

ES10260001

12 March 2018

Dear Stakeholder,

Sir/Madam,

**Invitation to Comment on RSPO Initial Certification Audit of Sawit Kinabalu Sdn Bhd - Apas Balung Complex**

Sawit Kinabalu Sdn Bhd - Apas Balung Complex has commissioned SIRIM QAS International Sdn. Bhd. for the assessment and certification of its certification units against National Interpretation of RSPO Principles and Criteria for Sustainable Palm Oil Production.

RSPO was established in 2004 with the objective of promoting the production and use of sustainable palm oil. RSPO certification will enable oil palm growers and palm oil millers to claim that their product is produced sustainably. Among the requirements to market the claim are:

- Adoption appropriate plantation and milling best practices
- Compliance with legal requirements
- Environmental responsibility and conservation of natural resources and biodiversity
- Responsible consideration of employees and of individual and communities
- Continual improvement

In ensuring that the organization seeking certification meets the above requirements, SIRIM QAS International Sdn. Bhd. would like to invite interested parties to comment on the certification audit of Sawit Kinabalu Sdn Bhd - Apas Balung Complex.

The followings are information on Sawit Kinabalu Sdn Bhd - Apas Balung Complex (Membership No.: 1-0223-16-000-00) and SIRIM QAS International Sdn. Bhd.:

Sawit Kinabalu Sdn. Bhd. (SKSB). SKSB is a Government linked company (GLC) which located in Sabah. SKSB main business activities are cultivating, processing, procuring and trading of oil palm products such as Fresh Fruit Bunches (FFB), Crude Palm Oil (CPO) and Palm Kernel (PK). Currently, SKSB has 70,074.35 hectares of planted area throughout Sabah, eight (8) palm oil mills and one (1) refinery namely Kunak Refinery Sdn. Bhd. which located in Tawau, Sabah.

SIRIM QAS International Sdn. Bhd. is the oldest and leading certification, inspection and testing body in Malaysia. SIRIM QAS International Sdn. Bhd. provides a comprehensive range of certification, inspection and testing services which are carried out in accordance with internationally recognised standards. SIRIM QAS International Sdn. Bhd. has considerable experience in providing quality, environmental, and occupational health and safety management system certification services to the oil palm estates, palm oil mills and other downstream activities.



MS ISO/IEC 17021 : 2006 QS 02121999 CB 01  
MS ISO/IEC 17021 : 2006 EMS 17122002 CB 02  
MS ISO/IEC GUIDE 65 : 2000 PC 05102004 CB 01  
MS ISO/IEC 17021 : 2006 OSH 06122005 CB 01  
MS ISO/IEC 17021 : 2006 HACCP 05052008 CB 03  
ISO/TS 22003 : 2007 FSMS 23122008 CB 01  
MS ISO/IEC 17021 : 2006 FMC 10122009 CB 02

MS ISO/IEC 17025  
CALIBRATION /TESTING  
SAMM NO. 085 SAMM NO. 086  
SAMM NO. 087 SAMM NO. 219  
SAMM NO. 231 SAMM NO. 240  
SAMM NO. 299 SAMM NO. 474  
SAMM NO. 377

MS ISO/IEC 17020  
MIBAS NO. 003

074

SIRIM QAS International Sdn. Bhd. plans to carry out the certification audit of Sawit Kinabalu Sdn Bhd - Apas Balung Complex starting from 17 April 2018 until 20 April 2018. Standard of RSPO Principle & Criteria MYNI, 2014 and RSPO Supply Chain, 2017 (Revised June 2017) will be used for this audit. Sawit Kinabalu Sdn Bhd - Apas Balung Complex is located at Tawau, Sabah, Malaysia. Details of the certification unit can be referred to **Attachment 1** as attached in Appendix.

