

**EH04760003**

19<sup>th</sup> September 2019

Dear Stakeholder,

Sir/Madam,

**Invitation to Comment on RSPO Renewal Certification Audit of Hap Seng Plantations Holdings Berhad - Tomanggong Palm Oil Mill**

Hap Seng Plantations Holdings Berhad has commissioned SIRIM QAS International Sdn. Bhd. for the assessment and certification of its certification units against National Interpretation of RSPO Principles and Criteria for Sustainable Palm Oil Production.

RSPO was established in 2004 with the objective of promoting the production and use of sustainable palm oil. RSPO certification will enable oil palm growers and palm oil millers to claim that their product is produced sustainably. Among the requirements to market the claim are:

- Adoption appropriate plantation and milling best practices
- Compliance with legal requirements
- Environmental responsibility and conservation of natural resources and biodiversity
- Responsible consideration of employees and of individual and communities
- Continual improvement

In ensuring that the organization seeking certification meets the above requirements, SIRIM QAS International Sdn. Bhd. would like to invite interested parties to comment on the certification audit of Hap Seng Plantations Holdings Berhad - Tomanggong Palm Oil Mill.

The followings are information on Hap Seng Plantations Holdings Berhad - Tomanggong Palm Oil Mill (Membership No.: 1-0098-11-000-00 / RSPO Member ID: RSPO\_PO1000002136) and SIRIM QAS International Sdn. Bhd.:

Hap Seng Plantations Holdings Berhad is the one of the largest producers of sustainable palm oil in Sabah, East Malaysia. It is focused in the upstream activities in the palm oil industry where it grows oil palms in its estates, harvests and processes fresh fruit bunches (FFB) into crude palm oil (CPO) in its own mills.

Hap Seng Plantations' current total landbank stands at around 40,000 hectares of which about 36,000 hectares is planted with oil palm. It has a total of sixteen estates and four oil mills, all located in Sabah - notably in the Lahad Datu, Tawau and the Kota Marudu regions.

SIRIM QAS International Sdn. Bhd. is the oldest and leading certification, inspection and testing body in Malaysia. SIRIM QAS International Sdn. Bhd. provides a comprehensive range of certification, inspection and testing services which are carried out in accordance with internationally recognised standards. SIRIM QAS International Sdn. Bhd. has considerable experience in providing quality, environmental, and occupational health and safety management system certification services to the oil palm estates, palm oil mills and other downstream activities.



ISO/IEC 17021-1:2015 QS 02121999 CB 01  
ISO/IEC 17021-1:2015 EMS 17122002 CB 02  
ISO/IEC 17065:2012 PC 05102004 CB 01  
ISO/IEC 17021-1:2015 OSH 06122005 CB 01  
ISO/IEC 17021-1:2015 HACCP 05052008 CB 03  
ISO/TS 22003:2013 FSMS 23122008 CB 01  
MS ISO/IEC 17021:2011 FMIC 10122009 CB 02  
MS ISO/IEC 27005:2011 ISMS 17022011 CB 01  
ISO/IEC 17021-1:2015 EHMS 03012014 CB 01  
ISO/IEC 17021-1:2015 MDQMS 30092015 CB 04  
ISO/IEC 17021-1:2015 GMP 09102015 CB 04  
ISO/IEC 17021-1:2015 MSPD 25072017 CB 05  
ISO/IEC 17024:2012 PS 09032017 CB 03

MS ISO/IEC 17025  
CALIBRATION /TESTING  
SAMM NO 085 SAMM NO 086  
SAMM NO 087 SAMM NO 219  
SAMM NO 735 SAMM NO 240  
SAMM NO 734 SAMM NO 377

MS ISO/IEC 17020  
MIBAS NO. 003

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SIRIM QAS International Sdn. Bhd. plans to carry out the recertification audit of Hap Seng Plantations Holdings Berhad - Tomanggong Palm Oil Mill starting from 21 October 2019 until 24 October 2019. Standard of RSPO Principle & Criteria MYNI, 2014 and RSPO Supply Chain Standards 2014(Revised June 2017) will be used for this audit. of Hap Seng Plantations Holdings Berhad - Tomanggong Palm Oil Mill is located at Lahad Datu, Sabah, Malaysia. Details of the certification unit can be referred to **Attachment 1** as attached in Appendix.

