RSPO Independent Smallholder Dispute Disclosure Form

This dispute disclosure form is to be completed by the ISH Group Member to support the implementation of **Principle 2 (Ensure legality, respect for land rights and community wellbeing)** irrespective of the ISH group member believing that he/she may be involved in a dispute or intend to disclose a potential dispute.

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| **SECTION 1: INDEPENDENT SMALLHOLDER GROUP MEMBER DETAILS** | |
| Name of RPSO ISH Group |  |
| Name of Group Member |  |
| Province / Country |  |
| Total size of land managed or with rights to cultivate on |  |
| Land ownership status (if applicable) |  |
| Date of submission |  |
| Contact Number |  |
| E-mail (Optional) |  |

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| **SECTION 2: DISPUTE DECLARATION** |
| To the best of my knowledge and belief, I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that **there are / there aren’t\*** ongoing or existing dispute(s) occurring on the plot of land managed or with rights to cultivate on by **myself** as part of [GROUP NAME].  ***Note: Please fill up Section 3 onwards if there are ongoing or existing dispute(s) occurring on the plot of land managed or with rights to cultivate on.***  SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \*Strike out the statement that is not applicable |

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| **SECTION 3: NATURE OF DISPUTE** | |
| **3.1 The ongoing or existing dispute relates to:** *(tick all appropriate box)* | |
| ☐ Legal ownership of land  ☐ Customary land ownership  ☐ Right to access land  ☐ Right to use land  ☐ Location of existing plot possibly within national park  /protected areas | ☐ Land dispute with other Independent Smallholders  ☐ Natural resources dispute (I.e. Water resources, NTFP)  ☐ Financial dispute  ☐ Others (if selected please provide details)   |  | | --- | |  | |
| **3.2 The following ongoing or existing dispute has been identified. (*Please provide relevant details on the nature of dispute)***  **3.2.1** What is the ongoing or existing dispute about?  **3.2.2** Who is involved in this/ these ongoing or existing dispute(s)?    **3.2.3** Where is this/ these ongoing or existing dispute(s) occurring at?  **3.2.4** In what stage of the ongoing or existing dispute(s) are you currently at in terms of resolving the said dispute(s)? | |

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| **3.3 Do you have an action plan to resolve the ongoing or existing dispute(s), if yes please briefly specify the details.** | | |
| **3.4 The expected duration for resolution of the ongoing or existing dispute(s):** | | |
| **☐** Within 1 month  **☐** Within 12 months | **☐** Within 3 months  **☐** Other – Specify ( \_\_ months ) | **☐** Within 6 months  **☐** The dispute is one-off |
| **3.5 The details mentioned in 3.2 must be verified by the Group Manager/ Appointed Representative. Please ensure the Group Manager/ Appointed Representative provides acknowledgement in Section 5.** | | |

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| **SECTION 4: INDEPENDENT SMALLHOLDER GROUP MEMBER DECLARATION** |
| To the best of my knowledge and belief any ongoing or existing dispute, my duty as a member to [GROUP NAME] have been fully disclosed in this form in accordance with the requirements of the RSPO Independent Smallholder Standard (**Principle 2**).  I hereby declare that all information as set out in this form is true to the best of my knowledge and in accordance with my duties as an ISH pursuant to **Principle 2** of the RSPO ISH Standard.  I further declare that I hereby agree to comply with the timeline for resolution as set out in this form to achieve a resolution of the dispute.  SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **SECTION 5: INDEPENDENT SMALLHOLDER GROUP MANAGER/** **APPOINTED REPRESENTATIVE DECLARATION** |
| I hereby declare that all information as set out in this form has been verified true to the best of my knowledge and in accordance with my duties as the Group Manager/ Appointed Representative of [GROUP NAME] and to the ISH pursuant to **Principle 2** of the RSPO ISH Standard.  SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **SECTION 6: THIRD PARTY OBSERVER AUTHORISATION (Optional)** |
| I hereby authorise \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (NAME and DESIGNATION) from [ORGANISATION NAME] to be and observer for part /all of the process of this dispute resolution. Access to information and updates on the process will be made public as far as possible, taking into consideration of security and privacy concerns.  NAME : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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