#### RSPO Annual Communications of Progress 2018

#### **Particulars**

Ordinary

About Your Organisation	
1.1 Name of your organization	
East Coast Bakehouse Limited	
1.2 What is/are the primary activity(ies) or product(s) of your organization?	
☐ Grower	
☐ Processor and/or Trader	
✓ Consumer Goods Manufacturer	
☐ Retailer and/or Wholesaler	
☐ Bank and/or Investor	
☐ Social and/or Development NGO	
☐ Environmental and/or Conservation NGO	
☐ Supply Chain Associate	
☐ Affiliate	
1.3 Membership number	
4-0848-17-000-00	
1.4 Membership category	
Consumer Goods Manufacturers	
1.5 Membership sector	

Particulars Form Page 1/1

#### **Consumer Goods Manufacturer**

1. Operational Profile			
1.1 Please state your main activity(ies) within the palm oil supply chain. Please select the option(s) that apply to you			
	☐ End-product manufacturer		
	☑ Food goods manufacturer		
	☐ Ingredient manufacturer		
	☐ Home & personal care goods manufacturer		
	Own-brand manufacturer		
	✓ Manufacturing on behalf of other third-party brands		
	☐ Biofuels manufacturer		
	☐ Other		
Other:			
2. Palm	Oil and Certified Sustainable Palm Oil Use		
	ase include details of all operations using palm oil, owned and/or managed by the member and/or all entities that to the group.		
We use	Palm oil as an ingredient or we use ingredients containing palm oil for manufacturing biscuits and cookies.		
2.1.1 In	which markets do you manufacture goods with palm oil and oil palm products?		
	the market(s)/country(ies) where you operate, do you calculate how much palm oil and oil palm product there is in ods you manufacture?		
Yes			
2.2 Vol	umes of palm oil and oil palm products purchased		
2.2.1 T	otal volume of crude and refined palm oil used in the year (tonnes)		
N/A			
2.2.2 T	otal volume of crude and refined palm kernel oil used in the year (tonnes)		
N/A			
14/71			
2.2.3 T	otal volume of palm kernel expeller used in the year (tonnes)		
N/A			
2.2.4 T	otal volume of other palm-based derivatives and fractions used in the year (tonnes)		
N/A			

2.2.5 Total volume of all palm oil and oil plam products used in the year (tonnes)

N/A

2.3 Volume of palm oil and oil palm products used in the year in your own brand products that are RSPO-certified (in tonnes):

Description	Crude and Refined Palm Oil	Crude and Refined Palm Kernel Oil	Palm Kernel Expeller	Other palm-based derivatives and fractions
2.3.1 Book and Claim from Mill / Crusher	N/A	N/A	N/A	N/A
2.3.2 Book and Claim from Independent Smallholder	N/A	N/A	N/A	N/A
2.3.3 Mass Balance	N/A	N/A	N/A	N/A
2.3.4 Segregated	N/A	N/A	N/A	N/A
2.3.5 Identity Preserved	N/A	N/A	N/A	N/A
2.3.6 Total volume	N/A	N/A	N/A	N/A

2.4 Volume of RSPO-certified palm oil and oil palm products sold to 3rd party RSPO certified companies (in tonnes)

Description	Crude and Refined Palm Oil	Crude and Refined Palm Kernel Oil	Palm Kernel Expeller	Other palm-based derivatives and fractions
2.4.1 Book and Claim from Mill / Crusher	N/A	N/A	N/A	N/A
2.4.2 Book and Claim from Independent Smallholder	N/A	N/A	N/A	N/A
2.4.3 Mass Balance	N/A	N/A	N/A	N/A
2.4.4 Segregated	N/A	N/A	N/A	N/A
2.4.5 Identity Preserved	N/A	N/A	N/A	N/A
2.4.6 Total volume	N/A	N/A	N/A	N/A

2.5 According to the information you have provided in this questionnaire, your company has not reached 100% sustainable palm yet by using the four supply chain models (Book and Claim, MB, SG, IP). Do you have plans to immediately cover the gap by using RSPO Credits?