SIRIM QAS International Sdn. Bhd. has appointed:

Audit Team	Role / Area of Requirement	Qualification and Experience
Mohd Zulfakar Kamaruzaman	Audit Team Leader / HCV, Social Issues and Supply Chain	<ul style="list-style-type: none"> <li>• More than 5 years working experience related to Oil Palm Plantation</li> <li>• Successfully completed Lead Assessor training for RSPO</li> <li>• Successfully completed accredited Lead Assessor training for QMS</li> <li>• Successfully completed accredited Lead Assessor training for EMS</li> <li>• Successfully completed accredited Lead Assessor training for OHSAS</li> <li>• B. Sc. Forestry at University Putra Malaysia</li> <li>• Successfully complete an RSPO-endorsed RSPO Supply Chain Certification Systems training course 2016</li> </ul>
Mohd Ab Raouf Asis	Auditor / Good Agriculture Practices (GAP) and Occupational Safety & Health Issues	<ul style="list-style-type: none"> <li>• More than 7 years working experience related to Oil Palm Plantation</li> <li>• Successfully completed accredited Lead Assessor training for QMS</li> <li>• Successfully completed accredited Lead Assessor training for OHSAS</li> <li>• B.Sc Management Technology (Production and Operation) (Hons) - University Tun Hussein Onn Malaysia</li> </ul>
Amir Bin Bahari	Auditor / Environmental Issues and Occupational Safety & Health	<ul style="list-style-type: none"> <li>• More than 30 years of experience in the oil palm estates and pal oil mills.</li> <li>• Successfully completed Lead Assessor training for RSPO</li> <li>• Successfully completed accredited Lead Assessor training for EMS</li> <li>• Successfully completed accredited Lead Assessor training for OHSAS</li> <li>• Holds Sc. (Hons) Chemistry &amp; Diploma in Palm Oil Milling Technology.</li> </ul>

In relation to the forthcoming audits, SIRIM QAS International Sdn. Bhd. welcomes stakeholders to comment on the following topics:

- Environmental protection
- Biodiversity conservation
- Opportunities for employment
- Provision of housing, sanitation, amenities and educational support
- Company approach to community development
- Participation in decision making
- Any other topic / matter or issue of relevance to the audit or about the company/estates/mills or auditors

Comments received prior to the audit will be considered. Please direct your comments to:

**Radziah Mohd Daud**

Head of Food, Agriculture and Forestry  
Section  
SIRIM QAS International Sdn. Bhd.  
1st Floor, Block 4, Kompleks SIRIM  
Berhad,  
No. 1, Persiaran Dato' Menteri,  
40700 Shah Alam,  
Selangor Darul Ehsan,  
Malaysia.  
Telephone : +603 5544 6448  
Fax : +603 5544 6763  
Email : [radziahaminah@sirim.my](mailto:radziahaminah@sirim.my)

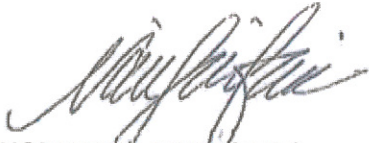
**Masri Pudin**

or

Head of Plantation Business Division  
  
Sawit Kinabalu Group  
Jalan Kelapa Sawit  
  
Off KM 4, Jalan Tuaran,  
88300 Kota Kinabalu,  
Sabah,  
Malaysia.  
Telephone : +6088-235811  
Fax : +6088-233779  
Email : [masri@sawitkinabalu.com.my](mailto:masri@sawitkinabalu.com.my)

We thank you for your comments and feedback.

Yours sincerely,



**(NOR'AFIZA BINTI SAIM)**  
Senior General Manager  
Management System Certification Department  
SIRIM QAS International Sdn. Bhd.

**APPENDIX**

**Attachment 1**

Details of Sawit Kinabalu Sdn Bhd - Apas Balung Complex :

<b>PALM OIL MILL (POM) FOR THIS AUDIT</b>									
Name of Palm Oil Mill (POM)	Mill Capacity (MT/Hr)	Location		GPS Reference		Forecasted Annual Output (MT)		CPO	Palm Kernel
		Address		Longitude	Latitude				
Apas Balung Palm Oil Mill	30	KM 37, Jalan Apas, 91009 Tawau, Sabah, Malaysia		4° 22' 18.36" N	118° 6' 5.35" E		39,358.77		8,618.67
<b>ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS AUDIT</b>									
Name of Estate / Association	Location Address	GPS Reference		Area Summary (Ha)		Annual Estimation FFB (MT)			
		Longitude	Latitude	Total	Mature				
Sungai Balung Estate	KM 37, Jalan Apas, 91009 Tawau, Sabah, Malaysia	4° 21' 30.00" N	118° 7' 0.00" E	4,357	4,007	101,200			
Sungai Kawa Estate	KM 37, Jalan Apas, 91009 Tawau, Sabah, Malaysia	4° 22' 40.00" N	118° 4' 30.00" E	2,744	2,256	69,000			
<b>Total</b>							<b>7,101</b>	<b>6,263</b>	<b>170,200</b>