

MINUTES OF MEETING

23rd SSC Meeting

Time: 1500 - 1800 (MYT)

Date: Thursday, 27th January 2022

Venue: Zoom Meeting <https://zoom.us/j/97703588615> Meeting ID: 977 0358 8615 Passcode: 23@SSC

ATTENDEES

Name	Initial	Organisation	
1. Lee Kuan Yee (CoChair)	LKY	MPOA/KLK	Grower (MY)- Substantive
2. Lim Sian Choo	LSC	Bumitama Group	Grower (INA) - Substantive
3. Sander van den Ende	SvE	SIPEF	Grower (RoW) - Substantive
4. Ian Orrell	IO	NBPOL	Grower (Smallholder) - Substantive
5. Olivier Tichit (Co-Chair)	OT	Musim Mas	P&T – Substantive
6. Jenny Walther-Thoss	JWT	WWF Singapore	ENGO- Substantive
7. Anne Rosenbarger	AR	WRI	ENGO – Substantive
8. Brian Lariche	BL	Humana	SNGO - Substantive
1. Julia Majail	JM	RSPO Secretariat	
2. Dede Herland	DH	RSPO Secretariat	
3. Javin Tan	JT	RSPO Secretariat	
4. Devala Devi	DDS	RSPO Secretariat	
Sivaceyon 5. Dr. Gan Lian Tiong	GLT	RSPO Secretariat	

AGENDA

Time	Item	Agenda	PIC
1500 - 1505	1.0	Opening	Co-Chairs
	1.1	Acceptance of Agenda	
	1.2	RSPO Antitrust Law	
	1.3	RSPO Consensus-based decision making	
1505- 1510	2.0	Confirmation of the 22nd MoM on 25 Nov 2021	Co-Chairs
	2.1	Matters arising from the previous meetings/Action Tracker	
	2.2	Progress update WG/TF/SG under SSC	
1510 – 1520	3.0	For endorsement:	JT
	3.1	NI Cameroon	
1520 - 1530	3.2	RISS INA Indonesia	DH
1530 - 1540	3.3	Proposal to re-establish GHG TF ToR	DS
1540 - 1550	3.4	Group Certification System Document	JM/JT
1540 – 1610	4.0	For Update:	
	4.1	P&C Review	
	4.2	ISH Certification through Mill's P&C Certification	
1610 - 1640	5.1	For Discussion: Resolution GA18c	JM
	5.2	Resolution GA18d	JM
1640 – 1700	6.0	Any Other Business AOB:	
1700	7.0	Meeting Ends	

DISCUSSION:

No.	Description	Action Points (PIC)
1.0	Opening	
1.1 1.2 1.3	<p>1.1 The Chairs welcomed everyone to the meeting and presented the agenda of the meeting.</p> <p>1.2 JW and AR will have to leave the meeting at 4:00pm for another meeting.</p> <p>1.3 The RSPO Antitrust Law, consensus-based decision making, and Declaration of Conflict of Interest were read out to the Committee.</p>	
2.0	Confirmation of the 22nd SSC MoM	
2.1 2.2	<p>Confirmation of Minutes of Meeting Page 5 to be corrected to “historical data should be included in the TOR”.</p> <p>The minutes of meeting was accepted/endorsed subject to the correction mentioned above.</p> <p>Progress update WG/TF/SG under SSC SSC is expecting an update from BHCV WG on the liability and recertification procedure. Secretariat will update the progress of BHCV WG in the next SSC Meeting.</p>	<p>Secretariat will communicate with BHCV WG on its progress update. Action by: Secretariat</p>
3.0	For Endorsement /Approval	
3.1	<p>NI Cameroon Secretariat highlighted:</p> <ul style="list-style-type: none"> • Composition of NI WG did not show balance of representation, consists of grower and civil society and a single representing CGM due to Cameroon is a small producing country. • Some critical issues including threshold is up to 200 ha which is very high, procedural notes added to 4.5.6,4.5.7and 4.6.3 has potential risk to lowering the standard, guidance 2.2.3 is also lowering the minimum age of young worker into 14 years old. • The NI has followed the procedure, but the result has potential lowering the standard. <p>Decision The NI was not approved due to major changes such as land threshold for smallholder and on the minimum age of labour.</p>	

	<p>The RSPO Standard should be followed where the threshold for smallholder is up to 50 ha. On minimum age of labour, to refer to the standard which is 15 years.</p> <p>The procedural note for 4.5.6, 4.5.7 ,5.1, 4.6 is viewed as not supporting the implementation.</p> <p>The NIWG for Cameroon NI to resubmit the draft for SSC’s decision at the next meeting on 24th Feb 2022.</p>	<p>To amend the points in the Cameroon NI draft. Action by: Secretariat/NIWG Cameroon</p>
3.2	<p>RISS National Interpretation Indonesia The time to provide comments has been further extended to 30th November 2021 to both RISS INA NI Task Force and P&C INA NI Working, regarding the smallholder threshold at 20 ha. No comment was received until the due date.</p> <p>The recent regulation issued by Ministry of Land Agency and Spatial Planning Regulation No. 18 year 2016 stated that the accumulative maximum land is 20 ha. Hence, the smallholder threshold refers to the latest Minister Regulation of Land Agency and Spatial Planning no. 18 year 2016.</p> <p>Decision SSC approved the draft and will forward it to BOG for endorsement.</p>	
3.3	<p>Proposal to re-establish GHG TF and approval of ToR Secretariat highlighted:</p> <ul style="list-style-type: none"> • The revised TOR captured developing downstream GHG emission calculator which intended to measure operational emission since it is the largest emission contributor for downstream activities. • The scope of works and expected output are also clearly mentioned in the revised TOR. • The proposed working group undertakes its work in the period February 2022 to February 2023 <p>Decision TOR is approved. The ToR will exclude from the work scope on the downstream calculator and focus on Palm GHG Development. The scope will need to include that reference is made to other methodologies when working on the gap study. SSC also has approved on the suggestion to start establishing the small group that consist of grower to do the scoping.</p>	