N/A

2.5.1 When do you plan to cover the gap by using RSPO Credits?

N/A

2.5.2 Please explain why

N/A

2.6 What is the percentage of RSPO Certified Sustainable Palm Oil in the total palm oil used by your company in the following regions:
2.6.1 Africa
100%
2.6.2 Oceania
0%
2.6.3 Europe
100%
2.6.4 North America
100%
2.6.5 Latin America
0%
2.6.6 Middle East
0%
2.6.7 China
0%
2.6.8 India
0%
2.6.9 Indonesia
0%
<b>2.6.10 Malaysia</b> 0%
076
2.6.11 Rest of Asia
0%
. Time-Bound Plan
3.1 Year of first supply chain certification (planned or achieved)
2017

3.2 Year expected to/or started to use any RSPO-certified sustainable palm oil and oil palm products in your own brain products
2017
3.2.1 If target has not been met, please explain why.
-
3.3 Year expected to be using 100% RSPO-certified sustainable palm oil and oil palm products from any supply chain option in your own brand products.
2017
3.3.1 If target has not been met, please explain why.
3.4 Year expected to be using 100% RSPO-certified sustainable palm oil and oil palm products from physical supply chains (Identity Preserved, Segregated and/or Mass Balance) in your own brand products.
2017
3.4.1 If target has not been met, please explain why.
_
3.4.2 Which markets do these commitments cover?
Ireland , Nigeria , United Kingdom , United States
3.5 Does your company use RSPO-certified sustainable palm oil and oil palm products in goods you manufacture on behalf of other companies?
Yes
3.6 Does your company have a Time-Bound Plan to only use RSPO-certified sustainable palm oil and oil palm produc the goods you manufacture on behalf of other companies?
No
3.7 When do you expect all products you manufacture to only contain RSPO-certified sustainable palm oil and oil pal products?
2017
. Trademark Use
4.1 Do you use or plan to use the RSPO Trademark on your own brand products?
No
4.2 Please select the countries where you use or intend to apply the Trademark.
-

-	
0 DI-	
.3 Pie	ase explain why
	☑ Challenging reputation of palm oil
	☐ Costs of changing labels
	☐ Difficulty of applying for RSPO Trademark
	☐ Lack of customer demand
	☐ Limited label space
	✓ Low consumer awareness
	☐ Low usage of palm oil
	☐ Risk of supply disruption
	☐ Others
Other:	
Alliel.	
	e you uploaded information and images of products using the RSPO Trademark to the RSPO mobile app?
5.1 Our palm p Declara Non- 6.1 Info may chata or	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  rmation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the da
5.1 Our palm p Declara Non- 5.1 Info may chata on n Sect	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  rmation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the dation 2 displayed publicly.
5.1 Our palm p Declara Non- 5.1 Info nay ch lata ou n Sect	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  rmation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the da
5.1 Our palm p Declara Non- 6.1 Info may chata or n Section	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  rmation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the dation 2 displayed publicly.
5.1 Our balm p Declara Non- 6.1 Info may ch data or n Sect No - Re Appli	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  rmation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the dation 2 displayed publicly.  dact volume data
Non- balm p Declara Non- 6.1 Info nay ch lata on n Sect No - Re Appli	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  remation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the date ion 2 displayed publicly.  dact volume data  cation of Principles & Criteria for all member sectors  ated to company's procurement or operations, do you have organisational policies that are in line with the RSPO
Non- S.1 Info may chata on No - Re Appli	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  remation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the date ion 2 displayed publicly.  dact volume data  cation of Principles & Criteria for all member sectors  ated to company's procurement or operations, do you have organisational policies that are in line with the RSPO
Non- 6.1 Info may ch data on No - Re Appl 7.1 Rel 7.1.A V	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  remation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the dation 2 displayed publicly.  dact volume data  cation of Principles & Criteria for all member sectors  ated to company's procurement or operations, do you have organisational policies that are in line with the RSPO select all relevant options.
Non- S.1 Info may ch data on n Sect No - Re Appli 7.1 Rel P&C?: 7.1.A V	Ins for Next Reporting Period  line actions that you will take in the coming year to promote the use of RSPO-certified sustainable palm oil and roducts along the supply chain.  tion of sustainable palm oil on our packaging. Maintaining RSPO Certification.  Disclosure of Information  rmation in the sections above are mandatory declarations in your ACOP. For confidentiality purposes, members oose not to display volume data in Section 2 publicly; however, RSPO reserves the right to utilise the member's an aggregate basis for sectoral and total analysis. Please check this box if the member chooses to have the dation 2 displayed publicly.  dact volume data  cation of Principles & Criteria for all member sectors  ated to company's procurement or operations, do you have organisational policies that are in line with the RSPO select all relevant options.

