meeting will be send in due time. (HvK)