

MINUTES OF MEETING 11th RSPO JWG MEETING (VIRTUAL)

Date: 29 September 2021 (Wednesday) 8pm(MYT) to 10pm(MYT)

<p>Attendance:</p> <p><u>Members and Alternates</u></p> <ol style="list-style-type: none"> 1. Glyn Davies (WWFMY, GD – Co-chair) 2. Sander van den Ende (NBPOL, SE – Co-chair) 3. Maria Amparo Alban (FEDAPAL, MAA) 4. Chin Kai Xiang (Bunge, CKX) 5. John Watts (INOBU, JW) 6. Lim Sian Choo (BAL, LSC) 7. Lee Kuan Chun (P&G, LKC) 8. Quentin Meunier (OLAM, QM) 9. Marcus Colchester (FPP, MC) 10. Paul Wolvekamp (BothEnds, PW) 11. Rauf Prasodjo (UNILEVER, RP) 12. Rob Nicholls (RN, MM) 13. Jon Hixson (YUM’s Brand, JH) <p><u>Absent with Apologies</u></p> <ol style="list-style-type: none"> 1. Alagendran Maniam (SDP, AM) 2. Tom Lomax (FPP, TL) 3. Putra Agung (RA, PA) 4. Wahyu Wigati (GAR, WW) 	<p><u>RSPO Secretariat</u></p> <ol style="list-style-type: none"> 1. Francisco Naranjo (FN) 2. Javin Tan (JT) 3. Julia Majail (JM) 4. Imam Marzuq (IM)
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Agenda

Time (MYT)	Item #	Agenda	PIC
8.00pm - 8.20pm	1.0	Opening 1.1 Welcome & Re-cap 1.2 Agree on today meeting’s agenda 1.3 RSPO Antitrust Guidelines 1.4 RSPO consensus-based decision making 1.5 Accept the #10 JWG minutes of meeting	Co chair (Glyn)
8.20pm - 8.30pm	2.0	Updates from the Secretariat & JWG memberships 2.1 Governance Structure (BoG-SSC-JWG) 2.2 Updates on JA launch & JA Manager hiring 2.3 Welcome Quentin (Olam: RoW - substantive) 2.4 Departure of Balu Perumal (MNS: ENGO - Alternate)	RSPO Secretariat
8.30pm - 9.30pm	3.0	Discussion: 3.1 JWG Work Plan 3.2 HCV/HCS Concept	Co chair (Glyn) & RSPO Secretariat
9.30pm - 9.45pm	4.0	Next Step & AOB	ALL

Minutes of Meeting:

No	Description	Action
1.0	<p>Opening remarks</p> <p>Co Chair welcomed all JWG members and Quentin from Olam, replacing Audrey. The meeting opened by getting some comments, questions and feedback from the members around the launching of the JA Framework. JWG members recorded their appreciation to Dillon, who had supported the JWG for the last 3 years. A member of JWG added that JWG should take a pragmatic approach, after a 3 years long journey in developing the framework. We should focus on doing and learning, with various sites.</p> <p>A member inquired on the roll-out (outreach) plan, especially to the existing pilot sites; and if a one-pager can be prepared to provide more information/guidance? The Secretariat will provide more updates pertaining to outreach plans for existing pilots during Agenda item 2.</p> <p>The Secretariat then read out the RSPO Antitrust Guideline and Consensus-based principle in conducting the JWG meeting. The 10th JWG Minutes of Meeting is accepted by JWG (proposed by LCS and seconded by CKX)</p>	
2.0	<p>Updates from the RSPO Secretariat</p> <p>The Secretariat explained the RSPO governance structure and informed the members that the Jurisdictional Working Group falls under the oversight of the Standard Standing Committee (SSC). A member further elaborated that cross-collaboration across different standing committees, WG and/or TF are to happen, and assured the member that the structure (as presented) does not mean it is restricted or limited.</p> <p>The Secretariat informed the group that the RSPO JA Framework launched on 1st September and the document is made available on the Website, available in 6 languages: English, Spanish, French, Malay, Bahasa Indonesia and Thai. The Secretariat provided 4 public webinars covering four different time zones and three targeted webinars for pilot sites will be provided.</p> <p>Members proposed that it is useful to document and share lessons learned (i.e. challenges) and gaps of existing RSPO Framework (what other guidance the pilot sites would like to see). This activity could be further discussed and be included into WG's work plan.</p> <p>The Secretariat informed the WG that two candidates shortlisted for the position of JA Manager, and a recruiting agency engaged to widen the search. A total of MYR 150,000 budgeted for this FY (July 2021-June 2020) to support activities of JWG. The Secretariat will also reach out to MNS for a potential replacement.</p>	The Secretariat to reach out for MNS replacement.
3.0	<p>Discussion: JWG Work Plan</p> <p>The Secretariat presented the brief work plan based on the six gaps identified within the framework, and further proposed to focus on three key gaps for the next two to three years, which are i) the HCV/HCV mapping; ii) Jurisdictional level compensation mechanism; and iii) the JE membership.</p> <p>A member inquired if there is a plan how the WG will organise themselves in progressing these few activities in collaboration with other WG/SC/stakeholders. The co-chair explained that today's meeting is where we collectively plan the way ahead and suggested that sub-groups may be the most effective manner. Added that all the works are to be planned in collaboration with different departments, working groups etc. Suggestion to the members to look at grouping some tasks and</p>	