7.1.C Ethical conduct and human rights
File: ECBQM5, Ethical Policy.pdf
Link:
7.1.D Labour rights
File:
Link: These are covered by the state legislation. However HR policies are available for employees.
7.1.E Stakeholder engagement
File: PM24, RSPO Palm Oil Procedure.pdf Link:
7.1.F None of the above. Please explain why.
7.2 What best practice guidelines or information has your organisation provided in the past year to facilitate the uptake RSPO-certified sustainable palm oil and oil palm products? What languages are these guidelines available in?
We only provide info to our customers. New customers are advised that RSPO Certified Palm Oil is available and that they can make claim.  We have RSPO Procedure (ECBPM24- RSPO Procedure).  Language: English
B. Greenhouse Gas (GHG) Footprint
8.1 Are you currently reporting any GHG footprint?
Yes
8.1.1 Please upload your publicly available GHG report
File:
8.1.1.1 OR please insert the URL to the GHG section of your corporate website.
Link:
8.2 Please explain and justify why you are not calculating your GHG footprint. Please include any future plans you may have to calculate your GHG footprint.
8.3 What methodology are you using to calculate your GHG footprint?
-
9. Support for Oil Palm Smallholders
9.1 Are you currently supporting any oil palm Independent Smallholder groups?
No
9.2 How are you supporting them?
-

