

MINUTES OF MEETING
RSPO Oleo Task Force Meeting

Time : 1603 - 1726 (MYT)
Date : Tuesday, 20/09/2022
Venue : Conference Call/MS Teams

Attendees:

Name	Initial	Organisation	Representative Category
Agathe Laville	AL	Barry Callebaut	Processors and/or Traders
Girish Deshpande	GD	P&G	Consumer Goods Manufacturer
Joshua Lim	JL	Wilmar Trading	Processors and/or Traders
Marieke Leegwater	ML	Solidaridad	sNGO
Mark Wong	MW	Sime Darby Oils	Processors and/or Traders
Martin Huxtable	MH	Unilever	Processors and/or Traders
Paula Kasprzyk	PK	Avon, Bodyshop & Natura	Consumer Goods Manufacturer
Rina Rahayu	RR	IOI Group	Processors and/or Traders
Tobias Zobel	TZ	BASF	Processors and/or Traders
Inke van der Sluijs	IS	RSPO Secretariat	Director, Market Transformation
Ahmad Amirul Ariff	AAA	RSPO Secretariat	Certification Manager
Christine Joan Spykerman	CJS	RSPO Secretariat	Malaysia office
Divya Bajpai	DB	RSPO Secretariat	Manager, Assurance Europe
Hanib Bin Libon	HBL	RSPO Secretariat	Senior Executive, Supply Chain
Muhammad Shazaley Abdullah	MSA	RSPO Secretariat	Head of Certification
Mohd Shafiqul Syaznil	MSS	RSPO Secretariat	Executive, Certification
Ruzita Abd Gani	RAG	RSPO Secretariat	Supply Chain Manager

Absent with apologies:

Name	Initial	Organisation	Representative Category
Alexandre Rossi	AR	Barry Callebaut	Processors and/or Traders
Choong Wai Tuck	CWT	IOI Oleochemical Ind.	Processors and/or Traders
Helen Scholey	HS	Shell	Processors and/or Traders
Robert Kessels	RK	Sipef Group	Palm Oil Growers
Teun Eigenraam	TE	IOI Group	Processors and/or Traders

Invited but not in attendance:

Name	Initial	Organisation	Representative Category
Peter Becker	PB	Evonik	Processors and/or Traders
Sietse Buisman	SB	Cargill	Processors and/or Traders

Agenda:

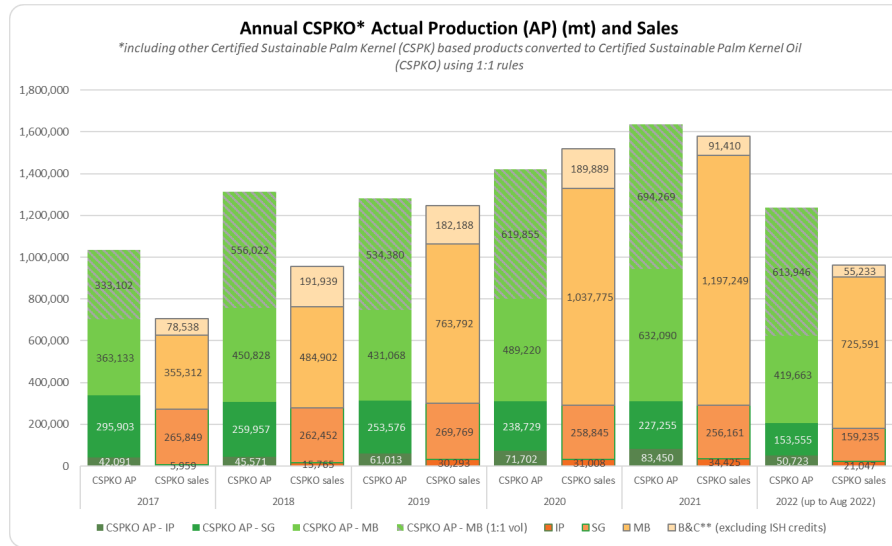
Time	Topic	
4.03 - 4.03	1.0 RSPO Antitrust Statement Reading	Secretariat
4.04 - 4.04	2.0 Approval of the Agenda	Secretariat
4.05 - 4.09	3.0 RSPO Secretarial Updates	Secretariat
4.09 - 4.14 4.14 - 5.02	4.0 Approval of Draft Minutes of Meeting (7 June 2022) 4.1 Pending Actions	Secretariat
5.02 - 5.26	5.0 FAQ on Oleochemicals	Secretariat
5.26 - 5.27	6.0 AOB - Next Meeting	Secretariat