<p>3.4</p>	<p>RSPO Management System Requirements for Group Certification of FFB Production 2022</p> <p>Secretariat highlighted:</p> <ul style="list-style-type: none"> • The RSPO Management System Requirements for Group Certification of FFB Production 2015 is no longer relevant as it was developed based on the P&C 2013. With the RSPO P&C 2018 and the RSPO Independent Smallholder Standard 2019 endorsement, the management system requirements for group certification of FFB production must be revised. • This document is the revised version to the RSPO Management System Requirements for Group Certification of FFB Production 2015. • The revision was initiated by the Standard Development Department in the RSPO Secretariat with close consultation with the Medium Grower Taskforce and inputs from the SHSC. A 60-days public consultation was held to seek inputs and comments from the public from 13 September 2021 - 12 November 2021. <p>Decision</p> <p>The document is not ready for approval. SSC requested the document to be further improved (clarity on its applicability) including an illustration of pathway for smallholder to get certified.</p> <p>SSC will provide their written comments /clarification by Monday, 7th February 2022 to the Secretariat.</p>	<p>Further improvement to the RSPO Management System Requirements for Group Certification of FFB Production 2022 Document</p> <p>Action by: Secretariat</p>
<p>4.0</p>	<p>For Updates</p>	
<p>4.1</p>	<p>P&C Review</p> <ul style="list-style-type: none"> • The ToR draft was first shared and presented to SSC on 25th November 2021. Revised ToR incorporating SSC comments was shared again on 3rd Dec 2021. • Key comments incorporated in the revised TOR: <ol style="list-style-type: none"> a. Creation of a Steering Group (SG) comprise the CEO of RSPO Secretariat and co-chairs of Standing Committees (Standard, Assurance, Smallholder and Market Development). b. A new Section 5 inserted a brief TOR for SG. c. Theme/focus of the Technical Committee (TC) are to be decided by TF. d. External (non-RSPO members) stakeholders and experts are allowed in TC, with notes on size limit and expertise requirements as determined by TF. <p>The ToR was accepted and will be forward to BoG for endorsement.</p>	<p>Endorsement of the P&C ToR by BoG</p> <p>Action by: Secretariat</p>

<p>4.2</p>	<p>ISH Certification through Mill's P&C Certification</p> <ul style="list-style-type: none"> • The ISH which were certified based on the Section 3 of Group Certification (2018) should remain has options which certification path they would like to follow. • Certification System Document (CSD) need to be updated. • Transition period to be provided to the existing certificate holder to accommodate ISH transition toward P&C compliance. • Secretariat will develop a compliance guide (audit requirement) and incorporate it into the updated CSD. • So as to avoid any unintended consequences, it is important to provide more clarification for ISH that there are options for certification. • SSC and SHSC will meet to discuss the recommendation/ wordings to use for the recommendation. 	<p>Meeting between SSC and SHSC Action by: Secretariat</p>
<p>5.0</p>	<p>For Discussion</p>	
<p>5.1</p>	<p>Resolution GA18c (<i>Enhancing the robustness of the RSPO Mass Balance model to accelerate uptake of Certified Sustainable Palm Oil</i>)</p> <p>The Secretariat proposed an Independent Study to be carried out which purpose will be:</p> <ul style="list-style-type: none"> • to identify and investigate the inherent structural and business limitations; • to identify the current constraints preventing a systematic enforcement of the 2018 RSPO P&C's Principle 2.3 (ensuring that all FFB supplies from outside the unit of certification are from legal sources); • to explore existing practices and models in other certification schemes that could be used to strengthen the MB model; and • to propose a set of recommendations to enhance the robustness and the accessibility of the Mass Balance system, including the expected minimum level of safeguards required for the non-certified materials entering MB supply chains. <p>Based on the study, a recommendation on proposed amendments will be developed to the relevant RSPO guidance and procedures, for adoption at the 2022 RSPO General Assembly.</p> <p>The Secretariat also presented the plan and timeline (from March – Oct 2022) to work on this Resolution. TOR of independent study will be developed together with proponents then endorsed by SSC. SSC accepted the proposal.</p>	

<p>5.2</p>	<p>Resolution GA18d (<i>Resolution to review and amendment of the Remediation and Compensation Procedure (RaCP) process as applied to scheme smallholders</i>)</p> <p>For immediate action, the Secretariat will send out the announcement regarding the reprieve of RaCP to Scheme Smallholders. The reprieve will take effect immediately after the GA. The Scope of the reprieve will need to be further clarified.</p> <p>The Resolution will be worked on by BHCVWG, SHSC, and Std Dev. Dept. Timeline will be determined by BHCV WG and SHSC. SSC will be updated on the progress.</p> <p>SSC accepted the proposal.</p>	
<p>6.0</p>	<p>Any Other Business</p>	
<p>6.1</p>	<p>Retirement of Ms Lee Kuan Yee (MPOA/KLK) as Co-Chair and Member of SSC</p> <p>Ms Lee Kuan Yee announced that she is leaving KLK and that this will be her last meeting with SSC after two years being the Co-Chairs. MPOA will appoint another person to sit in SSC.</p> <p>The Committee expressed their appreciation to her excellent services and dedication and wishes her the best in her new job.</p>	

MEETING ENDED AT 1745 MYT