<p>prioritising the works and proposed to look at targeting the completion of tasks requiring GA adoption by the end of next year in considering the next P&C review (2023) adoption.</p> <p>Co-chairs expressed that all tasks are to be aimed to be done in a year. The WG raised concerns on the Secretariat proposal to have most tasks completed in 2024 and proposed to have all tasks completed before the next P&C review adoption. This is to maintain the momentum of existing and upcoming jurisdictional initiatives.</p> <p>A member added that methodologies guidance needed to be earlier, while the actual certification would and could only start at a later stage. The member added that the strong sense of the next P&C review will be focusing on the implementability instead of new requirements, which will have limited effect on the task we are working on.</p> <p>Members of WG, again raised the importance of sharing of experiences and learning from existing pilots and (perhaps) new pilots for the WG to continue to build and strengthen existing or upcoming activities and guidance for implementation.</p> <p>Secretariat raised the need to ensure RSPO processes (practices) for some of these tasks, such as the membership options for JE will need to go for GA adoption. WG requested the Secretariat to provide clarity on what tasks listed needed to go through GA adoption and what are those that can be endorsed at BoG or SSC level.</p> <p>A member inquired if the new guidance or system requirements to be developed by the WG relating to HCV/HCS would be very different from existing HCV/HCS tools? The member is in view that the HCV/HCS assessment as a standard (requirement) will be the same, the WG is to work out the rules for guiding the implementation, which can be formulated much faster. Ground Implementation may take a longer time.</p> <p>It was clarified that HCV 4-6 can not be done on jurisdictional level, as the jurisdictional level HCV/HCS mapping is indicative. The guidance needed then would be what needs to be done on the ground for HCV 4-6 and if a finer scale assessment needed on areas near to HCV/HCS (or even river buffer) based on the indicative HCV/HCS map.</p> <p>A member added that it is crucial to get consensus on the methodology and how it is linked with public policies and instruments. Another member further expressed concerns over the intensive processes (time and resources) of HCV/HCS assessment through the HCVN ALS. It is very political to have consensus and agreement with HCVN and HCSA on the approach for HCV/HCS identification. The member expressed that it is crucial to look at how practical and more pragmatic approaches can be applied overcoming the political sensitivity. Other members agreed with the concern raised, and foresee that the challenge will be more relating to smallholders.</p> <p>The WG collectively agreed that the jurisdictional HCV/HCS works would need to bring forward its completion date to the end of 2022. The co-chair also raised that the work around PalmTrace as an incentive for a jurisdiction, is important. The Secretariat explained that PalmTrace enhancement can be done by the internal secretariat without needing to go through BoG endorsement. This can be done once the audit rules and principle of the CSPO trade from jurisdiction is developed by JWG.</p> <p>A member raised the importance of having the work plan of the pilot sites as a reference for the JWG and members explained that the work plan of the pilot sites were previously developed based on the RSPO JA framework, and updates are</p>	<p>The Secretariat to provide more clarity on the RSPO procedure and processes for the development of guidance and system requirements.</p> <p>The Secretariat to review the timeline of the JWG work plan again based on feedback received.</p>
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	<p>required. A member further added that Seruyan's progress is challenged by some charities that needed from JWG, for example the Remediation and Compensation and the accepted way of HCV/HCS identification.</p> <p>The co-chair further inquired on any other gap that was needed? The member explained that the most urgent clarity will be the HCV/HCS identification, especially the acceptable mechanism and the alternative approach and the importance of national legal instruments for protection of those areas.</p> <p>A member mentioned the HCVN with its jurisdictional screen tool is having the similar questions the WG is having and it is a perfect point for collaboration. It is crucial to establish a sub-group on this matter before reaching out to the HCVN and HCSA for collaboration. The JWG will need to consider the role of BHCVWG and propose to initiate unofficial discussion with HCVN on this matter and not be stuck with the RSPO WG's rules.</p> <p>A member inquired if there are any updates from any member of the WG on the large-scale HCS mapping by HCSA. Another member expressed that there are a lot of different jurisdictional or landscape initiatives happening around the world, and if the RSPO Jurisdictional Approach Manager is to reach out to these initiatives to understand the efforts around HCV/HCS mapping? The Secretariat explained that the JA Manager is to facilitate the WG's towards achieving its tasks - he/she by no means is to work alone.</p> <p>The WG was updated that the Ecuador Minister of Environment, through the UNDP Proamazonia project, initiated the HCS indicative mapping with HCSA; and is asking if the WG can fast-track the development of guidance on this matter. The co-chair inquired if the map of Ecuador has been submitted by HCVN and conducted by ALS? Answer provided that the map has not been submitted to HCVN peer-review and will need to check the progress and update the WG. A member expresses willingness to assist in the process.</p> <p>Added to that point, in Indonesia, the mapping of protected areas is often conducted by government officials but not ALS assessor. This is where the WG would need to consider how the guidance to be developed takes into account the local legislation and mechanism. MC further added that with the next P&C review upcoming, this creates another puzzle.</p>	
<p>4.0</p>	<p>AOB</p> <p>All members agreed to the quarterly WG meeting with the Secretariat to send tentative meeting invites for next year (2022).</p> <p>A member inquired if the JA CSD will change the Supply Chain Certification System Document? The Secretariat responded that the JA CSD will be an independent document (similar to the group certification document) with a broader scope.</p> <p>With no other matter raised, the meeting adjourned at 9.58pm.</p>	<p>The Secretariat to send placeholders on all agreed pre-scheduled meetings dates.</p> <p>The co-chairs of JWG to meet up with the co-chairs of the Standard Standing Committee.</p>