DISCUSSION:

No.	Description	Action Points (PIC)
1.0	RSPO Antitrust Statement Reading	
1.0	IS welcomed members to the Oleo Task Force (“OTF”) and read the Antitrust Statement.	
1.1	<p>Antitrust Statement</p> <p>The Oleo Task Force (“OTF”) refers to the RSPO’s Antitrust Guidelines for the conduct of our meetings and conference calls. They can be found at http://www.rspo.org/file/RSPO_Antitrust_Guidelines.pdf.</p> <p>There shall be no discussion of specific selling or buying of materials, pricing or any joint venture, future or collusive actions, such as excluding or choosing a supplier. All commentary is limited to current or historical activity. Any decision you reach from the information from the Oleo Task Force (OTF) materials or discussed in the meeting is an individual decision based on your own investigation and judgement.</p>	
2.0	Approval of Agenda	
2.0	IS presented the draft Agenda to the OTF which was approved by the members.	

3.0 RSPO Secretarial Updates		
	IS shared some Secretarial Updates with the OTF Members:	
3.1	Standard Review 2023: in progress with Technical committee and Task Force meetings.	
3.2	A Webinar on the Launch of Report: “Sustainable Palm Oil: Europe’s Business. Facts, Analysis and Actions to Leverage Impact” will be held on 21 September 2022.	
3.3	Sustainable Palm Oil Dialogue (SPOD) Europe: “Securing Sustainability in Turbulent Times” will be held on 20 October in the Netherlands.	
3.4	RT2022 and GA: Will be held from 28 November - 1 December <ul style="list-style-type: none"> ● RT2022 and GA: latest programme on website ● RSPO Excellence Awards open for submission until mid October 	
3.5	Inter-American conference: April 2023 in Miami, US.	
3.6	RSPO Rules on Market Communications & Claims: endorsed by BoG. Socialisation of changes/comms plan will start soon.	
4.0 Approval of Draft Minutes of Meeting		
4.1	Minutes The meeting minutes from the previous RSPO-Oleo Task Force Meeting (7 June 2022) was presented. The Minutes were accepted with no amendments and/or objections but with some pending action points which will be discussed in the meeting.	
4.2	BoG paper: “CSPKO shortage in the market” will be presented to the BoG meeting on 27/09/2022. The OTF members asked to circulate the last version.	RSPO Secretariat to circulate the BoG decision paper on CSPKO shortage
4.3	Pending Action Points From Last Meeting: <ol style="list-style-type: none"> I. RSPO secretariat to get better estimates on CSPK production volumes through member outreach and ACOP. <ul style="list-style-type: none"> ■ On 26 April 2021, a mandatory field for Actual Production volumes (CSPO and CSPK) was added to PalmTrace for CBs to submit upon their PalmTrace License Request. ■ The Certification team is reviewing the data that has been collected since but has not received the complete datasets yet. 	

The annual Actual CSPKO Production Data and Sold Volume are presented to the SCT WG on 15 September 2022.



Some SCT WG members recommended to combine the data for CSPKO AP-MB and CSPKO AP-MB (1:1 vol) but there was no agreement reached. These specific details can be shared with the members but will not be understood by the general public.

The OTF members challenged whether this graph sends the right message that demand is currently not met by sufficient supply.

II. RSPO secretariat to

(1) seek consent of the mills to share this data

- There is no communication done yet to the POMs (Palm Oil Mills) as this is still in the discussion to evaluate whether this is the real direction that we are looking at? We need to understand the total volume of CSPK that was not sold to the market. RSPO secretariat to report the total CSPK volume from PalmTrace that was not sold to the market. Some OTF members advise to inform the POMs that have unsold volumes and raise awareness amongst POMs and KCPs.

