

## MINUTES OF MEETING

### RSPO Supply Chain Traceability Working Group (SCT WG)

#### 13th Meeting (Hybrid Mode Teams and Zoetermeer, The Netherlands)

Date and time: 06 June 2023 at 9:30am – 11:00am CET.

#### Agenda

1. Opening remarks and antitrust statement
2. Approval of Agenda
3. Approval of previous minutes SCT WG Meeting
4. Updates RSPO Secretariat
5. Open action points
6. Action point from Previous Meeting
7. AOB

#### Members Attendance:

Name	Organisation	Group Representation	Attendance
Robbert Kessels	Sipef	Grower	Yes (Virtual)
Daphne Hameeteman	Wilmar Europe	P&T	No
Sietse Buisman	Cargill	P&T	Yes (Physical)
Helen Scholey	Shell	P&T	Yes (Virtual)
Rina Rahayu	IOI Group	P&T	Yes (Virtual)
Angga Prathama Putra	WWF	eNGO	No
Michel Riemersma	Solidaridad NL	Social NGO	Yes (Physical)
Aitor Gamem	Coty Inc	CGM	No
Magdalena Pinczakowska	IKEA	Retailers	No
Mark Wong	Sime Darby Oils	Grower	No
Joshua Lim Chian Yieh	Wilmar	P&T (replaced DH)	Yes (Virtual)

**RSPO Secretariat Attendance:**

Name	Position
Inke Van Der Sluijs	Director, Market Transformation (Physical)
Aryo Gustomo	Deputy Director of Compliance (Virtual)
Muhammad Shazaley Abdullah	Head of Certification (Virtual)
Ruzita Abd Gani	Supply Chain Manager <b>(Absent)</b>
Divya Bajpai	Assurance Manager, Europe (Physical)
Amanina Zahir	Supply Chain Senior Executive (Virtual)
Mohd Shafiqul Syaznil	Data Analyst Executive (Virtual)

**1. Opening remarks and Antitrust statement**

Meeting started with welcoming the members who were present physically in RSPO Zoetermeer, Netherlands office and who joined virtually over the Team's call to the 13th meeting of the SCT WG. All members were reminded of the RSPO antitrust statement.

**2. Agenda**

The Agenda for the 13<sup>th</sup> SCT WG Meeting was approved by the members.

**3. Approval of previous minutes SCT WG meeting**

The minutes of the 12<sup>th</sup> meeting were approved without any amendment and comments.

**4. Update RSPO Secretariat**

SCT WG were updated on the following upcoming events:

- [SPOD-EU](#) is on 14 June 2023, in Frankfurt, Germany
- RT2023 is confirmed for 20-22 November Jakarta, Indonesia
- Resignation of Irene Fischbach, RSPOs director of Stakeholder Engagement and Communication
- Reporting of the Shared Responsibility Commitments deadline 1 July
- New Deputy Director of Latam America, Camilo Santos
- Ms. Jill Schmidt from ALDI (Retailer) and Ms. Evangeline Tan from Rabobank (Banks & Investors) approached RSPO Secretariat to join SCT WG and approval was taken from members if they could join the SCT WG which was approved without any comment or

objection.

- Standard Review Public Consultation will be 1st -30th June 2023
- EU deforestation Regulation (EUDR): approved on May 16, Coming into force from June 5th and the DD requirements for companies on December 5th 2024. [Gap analysis between RSPO P&C and EUDR](#).
- Work on Digital Framework is in Progress.
- ACOP 2022 closed by 92.2% submission.
- Oleo Task Force requested permission to dissolve from SCT, there were no objections. We will now seek approval from MDSC in the meeting after SPOD.

## 5. Action Item from Previous Meeting:

### Action Item 1: Graph on 1:1 Conversion

**Discussion:** The SCT WG discussed Graph 1A on 1 to 1 conversions and data presented by RSPO Secretariat

shows that at refinery level 1:1 conversion is done for CSPKE. The reason could be in past the refinery and crusher were having the same account but now the PalmTrace account is separate but still conversion of CSPKE is seen at refinery level.

Palm Kernel Crushers can convert CSPK into CSPKO and CSPKE. No further conversions should be allowed and the SCT WG agreed to remove this from the graph for Crushers.

It was concluded with the approval from SCT WG to publish the CSPKO production and sales graph with the factsheet on 1:1 conversions including clear

graphs showing what product can be converted at Crusher and Refinery level under the rule of 1:1 conversion. Also CB's auditor should verify this data during the audits.

### Action Item 2: Remote audit Checklist for Retailers :

**Discussion:** An update was provided to the SCT WG on the progress of developing the retailer

remote audit checklist referring to the new RSPO Rules on Market Communications and Claims.

The draft phase for RSPO Members and RSPO Traceability are completed and the interface for the Certification Bodies is under progress. It needs to be completed by October 2023 as the new

RSPO Rules on Market communications and Claims will be effective from October 2023 and the

transition period will be over.

### **Action Item 3: Mass Balance Expiry**

**Discussion :** RSPO Secretariat have updated the SCT WG at present Standards Standing Committee (SSC) decision on the different interpretations on MB expiry. The SSC decided that the different interpretations will be allowed until the review of the Supply Chain Certification Standard next year. SSC has asked the RSPO Certification team to prepare the draft announcement and submit it before their meeting on 21st June.

### **Action Item 4: Annual CSPKO Actual Production and Sales Graph**

**Discussion:** SCT WG has given the approval to publish the CSPKO actual production and sales graph with stripes which shows 1:1 conversion along with a factsheet which is discussed under action item 1. Clarification on the sales production number was done that sales figures are reflected at crusher level so there is no double counting being done. Suggestion was made by one of SCT WG members to develop a Q&A for easy reference for members to understand the Graph.

The SCT WG agreed to start the review of the CSPO conversions now that we have concluded the work on the CSPKO conversions.

## **6. AOB**

The meeting was adjourned at 11.00 am CET and it was mentioned that the next meeting will be planned and the date will be shared with members.