

**MINUTES OF MEETING**  
**Expert Group for ISH FPIC**

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**Time** : 19:00 - 20:30 (MYT)  
**Date** : Friday, 27 November 2020  
**Venue** : ZOOM Call

**Attendees:**

	<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Representation Category</b>
1.	Marcus Colchester	MC	Forest Peoples Programme	SNGO
2.	Mohamed Kamara	MK	Planting Naturals (Africa)	Smallholder (Africa)
3.	Daniel Uricoechea	DP	Oilsum Group	Smallholder (LATAM)
4.	Sharyn Shufiyan	SS	Wild Asia	Smallholder (Malaysia)
5.	Hendi Hidayat	HH	Sinamays Agri	Processors & Traders (Indonesia)
6.	Soledad Mills	SM	Equitable Origin	Consultant
7.	Bruno Taborga	BT	Equitable Origin	Consultant
8.	Kaki Comer	KM	Equitable Origin	Consultant
9.	Ashwin Selvaraj	AS	RSPO Secretariat	
10.	Kamini Visvanathan	KV	RSPO Secretariat	
11.	Dede Herland Vitajaya	DH	RSPO Secretariat	
12.	Prasad Vijaya Segaran	PV	RSPO Secretariat	
13.	Krishna Jeyabalan	KJ	RSPO Secretariat	

**Absent with apologies:**

	<b>Name</b>	<b>Initial</b>	<b>Organisation</b>	<b>Representation Category</b>
1.	Ahmadou Cisse	AC	Solidary West Africa	Smallholder (Africa)
2.	Madeleine Brasser	MB	Oxfam Novib	SNGO
3.	Guntur Cahyo Prabowo	GP	RSPO Secretariat	

**Agenda:**

Time	Item no	
19:00	1.0	Introduction
19:05	2.0	Adoption of Minutes of Meeting (2 <sup>nd</sup> Expert Group Meeting)
	2.1	Update on work plan for Development of Simplified FPIC for ISH
19:15	3.0	Presentation by Equitable Origin on Simplified FPIC for ISH elements and relevance to ISH: <ul style="list-style-type: none"> <li>• Guide 1 – 7</li> <li>• The simplified tools</li> <li>• Annex 1 – 6</li> </ul> Next Course of action by Equitable Origin in regard to the development.

20.25	4.0	AOB Meeting adjourned
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**Updates on Action Points from last meeting:**

No.	Action Point	Status
1	NIL	-

No.	Description	Action Points (PIC)	Progress / Remarks
<b>1.0 Introduction</b>			
	The agenda for the meeting was presented followed by an introduction of the Equitable Origins team.		
<b>2.0 Adoption of Minutes of Meeting</b>			
	Draft of 2 <sup>nd</sup> Minute of Meeting (MoM) was presented to the Expert Group. The MoM was adopted with no objection from the group members.		
<b>2.1 Update on work plan for Development of Simplified FPIC for ISH</b>			
	<p>First draft of Simplified FPIC for ISH</p> <ul style="list-style-type: none"> <li>• 30th November – Deadline to provide feedback on the first draft.</li> <li>• Feedback from the first draft will be incorporated into the second draft which will be used for the public consultation.</li> </ul> <p>Public Consultation is tentatively planned for the first week of January 2021</p> <ul style="list-style-type: none"> <li>• Incorporation of stakeholder feedback into a final draft.</li> <li>• 4<sup>th</sup> Expert Group Meeting – To finalize the Simplified FPIC document.</li> </ul>		
<b>3.0 Presentation by Equitable Origin on Simplified FPIC for ISH elements and relevance to ISH</b>			

Equitable Origin presented an overview of the Simplified FPIC for ISH elements and relevance to ISH as per the items listed below:

- Free, Prior and Informed Consents Guide 1 – 7
  - Preparation: Before Implementing FPIC
  - Consultation and engagement
  - Ensuring consent is free
  - Ensuring consent is prior
  - Ensuring consent is informed
  - Ensuring there is consent
  - Conflict analysis and resolution
- The simplified tools for Independent Smallholders
  - Tool 1. FPIC Flowchart for the project developer
  - Tool 2. Flowchart: Deciding whether FPIC is needed
  - Tool 3. Assessing FPIC for new plantation
  - Tool 4. Verifying FPIC as a grower
  - Tool 5. FPIC Responsibilities of the company and assessors
  - Tool 6. Challenges and Concluding reflections
  - Tool 7. Verifying FPIC as an Auditor
  - Tool 8. FPIC in national law
  - Tool 9. Equitable Origin’s FPIC 360 Tool
  - Tool 10. FAQs
- Annexes
  - Annex 1: Verifiers of compliance with ISH Standard
  - Annex 2: Ensuring agreements are upheld
  - Annex 3: FPIC in international law
  - Annex 4: FPIC in national law
  - Annex 5: Further sources of information
  - Annex 6: Frequently Asked Questions

**Main Feedback:**

- Point was raised on the mention of companies in the presentation as well as the items listed. Further clarity was requested for how the guide is simplified for ISHs/ ISH group managers and not in the terms of scheme smallholders or large company operations. – This was clarified, whereby there were some confusions in terms of the terminologies used for the first draft.
- The simplified approach should take into consideration on the size of land owned by ISHs.
- The context of different scenarios and how FPIC is applicable needs to be looked at. (I.e., Smallholders that are part of the

	<p>community and Smallholders that are planting in another community's land)</p> <ul style="list-style-type: none"> <li>• The flowchart used in tool 2 is very complicated and requires a major revision as it is not catered for use by an ISH. The requirements shown are similar to the requirements of FPIC by a company (grower).</li> <li>• Final feedback:             <ul style="list-style-type: none"> <li>○ The guidance document requires further simplification.</li> <li>○ Different scenarios should be considered in terms of the applicability/ requirements.</li> </ul> </li> </ul>		
<p><b>4.0 AOB</b></p>			
	<ul style="list-style-type: none"> <li>• Nil</li> </ul>		
<p><b>5.1 Meeting adjourned</b></p>			

*End of minutes*