RSPO secretariat to report the total CSPK volume that was not sold to the market.

(2) obtain the list of uncertified KCPs from RA or members

- The list of Crushers is available and being mapped to the Tableau Platform.
- The Tableau platform was developed to map KCPs and the POMs. And later on filtered those POMs that were selling <30% of their Certified Volume.

RSPO secretariat to project future production based on ACOP

OTF members asked for projections of future production. The Time Bound Plan for many growers end in 2023, which theoretically leads to a spike in production. However, the acceleration on certified production volumes will

	<p>not be as strong. The projection based on the 2021 ACOP data can be presented during the next meeting.</p> <p>III. RSPO secretariat to include the scenarios and impact in the Paper on conversion rules for the OTF to discuss and finalise.</p>	<p>RSPO secretariat to share the Draft Paper on Conversion Rules</p>
<p>5.0 Introduction - FAQ on Oleochemicals</p>		
<p>5.1</p> <p>5.2</p> <p>5.3</p>	<p>RSPO SCC Standard 2014 RSPO Rules for Oleochemicals and its Derivatives (1 December 2016) was a separate document. This document was complementary to the RSPO SCC Standard to increase transparency for Oleochemicals and its Derivatives.</p> <p>RSPO SCC Standard 2020 Included as Annex 6 RSPO Rules for Oleochemicals and its Derivatives Clause 1.3 Frequently Asked Questions (FAQs) are available as a guidance in the implementation of this Annex. The FAQs are available on the RSPO website (www.rspo.org).</p> <p>The draft Frequently Asked Questions (FAQs) has been developed based on the questions from RSPO members on the applications of mass balance rules in their specific situations, question received from Certification Bodies through the RSPO Interpretation Forum (RIF) and Q&A from the previous RSPO Rules for Oleochemicals and its Derivatives (1 December 2016).</p> <p>This FAQs document served as a guidance in the implementation of the Annex 6 of RSPO Supply Chain Certification Standard 2020. The FAQ may be subject to review when need arises.</p> <p>RSPO has invited a Professional Chemist - Ts. ChM. Dr. Shamsul bin Zakaria from University of Malaysia Pahang to assist on the technical knowledge related to Oleochemicals and its derivatives during the process of drafting the FAQs.</p> <p>There are 18 questions in the document which have been structured in the following order:</p> <ol style="list-style-type: none"> 1. Calculation rules for oleochemicals and its derivatives 2. Scope and application of the 1:1 rule for oleochemicals and its derivatives 3. Claims for oleochemicals and its derivatives <p>The draft FAQs was shared for comment/feedback/input before obtaining the final approval to publish the FAQs on RSPO website.</p> <p>Comments from OTF Member(s) received</p>	

	<p>Is this document a supporting document to the RSPO Rules for Oleochemicals and its Derivatives? The finished goods manufacturer's perspective is missing. Here are a few examples of questions that were submitted to RSPO in the past:</p> <ol style="list-style-type: none"> 1. Cosmetic manufacturers deal with hundreds of palm derivatives, how shall they determine their feedstock (PO, PKO or both) and % content? 2. In the lack of information from raw ingredient suppliers, on PO/PKO feedstock and % content, what approach should be taken? <p>Response: FAQs to provide guidance to oleochemical derivatives players i.e. focus on primary oleochemicals and secondary oleo derivatives manufacturers.</p> <p>Technical Specialist on Oleochemical The RSPO Secretariat is proposing to the Oleo Task Force that the Certification Unit will engage a Technical Specialist to provide and support for the activity related to Annex 6 of RSPO SCCS.</p>	<p>RSPO Secretariat to engage a Technical Specialist for Annex 6</p>
6.0	AOB	
	<p>Next Meeting: The Secretariat to send out a Doodle Poll for the next meeting date.</p> <ul style="list-style-type: none"> - Oct / Nov 2022 	<p>The Secretariat to send out a Doodle Poll for the next meeting date.</p>