We use 100% RSPO certified palm oil and palm oil products currently. We make an effort to bring only ingredient with RSPO ertified palm oil. We declare certified palm oil on packaging.  0.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO transform the market for sustainable palm oil in other ways?  □ Engagement with business partners or consumers on the use of CSPO □ Engagement with government agencies □ Promotion of CSPO outside of RSPO venues eg trade workshops industry associations □ Promotion of physical CSPO □ Providing funding or support for CSPO development efforts □ Research & Development support □ Stakeholder engagement ☑ Others	No	
Challenges  O.1 What significant economic, social or environmental obstacles have you encountered in the production, procurement se and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?  Awareness of RSPO in the market    Difficulties in the certification process   Certification of smallholders   Competition with non-RSPO members   High costs in achieving or adhering to certification   Human rights issues   Insufficient demand for RSPO-certified palm oil   Low usage of palm oil   Reputation of palm oil in the market   Reputation of PSPO in	9.2.2 V	Vhen do you plan to start your support for oil palm Independent Smallholders?
0.1 What significant economic, social or environmental obstacles have you encountered in the production, procuremers and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?    Wavareness of RSPO in the market		
0.1 What significant economic, social or environmental obstacles have you encountered in the production, procuremers and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?    Wavareness of RSPO in the market	Cha	Nongo
see and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?    W Awareness of RSPO in the market	). Cha	illenges
Difficulties in the certification process   Certification of smallholders   Competition with non-RSPO members   High costs in achieving or adhering to certification   Human rights issues   Insufficient demand for RSPO-certified palm oil   Low usage of palm oil   Low usage of palm oil   We Reputation of palm oil in the market   Reputation of RSPO in the market   Supply issues   Traceability issues   Traceability issues   Traceability issues   Traceability of their supply issues   Traceability issues		
Certification of smallholders		✓ Awareness of RSPO in the market
Competition with non-RSPO members   High costs in achieving or adhering to certification   Human rights issues   Fundament for RSPO-certified palm oil   Low usage of palm oil   Low usage of palm oil   We Reputation of palm oil in the market   Reputation of RSPO in the market   Supply issues   Traceability issues   Traceability issues   Traceability issues   Others      We use 100% RSPO certified palm oil and palm oil products currently. We make an effort to bring only ingredient with RSPO entified palm oil. We declare certified palm oil on packaging.    O.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO transform the market for sustainable palm oil in other ways?    Engagement with business partners or consumers on the use of CSPO   Engagement with government agencies   Promotion of CSPO outside of RSPO venues eg trade workshops industry associations   Promotion of physical CSPO   Providing funding or support for CSPO development efforts   Research & Development support   Stakeholder engagement   Fothers   Stakeholder engagement   Fothers   Stakeholder engagement   Fothers   Stakeholder engagement   Fothers   Fothers   Stakeholder   Fothers   Fother		☐ Difficulties in the certification process
High costs in achieving or adhering to certification   Human rights issues   ✓ Insufficient demand for RSPO-certified palm oil   Low usage of palm oil   Meputation of palm oil in the market   Reputation of RSPO in the market   Supply issues   Traceability issues   Traceability issues   Others    Others    Others    Others    Others    Others    Others    Others   Others    Others   Others    Others   Others   Others   Others    Others		☐ Certification of smallholders
Human rights issues  I Insufficient demand for RSPO-certified palm oil  Low usage of palm oil  I Reputation of palm oil in the market  Reputation of RSPO in the market  Supply issues  Traceability issues  Others		☐ Competition with non-RSPO members
Insufficient demand for RSPO-certified palm oil		☐ High costs in achieving or adhering to certification
Low usage of palm oil   Reputation of palm oil in the market   Reputation of RSPO in the market   Supply issues   Traceability issues   Traceability issues   Others    Others    Others    Others    Others   Others   Others    Others   Others   Others   Others   Others    Others		☐ Human rights issues
Reputation of palm oil in the market   Reputation of RSPO in the market   Supply issues   Traceability issues   Traceability issues   Others    Others   Others    Others   Others    Others   Others   Others    Others   Others   Others   Others   Others   Others   Others   Others   Others   Others   Others   Others   Others   Others   Others   Others		☑ Insufficient demand for RSPO-certified palm oil
Reputation of RSPO in the market Supply issues Traceability issues Tother:  We use 100% RSPO certified palm oil and palm oil products currently. We make an effort to bring only ingredient with RSPO ertified palm oil. We declare certified palm oil on packaging.  10.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO transform the market for sustainable palm oil in other ways?    Engagement with business partners or consumers on the use of CSPO   Engagement with government agencies   Promotion of CSPO outside of RSPO venues eg trade workshops industry associations   Promotion of physical CSPO   Providing funding or support for CSPO development efforts   Research & Development support   Stakeholder engagement   Others		☐ Low usage of palm oil