SIRIM QAS International Sdn. Bhd. has appointed:

Audit Team	Role / Area of Requirement	Qualification and Experience
Amir Bahari	Audit Team Leader / Environmental and Occupational Safety & Health Issues	<ul style="list-style-type: none"> <li>• B. Sc (Hons) Chemistry - USM Pulau Pinang</li> <li>• Working as Estate Manager (2008 - 2013 - retired) Prepared documents and practices for RSPO certification. Maintains all documents and practices/training to employees for the certified RSPO and OHSAS 18001 before completing tenure in the estate.</li> <li>• Asst. Mill Engineer/ Asst. Manager since 1994-2002 at Bukit Rajah POM. Implemented ISO 9002 QMS for the mill, certified by SIRIM in 1995.</li> <li>• Production Executive since 1988 – 1994 at Sime Darby Plantation</li> </ul>
Rozaimée Rahman	Ab Auditor / Good Agricultural Practices (GAP) Issues	<ul style="list-style-type: none"> <li>• More than 5 years working experience related to Oil Palm Plantation</li> <li>• Successfully completed Lead Assessor training for RSPO</li> <li>• Successfully completed accredited Lead Assessor training for EMS</li> <li>• Successfully completed accredited Lead Assessor training for OHSAS</li> <li>• Assistant manager with IOI Plantation Sdn Bhd (2012 - 2015), Yayasan Pahang Plantation Holdings Sdn Bhd (2015 - 2016)</li> <li>• B.Sc. Agriculture (Hons) - University Putra Malaysia</li> <li>• Diploma in Fisheries - University Putra Malaysia</li> </ul>
Mohd Ab Raouf Asis	Auditor / Social Issues and Safety & Health Issues	<ul style="list-style-type: none"> <li>• More than 7 years working experience related to Oil Palm Plantation</li> <li>• Successfully completed accredited Lead Assessor training for QMS</li> <li>• Successfully completed accredited Lead Assessor training for OHSAS</li> <li>• Successfully Completed RSPO Lead Assessor Course by David Ogg</li> <li>• B.Sc Management Technology (Production and Operation) (Hons) - University Tun Hussein Onn Malaysia</li> </ul>
Mohd Zulfakar Kamaruzaman	Auditor / HCV Issues, Social Issues and Supply Chain	<ul style="list-style-type: none"> <li>• More than 5 years working experience related to Oil Palm Plantation</li> <li>• Successfully completed Lead Assessor training for RSPO</li> <li>• Successfully completed System accredited Lead Assessor training for QMS</li> <li>• Successfully completed System accredited Lead Assessor training for EMS</li> </ul>

		<ul style="list-style-type: none"> <li>• Successfully completed System accredited Lead Assessor training for OHSAS</li> <li>• Successfully complete an RSPO-endorsed RSPO Supply Chain Certification training course 2016</li> <li>• B. Sc. Forestry at University Putra Malaysia</li> </ul>
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In relation to the forthcoming audits, SIRIM QAS International Sdn. Bhd. welcomes stakeholders to comment on the following topics:

- Environmental protection
- Biodiversity conservation
- Opportunities for employment
- Provision of housing, sanitation, amenities and educational support
- Company approach to community development
- Participation in decision making
- Any other topic / matter or issue of relevance to the audit or about the company/estates/mills or auditors

Comments received prior to the audit will be considered. Please direct your comments to:

**Kamini A/P Sooriamoorthy**

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**Kee Keow Chong**

or

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We thank you for your comments and feedback.

Yours sincerely



(KAMINI A/P SOORIAMOORTHY)  
Section Head,  
Food, Agriculture & Forestry  
Management System Certification Department  
SIRIM QAS International Sdn. Bhd.

## APPENDIX

Details of Hap Seng Plantations Holdings Berhad - Tomanggong Palm Oil Mill

PALM OIL MILL (POM) FOR THIS AUDIT									
Name of Palm Oil Mill (POM)	Mill Capacity (MT/Hr)	Location Address	GPS Reference		Forecasted Annual Output (MT)				
			Longitude	Latitude	CPO	Palm Kernel			
Tomanggong Palm Oil Mill	45	Off 80 KM, Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia.	118°39' 33.5" E	5°25' 38.3" N	30,703.00	6,055.00			
ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS AUDIT									
Name of Estate / Association	Location Address	GPS Reference		Area Summary (Ha)		Annual Estimation FFB (MT)			
		Longitude	Latitude	Total	Mature				
Tomanggong Estate	Off 80 KM, Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia.	118°39' 51.7" E	5°24' 01.9" N	2,654.80	1,711.70	42,172.00			
Tagas Estate	Off 80 KM, Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia.	118°38' 14.2" E	5°21' 47.3" N	2,212.33	2,019.00	41,122.00			
Litang Estate	Off 80 KM, Jalan Jeroco, 91109 Lahad Datu, Sabah, Malaysia.	118°34' 28.3" E	5°19' 31.6" N	2,648.62	2,435.70	51,130.00			
Total				7,515.75	6,166.40	134,424.00			