RSPO Annual Communication of Progress

Guidance:
Why must I report progress? RSPO highly values transparency, continuous improvement in commitments to sustainability and engagement with stakeholders. The RSPO Code of Conduct requires members to report progress towards the RSPO mission annually. The General Assembly in 2008 agreed to add that members need to specify their commitments by means of a time-bound plan. Reports will be posted on the RSPO website. RSPO will publicize collated progress reports annually, including a list of non-reporters. Non-adherence to the Code of Conduct may eventually lead to excluding the member from the RSPO.

What is the purpose of the report? RSPO integrity and credibility build on open communications. Visibility of members’ commitment to the RSPO and progress towards its objectives provides legitimacy to the organisation and its members. In addition, progress reports should serve as a tool for self-assessment and continuous improvement for all members. The progress reports can also serve as a reference to the world about the member besides the membership profile provided when applying to be a member. The report provides for an updating of information about a member.

When to report? The RSPO Progress Report should be completed annually by all organizational members, whether ordinary or affiliate. The inaugural report must be submitted within the first year of joining RSPO – with the possibility of aligning with the member’s other reporting cycles – and subsequent reports must be submitted by the anniversary date of the first report. The collated publication appears around the time of the annual RSPO Roundtable conference (November). The call for reporting will be issued in May and members given till the end of August to submit their reports. This will give RSPO two months to collate the 400 odd reports expected.

What to report? The report should be concise and should provide a brief summary of progress achieved during the reporting period, following the headings provided. All sections in the report must be completed. If RSPO Secretariat considers a section to be incomplete or the answer not relevant the report will be returned to the member and the matter flagged. The member will have a further 30 days to correct the report. If the member fails to do so the report will be deemed not submitted.

How to report? Communications about reports, including requests for assistance can be sent to the RSPO Secretariat via email (annualreport@rspo.org).
1. Profile

Guidance: The following information, notably the operational structure, will help report users to adequately understand (and respond to) the context of your report. Give a brief description of operating companies and locations, subsidiaries, joint ventures, most important products and/or brands, estimated palm oil production or trade volume. This will only need to be supplied once, unless profile information has changed during the reporting period (e.g. through mergers or acquisitions).

<table>
<thead>
<tr>
<th>Name of the organisation:</th>
<th>Kriya swarna pubian</th>
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<tbody>
<tr>
<td>Membership type (tick one only):</td>
<td>Ordinary</td>
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<td>Affiliate</td>
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<tr>
<td>Membership category (tick one only):</td>
<td>Oil palm growers</td>
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<td>Palm oil processors and traders</td>
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<td>Consumer goods manufacturers</td>
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<td>Environmental/nature conservation organisations (NGOs)</td>
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<td>Social/development organisations (NGOs)</td>
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Operational structure of the organisation:
2. Details of Progress

A. Analysis and Strategy for Sustainable Palm Oil

1. High-level strategic view of the organisation's relation to sustainable palm oil and related longer term objective.

The PT Kriya Swarna Pubian is committed to conduct its businesses in an environmentally appropriate, socially responsible & economically viable manner while meeting the quality expectations of its customers. In the pursuit of corporate excellence, PT Kriya Swarna Pubian shall:

- Abide by RSPO Code of Conduct
- Comply with all applicable laws and legal requirements
- Ensure occupational safety and health in the work place
- Contribute to and actively be involved in community development
- Develop, implement and improve environmentally responsible practices
- Communicate our efforts on sustainability to our internal and external stakeholders

2. Time bound plan with milestones/targets.

Pre-assessment of ISO 9001 & ISO 14001 certification commenced in 2009. Full Assessmen and peer review is expected to be complete by end of 2011. This milestone is prepared by company to make the organization easier to comply & implementations the RSPO certication.

3. Targets for the next reporting period.

Successful Compliance with RSPO P & C

4. Statement from the organisation's senior representative.

PT Kriya Swarna Pubian is committed to produce a crude palm oil. Which comply to P&C of RSPO or other SPO regulation by Indonesian Government.
Guidance: Depending on the member organisation’s profile or specific keywords provided by the organisation, it needs to consider and report how it will contribute to the RSPO mission. The objective translates into operational, time-bound deliverables on the longer term (3 to 5 years, with annual review) and the short term (one year, with annual updates). Justify any changes from last year. A sufficiently senior decision-maker confirms the commitments made.

B. Progress made in producing, procuring/utilizing and supporting sustainable palm oil

Guidance: Provide a report or update in relation to:

- the time-bound plan,
- applicable requirements (citing relevant principles and criteria, Chain of Custody/Trade and Traceability rules and certification, Communication and Claims rules, supporting activities, Code of Conduct where possible); and
- efforts in engaging key stakeholders (interest groups, business relations, civil society, public, etc).

Information provided should be objective and verifiable, where possible quantified (volumes, hectarage, numbers of smallholders/labour/communities, number of promotional activities/publications/websites, etc).

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<td>1.</td>
<td>PT Kriya Swarna Pubian have been strictly complying with all governments laws and regulations in the ESR matters (Environmental and Social Responsibility) but some others still need to be improved, such as Social Responsibility Programme, Health and Safety Management System.</td>
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<tr>
<td>2.</td>
<td>Conduct socialization to stakeholders (Suppliers, Contractors, local society, government agencies, employees, etc) to contribute and participate in implementing P &amp; C RSPO in all activities of the company.</td>
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<td>3.</td>
<td>Iso 9001 criteria has been implemented but not awarded yet.</td>
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C. Challenges

1. Significant economic, social or environmental obstacles encountered in production, procurement, use of sustainable palm oil or in promotion of RSPO and RSPO oil and efforts made to mitigate or resolve them.

2. Suggestions on how the RSPO can assist your organisation’s sustainability performance.

   We wish RSPO can provide an easier and cheap certification process, for example by making form / guideline that self-assessment process and provide verification team financially by members, come from buyer side that require RSPO compliance.

3. Suggestions on how your organisation can assist RSPO’s overall progress.

   1. As member of RSPO we can help deliver RSPO spirit and idea to our stakeholders and other non RSPO Oil Palm growers to join the existing member’s effort in developing sustainable palm oil.
   2. We are committed to participate and take part in all RSPO events. Thus, we would like to be informed and invited in any events or forum organized by RSPO. It is time for RSPO to enhance participation or engagement of growers/producers in any RSPO-organized forum or events.

Guidance: RSPO encourages openness about problems encountered as a way to provide a balanced and credible picture of performance and to invite solutions or views from other stakeholders.

For suggestions on how the RSPO can assist your organisation meet its commitments to the RSPO and sustainable palm oil spell out if your suggestions are for the Executive Board, the Secretariat, your membership category or RSPO members in general.