Supply issues ☐ Traceability issues ☐ Others		☑ Reputation of palm oil in the market
□ Traceability issues  Ther:  We use 100% RSPO certified palm oil and palm oil products currently. We make an effort to bring only ingredient with RSPO entified palm oil. We declare certified palm oil on packaging.  10.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO transform the market for sustainable palm oil in other ways?  □ Engagement with business partners or consumers on the use of CSPO □ Engagement with government agencies □ Promotion of CSPO outside of RSPO venues eg trade workshops industry associations □ Providing funding or support for CSPO development efforts □ Research & Development support □ Stakeholder engagement  ▼ Others		Reputation of RSPO in the market
Others  Other:  We use 100% RSPO certified palm oil and palm oil products currently. We make an effort to bring only ingredient with RSPO ertified palm oil. We declare certified palm oil on packaging.  O.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO transform the market for sustainable palm oil in other ways?    Engagement with business partners or consumers on the use of CSPO   Engagement with government agencies   Promotion of CSPO outside of RSPO venues eg trade workshops industry associations   Promotion of physical CSPO   Providing funding or support for CSPO development efforts   Research & Development support   Stakeholder engagement   Stakeholder engagement   Others		☐ Supply issues
Very use 100% RSPO certified palm oil and palm oil products currently. We make an effort to bring only ingredient with RSPO ertified palm oil. We declare certified palm oil on packaging.  10.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO transform the market for sustainable palm oil in other ways?    Engagement with business partners or consumers on the use of CSPO     Engagement with government agencies     Promotion of CSPO outside of RSPO venues eg trade workshops industry associations     Promotion of physical CSPO     Providing funding or support for CSPO development efforts     Research & Development support     Stakeholder engagement     Ø Others		☐ Traceability issues
We use 100% RSPO certified palm oil and palm oil products currently. We make an effort to bring only ingredient with RSPO ertified palm oil. We declare certified palm oil on packaging.  0.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO transform the market for sustainable palm oil in other ways?  □ Engagement with business partners or consumers on the use of CSPO □ Engagement with government agencies □ Promotion of CSPO outside of RSPO venues eg trade workshops industry associations □ Promotion of physical CSPO □ Providing funding or support for CSPO development efforts □ Research & Development support □ Stakeholder engagement ☑ Others		✓ Others
0.2 In addition to the actions already reported in this ACOP, how has your organisation supported the vision of RSPO transform the market for sustainable palm oil in other ways?  □ Engagement with business partners or consumers on the use of CSPO □ Engagement with government agencies □ Promotion of CSPO outside of RSPO venues eg trade workshops industry associations □ Promotion of physical CSPO □ Providing funding or support for CSPO development efforts □ Research & Development support □ Stakeholder engagement ☑ Others		e 100% RSPO certified palm oil and palm oil products currently. We make an effort to bring only ingredient with RSPO
Engagement with business partners or consumers on the use of CSPO  □ Engagement with government agencies □ Promotion of CSPO outside of RSPO venues eg trade workshops industry associations □ Promotion of physical CSPO □ Providing funding or support for CSPO development efforts □ Research & Development support □ Stakeholder engagement  ☑ Others		
□ Engagement with government agencies □ Promotion of CSPO outside of RSPO venues eg trade workshops industry associations □ Promotion of physical CSPO □ Providing funding or support for CSPO development efforts □ Research & Development support □ Stakeholder engagement ☑ Others		
□ Promotion of CSPO outside of RSPO venues eg trade workshops industry associations □ Promotion of physical CSPO □ Providing funding or support for CSPO development efforts □ Research & Development support □ Stakeholder engagement ☑ Others		☐ Engagement with business partners or consumers on the use of CSPO
<ul> <li>□ Promotion of physical CSPO</li> <li>□ Providing funding or support for CSPO development efforts</li> <li>□ Research &amp; Development support</li> <li>□ Stakeholder engagement</li> <li>☑ Others</li> </ul>		☐ Engagement with government agencies
□ Providing funding or support for CSPO development efforts □ Research & Development support □ Stakeholder engagement ☑ Others		☐ Promotion of CSPO outside of RSPO venues eg trade workshops industry associations
☐ Research & Development support ☐ Stakeholder engagement ☑ Others		☐ Promotion of physical CSPO
☐ Stakeholder engagement  ☑ Others		☐ Providing funding or support for CSPO development efforts
☑ Others		Research & Development support
		☐ Stakeholder engagement
Mh and		✓ Others
Mh an		
Other:		

10.3 Please attach or add links to any other information from your organisation on your palm oil policies and activities (e.g.: sustainability reports, policies, other public information)